



The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
Open Session
AGENDA

Date: Wednesday, January 27, 2021
Time: 3:30 P.M.
Location: Electronic Meeting
Sub-committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Ingram, Councillor Sebben
Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Jodi Akins - Council Clerk Secretary, Chris Bantock - Deputy Clerk

To watch the Sub-committee meeting live, please click the following link: <https://stratford-ca.zoom.us/j/88380243065?pwd=eHpRVW9xZ2lvcXlaMWhyN0ZHeWZwdz09>

A video recording of the meeting will also be available on the City's website following the meeting. Pages

1. Call to Order

The Chair to call the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Delegations

None scheduled.

4. Report of the Director of Infrastructure and Development Services

4.1. Proposed Closure of T. J. Dolan Drive from St. Vincent Street South to St. David Street (ITS21-002)

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Motion by _____

Staff Recommendation: THAT Council approve the permanent closure of T.J. Dolan Drive from St. Vincent Street South to St. David Street;

THAT Staff prepare a road closure by-law for T.J. Dolan Drive from St. Vincent Street South to St. David Street to be presented at a future Council meeting.

AND THAT Staff proceed to give public notice that Council is to consider a by-law to permanently close T.J. Dolan Drive from St. David Street to Centre Street for conversion to a multi use trail.

5. Capital Project Update

Engineering to provide a verbal update on the status of various engineering capital projects.

6. Advisory Committee/Outside Board Minutes

There are no Advisory Committee/Outside Board minutes to be provided to Sub-committee at this time.

7. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is Wednesday, February 24, 2021 at 3:30 p.m.

8. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by _____

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.



MANAGEMENT REPORT

Date:	January 27, 2021
To:	Infrastructure, Transportation and Safety Sub-committee
From:	Ed Dujlovic, Director of Infrastructure and Development Services
Report#:	ITS21-002
Attachments:	Map of T.J. Dolan from St. Vincent Street South to St. David Street; Report Closure of T. J. Dolan Drive from St. Vincent Street South to St. David Street; October 15, 2019 Public Meeting Minutes

Title: Proposed Closure of T. J. Dolan Drive from St. Vincent Street South to St. David Street

Objective: To obtain Council approval to permanently close that portion of the paved road known as T. J. Dolan Drive between St. Vincent Street South and St. David Street.

Background: In July of 2019, Council was presented with a report that presented several options in dealing with T.J. Dolan Drive between St. Vincent Street South to St. David Street. As a result, the following motion was passed:

THAT Council proceed to give public notice that the City of Stratford is to consider a by-law to close T.J. Dolan Drive from St. Vincent Street South to St. David Street.

A public meeting was held on October 15, 2019 which provided the public the opportunity to comment on the proposed closure. Generally, the abutting landowners were in favour of the closure and converting to a multi-use trail if they could on occasion have use of the trail for landscaping and contractor use. One owner still required access to their garage that was located at the St. Vincent Street South end of T.J. Dolan Drive. A property owner also requested to use the trail for parking. Finally, there were several concerns regarding access for emergency services in the area.

Analysis: Overall, the comments received were supportive of the road closure. Residents did make requests for the occasional use in order to allow for landscape maintenance and parking for guests. There was one request for regular use from the owner of the home at the corner of St. Vincent Street South and T.J. Dolan Drive. The owner has a garage that fronts onto T.J. Dolan Drive.

The multi-use trail is proposed to be constructed as a 3m wide permeable pavement trail from St. David Street to the existing garage entrance for 20 St. Vincent Street South. From the garage entrance to St. Vincent Street South, there will be a 5m wide paved driveway, with line painting delineating a 2m wide lane on the north side of the driveway to separate the 'driveway' from the trail.

Removable bollards will be installed at the transition from the multiuse trail to the driveway portion to ensure no vehicles can drive on the trail. Property owners who require occasional access to the trail will require permission from the City. Such access will be subject to Policy P.3.6 Temporary Access Across Municipal Property. The sidewalk on St. Vincent Street South will be updated to be continuous through the entrance to the trail, with a typical driveway ramp installed for the access. Once the design is completed, an open house would be held for public comment.

Financial Impact: The cost to construct a new trail from St. Vincent Street South to St. David Street has been estimated to be \$100,000. Funding has been included in the proposed 2021 Capital Budget for this project.

In late November of 2020 the City was advised that we would receive from the COVID stream under the Investing in Canada Infrastructure Program (ICIP) in Ontario \$302,406.72. Under this program active transportation projects were eligible for funding. Accordingly, the required application was made for this project. The application included converting T.J. Dolan to a trail all the way to Centre Street from St. Vincent Street South as there was a suggestion by Council that this be looked at.

Alignment with Strategic Priorities

Mobility, Accessibility and Design Excellence

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

Staff Recommendation: THAT Council approve the permanent closure of T.J. Dolan Drive from St. Vincent Street South to St. David Street;

THAT Staff prepare a road closure by-law for T.J. Dolan Drive from St. Vincent Street South to St. David Street to be presented at a future Council meeting.

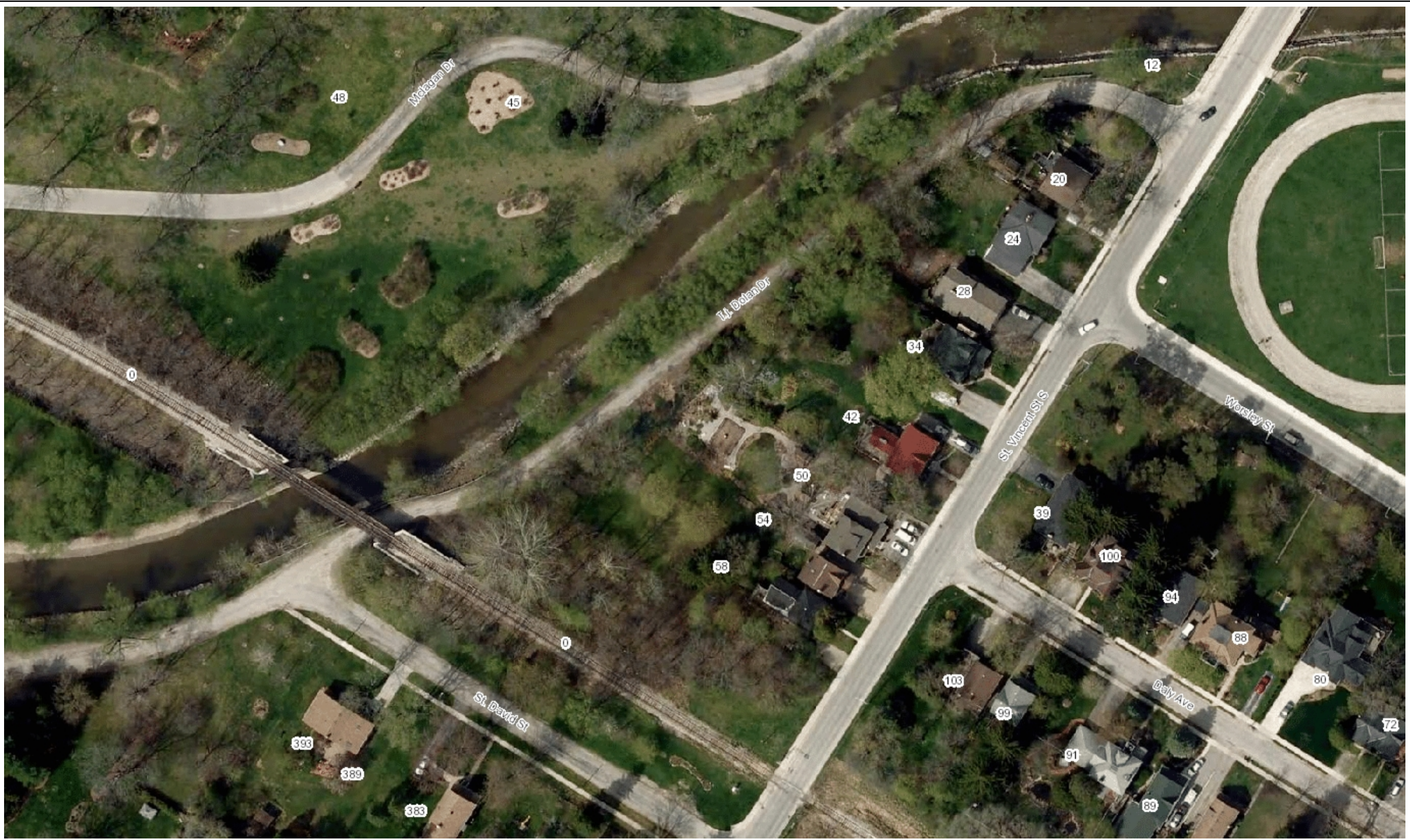
AND THAT Staff proceed to give public notice that Council is to consider a by-law to permanently close T.J. Dolan Drive from St. David Street to Centre Street for conversion to a multi use trail.



Ed Dujlovic, Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer



Legend

- Main Access Road Labels (L
- Street Labels (Labels 1:7,50
- Civic Address (Labels)
- City Limit
- Highways
- Neighbouring Municipal Bou
- Aerial 2010 20cm

1: 941



47.8 0 23.89 47.8 Meters

NAD_1983_UTM_Zone_17N

© City of Stratford Map Printed: July 15, 2019

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

T.J. Dolan
St. Vincent Street South to St. David
Street



MANAGEMENT REPORT

Date: July 24, 2019
To: Infrastructure, Transportation and Safety Sub-committee
From: Nancy Roulston, Manager of Engineering
Report#: ITS19-050
Attachments: Map of T.J. Dolan from St. Vincent Street South to St. David Street

Title: Closure of T. J. Dolan Drive from St. Vincent Street South to St. David Street

Objective: To obtain Council approval to consider permanently closing that portion of the paved road known as T. J. Dolan Drive between St. Vincent Street S. and St. David Street.

Background: T. J. Dolan Drive, both on the north side of the river between Huron Street and St. Vincent Street, and on the south side of the river between St. Vincent Street and Centre Street is a paved road situated on parkland not on a road allowance. Although not on a road allowance, it is still considered a public highway.

During the winter of 2017/18, the Public Works division barricaded the south leg of T. J. Dolan Drive at St. David Street (by the railway overpass) and St. Vincent Street in order to ensure that it was no longer open to vehicular traffic. The condition of the road surface has deteriorated to the point that it is no longer possible to provide winter maintenance, and it is no longer safe for vehicular traffic.

This section of T.J Dolan Drive is not needed for the overall function of the road network. Fire services have indicated that they have no concerns with closing the road. In the year that it has been closed, City Infrastructure staff has not received any calls requesting the road be reopened.

Because of the lack of any granular road base, and no drainage, this section of road is not able to be rehabilitated by any of the normal construction options typically available (shave and pave, chip seal, skim coat, etc.).

Analysis: A number of options have been considered for work that could be done in order to open up this portion of T. J. Dolan Drive to vehicles. Only two are viable:

Option 1 would have the City complete minor grading and place a layer of asphalt grindings with a 75mm coat of asphalt for riding surface on top. This option would cost approximately \$100,000, and could be completed by the Public Works division and their contractor. It is temporary in nature, and would not be expected to last more than two years.

Option 2 is to rebuild the road, with proper drainage (subdrains), granular base, and two lifts of asphalt. This option would cost in the order of \$500,000. This work has not been included in the Infrastructure and Development Services 10-year forecast, and completion of this work would result in the delay of other projects.

Neither of the above options can be accommodated in this year's budget.

Option 3 is to remove this section of T. J. Dolan Drive permanently. This parkland could then be used for a multi-use trail. Preliminary estimates put this option in the order of \$100,000. This project could be budgeted for in 2020. The Community Services Department agrees with converting this road to a multi-use trail.

Alternatively, Option 4 would remove this section of T. J. Dolan Drive permanently for a conversion to landscaped parkland. The land could be graded, with topsoil and seed installed, for an estimated cost of \$50,000.

If this portion of the road was removed, it would impact a number of the properties on St. Vincent Street South who are currently using the road for easy access to their rear yards. All of the properties that currently use T. J. Dolan Drive in this manner to park vehicles, or trailers, etc., have driveways at the front of their properties on St. Vincent Street. In one instance there is a garage that fronts onto T.J. Dolan Drive.

It is staff's recommendation that this section of T.J. Dolan Drive be closed and converted to a multi-use trail. In order to do so, public notice must be given indicating the City plans on passing a by-law to close this section of T.J. Dolan Drive. This would allow the public the opportunity to express any concerns that they may have with the proposed closure.

Financial Impact: As indicated, the cost to convert this section of T.J. Dolan Drive to a multi-use trail is approximately \$100,000. If the closure of the road is approved, then the conversion to a multi-use trail will be considered for the 2020 budget.

Staff Recommendation: **THAT Council proceed to give public notice that the City of Stratford is to consider a by-law to close T.J. Dolan Drive from St. Vincent Street South to St. David Street.**



Manager of Engineering



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer



CITY OF STRATFORD PUBLIC MEETING MINUTES

A **PUBLIC MEETING** was held on Monday, October 15, 2019 at 7:08 pm in the Council Chamber, City Hall, Stratford to give the public and Council an opportunity to hear all interested persons with respect to Council considering permanently closing T.J. Dolan Drive from St. Vincent Street South to St. David Street.

COUNCIL PRESENT: Deputy Mayor Ritsma – Chair presiding, Councillors Beatty, Bunting, Burbach, Gaffney, Henderson, Ingram, Sebben and Vassilakos.

REGRETS: Mayor Mathieson, Councillor Clifford

STAFF PRESENT: Joan Thomson – Acting CAO, Tatiana Dafoe – Acting Clerk, Jacqueline Mockler – Director of Human Resources, Michael Humble – Director of Corporate Services, Ed Dujlovic – Director of Infrastructure and Development Services, David St. Louis – Director of Community Services, Kim McElroy – Director of Social Services, John Paradis – Fire Chief, Stephanie Potter – Research and Policy Analyst, Kathy Bjorkquist – Human Resources Coordinator and Jodi Akins – Council Clerk Secretary.

ALSO PRESENT: Members of the public, Media.

Deputy Mayor Ritsma called the meeting to order and stated that the purpose of the meeting is to give Council and the public an opportunity to hear all interested persons with respect to Council considering permanently closing T.J. Dolan Drive from St. Vincent Street South to St. David Street. T.J. Dolan Drive is located on Lot 4 Plan 64, part of Lots 1, 2, and 3, Plan 64 and on part of Lot 445 Plan 20.

Deputy Mayor Ritsma explained the order of procedure for the public meeting.

STAFF PRESENTATION:

Ed Dujlovic, Director of Infrastructure and Development Services, stated that barricades have been up for a while blocking public access to this street as the road has deteriorated. Staff previously provided Council with a number of options for consideration as follows:

1. Complete minor grading and place a surface layer of asphalt at a cost of \$100,000. This would be a short term fix.
2. Rebuild the road with proper drainage and asphalt at a cost of \$500,000.

3. Remove this section of T. J. Dolan Drive permanently and convert to a multi-use trail at an approximate cost of \$100,000.
4. Remove this section of T. J. Dolan Drive permanently for a conversion to landscaped parkland at an estimated cost of \$50,000.

Staff recommended conversion to a multi-use trail and consideration of a by-law to permanently close this section of the road.

Public notice was given of Council's intention to consider permanently closing the road and a number of emails from the public have been received. Following the public meeting, staff will draft a report for Council's consideration with recommendations to address any concerns and re-look at the options. Any members of the public who have made submissions will be notified when that report comes before Council.

QUESTIONS FROM COUNCILLORS:

None.

QUESTIONS FROM PUBLIC:

James Meaking, an abutting property owner, stated that he has a driveway and garage off TJ Dolan and asked that the gate to the multi-use trail be installed past his driveway. In response to a question from Council Henderson about the driveway, Mr. Meaking advised that he has a corner lot and the front driveway on St. Vincent connects to the back of his property off TJ Dolan. Councillor Henderson noted that someone has suggested to her that the road be made one-way.

Vicki Lass, an abutting property owner, stated that she is in favour of making the road a multi-use trail. It has been closed for a year and they have enjoyed seeing people use it, walking with dogs or strollers and cycling. They have not experienced any problems.

She requested that due to the slope/grade of their properties that consideration be given to allowing periodic access to their backyards from TJ Dolan for landscaping and gardening purposes. It can be difficult to get in from the front of their properties. She believes that this request is a general consensus of the neighbours.

Rick Adams, an abutting property owner, stated that there are two key reasons for occasional vehicular access. One is for the residents. As the grade is steep, the only access for some neighbours is off of TJ Dolan.

The second reason is access for emergency vehicles. They have been experiencing problems recently with people "sleeping rough" in an adjacent park and starting fires. He suggested that the wooden barricades have been effective and a simple solution of a swing gate should work. He cautioned against any solution that requires key fobs or is too complicated to open quickly and easily.

Leanne Perreault, an abutting property owner, advised that she is supportive of the project but noted that many neighbours use the back of their properties for extra parking and it would be nice to keep that as an option.

There were no additional questions or comments from the public or Council.

Deputy Mayor Ritsma stated that Council intends to consider this matter at a future Committee meeting where members of Council will have an opportunity for full discussion of the matter.

Deputy Mayor Ritsma adjourned the meeting at 7:22 p.m.

/ja