



Stratford City Council
Regular Council Open Session
AGENDA

Meeting #: 4645th
Date: Monday, February 8, 2021
Time: 3:00 P.M.
Location: Electronic Meeting
Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos
Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Chris Bantock - Deputy Clerk, Jeff Bannon - Planner, Alyssa Bridge - Manager of Planning

To watch the Council meeting live, please click the following link: <https://stratford-ca.zoom.us/j/86204058943?pwd=dm5uZGRuOVhYYVJWUEx5cHF4am8ydz09>

A video recording of the meeting will also be available through a link on the City's website at <https://www.stratford.ca/en/index.aspx> following the meeting.

Pages

1. Call to Order:

Mayor Mathieson, Chair presiding, to call the Council meeting to order.

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence

from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

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3. Adoption of the Minutes:

14 - 27

Motion by _____

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated January 25, 2021 be adopted as printed.

4. Adoption of the Addendum/Addenda to the Agenda:

Motion by _____

THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated February 8, 2021 be added to the Agenda as printed.

5. Report of the Committee of the Whole In-Camera Session:

5.1. From the January 11, 2021 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

Appointment of Councillor Representative to the SeedCo., Board of Directors

- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

Motion by _____

Staff Recommendation: THAT Councillor Clifford be appointed to fill the vacant Councillor representative position on the Stratford Economic Enterprise Development Co. (SEED Co.) Board of Directors for the remainder of a four year term to November 14, 2022, or until a successor is appointed by Council.

5.2. From the January 11, 2021, Session under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

Release of Option to Purchase for Lots 16, 17 and Part Lot 18 in the Wright Business Park

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years).

Motion by _____

Staff Recommendation: THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the Release for Option to Purchase with respect to the lands and premises legally described as all of Lots 16 and 17, Plan 44M38 and Part of Lot 18, Plan 44R-38 designated as Parts 2 and 3 on Reference Plan 44R-5294 being all of PINs 53264-0109(LT), 53264-0110(LT), and 53264-0144(LT), City of Stratford, County of Perth.

- 5.3. At the February 8, 2021 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

Reasons for the In-camera Session to be provided.

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1. Proclamation - Heritage Day

28 - 29

Motion by _____

THAT City Council hereby proclaims February 15, 2021 as Heritage Day in the City of Stratford in celebration of our past and our future, and to inspire Canadians to embrace, explore and enjoy our enduring heritage.

7.2. Resolution - City of Stratford Display Advertising for Notices and Non-Statutory Ads Contract (COU21-012)

30 - 32

Motion by _____

Staff Recommendation: THAT the City enter into a three year agreement, effective March 1, 2021, with The Beacon Herald, a division of Postmedia Inc., to continue to provide display advertising for notices and non-statutory ads under the same terms and conditions of the agreement entered into in 2016;

THAT an option to renew the agreement for two 12-month periods be included;

AND THAT the Mayor and Clerk be authorized to execute the necessary contract agreement.

- 7.3. Resolution - Award of RFP-2020-38 – Pay by Phone Municipal Parking System (COU21-013) 33 - 35**

Motion by _____

Staff Recommendation: THAT the proposal from HotSpot Parking Inc. (RFP-2020-38) for the provision of a Pay by Phone Municipal Parking System be accepted;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to execute all required contract documents.

- 7.4. Resolution - Resident Parking Request (COU21-014) 36 - 38**

Motion by _____

Staff Recommendation: THAT the request from Mr. Coxon to park with no maximum time limits in the Upper Erie Lot during the provincial stay at home order be denied.

- 7.5. Resolution - Household Hazardous Waste Contract Extension (COU21-015) 39 - 40**

Motion by _____

Staff Recommendation: THAT the contract with Photech Environmental Inc. for the collection, processing and recycling of hazardous waste be extended, under the same terms and conditions, for a one year term to March 31, 2022.

- 7.6. Resolution - Maintaining an outdoor rink on the Avon River (COU21-016) 41 - 45**

Motion by _____

Staff Recommendation: THAT the City take no action with maintaining an outdoor rink on the Avon River due to safety concerns;

AND THAT signage be placed along the riverbanks informing the public of the hazards.

- 8. Business for Which Previous Notice Has Been Given:**

None scheduled.

- 9. Reports of the Standing Committees:**

- 9.1. Report of the Planning and Heritage Committee:**

Motion by _____

THAT the Report of the Planning and Heritage Committee dated February 8, 2021 be adopted as printed.

9.1.1. Planning Report Zone Change Application Z03-20, 533 Romeo Street South (PLA21-003)

46 - 62

THAT the zoning of 533 Romeo Street S BE CHANGED from a General Industrial (I2) Zone TO a General Industrial Special (I2-36) Zone which allows for an athletic training facility with a maximum gross floor area of 4,080 m² and a minimum parking requirement of 1 space per 50 m² of gross floor area BE APPROVED for the following reasons:

1. the request is consistent with the Provincial Policy Statement;
2. the request is in conformity with the goals, objectives and policies of the Official Plan;
3. the zone change will provide for a development that is appropriate for the lands;
4. the public was consulted during the zone change circulation and comments that have been received in writing or at the public meeting have been reviewed, considered and analyzed within the Planning report.

10. Notice of Intent:

10.1. Notice of Public Meeting under the Planning Act

63 - 68

Stratford City Council will hold a Public Meeting under the Planning Act on Tuesday, February 23, 2021 at 3:00 p.m. to hear all interested persons with respect to Official Plan Amendment 001-21, Draft Plan of Subdivision Application 31T21-001 and Zone Change Application Z01-21 regarding 4117 Perth Line 36, Part Lots 3 and 4, Concession 2 in the City of Stratford.

For those persons who wish to participate orally at the public meeting, please contact the City Clerk no later than 10:00 a.m. on Tuesday, February 23, 2021.

11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by _____

THAT By-laws 11.1 to 11.7 be taken collectively.

Motion by _____

THAT By-laws 11.1 to 11.7 be read a First and Second Time.

Motion by _____

THAT By-laws 11.1 to 11.7 be read a Third Time and Finally Passed.

- | | | |
|--------------|---|---------|
| 11.1. | Amendment Agreement with Upper Thames River Conservation Authority regarding Source Protection Enforcement | 69 |
| | To authorize the entering into and execution of Amendment No. 2 Agreement to the Source Protection Part IV Enforcement Transfer Agreement with Upper Thames River Conservation Authority with respect to the enforcement and jurisdictional rights under Part IV of the <i>Clean Water Act</i> as part of the implementation of the Thames Sydenham and Region Source Protection Plan to December 31, 2023. | |
| 11.2. | Amendment Agreement with Upper Thames River Conservation Authority regarding Joint Risk Management Services | 70 - 71 |
| | To authorize the entering into and execution of Amendment No. 2 Agreement to the Source Protection Joint Risk Management Services with Upper Thames River Conservation Authority, pursuant to the <i>Clean Water Act, 2006</i> regarding a joint program for the enforcement and jurisdictional rights under Part IV of the <i>Act</i> as part of the implementation of the Thames-Sydenham and Region Source Protection Plan to December 31, 2023. | |
| 11.3. | Appointment to SEEDCo. Board of Directors | 72 |
| | To amend By-law 178-2018 as amended, to make a Council representative appointment to the Stratford Economic Enterprise Development Co. (SEED Co.) Board of Directors. | |
| 11.4. | Amend Zoning By-law 201-2000 with respect to 533 Romeo Street South | 73 - 75 |
| | To amend Zoning By-law 201-2000 as amended, with respect to zone change Z03-20 to rezone the lands known municipally as 533 Romeo Street South, located on the east side of Romeo Street South between Park Street and Norfolk Street to allow for a site specific General Industrial I2 Zone. | |
| 11.5. | Award of Pay by Phone Municipal Parking System Request for Proposal | 76 |
| | To authorize the awarding of the Pay by Phone Municipal Parking System request for proposal [RFP-2020-38] and the entering into of a contract with HotSpot Parking Inc. | |

11.6. **Appoint a Manager of Financial Services and Acting Treasurer** 77

To appoint a Manager of Financial Services and Acting Treasurer for The Corporation of the City of Stratford and to repeal By-law 118-2003.

11.7. **Release from Option to Purchase** 78

To authorize the entering into of the Release for Option to Purchase with respect to the lands and premises legally described as all of Lots 16 and 17, Plan 44M38 and Part of Lot 18, Plan 44R-38 designated as Parts 2 and 3 on Reference Plan 44R-5294 being all of PINs 53264-0109(LT), 53264-0110(LT), and 53264-0144(L T), City of Stratford, County of Perth.

12. **Consent Agenda: CA-2021-010 to CA-2021-021** 79 - 87

Council to advise if they wish to consider any items listed on the Consent Agenda.

13. **New Business:**

14. **Adjournment to Standing Committees:**

The next Regular Council meeting is February 22, 2021 at 3:00 p.m.

Motion by _____

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [3:10 p.m. or thereafter following the Regular Council meeting];**
- **Finance and Labour Relations Committee [3:15 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [3:20 p.m. or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

15. **Council Reconvene:**

15.1. **Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council

declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on February 8, 2021 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

15.2. Committee Reports

15.2.1. Planning and Heritage Committee

Motion by _____

THAT Item 5.1 of the Planning and Heritage Committee meeting dated February 8, 2021 be adopted as follows:

5.1 Planning Report – Plan of Subdivision 31T15-001, 576 O’Loane Avenue (PLA21-002)

THAT the draft conditions of approval of plan of subdivision 31T15-001 be modified as follows:

Revise Condition #1 to read:

This draft approval applies to the draft plan submitted by Ian Rawlings, prepared by GSP Group, certified by Erich Rueb O.L.S., drawing no. dp16144b.dwg, dated May 15, 2017; as revised on May 5, 2020 which shows a total of 90 single-detached residential lots, 24 semi-detached residential lots, 46 street townhouse lots, 2 multiple unit blocks, one park block, four 0.3m reserve blocks, one stormwater management block, one walkway block and one block for road widenings served by 5 new local roads.

PARKLAND

Revise Condition #21 to read:

The Owner shall convey up to 5% of the lands included in this plan to the City of Stratford for park purposes. This shall include Block 151.

Revise Condition #22 to read:

Once a total of 55 units have been registered, excluding Lots 11 to 28 and Blocks 149, 150, Park Block 151 shall be conveyed in the next registration.

Revise Condition #23 to read:

Within one year of any registration that includes Park Block 151, the Owner shall grade and seed this Block at no cost to the City and to the satisfaction of the Director of Community Services and the Director of Infrastructure and Development Services.

Fencing

Revise Condition #24 to read:

Within one year of registration of the first phase, the Owner shall erect a 1.83 m high chain link fence without gates along the common property line between the railway right-of-way and Block 152. Any other fencing arrangements shall be to the satisfaction of the Manager of Planning.

Revise Condition #25 to read:

Within one year of any registration that includes Lots 64, 65, 81-84, or 141-148, the Owner shall erect a 1.5 m high fence without gates along the rear property line of similar design and material.

Revise Condition #26 to read:

Within one year of the registration of Lots 84 & 141, the Owner shall erect a 1.5 m high fence along the west property line of Lot 141 and along the east property line of lot 84.

Revise Condition #27 to read:

Within one year of any registration that includes Lots 48 to 64 and the west limit of Block 152, the owner shall erect a height of 1.5m fence without gates along the rear lot line to prevent trespassing, to the satisfaction of the Manager of Planning.

Revise Condition #28 to read:

Within one year of any registration that includes Lots 1 to 10, the owner shall erect a height of 1.83m board on board fence on the rear lot line to the satisfaction of the Manager of

Planning.

WALKWAYS

Revise Condition #29 to read:

Concurrent with final approval of the plan which includes Block 150, the Owner shall convey walkway Block 153 the City of Stratford. The Owner shall construct a 3.0 m walkway in accordance with City of Stratford standards or provide security to the City.

RAIL

Revise Condition #31 to read:

Prior to occupancy of Lots 64, 65, 81-84, or 141-148, an earthen berm shall be constructed to a minimum height of 2 metres above grade at the property line having slopes no steeper than 3 to 1. The berm shall be adjoining and parallel to the railway right-of-way.

NOISE ATTENUATION

Revise Conditions #32 i,ii, iii, iv and v to read:

The Owner has submitted a Noise and Feasibility Study dated September 21, 2015 prepared by HGC Engineering which recommends noise abatement measures. The recommendations of this study which include noise walls, EW5 Construction or equivalent, forced air central heating sized to accommodate air conditioning, central air conditioning and warning clauses are to be implemented as outlined below, to the satisfaction of the City of Stratford,

- i. Prior to occupancy for Lots 1, 140, and 148, the Owner shall construct a 2 meter high noise attenuation wall between Lots 140, 148, Lot 1 and O'Loane Avenue; between Lot 148 and Block 152; between Lot 140 and Block 149; and between Lot 1 and the northern extents of the subdivision plan.
- ii. The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lots 2, 3, 64, 65, 81-84, 139 and 141-147: "Purchasers are

advised that sound levels due to increasing road and rail traffic may occasionally interfere with some activities of the dwelling occupants as the sound levels activities exceed the noise criteria of the Municipality and the Ministry of Environment.”“Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision.”

- iii. The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lots 1, 140 and 148:“Purchasers are advised that despite the inclusion of noise control features in the development and within the building units, sound levels due to increasing road and rail traffic may occasionally interfere with some activities of the dwelling occupants as the sound levels activities exceed the noise criteria of the Municipality and the Ministry of Environment and Climate Change.”“Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision.”
- iv. The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lots 1-3, 64, 65, 81-84, 139, 140 and 141-147:“This dwelling unit has been fitted with a forced air heating system and ducting was sized to accommodate central air conditioning. Installation of central air conditioning will allow windows and exterior doors to remain closed, thereby ensuring that the indoor sound levels are within the criteria of the Municipality and the Ministry of Environment and Climate Change. (Note: The location and installation of the outdoor air conditioning device should be done so as to minimize the noise impacts and comply with criteria of Ministry of Environment and Climate Change publication NPC-300 as applicable.)”“Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision.”

- v. The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lot 148: "This dwelling unit has been supplied with a central air conditioning system which allows windows and exterior doors to remain closed, thereby ensuring that the indoor sound levels are within the criteria of the Municipality and the Ministry of Environment and Climate Change." Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision."

STORMWATER SERVICING

Revise Condition #39 to read:

Concurrent with final approval of the plan, the Owner shall provide all required and adequate land dedications related to the stormwater works, including Block 152, satisfactory to the City.

15.2.2. Infrastructure, Transportation and Safety Committee

Motion by _____

THAT Item 5.1 of the Infrastructure, Transportation and Safety Committee meeting dated February 8, 2021 be adopted as follows:

5.1 Proposed Closure of T. J. Dolan Drive from St. Vincent Street South to St. David Street (ITS21-002)

THAT Council approve the permanent closure of T.J. Dolan Drive from St. Vincent Street South to St. David Street;

THAT Staff prepare a road closure by-law for T.J. Dolan Drive from St. Vincent Street South to St. David Street to be presented at a future Council meeting.

AND THAT Staff proceed to give public notice that Council is to consider a by-law to permanently close T.J. Dolan Drive from St. David Street to Centre Street for conversion to a multi use trail.

15.3. Reading of the By-laws (reconvene):

88

The following By-law requires First and Second Readings and Third and

Final Readings:

By-law 11.8 Confirmatory By-law

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 8, 2021.

Motion by _____

THAT By-law 11.8 be read a First and Second Time.

Motion by _____

THAT By-law 11.8 be read a Third Time and Finally Passed.

15.4. Adjournment of Council Meeting

Meeting Start Time:

Meeting End Time:

Motion by _____

THAT the February 8, 2021 Regular Council meeting adjourn.



Stratford City Council Regular Council Open Session MINUTES

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|---|--|
| Meeting #: | 4644th |
| Date: | Monday, January 25, 2021 |
| Time: | 3:00 P.M. |
| Location: | Electronic Meeting |
| Council Present in Council Chambers: | Mayor Mathieson - Chair Presiding |
| Council Present Electronically: | Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos |
| Regrets: | Councillor Ingram |
| Staff Present in Council Chambers: | Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Chris Bantock - Deputy Clerk |
| Staff Present Electronically: | David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Janice Beirness - Director of Corporate Services, Jodi Akins - Council Clerk Secretary, Alyssa Bridge – Manager of Planning, Jeff Bannon – Planner, Eden Grodzinski – Manager of Housing |

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the January 25, 2021 Regular Council meeting.

3. Adoption of the Minutes:

R2021-21

Motion by Councillor Vassilakos

Seconded by Councillor Bunting

THAT the Minutes of the Regular Meeting dated January 11, 2021 and the Special Meeting dated January 18, 2021 of Council of The Corporation of the City of Stratford be adopted as printed.

Carried

4. Adoption of the Addendum to the Agenda

There was no addendum to be adopted.

5. Report of the Committee of the Whole In-Camera Session:

5.1 From the January 11, 2021 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

Appointment to Festival Hydro Services Inc.

- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

R2021-22

Motion by Councillor Gaffney

Seconded by Councillor Beatty

THAT Gerry Guthrie be appointed for a two year term on the Board of Directors of Festival Hydro Services Inc., to November 14, 2022 or until a successor is appointed.

Carried

5.2 From the January 13, 2021 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session direction was given.

5.3 At the January 25, 2021 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years;
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years;
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), And A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session direction was given on all items.

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1 Resolution - Downtown Traffic Study (COU21-009)

R2021-23

Motion by Councillor Burbach

Seconded by Councillor Vassilakos

THAT the presentation of the Downtown Traffic Study by Nick Palomba, Vice President and Adam Mildenberger, Transportation Planner of R.V. Anderson Associates Limited be heard.

Carried

Nick Palomba, Vice President, and Adam Mildenberger, Transportation Planner, of R.V. Anderson Associates Limited provide a PowerPoint presentation on the Downtown Traffic Study. Highlights of the presentation included:

- the purpose of the study being to analyze intersection operations and pedestrian crossing safety;
- the study area limits including 23 intersections within the downtown;
- intersection capacity analyses for the Ontario Street corridor, Waterloo Street corridor, and Downie Street corridor showing no significant capacity concerns out to 2030;
- recommendation for a signal timing adjustment to mitigate queuing at the St. Patrick Street intersection;
- the undertaking of regular traffic counts at signalized intersections;
- geometric improvements within the Ontario Street corridor at the intersections of Ontario and Church Street, Ontario and Erie/Downie Street, and Ontario and Waterloo Street;
- geometric improvements within the Downie Street corridor at the intersections of Downie and George Street, Downie and St. Patrick/Douro Street, and Downie Street at the Transit Terminal/Milton and Shakespeare Street;
- the Erie Street dedicated cycling facility review not recommending a reduction in through lanes;
- the Lakeside/Veterans Drive dedicated cycling facility review not being recommended due to projected deterioration in intersection operations along Ontario Street; and,
- Waterloo Street dedicated cycling facility review not being recommended due to overall impacts and loss of parking.

A question and answer period ensued with respect to:

- reviewing the distribution of green-light time at signalized intersections to accommodate pedestrian cross time and vehicles turning left;
- minimal traffic impact if Shakespeare Street access is closed from Downie Street;
- public consultation not being completed as a part of this study;
- the intersection near the transit terminal being a semi actuated signal that only changes as needed compared to being on a loop;
- consideration for a cycle track on Erie Street if on-street parking were removed and accommodated elsewhere;
- preferred bike lane width being between 2.4m and 3m;
- maintaining on-street parking being an important factor when reviewing this study;
- additional cycling improvements at downtown intersections being further reviewed when updating the Bike and Pedestrian Master Plan;
- using areas identified for recapture or greenspace as options for further cycling accommodations;
- the elimination of parking near intersections being an option to improve sightlines; and,
- reviewing options to eliminate certain movements at intersections with high traffic volume through the adjustment of signal timing or signage.

R2021-24

Motion by Councillor Gaffney

Seconded by Councillor Burbach

THAT the Stratford Downtown Traffic Study outlining the key findings presented by R.V. Anderson Associates Limited be received for information.

The Director of Infrastructure and Development Services responded to a question about staff reporting back on next steps. He advised this study and the recommendations would be used when completing future improvements and planning for future capital budgets. It was further advised that the recommendations from the study would be implemented over multiple years.

Mayor Mathieson called the question on the motion.

Carried

7.2 Resolution - Update on Draft Plan of Subdivision 31T19-001 and Zone Change application Z09-19 for 236 Britannia Street (COU21-007)

R2021-25

Motion by Councillor Vassilakos

Seconded by Councillor Burbach

THAT the correspondence from Bonnie Lindsay dated January 10, 2021 with respect to Draft Plan of Subdivision 31T19-001 and Zone Change Application Z09-19 for 236 Britannia Street, be received.

Carried

R2021-26

Motion by Councillor Clifford

Seconded by Councillor Gaffney

THAT the report on Draft Plan of Subdivision 31T19-001 and Zone Change application Z09-19 for 236 Britannia Street (COU21-007), be received for information;

AND THAT the Planning Report on Draft Plan of Subdivision 31T19-001 and Zone Change Application Z09-19 at 236 Britannia Street be presented to Council for consideration when discussions between the developer and the residents have concluded.

Carried

7.3 Resolution - Gas Tax Letter of Agreement

R2021-27

Motion by Councillor Henderson

Seconded by Councillor Vassilakos

THAT Council authorize the entering into of a Letter of Agreement dated January 14, 2021 with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for funding under the Dedicated Gas Tax Funds for Public Transportation Program for the 2020/2021 program term.

It was questioned how the 2021 funding allocation compares to the amount of funding received previously. The Director of Corporate Services

advised the 2021 amount is between \$450,000 and \$475,000 and is similar to what has been provided in the past.

Mayor Mathieson called the question on the motion.

Carried

7.4 Correspondence - Resignation from Heritage Stratford

R2021-28

Motion by Councillor Burbach

Seconded by Councillor Bunting

THAT the resignation of Derek Smith as the alternate SABA representative from the Heritage Stratford Advisory Committee be accepted.

Carried

7.5 Resolution - T2020-29 Huron Street Reconstruction Road Preliminary Design Report (COU21-008)

R2021-29

Motion by Councillor Vassilakos

Seconded by Councillor Burbach

THAT the report on Huron Street Reconstruction (COU21-008) be received for information;

AND THAT staff report back to the Infrastructure, Transportation and Safety Sub-committee after the conclusion of the open house.

A question and answer period ensued between members and staff with respect to:

- Whether Huron Street will face the same traffic volumes expected by 2030 as outlined in the Downtown Traffic Study. It was noted Huron Street is different in that it is a 3 lane operation with a center turn lane. This configuration can handle up to 20,000 vehicles per day and is very different from a 2 lane operation road;
- Questioned why 3 lanes of traffic was not considered on Erie Street. It was noted the traffic study looked at the options on Erie Street from a bike lane perspective. On Huron Street, bike lanes are not proposed which is the main difference; and,

- Request consideration for some kind of bike accommodation to be installed over the bridge at Huron Street. It was noted staff would review but that it would be dependent on pavement widths.

Mayor Mathieson called the question on the motion.

Carried

7.6 Resolution - Social Services Relief Fund Phase 2 (COU21-010)

R2021-30

Motion by Councillor Henderson

Seconded by Councillor Bunting

THAT the Mayor and the City Clerk and the Director of Social Services be authorized to execute the Contribution Agreement for the Social Service Relief Fund (SSRF) Phase 2 Holdback with the Ontario Ministry of Municipal Affairs and Housing (MMAH) as required for the purpose of establishing the City's obligations to use the funds in accordance with the SSRF Program Guidelines for the construction of eight modular supportive housing units at 398 Erie Street, Stratford.

A question and answer period ensued between members and staff with respect to:

- the project pending approval with CMHC and holding an open house once approved; and,
- the 8 units proposed being restricted to the zoning in the area at this time.

Mayor Mathieson called the question on the motion.

Carried

7.7 Resolution - Heavy Truck Restrictions on Forman Ave., Fraser Dr., Matilda St., Oakdale Ave., Orr St., and Short St. (COU21-011)

R2021-31

Motion by Councillor Gaffney

Seconded by Councillor Vassilakos

THAT Schedule 12 – Heavy Truck Restrictions of Traffic and Parking By-law 159-2008 be amended to include the following roads:

Forman Avenue between Short Street and Orr Street

Fraser Drive between McCarthy Road West and Forman Avenue

Matilda Street between Oakdale Avenue and Short Street
Oakdale Avenue between O'Loane Avenue and Matilda Street
Orr Street between McCarthy Street West and Forman Avenue
Short Street between O'Loane Avenue and Forman Avenue;
AND THAT the restrictions be for anytime.

A question and answer period ensued between members and staff with respect to:

- the placement of new signage to advise drivers of the restrictions;
- signs not being permanent but being up for a couple of years;
- work and items such as deliveries on a restricted street being exempt from the provisions while the work is being completed; and,
- uncertainty of mapping programs recognizing the new restrictions.

Mayor Mathieson called the question on the motion.

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Planning and Heritage Committee:

R2021-32

Motion by Councillor Henderson

Seconded by Councillor Burbach

THAT the Report of the Planning and Heritage Committee dated January 25, 2021 be adopted as printed.

Carried

9.1.1 January 2021 Comprehensive Zoning By-law Review Update (PLA21-001)

THAT Section 5.4.3 a) and b) of the draft Comprehensive Zoning By-law be amended to increase the size of Type B accessible parking spaces from 2.4 meter wide to 2.8 meter wide.

9.1.2 January 2021 Comprehensive Zoning By-law Review Update (PLA21-001)

THAT Council receive for information this report on Comprehensive Zoning By-law Review (PLA21-001);

AND THAT staff send Notice of Consideration to consider adoption of a new Comprehensive Zoning By-law to all those who requested receiving such notice.

10. Notice of Intent:

None scheduled.

11. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2021-33

Motion by Councillor Beatty

Seconded by Councillor Bunting

THAT By-laws 04-2021 to 08-2021 be taken collectively.

A member sought clarification on the overall tax increase.

A member reiterated concerns about the inclusion of Saturday on-demand transit in the budget.

Mayor Mathieson called the question on the motion.

Carried unanimously

R2021-34

Motion by Councillor Clifford

Seconded by Councillor Ritsma

THAT By-laws 04-2021 to 08-2021 be read a First and Second Time.

The Director of Corporate Services advised the increase is 2.02% when compared to 2020. After considering the estimated 2020 assessment growth, the adjusted tax levy increase is approximately 1.33%.

Mayor Mathieson called the question on the motion.

Carried two-thirds support

R2021-35

Motion by Councillor Gaffney

Seconded by Councillor Sebben

THAT By-laws 04-2021 to 08-2021 be read a Third Time and Finally Passed.

Carried

11.1 Appointment to Festival Hydro Services Inc. Board of Directors - By-law 04-2021

To amend By-law 178-2018 as amended, to make appointments to the Festival Hydro Services Inc. Board of Directors.

11.2 Adopt 2021 Budget - By-law 05-2021

To adopt the budget (estimates of revenues and expenditures) for tax supported and user pay purposes for the year 2021.

11.3 Letter of Agreement for Dedicated Gas Tax Funds - By-law 06-2021

To authorize the entering into and execution of a Letter of Agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario, related to funding under the Dedicated Gas Tax Funds for the Public Transportation Program for 2020/2021.

11.4 Contribution Agreement for the Social Services Relief Fund Phase 2 Holdback - By-law 07-2021

To authorize the entering into and execution of a Contribution Agreement, and all other necessary documents, with Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Municipal Affairs and Housing and the Minister of Children, Community, and Social Services for the Province of Ontario and/or the Government of Canada, related to funding under the Social Services Relief Fund Phase 2 Holdback.

11.5 Amend Traffic and Parking By-law - Heavy Truck Restrictions - By-law 08-2021

To amend Schedule 12, Heavy Truck Restrictions, of the Traffic and Parking By-law 159-2008 as amended to include additional restrictions.

12. Consent Agenda: CA-2021-004 to CA-2021-009

12.1 CA-2021-007

R2021-36

Motion by Councillor Ritsma

Seconded by Councillor Gaffney

THAT CA-2021-007, being a Resolution from the Township of South Glengarry in support of Bill 156 to protect all Ontario farm families and food processors, be endorsed.

A member raised concern about endorsing this resolution, stating that it has been struck down elsewhere and is opposed by Humane Society International Canada. A second member stated that the bill feels unnecessary and that there are other, more important, animal welfare bills and regulations that need attention.

Mayor Mathieson called the question on the motion.

Carried

13. New Business:

13.1 Avon River Skating

A member inquired as to the possibility of clearing snow off the ice on the Avon river for skating once COVID-19 restrictions are reduced. The Chief Administrative Officer advised that staff would review and report back to Council.

14. Adjournment to Standing Committees:

The next Regular Council meeting is February 8, 2020 in the Council Chamber, City Hall.

R2021-37

Motion by Councillor Sebben

Seconded by Councillor Beatty

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [3:05 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [3:10 p.m. or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on January 25, 2021 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the January 25, 2021 Reconvene Council meeting.

15.2 Committee Reports

15.2.1 Infrastructure, Transportation and Safety Committee

R2021-38

Motion by Councillor Vassilakos

Seconded by Councillor Burbach

THAT Item 4.1 of the Infrastructure, Transportation and Safety Committee meeting dated January 25, 2021 be adopted as follows:

4.1 Noise By-law Exemption for Lake Victoria Footbridge Replacement (T-2020-43) (ITS21-001)

THAT an exemption from Noise Control By-law 113-79 be granted to McLean Taylor Construction Limited to facilitate construction for the Lake Victoria Footbridge Replacement project, under the operation of construction equipment provision (Schedule 2 clause 5) from 7:00 p.m. to 11:59 p.m. and 12:00 a.m. to 7:00 a.m. on date(s) to be determined subject to the approval of the Director of Infrastructure and Development Services.

Carried

15.3 Reading of the By-laws (reconvene):

The following By-law required First and Second Readings and Third and Final Readings:

By-law 11.6 - Confirmatory By-law 09-2021

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on January 25, 2021.

R2021-39

Motion by Councillor Sebben

Seconded by Councillor Beatty

THAT By-law 09-2021 be read a First and Second Time.

Carried two-thirds support

R2021-40

Motion by Councillor Gaffney

Seconded by Councillor Ritsma

THAT By-law 09-2021 be read a Third Time and Finally Passed.

Carried

15.4 Adjournment of Council Meeting

R2021-41

Motion by Councillor Vassilakos

Seconded by Councillor Burbach

THAT the January 25, 2021 Regular Council meeting adjourn.

Carried

Meeting Start Time: 3:00 P.M.

Meeting End Time: 4:12 P.M.

Reconvene Meeting Start Time: 4:22 P.M.

Reconvene Meeting End Time: 4:24 P.M.

Mayor - Daniel B. Mathieson

Clerk - Tatiana Dafoe

Heritage Day February 15, 2021

Heritage Day is celebrated in Canada on the third Monday of every February.

Heritage Day was established in 1974 by the Heritage Canada Foundation (now the National Trust for Canada) to encourage the preservation and promotion of Canada's nationally significant historic, architectural, natural and scenic heritage. In 1985, the Ontario government designated the third week in February as Ontario Heritage Week, with Heritage Day kicking off the week.

The National Trust for Canada encourages Canadians to celebrate Heritage Week and Heritage Day 2021, and notes there is much to celebrate:

Why celebrate Heritage Day? Because Canada's collective story is told through our special places, whether they are historic lighthouses or schools, places of faith, industrial complexes, or cultural landscapes. Our shared heritage in all its forms has the power to bring people together and create a sense of belonging. Gathering places like town squares, and pow wow grounds, and cultural objects such as artifacts, regalia and family memorabilia are tangible touchstones with the past that can root us in place and nourish the spirit. Intangible heritage – languages, traditional rituals, music, dance, storytelling and more – is at the heart of family and community.

In celebration of our past and our future, we encourage all Canadians – young and old, deeply rooted or new to Canada – to visit museums, historic sites and heritage destinations, cultural landscapes and cultural centers, and connect with traditional knowledge keepers, educators, parents and grandparents to experience heritage on Heritage Day and beyond.

National Trust for Canada: <https://nationaltrustcanada.ca/>

The Ontario Heritage Trust describes Heritage Week as follows:

Each February, the Trust invites Ontarians to participate in Heritage Week in Ontario – to celebrate heritage in all its forms (cultural and natural, architectural, archaeological and collections), its diverse traditions and cultural expressions. Heritage Week provides a wonderful opportunity for individuals and communities to reflect on their contributions to Ontario, how heritage is conserved, promoted and commemorated, and how they might shape the future.

Since 1974, the third Monday every February has been identified as Heritage Day in Canada.

In 1985, the Ontario government designated the third week in February as Ontario Heritage Week, with the federal Heritage Day kicking off the week.

Many heritage organizations and municipalities have used Heritage Day and Ontario Heritage Week as vehicles to stimulate awareness of heritage resources and heritage-related issues within their communities, and to honour the organizations and volunteers who have worked to protect Ontario's irreplaceable heritage resources.

Ontario Heritage Trust: <https://www.heritagetrust.on.ca/en/>

Proposed Proclamation: Heritage Day February 15, 2021

That City Council hereby proclaims February 15, 2021 as Heritage Day in the City of Stratford in celebration of our past and our future, and to inspire Canadians to embrace, explore and enjoy our enduring heritage.



MANAGEMENT REPORT

Date: February 8, 2021
To: Mayor and Members of Council
From: Tatiana Dafoe, City Clerk
Report#: COU21-012
Attachments: None

Title: City of Stratford Display Advertising for Notices and Non-Statutory Ads Contract

Objective: To consider entering into a sole source agreement with The Beacon Herald for the City of Stratford's display advertising for notices and non-statutory ads.

Background: In 2016, the City issued a request for proposal for display advertising for notices and non-statutory ads. The purpose was to seek submissions from local media companies to provide paid display advertising space in a newspaper widely distributed in Stratford. In responding to decisions or direction of Council, notices and non-statutory ads are published and must be done on a timely basis as it is important for the City's public consultation and notification procedures.

The contract was awarded to the Beacon Herald, a division of Postmedia Network Inc., for a three-year period from 2016 to 2018 with an option to renew for two additional 12-month periods in 2019 and 2020.

Analysis: The agreement for display advertising with the Beacon Herald is set to expire on February 28, 2021

Following a review of available service providers, it appears that the Beacon Herald is the only business able to provide display advertising space in a newspaper that is widely distributed in Stratford. The display advertising of notices and non-statutory ads is to be in a newspaper that is published on a daily and/or weekly basis that meets the definition of "newspaper" in the Legislation Act, 2006, S.O. 2006 c.21.

As there is only one provider, staff recommend the City enter into a three year agreement with The Beacon Herald, a division of Postmedia Inc., to provide display advertising for notices and non-statutory ads. The terms and conditions would remain

the same as those contained in the original agreement and staff recommend that an option to renew the agreement for two 12-month periods also be included.

It is important to continue display advertising as there are legislative requirements to include ads in local newspapers. The City's Notice Policy C.3.10 also includes requirements to provide notice in local newspapers. Staff do intend on reviewing the City's Notice Policy to ensure it remains up to date and reflective of legislative requirements. The City also continues to use alternative forms to provide notice such as by posting information to the website, social media accounts and through the use of radio advertising.

Financial Impact: The Beacon Herald has advised they are willing to enter into an agreement under the same terms and conditions as the agreement from 2016. The costs would be as follows per year:

- \$1,130.00 per ad excluding applicable tax, which equals \$0.50 per line excluding applicable tax.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: THAT the City enter into a three year agreement, effective March 1, 2021, with The Beacon Herald, a division of Postmedia Inc., to continue to provide display advertising for notices and non-statutory ads under the same terms and conditions of the agreement entered into in 2016;

THAT an option to renew the agreement for two 12-month periods be included;

AND THAT the Mayor and Clerk be authorized to execute the necessary contract agreement.

A handwritten signature in blue ink, appearing to read "T. Dafoe".

Tatiana Dafoe, City Clerk

A handwritten signature in black ink, appearing to read "Janice Beirness".

Janice Beirness, Director of Corporate Services

A handwritten signature in black ink, appearing to read "Joan Thomson".

Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: February 8, 2021
To: Mayor and Members of Council
From: Chris Bantock, Deputy Clerk
Report#: COU21-013
Attachments: None

Title: Award of RFP-2020-38 – Pay by Phone Municipal Parking System

Objective: To recommend the authorization of award for an issued Request for Proposal (RFP) for a Pay by Phone Municipal Parking System.

Background: The City of Stratford currently has a parking infrastructure consisting of on and off-street parking with single space meters and pay by licence plate machines. As a compliment to these systems, an RFP was issued on October 30, 2020 seeking proposals for a system to provide patrons with the ability to pay for parking by mobile application.

The RFP closed on November 25, 2020, at which time the City had received 7 proposal submissions. Each proposal was evaluated by an evaluation committee based on several technical and financial criteria that were outlined within the RFP. Following this initial evaluation, the proposals were short listed to three (3) for the purpose of providing presentations to the evaluation committee. Following these presentations in January, 2021, the evaluation committee selected the proposal from HotSpot Parking Inc., to be recommended for award of the RFP.

Analysis: Following the initial evaluation by the committee, HotSpot Parking had been scored with the top technical sub-total which, combined with their price evaluation sub-total, made them the top overall proposal according to the evaluation committee's ratings.

Beyond meeting the requirements of the City's RFP, the biggest factor in selecting a proponent was determining which would provide the best user experience for our residents and visitors. HotSpot provides a customer first experience as reinforced through their 24/7 client success team which can be reached by email, telephone, or in-app to have questions or concerns addressed by a live person. HotSpot currently has

over 70 clients including Ontario municipalities such as Peterborough, Belleville, Greater Sudbury, and Barrie. With these clients they offer several customer friendly features such as a merchant validation program, digital parking permits, fast tap signage, and a unique membership program which helps more frequent parkers save money.

Financial Impact: In considering potential costs that may be incurred for the set up of a mobile parking payment solution, this project had an approved budget of \$20,000 through the parking capital plan. This item was included as a 2020 capital carry forward to 2021 since completion of the project had been delayed due to the COVID-19 pandemic.

The City is not required to pay any up-front costs or licensing fees to enter into an agreement with HotSpot Parking for provision of their mobile parking application, back office system, client and customer support, and initial signage. HotSpot is able to provide these items at no cost as they generate revenue through a \$0.20 convenience fee that is added to parking transactions when using the application. Some extra features from HotSpot are available at an additional cost including FastTap signage and possible integration with Eleven-X.

The cost to complete integration between Gtechna and HotSpot is expected to be \$5,000.00. This covers the interface, service and testing, and validation which includes ensuring all enforcement devices are configured accordingly.

Alignment with Strategic Priorities:

Mobility, Accessibility and Design Excellence

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: THAT the proposal from HotSpot Parking Inc. (RFP-2020-38) for the provision of a Pay by Phone Municipal Parking System be accepted;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to execute all required contract documents.

A handwritten signature in blue ink, appearing to read "Chris Bantock".

Chris Bantock, Deputy Clerk

A handwritten signature in black ink, appearing to read "Joan Thomson".

Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: February 8, 2021
To: Mayor and Members of Council
From: Chris Bantock, Deputy Clerk
Report#: COU21-014
Attachments: Request from Mr. Coxon

Title: Upper Erie Resident Parking Request

Objective: To receive direction regarding a resident's request to leave their vehicle in the Upper Erie lot 24 hours a day until the end of the current provincial stay at home order.

Background: Staff have received a request from Mr. Coxon asking for approval that he be allowed to leave his vehicle in the Upper Erie lot 24 hours a day until the end of the current provincial stay at home order related to COVID-19. Mr. Coxon has identified that he does not have a personal parking space for his vehicle at his place of residence and that under normal circumstances moves his vehicle every day in the Upper Erie lot to avoid being ticketed. Mr. Coxon has an accessible parking permit and has indicated his difficulty in getting to his vehicle as frequently due to concerns about being outside during the provincial stay at home order.

Analysis: With a valid accessible parking permit, Mr. Coxon is currently able to park in designated parking spaces, both on-street and in parking lots, for free in accordance with the City's Traffic and Parking By-law. However, regardless of being exempt from depositing payment, all patrons must still abide by the respective maximum parking time limits set out in the by-law. Specifically, in the Upper Erie lot, the maximum parking time limit without moving your vehicle is 4 hours, Monday to Saturday inclusive. Overnight parking from 2:00 a.m., to 6:00 a.m., is also not permitted in this lot.

If maximum time limits for parking and overnight parking restrictions were to be lifted in the Upper Erie lot, staff have concerns with being able to effectively perform winter maintenance activities including clearing the lot of snow and ensuring that ice does not build up around parked vehicles. If vehicles are left in parking lots and interfere with these activities, it can present safety hazards for other patrons using the lot. Approving

this request would also likely lead to others submitting similar requests that could result in several vehicles being left overnight where they are not normally permitted to do so. Staff have presented all currently available options to Mr. Coxon as possible solutions, including:

1. Purchase a York lot permit which is available for downtown residents. A York lot permit costs \$113.75 per month and includes day and overnight use.
2. Move the vehicle to the Cooper lot where the maximum parking time limit is 24 hours. This means the vehicle would need to be moved to a new space every 24 hours but could be parked overnight.
3. Move the vehicle to one of the 12 hour spaces on Cobourg Street. This means the vehicle would need to be moved every 12 hours and then could not be parked overnight between 2:00 a.m., and 6:00 a.m.

Financial Impact: Should Council choose to waive the maximum parking time limit in Upper Erie for this request, a loss in parking revenue could be expected for any additional requests that come forward to waive maximum parking times and the potential purchase of parking permits or paid parking time that would have otherwise been deposited.

If winter maintenance activities are hindered there could be costs to the City associated with insurance claims for slips, trips, and falls.

Alignment with Strategic Priorities:

This report has been prepared for consideration following receipt of a request from a resident.

Staff Recommendation: THAT the request from Mr. Coxon to park with no maximum time limits in the Upper Erie Lot during the provincial stay at home order be denied.



Chris Bantock, Deputy Clerk



Joan Thomson, Chief Administrative Officer

To Stratford City Council

Thank you for your attention in this matter.

We live on Ontario St and park in the parking lot to stay off the road especially at night.

We are both handicaped and seniors, we normally move the car everyday.

However with a stay at home order, and with numbers in Stratford on the rise.

We would like to request that we be allowed to leave the car in the lot only during - stay at home order - or permanent shut down.

Please feel free to contact me at [REDACTED]

David Coxon

Note – this document has been transcribed directly from a handwritten note received from David Coxon.



MANAGEMENT REPORT

Date: February 8, 2021
To: Mayor and Council
From: Adam Ryan, Manager of Public Works
Report#: COU21-015
Attachments: None

Title: Household Hazardous Waste Contract Extension

Objective: To extend the household hazardous waste contract with Photech Environmental Inc. for the collection, processing and recycling of hazardous waste for one year.

Background: The Ministry of Environment Conservation and Parks is drafting a MHSW Regulation under the Resource Recovery and Circular Economy Act, 2016 to move the existing program to full producer responsibility. This is currently scheduled to happen on July 1, 2021. With the uncertainty of what the framework will look like for funding and the use of producer responsible organizations, staff are recommending to extend the current contract for household hazardous waste with Photech Environmental contract by one year. The current contract expires March 31, 2021.

Analysis: The City of Stratford strives to ensure that we offer a user-friendly outlet for the proper disposal of hazardous waste. Photech Environmental has proven to be an asset to the Household Hazardous Waste (HHW) program. With their extensive experience and openness to collaborate with City staff, the HHW events in 2020 successfully collected record numbers of materials, which ensures that the waste is not being improperly disposed of at the City Landfill.

Financial Impact: In 2020, the City paid Photech \$83,284.37 for the collection, processing and recycling of hazardous waste. Through the current funding model, we received funding from Product Care for Miscellaneous Organics, Paint, Pesticides, Fertilizers and Aerosols in the amount of \$30,727.17. We received \$672.00 for battery recycling as well as funding from our agreements with Perth East and Perth South, \$3,440.40 and \$268.40. This brought the amount down to \$48,176.40. The expense does not include staff time for the Saturday collection events. Funds been allocated in the 2021 budget for this expense.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: THAT the contract with Photech Environmental Inc. for the collection, processing and recycling of hazardous waste be extended, under the same terms and conditions, for a one year term to March 31, 2022.



Adam Ryan, Manager of Public Works



Ed Dujlovic, Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: February 4, 2021
To: Mayor and Council
From: David St. Louis, Director of Community Services
Report#: COU21-016
Attachments: Activities on Open Bodies of Water Policy and
 Letter from Orr Insurance dated February 3, 2021

Title: Maintaining an outdoor rink on the Avon River

Objective: To provide information on maintaining an outdoor rink on the Avon River.

Background: At the January 25, 2021 Council meeting, a question was asked about the City maintaining the ice on the river for skating when the lockdown is lifted.

As was referenced in an email distributed to Council, there was an incident on the river just west of the Tom Patterson island when a person who was clearing an area for skating fell through the ice up to his waist. The person was able to make his way to the riverbank; however, this incident points out a concern with maintaining an ice rink on the river.

Analysis: The Upper Thames Conservation Authority issued a media release on January 21 warning of the hazards of public use of frozen water bodies. The release stated that "Frozen flood control reservoirs, ponds, and other water bodies throughout the Upper Thames River watershed are not monitored for the purpose of winter recreation and may not be safe. Ice conditions are susceptible to daily changes in temperature, wind, precipitation, and underwater currents".

The release went on to say "People going onto frozen water bodies put both the public and the municipal first responders at risk. Anyone who falls through the ice could experience hypothermia and death within minutes. Banks adjacent to rivers and creeks are very slippery and, when combined with cold water, also pose a serious hazard".

In checking with the Upper Thames Conservation authority on signage around the river, their position is that the City owns land surrounding Lake Victoria and therefore it becomes a City responsibility to inform the public of the dangers of the river.

The City does have a Policy (attached) that was developed after the Hockey Day in Canada event in 2010, entitled "Activities on Frozen Open Bodies of Water". The department did attempt to maintain a skating area in 2011 although we didn't have the resources to properly follow the policy and the program was discontinued.

In consultation with the City's legal advisors, they voiced concerns with the liability that the City would attract as a result of operating/constructing an ice rink on the Avon River. The City would then be found to be an "occupier" under Ontario's Occupiers' Liability Act, R.S.O. 1990, c02. Under this Act, the City would be required to meet a specific standard of care and ensure that all persons using the rink are reasonably safe at all times while on the premises.

The legal advisors do not recommend City operation/construction of an ice rink on the Avon River as the City would at all times be required to ensure that the ice is of appropriate quality and would be assuming all liability associated with the ice rink and responsible for maintaining the ice rink in an appropriate condition.

The City's insurers also do not recommend operation/construction on the river. See attached Letter.

Financial Impact: Under \$1000 for signage.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Staff Recommendation: THAT the City take no action with maintaining an outdoor rink on the Avon River due to safety concerns;

AND THAT signage be placed along the riverbanks informing the public of the hazards.



Director of Community Services



Joan Thomson, Chief Administrative Officer



Orr Insurance Brokers Inc.
50 Cobourg Street
Stratford, ON, N5A 3E5
(519) 271-4340
info@orrinsurance.net
www.orrinsurance.net
1-800-876-4163
Fax: (519) 271-7626

February 3, 2021

Corp. of the City Of Stratford
Box 818
Stratford, Ontario N5A 6W1

Dear Ms. Thomson:

RE: **Rinks on the River**

Further to your inquiry regarding skating rinks on the river, we have reached out to BFL and -
discussed the situation. -

As you know, BFL has produced a document regarding out door skating rinks detailing the -
many many steps required to produce a municipal rink including testing, maintenance and -
signage. Within that document they clearly state that they would encourage you to not build a -
rink on open water such as a river or pond. -

In discussion they again reiterated that position. Building a rink on a river that has flowing water -
places undue liability on the City and is strongly discouraged. -

In today's legal environment if a person is injured or killed while on a municipal rink on a river -
the City would find itself in a very difficult position to provide an adequate defense. With the -
joint and several liability act even if the City is only 1% responsible they could be held 100% -
responsible. -

We are currently in a very hard market in the insurance cycle and any claims will have a -
significant effect on future premiums. -

We strongly discourage you from creating a municipal rink on the river. If the City is determined -
to have outdoor skating we would encourage you to explore an outdoor rink on lower Queens -
Park or somewhere without a body of water below it. -

Sincerely, -

ORR INSURANCE & INVESTMENT -

Rick Orr, CIP -

"At Orr Insurance & Investment we provide expert unbiased advice on your individual needs. It is our focus on your
needs as a customer that sets us apart from all other insurance options."



The Corporation of the City of Stratford

Policy Manual

C.1 Community Services

Dept: Community Services

Committee: Community Services

C.1.9 Activities on Frozen Open Bodies of Water

Adopted: January 24, 2011
Amended:
Reaffirmed:
Related Documents:
☒ Council Policy ☐ Administrative Policy

A) Purpose

- To protect the health and safety of the public, pets and city staff.
- To manage the hazards of frozen open water and reduce the associated risks.

B) Environmental Factors

- Open water has obvious dangers and pond ice is unpredictable and never truly safe due to the following:
 - Generally, the deeper the water, less ice is formed.
 - Ice forms at 0 degrees Celsius (C), 32 degrees Fahrenheit (F) and is always close to its melting point.
 - Snow ice may form from saturating snow on top of cold ice; it has small grains. Snow ice is only half as strong and melts quicker.
 - During warm periods, ice can melt from both the top and bottom. The water temperature below the surface can be warmer.
 - Continuous skating (or walking) over ice will cause it to fatigue.
 - Ice “creeps” or deforms over time even without an increase in load.
 - Checking the “freeboard” or distance from the top of the ice sheet to the water is hazardous to city staff. Water flooding up through the hole is dangerous.
 - Ice can be weakened by salt runoff and other impurities.
 - Water current or velocity can reduce the thickness of ice especially near a spring or outlet.
 - After falling through the ice, the danger of drowning is increased because the victim may be far from shore, in deep water, the water is extremely cold and rescue is made difficult by the intervening weak ice cover.

C) Protocol for Monitoring

The Occupiers Liability Act indicates that the City of Stratford must take positive action to make the premises reasonable safe for the public. The following action is required prior to the skating season and during winter freeze:

1. Post signage at entrance to city maintained ice surface on the Avon River/Lake Victoria.
2. Monitor the river on a regular basis – 20cm thickness of ice minimum.
3. Display red flag and sign indicating unsafe ice conditions. Signage (19" x 24") on yellow background with red and black lettering and pictogram; City of Stratford DANGER, Ice Unsafe Keep Off.
4. All snow removal from ice surface will be done with shovels and a walk-behind snow blower. No vehicles will be used.
5. Display green flag indicating ice is reasonably safe for public use.
6. Maintain written monitoring records of inspections and repairs to signage in a daily log book.
7. A communication strategy, utilizing media relations and the City of Stratford website to remind the public of open water ice dangers.
8. Issue letter of authorization to Stratford Police Services to act as agents for the City of Stratford to enforce the regulation under the Trespass to Property Act; allowing for the removal of persons on ice when required.



MANAGEMENT REPORT

| | |
|---------------------|------------------------------------|
| Date: | January 25, 2021 |
| To: | Planning and Heritage Committee |
| From: | Alyssa Bridge, Manager of Planning |
| Report#: | PLA21-003 |
| Attachments: | Public Meeting Minutes |

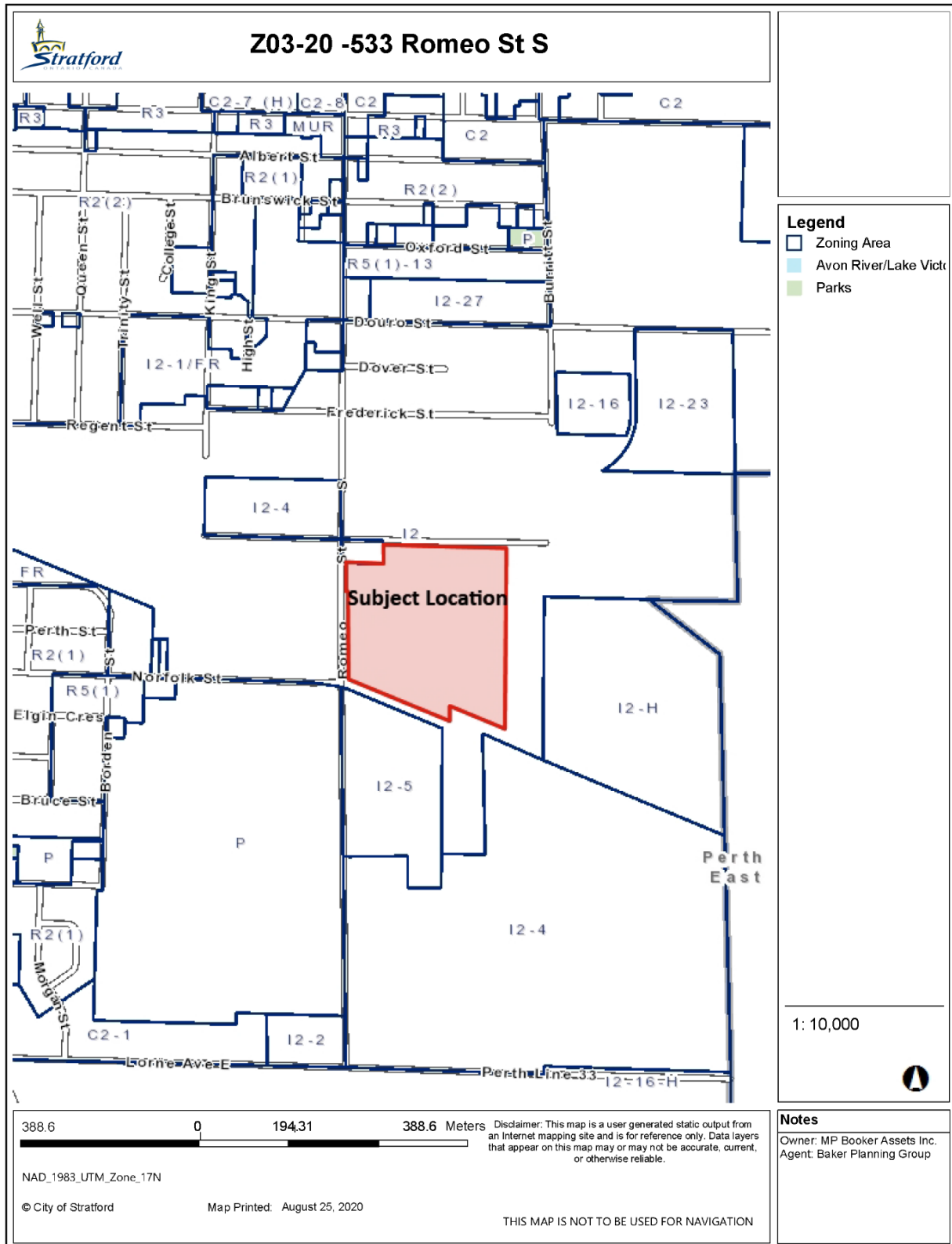
Title: Planning Report Zone Change Application Z03-20, 533 Romeo Street South

Objective: The purpose of this report is to provide staff's recommendation on the Zone Change Application submitted by Baker Planning Group on behalf of MP Booker Assets Inc. to change the zoning of the property municipally known as 533 Romeo Street S from a General Industrial I2 zone to a General Industrial I2- special zone to provide parking at a rate of 1 parking space for every 50m² and to add an athletic training facility as an additional permitted use with a maximum gross floor area of 4,080 m².

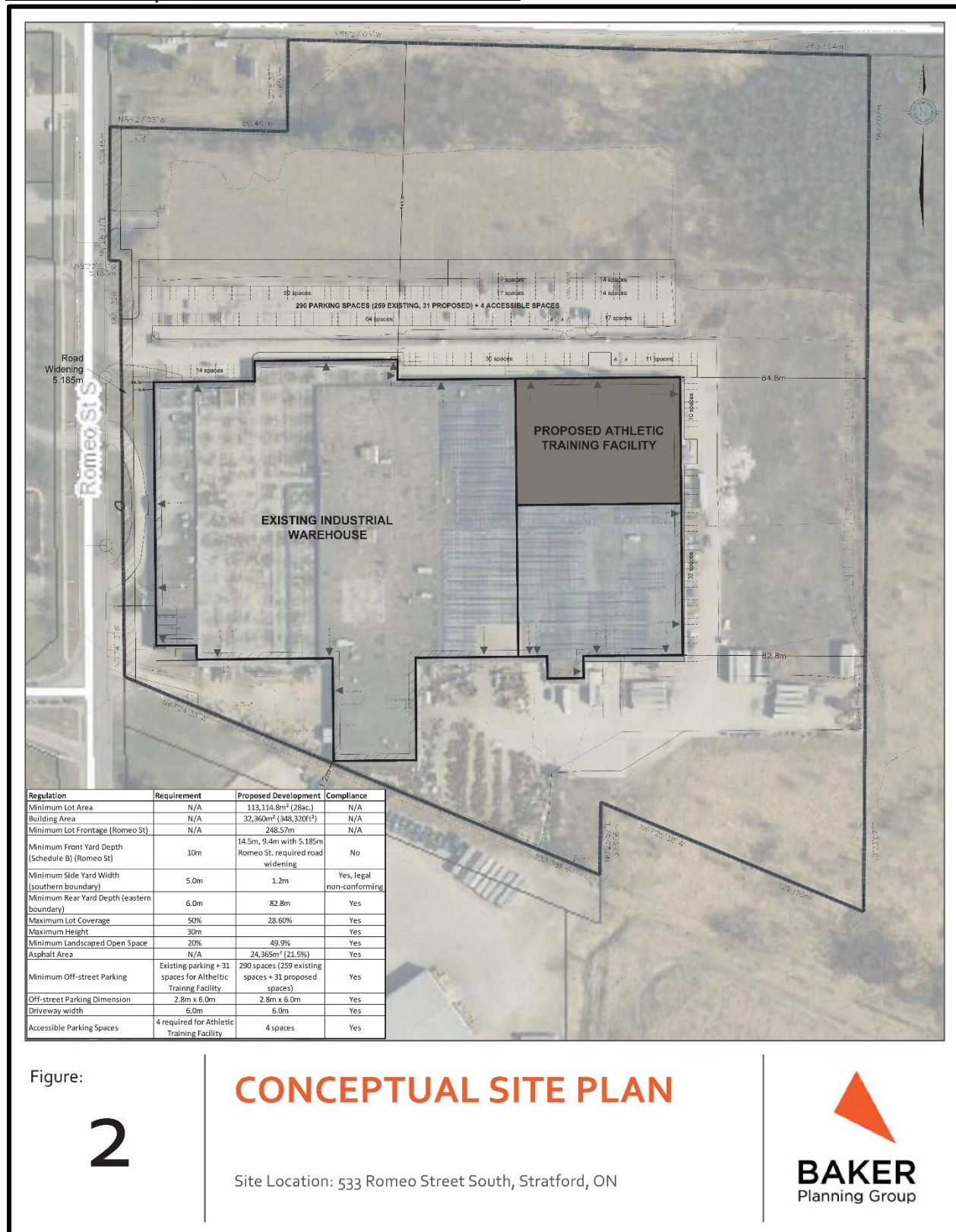
The application was accepted on August 24, 2020.

A Planning Justification report was submitted with the application.

Location and Zoning Map



Z03-20 Concept Plan – 533 Romeo Street South



Background: The subject lands are located on the east side of Romeo Street South between Park Street and Norfolk Street, legally described as PLAN 47 LOTS 890 TO 896 PT LOTS 889 AND 897 PLAN 370 LOT 1 PT LOT 6 RP 44R4616 PARTS 1 TO 3 7 TO 9 in the City of Stratford. The subject lands have an approximate area of 11.3ha (28ac) and a lot frontage of 248.6m (815.5ft).

Site Characteristics

Existing Use: 32,360m² industrial building
Frontage: 248.6m (815.5 ft)
Depth: 344m (1,128.5 ft)
Area: 11.3ha (28ac)
Shape: Irregular

Surrounding Land Uses:

North: Commercial plaza and food processing establishment (Industrial)
East: Agriculture (Future Industrial)
West: Industrial use (Industrial)
South: Industrial / commercial plaza (Industrial)

Subject Lands – 533 Romeo Street South



Agency Comments

Circulation of the application to various agencies produced the following comments to date (October 16, 2020):

Building Services

- No concerns with the proposed Zone Change Application
- It should be noted that all works relating to the Athletic Training Facility have occurred without Building Permit being obtained from the Chief Building Official and proper approvals for applicable law. An Order to Comply, Unsafe Building Order and Order Respecting Occupancy have been posted onsite due to the establishment of illegal uses without proper permits.

Engineering Services

- The Engineering Department has reviewed the submission for Zone Change application noted above and does not object to the zone change.
- A road widening of 5.185 m in width is required off the Romeo Street South frontage. A 1.50 m wide sidewalk is also required to be installed as per our standards across the frontage of the property on Romeo Street.
- Engineering comments regarding this site have been provided during the formal consultation and subsequent site plan processes.

Transit

- No concerns

Township of Perth East

- No concerns

Upper Thames River Conservation Authority

- The UTRCA can advise that we have no objection to the above noted application for Zoning By-law Amendment. We can advise that should any future development be proposed within close proximity to the Significant Woodland, an EIS may be required. The foregoing comments are provided for the information of the applicant the Planning Department, and Council.

Invest Stratford

- While it would be the preference of Invest Stratford that the area within the building be developed for light industrial uses, it is also understood that the indoor training/gym facility requires certain ceiling and space requirements that are not readily available or affordable elsewhere in the City. Invest Stratford is not opposed to the I2-special zone for the commercial use cited in the application. Should additional space within the building be available, the

applicant is encouraged to consider small light industrial uses that complement both the industrial and commercial uses on the property.

The remaining agency comments will be provided in a future report that will be provided to the Planning and Heritage Committee.

Public Comments:

Notice of the application was sent to 10 surrounding property owners on September 28, 2020. Notice was also published in the Beacon Herald on October 3, 2020.

One letter was submitted from the Stratford Pickleball Association in support of the application.

Analysis: 2020 Provincial Policy Statement

The 2020 Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest in three key areas: Building Strong Communities, Wise Use and Management of Resources, and Protecting Public Health and Safety. All decisions on development applications shall be consistent with the Provincial Policy Statement.

Building strong communities is achieved by promoting efficient development and land use patterns and avoiding development patterns that cause environmental, public health or safety concerns.

Section 1.1.1 of the Provincial Policy Statement states that healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term, by avoiding development and land use patterns which may cause environmental or public health and safety concerns and by promoting the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve cost-effective development patterns, optimization of transit investments, and standards to minimize land consumption and servicing costs.

Section 1.1.2 of the Provincial Policy Statement states: "Sufficient land shall be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of up to 25 years."

Section 1.1.3.2 of the Provincial Policy Statement states: "Land use patterns within settlement areas shall be based on densities and a mix of land uses which efficiently use land and resources; are appropriate for, and efficiently use, the infrastructure and public services facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion."

Section 1.3.2.3 of the Provincial Policy Statement states: *"Within employment areas planned for industrial or manufacturing uses, planning authorities shall prohibit residential uses and prohibit or limit other sensitive land uses that are not ancillary to the primary employment uses in order to maintain land use compatibility."*

The requested zoning would allow for an athletic training facility as an additional permitted use with a reduced parking rate for the subject lands. The proposed use will be located within the existing industrial building and the subject lands are located on an existing public transit route. Full municipal services are provided to the lands and the proposed additional use is not expected to have a negative impact on the surrounding industrial operations.

The Provincial Policy Statement provides direction to municipalities to prohibit residential uses and prohibit or limit other sensitive land uses in employment areas. The City's Official Plan has established permitted uses within employment areas and permits the proposed use as it would not pre-empt the development of the lands for industrial purposes. The proposed use will be located within an existing building and will have a maximum floor area to limit the size of the athletic facility.

Wise use and management of resource policies include natural heritage, water, agriculture and cultural heritage and archaeology. Significant built heritage resources, which are defined as significant buildings, structures, monuments, installations or remains associated with architectural, cultural, social, political, economic or military history and identified as being important to the community, shall be conserved. There are no Wise Use and Management of Resources policies applicable to this application.

Protecting public health and safety relate to natural and human made hazards such as areas prone to flooding, mine hazards, oil and gas hazards. There are no Protecting Public Health and Safety policies applicable to this application.

The subject lands are not located within any hazard areas and there are no significant built heritage resources adjacent to the property. The zone change request for an athletic training facility with a maximum gross floor area of 4,080 m² is appropriate for the subject lands and is consistent with the 2020 Provincial Policy Statement.

Official Plan

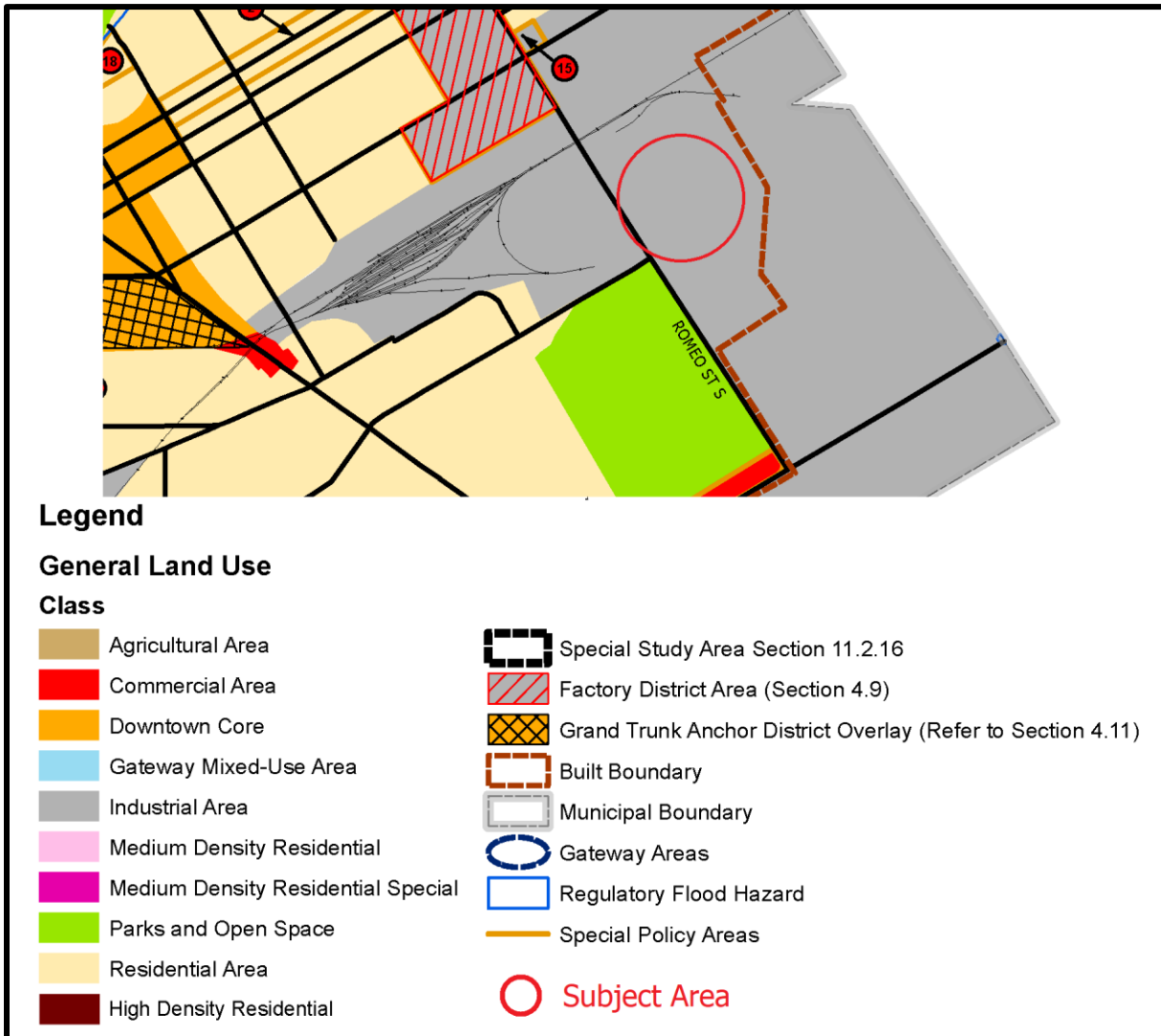
The lands are designated 'Industrial Area' which permits a range of uses including manufacturing, assembling, repair, wholesaling and storage of goods.

Secondary uses that do not detract from the area for industrial purposes nor which would conflict with existing or potential future industrial uses, have the characteristics or functional requirements similar to industry, and do not pre-empt the ultimate development of the lands for industrial purposes may also be permitted. Permitted secondary uses include motor vehicle sales and service establishments, institutional uses, research and

development uses and education and training other than elementary schools.

Excerpt of Schedule "A"

Land Use of the Official Plan



Section 3.3 of the City's Official Plan states: *"the City will ensure an adequate inventory of designated, zoned and serviced land is available suitable for accommodating the expansion of existing industry and the accommodation of new industry as well as other employment uses"*

The City of Stratford recently completed an annexation of 320 acres of land to allow the City to improve its competitive position in attracting new industrial development. Prior to the annexation the City noted that there was only 242 acres of vacant industrial zoned lands in the City and less than 20 acres of privately owned serviced industrial lands. As a result, the City would have concerns with any conversion of employment lands to non employment uses. In this case, the proposal represents the utilization of the portion of the

existing building for an athletic training facility. The proposed use would not pre-empt the ultimate development of the lands for industrial purposes and would represent approximately 13% of the existing building for the training facility. The proposed zoning specifies the maximum size for the proposed use and any future requests to go beyond the maximum area specified in the by-law would be subject to a future planning process under the Planning Act. The proposed use is considered to be secondary to the main industrial uses and the area to be used for the athletic training facility could be easily converted to another permitted industrial use in the future. Staff are of the opinion that the proposed use is in conformity with the Official Plan.

Zoning By-Law

The subject lands are currently zoned General Industrial I2 which permits a range of uses such as a business office of a consulting engineer or surveyor, a car wash, a commercial school, a data centre, a dry cleaning establishment, an equipment service establishment, a factory store, a food processing establishment, an industrial use, a motor vehicle repair shop, a motor vehicle sales or rental establishment, a motor vehicle service station, a private club, a public use, a scientific or medical laboratory, a recreational park, a veterinarian clinic and a warehouse.

The Zoning By-Law requires parking to be provided at a rate of 1 parking space per 80 m² for an industrial use, 1 parking space per 100 m² for a warehouse use. The applicant is proposing a rate of 1 parking spaces per 50 m² for the proposed athletic training facility use.

The applicant has based their parking rate request on the commercial school rate of 1 parking space per 50 m² of net floor area in the existing Zoning By-Law. The applicant has noted that their occupancy varies between 40-50 people and that the maximum occupancy of the space is 65 people. The proposed zoning would limit the size of the athletic club to 4,080 m² which would result in a requirement to provide 82 parking spaces for the athletic training facility.

The Planning Justification Report states that the operating hours for the facility will be primarily in evenings and on weekends when the existing industrial and warehousing operations on site are typically closed. This will provide additional parking spaces for any overflow parking as the business operation open times are off set. The subject property is also located on a transit route which provides an alternative transportation option to access the site. Based on the maximum occupancy and size of the athletic facility, the hours of operation of the businesses and the lands being on a transit route, the proposed parking rate would be sufficient to provide adequate off-street parking on the subject lands.

Planning staff are of the opinion that the site specific zone change to add an athletic training facility as an additional permitted use with a maximum gross floor area of 4,080 m² and a parking rate of 1 space per 50 m² of gross floor area is considered to be appropriate for the use of the lands as it will limit the intensity of use such that it will have minimal, if any, impact on the industrial area.

This Zoning By-law Amendment is consistent with the PPS, is in keeping with the Official Plan provisions, and the intent of the Zoning By-law, is considered to be consistent with the City's Strategic Priorities and represents good planning.

Should the Planning and Heritage Committee not approve the staff recommendation, the motion shall include a statement outlining how the recommendation of the Planning and Heritage Committee complies with the Provincial Policy Statement and the City of Stratford Official Plan and how public input was considered.

Financial Impact: No municipal expenses are anticipated to support the development.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Widening our Economic Opportunities

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

Staff Recommendation: THAT the zoning of 533 Romeo Street S BE CHANGED from a General Industrial (I2) Zone TO a General Industrial Special (I2-____) Zone which allows for an athletic training facility with a maximum gross floor area of 4,080 m² and a minimum parking requirement of 1 space per 50 m² of gross floor area BE APPROVED for the following reasons:

- I. the request is consistent with the Provincial Policy Statement;**
- II. the request is in conformity with the goals, objectives and policies of the Official Plan;**
- III. the zone change will provide for a development that is appropriate for the lands;**
- IV. the public was consulted during the zone change circulation and comments that have been received in writing or at the public meeting have been reviewed, considered and analyzed within the Planning report.**



Prepared by: Jeff Bannon, MCIP, RPP - Planner



Recommended by: Alyssa Bridge, Manager of Planning



Joan Thomson, Chief Administrative Officer

BEING a By-law to amend Zoning By-law 201-2000 as amended, with respect to zone change Z03-20 to rezone the lands known municipally as 533 Romeo Street South, located on the east side of Romeo Street South between Park Street and Norfolk Street to allow for a site specific General Industrial I2 Zone.

WHEREAS authority is given to the Council of The Corporation of the City of Stratford by Section 34 of the *Planning Act, R.S.O. 1990, c. P.13*, as amended, to pass this by-law;

AND WHEREAS the said Council has provided adequate information to the public and has held at least one public meeting in accordance with the *Planning Act*;

AND WHEREAS the Council of The Corporation of the City of Stratford deems it in the public interest that By-law 201-2000, as amended, known as the Zoning By-law, be further amended.

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That Schedule "A", Map 9 to By-law 201-2000 as amended, is hereby amended:

by changing from a General Industrial I2 Zone to General Industrial Special with site specific regulations I2- __ Zone those lands outlined in heavy solid lines on Schedule "A", attached hereto and forming part of this By-law, legally described as PLAN 47 LOTS 890 TO 896 PT LOTS 889 AND 897 PLAN 370 LOT 1 PT LOT 6 RP 44R4616 PARTS 1 TO 3 7 TO 9 and known municipally as 533 Romeo Street South.

2. That By-law 201-2000 as amended, be further amended by adding to Section 18.4, being the Exceptions of the General Industrial I2 Zone the following:

- "18.4. __ a) Defined Area (533 Romeo Street S)
I2- __ as shown on Schedule "A", Map 9
- b) Permitted Uses
- athletic training facility
 - all uses permitted in the MUR Zone

c) Definition

For the purpose of the Defined Area, the following shall apply:

- athletic training facility means a building of part thereof, that provides the necessary indoor facilities to accommodate athletic training and/or usage, including but not limited to hockey, soccer, baseball, martial arts, pickleball, tennis and golf.

d) Maximum gross floor area

- athletic training facility 4080 m²

e) Parking Regulations for an athletic training facility

- 1 parking space per 50 m² of gross floor area

f) This By-law shall come into effect upon Final Passage and in accordance with the Planning Act.

Read a FIRST, SECOND AND THIRD TIME AND

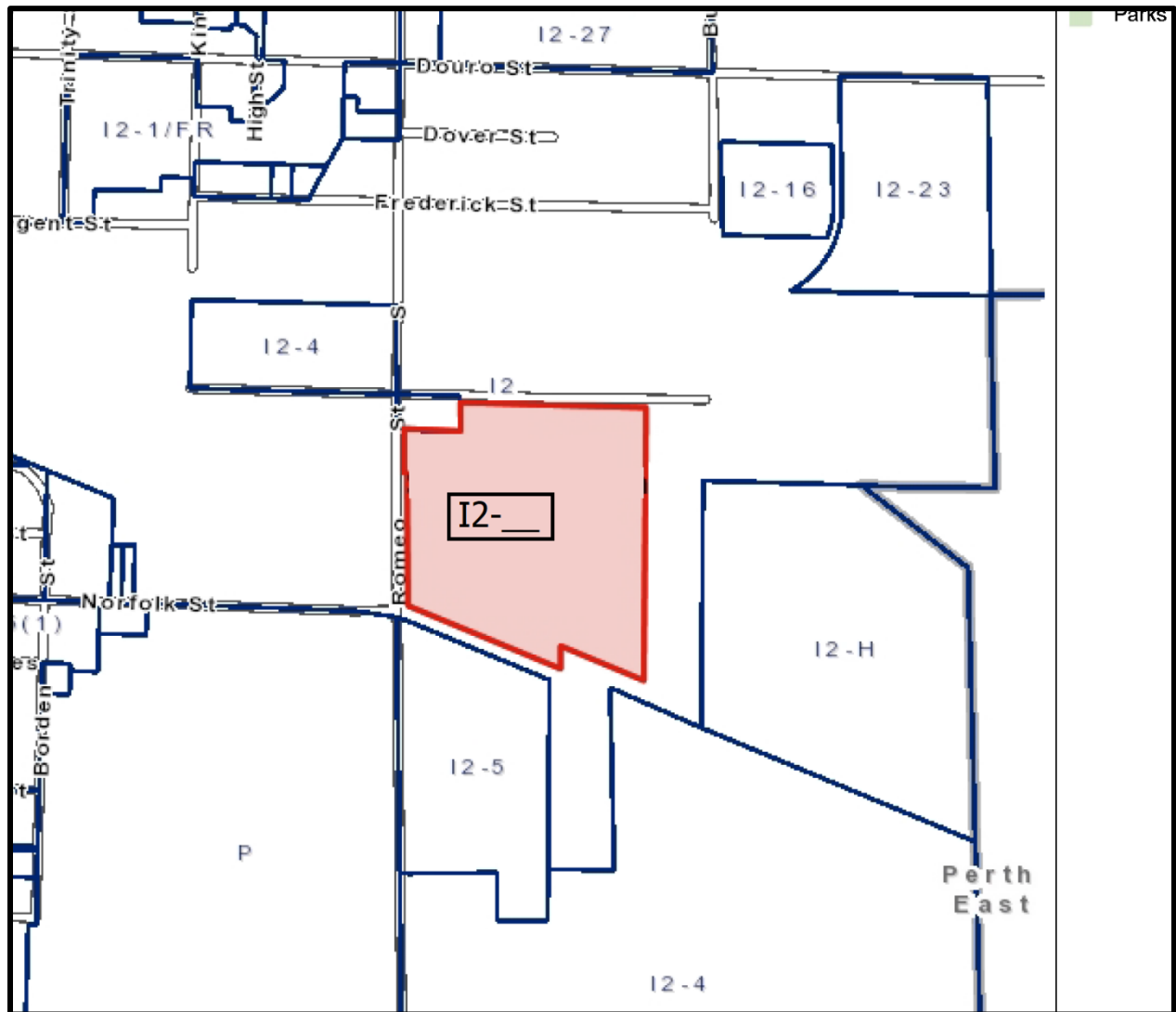
FINALLY PASSED this the xxth day of xxxxxxxx 2021.

Mayor – Daniel B. Mathieson

City Clerk – Tatiana Dafoe

Schedule "A" to By-law ???-2021

533 Romeo Street South





CITY OF STRATFORD PUBLIC MEETING MINUTES

A **PUBLIC MEETING** was held on Thursday, October 29, 2020 at 3:32 p.m. via electronic participation to give the public and Council an opportunity to hear all interested persons with respect to Zone Change application Z03-20 relating to 533 Romeo Street South in the City of Stratford.

COUNCIL PRESENT: Mayor Mathieson – Chair-presiding, Councillors Brad Beatty, Graham Bunting, Jo-Dee Burbach, Tom Clifford, Dave Gaffney, Bonnie Henderson, Danielle Ingram, Martin Ritsma, Cody Sebben, and Kathy Vassilakos.

STAFF PRESENT: David St. Louis - Director of Community Services, Ed Dujlovic – Director of Infrastructure & Development Services, Kim McElroy – Director of Social Services, Janice Beirness – Director of Corporate Services, Tatiana Dafoe – City Clerk, Christopher Bantock – Deputy Clerk, Jeff Bannon – Planner, John Paradis – Fire Chief, Jodi Akins – Council Clerk Secretary, Nancy Bridges – Recording Secretary.

ALSO PRESENT: Caroline Baker – Baker Planning Group, Julia Salvini and Jason Baier.

Mayor Mathieson called the meeting to order and stated the purpose of the meeting is to give Council and the public an opportunity to hear all interested persons with respect to Zone Change application Z03-20 relating to 533 Romeo Street South in the City of Stratford.

Mayor Mathieson explained the order of procedure for the public meeting.

STAFF PRESENTATION:

Jeff Bannon, City Planner, stated the Zone Change application was submitted by Baker Planning Group and the purpose is to change the zoning of 533 Romeo Street South from a General Industrial I2 zone to a General Industrial I2-special zone to provide parking at a rate of 1 parking space for every 50m² and to add an athletic training facility as an additional permitted use with a maximum gross floor area of 4,080m².

He noted the subject lands are located on the south side of Romeo Street South between Park Street and Norfolk Street and have an approximate area of 11.3ha. The lands are designated 'Industrial Area' and allow secondary uses that do not detract from the area for industrial purposes nor which would conflict with existing or potential future industrial uses, have the characteristics or functional requirements similar to industry, and do not pre-empt the ultimate development of the lands for industrial purposes. The Planner noted the subject lands are currently zoned General Industrial I2 and Romeo Street South is designated as an arterial road.

The Planner noted the application was circulated to various agencies and 10 surrounding property owners. Building Services commented that it has no concerns with the proposed Zone Change application but noted that all works relating to the Athletic Training Facility have occurred without a building permit and proper approvals being obtained.

Engineering Services stated a road widening of 5.185m in width is required off the Romeo Street South frontage and a 1.50m wide sidewalk is also required across the frontage of the property. There were no comments received from the public to date.

QUESTIONS FROM COUNCIL:

Councillor Gaffney inquired how the width of Romeo Street South and the lack of a sidewalk will affect changes being made to the rear of the building.

The Planner noted the request came from Engineering and it would be reviewed during the site plan process to see how it will move forward.

APPLICANT PRESENTATION:

Caroline Baker, Baker Planning Group, noted the application is to permit a site-specific use in the I2 zone, allowing an athletic training facility with a maximum GFA of 4,080m² and 1 parking space per 50 square metres. The space is leased from the property owners and occupies 13% of the building. 73% of the space is occupied by ADS Design Solutions and 14% by Pinnacle Storage & Services. She noted there is off-street parking located to the north of the building and side and rear yards include tree cover and grass.

Ms. Baker noted the facility provides a space for training for a variety of sports and is a specialized athletic training facility, not a general workout facility. It caters to both adults and children.

The requested amendment does not create the potential for negative impact on the surrounding industrial operations and utilizes existing leasable space with parking and municipal services. The owner confirmed that existing industrial space, when part of a larger industrial building, is challenging to lease and the athletic facility provides the ability to utilize the space. She noted minimal modifications are required to the existing building to accommodate the proposed development. Site plan approval is required. The concept does include improving the parking lot which will benefit existing and future industrial users.

Ms. Baker noted this type of training facility requires a larger building floor area, typical to industrial uses, and that commercial space that has the floor area required to accommodate the necessary facility is limited.

She stated the parking rate of 1 per 50 square metres is in keeping with the requirements for a "commercial school". The maximum occupancy is 62 individuals and the application proposes having 82 parking spaces. Additional parking is available when the industrial uses are closed.

QUESTIONS FROM COUNCIL:

Mayor Mathieson asked for clarification on whether the facility was currently in use. Ms. Baker noted the uses have been suspended while they work through the zone change application process.

Councillor Vassilakos inquired if the application pertains to the current footprint only. Ms. Baker stated that the application is for the area currently used for the athletic facility.

QUESTIONS FROM THE PUBLIC:

There were no registered delegations.

Staff noted there were no questions submitted via the electronic Q & A.

Mayor Mathieson noted the matter will be considered at a future Planning and Heritage Committee meeting and that a video recording of the meeting would be posted to the City's website.

Mayor Mathieson adjourned the meeting at 3:45 p.m.

There were no requests to receive further information from the public meeting on October 29, 2020.



**NOTICE OF APPLICATION AND NOTICE OF
PUBLIC MEETING
under the *Planning Act*
Official Plan Amendment 001-21
Draft Plan of Subdivision 31T21-001
Zone Change Application Z01-21
4117 Perth Line 36, Part Lots 3 and 4, Con 2
(Geographic Township of Ellice) in the City of Stratford**

City of Stratford Council will hold a public meeting on **Tuesday, February 23, 2021** at **3:00 pm** to hear all interested persons with respect to Official Plan Amendment 001-21, Draft Plan of Subdivision Application 31T21-001 and Zone Change Application Z01-21.

This will be an electronic meeting. A link to watch the Council meeting live will be provided on the agenda which will be posted to the City's website. A video of the meeting will also be posted to the City's website once available.

For those persons who wish to participate orally at the public meeting, please contact the City Clerk at clerks@stratford.ca no later than **10:00 am on Tuesday, February 23, 2021. Following confirmation of the request to speak, details for participating in the meeting will be provided.** During the meeting there will be an active chat function where any member of the public can provide written comments during the meeting. The comments received will be read by the moderator during the public comment portion of the public meeting.

All written comments received will be included with the Council agenda. The deadline for inclusion is Wednesday, February 17th at noon. Any comments received after this date will be listed at a subsequent Council meeting.

The applications affect a 21.04 ha portion of property legally described as Part Lots 3 & 4, Concession 2, (Geographic Township of Ellice) in the City of Stratford, and municipally known as 4117 Perth Line 36 (see attached map). The lands are located to the north of McCarthy Road West between Fraser Drive and Greenwood Drive.

Official Plan Amendment

The proposed Official Plan amendment is to re-designate the subject lands from 'Residential Area' and 'Medium Density Residential Special' to 'Medium Density Residential Area – Special' to allow for additional residential uses including single detached, semi-detached, townhouse, apartment and back to back townhouse dwelling units with a minimum density of 16 units per hectare and a maximum density of 100 units per hectare. The amendment also proposes a maximum height of 6 storeys for apartment dwellings and 4 storeys for all other residential uses.

The amendment also proposes to alter the 'Regulatory Flood Hazard' and the 'Parks and Open Space' boundaries.

Draft Plan of Subdivision

The proposed draft plan of subdivision contains 6 medium density residential blocks, 1 park block with a forcemain easement, 1 block for the McNamara Drain, 9 blocks for a road widening, multiuse trail and 0.3m reserves. The proposed draft plan of subdivision would be serviced by 2 new local roads and the extension of Fraser Drive. The lands are proposed to accommodate up to a maximum of 526 new residential units.

Zoning By-law Amendment

The requested Zoning By-law amendment is to rezone the lands from Agricultural (A) to a Residential Fourth Density R4(2)- Special zone, Park (P) zone and Floodplain (FP) zone. The R4(2) zone will permit cluster housing in the form of single detached, semi-detached, townhouse dwellings, back to back townhouse dwellings, stacked townhouse dwellings and apartment dwellings. A holding provision is also to be applied to the Residential R4(2) zones to allow a maximum of 526 dwelling units until additional servicing is provided and to ensure floodplain works are completed.

Requested special provisions to the regulations are explained in the following table:

Table 4-2: Requested Zoning Regulations

| Regulations | R4(2)-xx for Singles, Semi-detached, townhouses, and stacked townhouses | R4(2)-xx for Apartment Dwellings |
|-----------------------------|--|----------------------------------|
| Block Area | 800 m ² | 1000 m ² |
| Block Frontage | 22.0 m per block | 25.0 m |
| Setback from Collector Road | 7.5 m ⁷ | 7.5 m |
| Setback from Local Road | 6.0 m | 6.0 m ¹ |
| Side Yard Width | 1.5 m ^{2, 7} | 5.0 m ¹ |
| Rear Yard Depth | 6.0 m ³ | 6.0 m |
| Max. Lot Coverage | 35% | 30% |
| Max. Height | 12.0 m ⁴ | 22 m ⁸ |
| Minimum Density | 16 units per hectare | 16 units per hectare |
| Maximum Density | 65 units per hectare | 100 units per hectare |
| Landscaped Open Space | 30% | 30% |
| Parking (per unit) | 1.5 spaces per unit ^{5, 6} | 1.5 spaces per unit ⁵ |
| Minimum site triangle | 3mx3m at intersection of local roads and 10x10m at intersection of local and collector roads | |

A key map is attached.

Your opinion on this application is important. Please call, mail, email or fax your comments to Jeff Bannon at telephone number (519) 271-0250 extension 5266, Fax: (519) 271-5966 – jbannon@stratford.ca - City of Stratford, Development Services Division by February 12, 2021, in order for your comments to be incorporated in the Planning Report.

Personal information collected as part of this Notice is pursuant to the Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act. Personal information collected as a result of this Notice will be used to assist Council in making a decision on this application. Names, addresses, opinions and comments will be made available for public disclosure. Questions regarding this collection should be forwarded to the City Clerk, 1 Wellington Street, P.O. Box 818, Stratford ON, N5A 6W1 or by emailing: tdafoe@stratford.ca or by telephone at the number below.

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of Stratford in respect of the proposed draft plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body is not entitled to appeal the decision of the City of Stratford to the Local Planning Appeal Tribunal.

If a person or public body does not make oral submissions at a public meeting, if one is held, or make written submissions to the City of Stratford in respect of the proposed draft plan of subdivision before the approval authority gives or refuses to give approval to the draft plan of subdivision, the person or public body may not be added as a party to the hearing of the appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If a person or public body would otherwise have an ability to appeal the decision of the City of Stratford to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Stratford before the proposed official plan amendment is adopted, or before a zoning by-law amendment is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Stratford before the proposed official plan amendment is adopted, or zoning by-law amendment is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

*Agencies: Please respond by: Friday, February 12, 2021.
If you choose to respond via fax, please use 519-271-5966.*

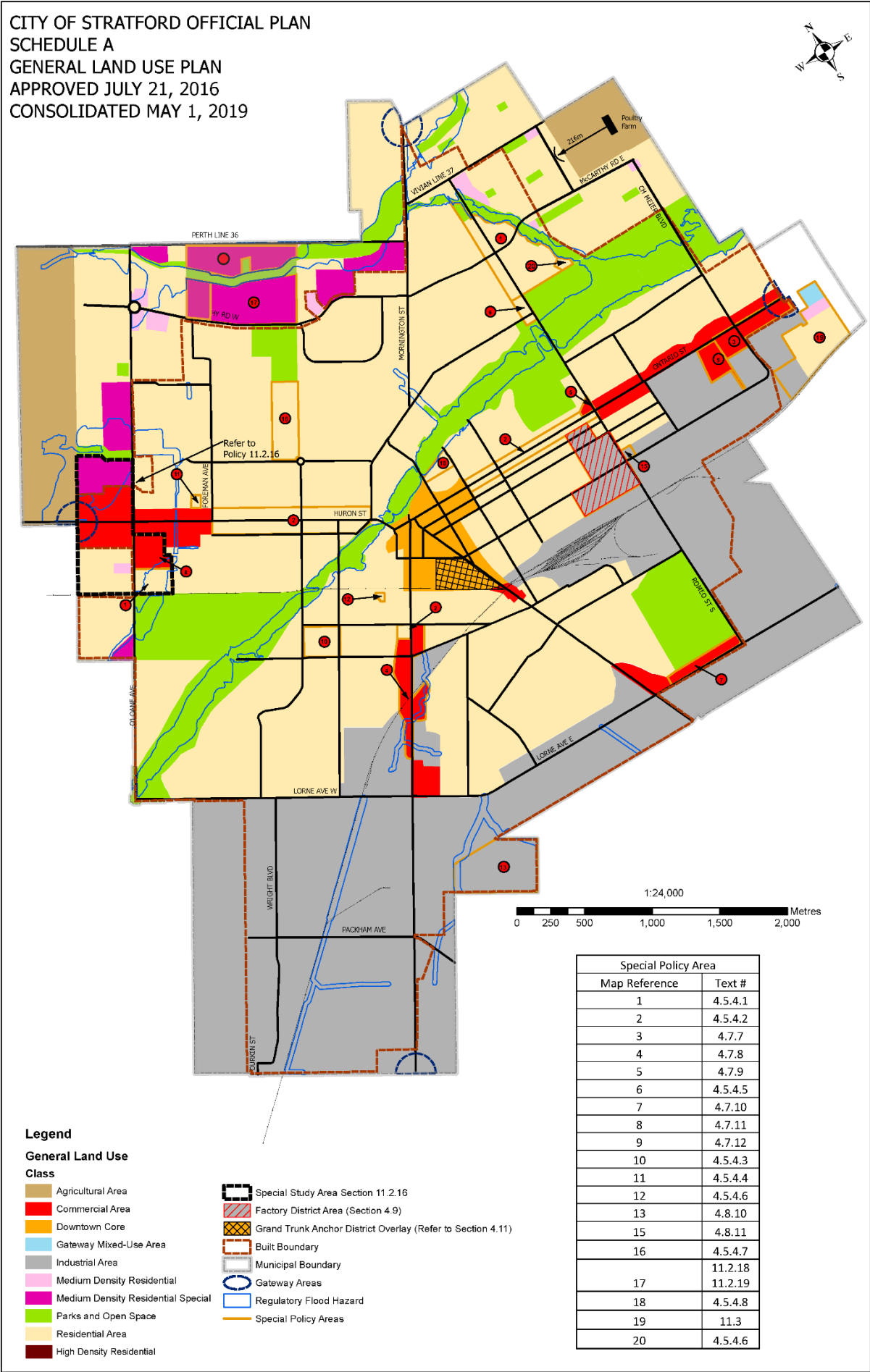
If you require this document in an alternate format contact City Hall at 519-271-0250 extension 5237 or email: clerks@stratford.ca.

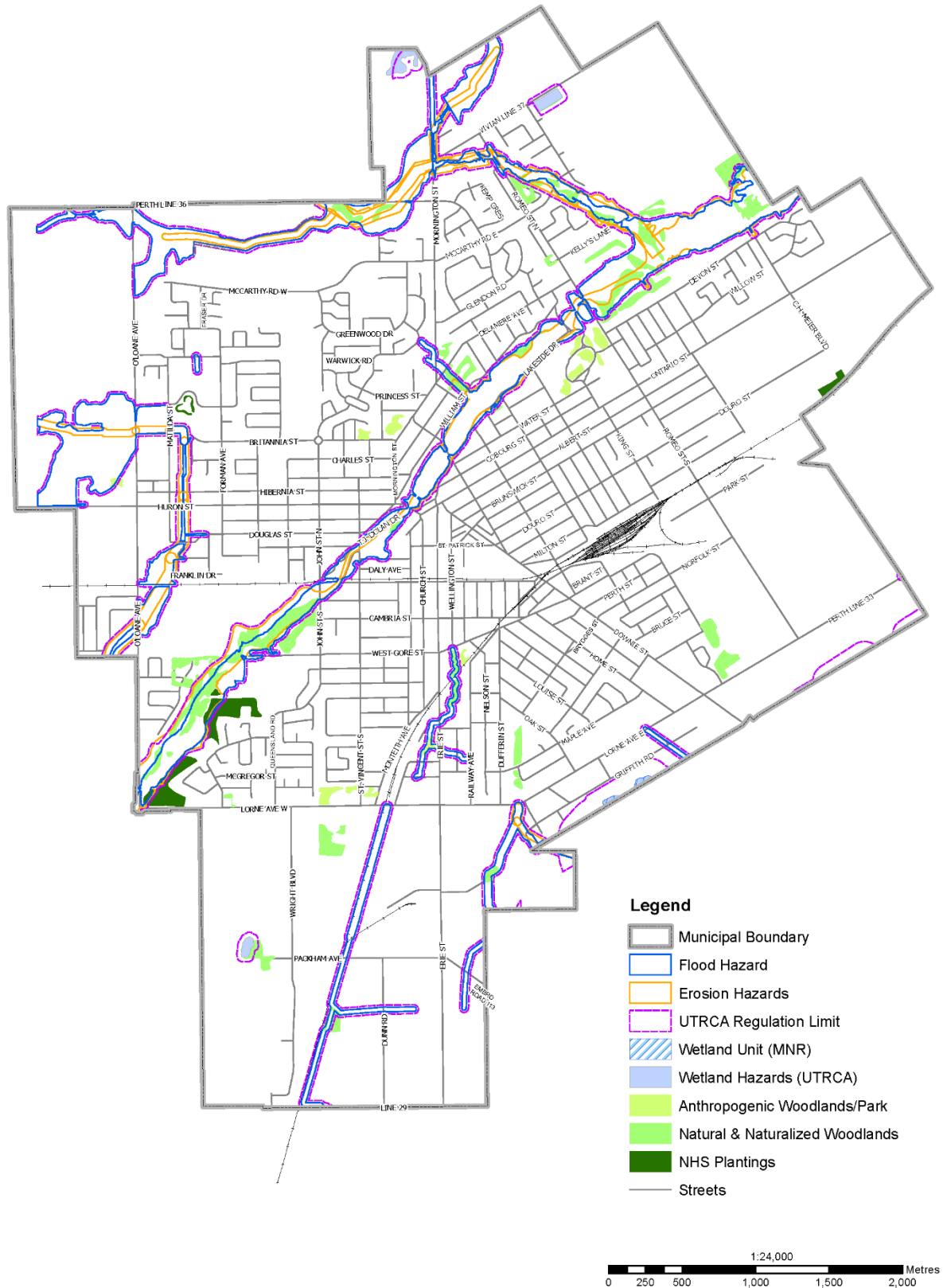
If you receive this notice and are the owner of any lands that contains seven or more residential units in close proximity to the subject land, please contact the assigned Planner. Regulations in the Planning Act require the owner to post this notice in a location that is visible to all of the residents.

Cc: Applicant
Tatiana Dafoe, City Clerk
Agencies and Departments
Property owners within 120m of the subject lands

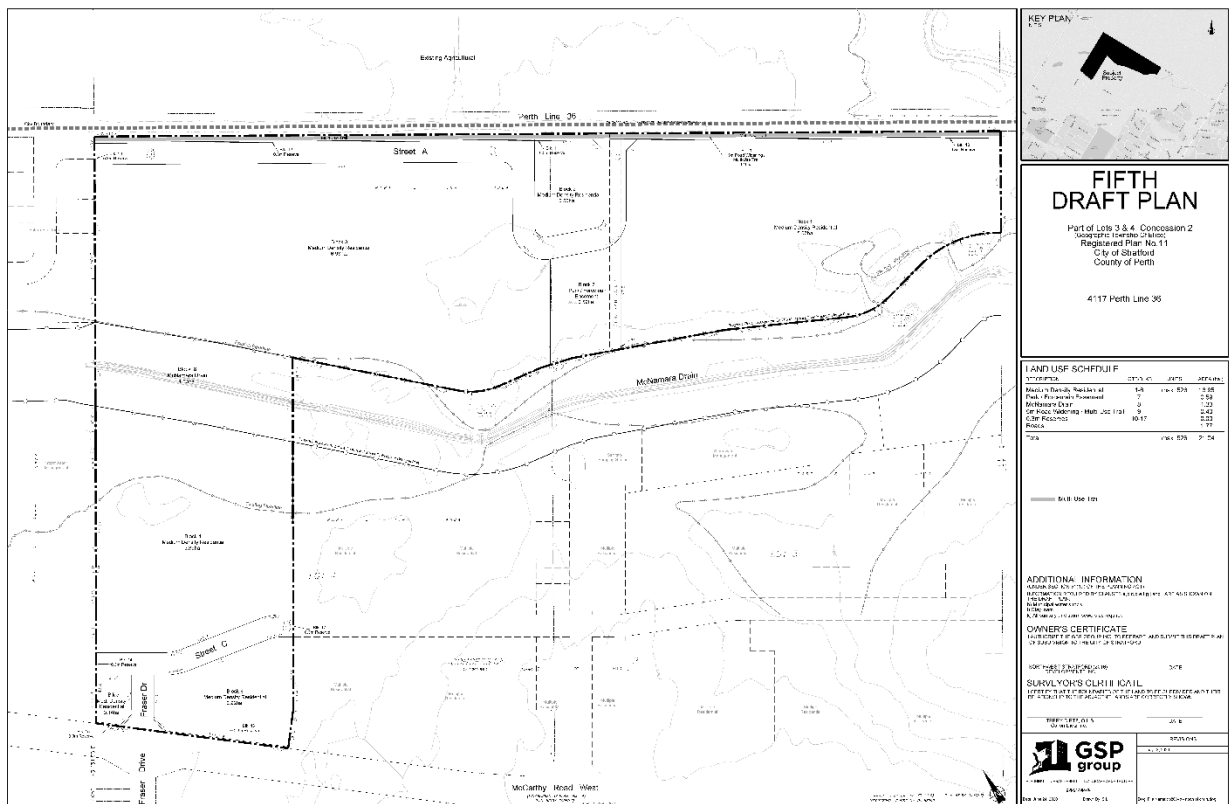
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Proposed Amendment to Official Plan Schedule 'A", General Land Use Plan

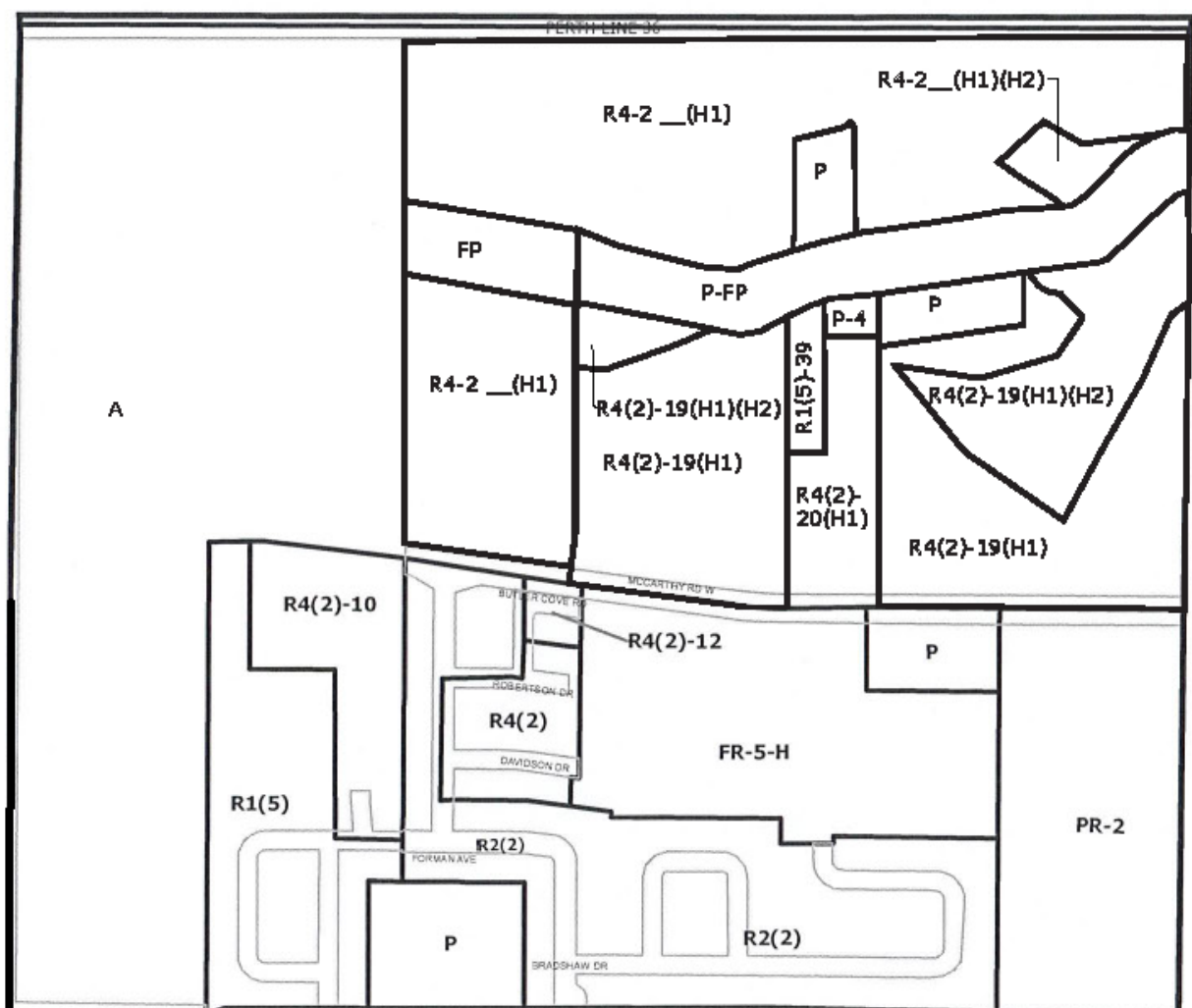


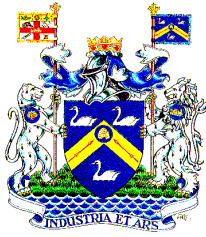


Proposed Draft Plan of Subdivision



Proposed Amendment to Zoning By-law 201-2000





**BY-LAW NUMBER _____ -2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the entering into and execution of Amendment No. 2 Agreement to the Source Protection Part IV Enforcement Transfer Agreement with Upper Thames River Conservation Authority with respect to the enforcement and jurisdictional rights under Part IV of the *Clean Water Act* as part of the implementation of the Thames Sydenham and Region Source Protection Plan to December 31, 2023.

WHEREAS section 9 of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10(1) of the *Municipal Act* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS The Corporation of the City of Stratford and Upper Thames River Conservation Authority entered into an agreement as of September 1, 2014 for the purpose of appointing the Authority as agent of The Corporation of the City of Stratford with respect to the enforcement and jurisdictional rights under Part IV of the *Clean Water Act* as part of the implementation of the Thames Sydenham and Region Source Protection Plan;

AND WHEREAS the Parties entered into an Amendment No. 1 Agreement on September 1, 2017 for a term expiring on December 31, 2020;

AND WHEREAS the Parties to the Agreement wish to further amend the said Agreement;

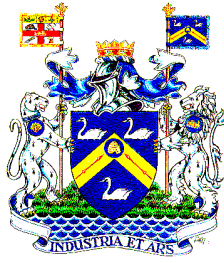
NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That Amendment No. 2 Agreement effective the 1st day of January, 2021 to the Source Protection Part IV Enforcement Transfer Agreement with Upper Thames River Conservation Authority with respect to the enforcement and jurisdictional rights under Part IV of the *Clean Water Act* as part of the implementation of the Thames Sydenham and Region Source Protection Plan be entered into and the Mayor and Clerk or their respective delegates are hereby authorized to execute the said agreement and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and
FINALLY PASSED this 8th day of February, 2021

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



**BY-LAW NUMBER ____-2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the entering into and execution of Amendment No. 2 Agreement to the Source Protection Joint Risk Management Services with Upper Thames River Conservation Authority, pursuant to the *Clean Water Act, 2006* regarding a joint program for the enforcement and jurisdictional rights under Part IV of the *Act* as part of the implementation of the Thames-Sydenham and Region Source Protection Plan to December 31, 2023.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS an agreement dated September 1, 2014 was entered into between Upper Thames River Conservation Authority, The Corporation of the City of London, The Corporation of the City of Stratford, Municipality of Perth East, Municipality of Perth South and Municipality of West Perth pursuant to the *Clean Water Act, 2006* to develop and implement a joint program for the enforcement and jurisdictional rights under Part IV of the *Act* as part of the implementation of the Thames-Sydenham and Region Source Protection Plan;

AND WHEREAS the Parties agreed to enter into an amendment agreement to continue with a joint program for the enforcement and jurisdictional rights under Part IV of the *Act* as part of the implementation of the Thames-Sydenham and Region Source Protection Plan to December 31, 2020;

AND WHEREAS the Parties hereto have agreed to enter a further Amendment No 2. to continue with a joint program for the enforcement and jurisdictional rights under Part IV of the *Act* as part of the implementation of the Thames-Sydenham and Region Source Protection Plan to December 31, 2023;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the renewal agreement between Upper Thames River Conservation Authority and The Corporation of the City of Stratford pursuant to the *Clean Water Act, 2006* to continue with a joint program to December 31, 2023 for the enforcement and jurisdictional rights under Part IV of the *Act* as part of the implementation of the Thames-Sydenham and Region Source Protection Plan be entered into and the Mayor and Clerk or their respective delegates are hereby authorized to execute the said agreement and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of February, 2021.

Mayor – Daniel B. Mathieson

City Clerk – Tatiana Dafoe

11.3



**BY-LAW NUMBER ____-2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to amend By-law 178-2018 as amended, to make a Council representative appointment to the Stratford Economic Enterprise Development Co. (SEED Co.) Board of Directors.

WHEREAS Council of The Corporation of the City of Stratford adopted By-law 178-2018 to appoint Council Members to Sub-committees of Council and Standing Committees of Council and to Advisory Committees, Boards and Agencies and to appoint Citizens to Advisory Committees and Boards during the 2018 term of municipal office;

AND WHEREAS Council of The Corporation of the City of Stratford deems it necessary to make further appointments to its Advisory Committees, Committees and Boards;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That By-law 178-2018 as amended, is further amended by deleting Section 1.35 and replacing it with the following new Section 1.35:

“1.35 That Mayor Mathieson, Councillor Clifford and Councillor Gaffney are hereby appointed as Council representatives to the Stratford Economic Enterprise Development Co. (SEED Co.) Board of Directors for four-year terms to November 14, 2022.”

2. All other provisions of By-law 178-2018 remain in force and effect.
3. This By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of February, 2021.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



BY-LAW NUMBER _____ -2021
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to amend Zoning By-law 201-2000 as amended, with respect to zone change Z03-20 to rezone the lands known municipally as 533 Romeo Street South, located on the east side of Romeo Street South between Park Street and Norfolk Street to allow for a site specific General Industrial I2 Zone.

WHEREAS authority is given to the Council of The Corporation of the City of Stratford by Section 34 of the *Planning Act, R.S.O. 1990, c. P.13*, as amended, to pass this by-law;

AND WHEREAS the said Council has provided adequate information to the public and has held at least one public meeting in accordance with the *Planning Act*;

AND WHEREAS the Council of The Corporation of the City of Stratford deems it in the public interest that By-law 201-2000, as amended, known as the Zoning By-law, be further amended.

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That Schedule "A", Map 9 to By-law 201-2000 as amended, is hereby amended:

by changing from a General Industrial I2 Zone to General Industrial Special with site specific regulations I2-36 Zone those lands outlined in heavy solid lines on Schedule "A", attached hereto and forming part of this By-law, legally described as PLAN 47 LOTS 890 TO 896 PT LOTS 889 AND 897 PLAN 370 LOT 1 PT LOT 6 RP 44R4616 PARTS 1 TO 3 7 TO 9 and known municipally as 533 Romeo Street South.

2. That By-law 201-2000 as amended, be further amended by adding to Section 18.4, being the Exceptions of the General Industrial I2 Zone the following:

"18.4.38 a) Defined Area (533 Romeo Street S)
I2-36 as shown on Schedule "A", Map 9

b) Permitted Uses

- athletic training facility
- all uses permitted in the I2 Zone

c) Definition

For the purpose of the Defined Area, the following shall apply:

- athletic training facility means a building of part thereof, that provides the necessary indoor facilities to accommodate athletic training and/or usage, including but not limited to hockey, soccer, baseball, martial arts, pickleball, tennis and golf.

d) Maximum gross floor area

- athletic training facility 4080 m²

e) Parking Regulations for an athletic training facility

- 1 parking space per 50 m² of gross floor area

3. This By-law shall come into effect upon Final Passage and in accordance with the Planning Act.

Read a FIRST, SECOND AND THIRD TIME AND

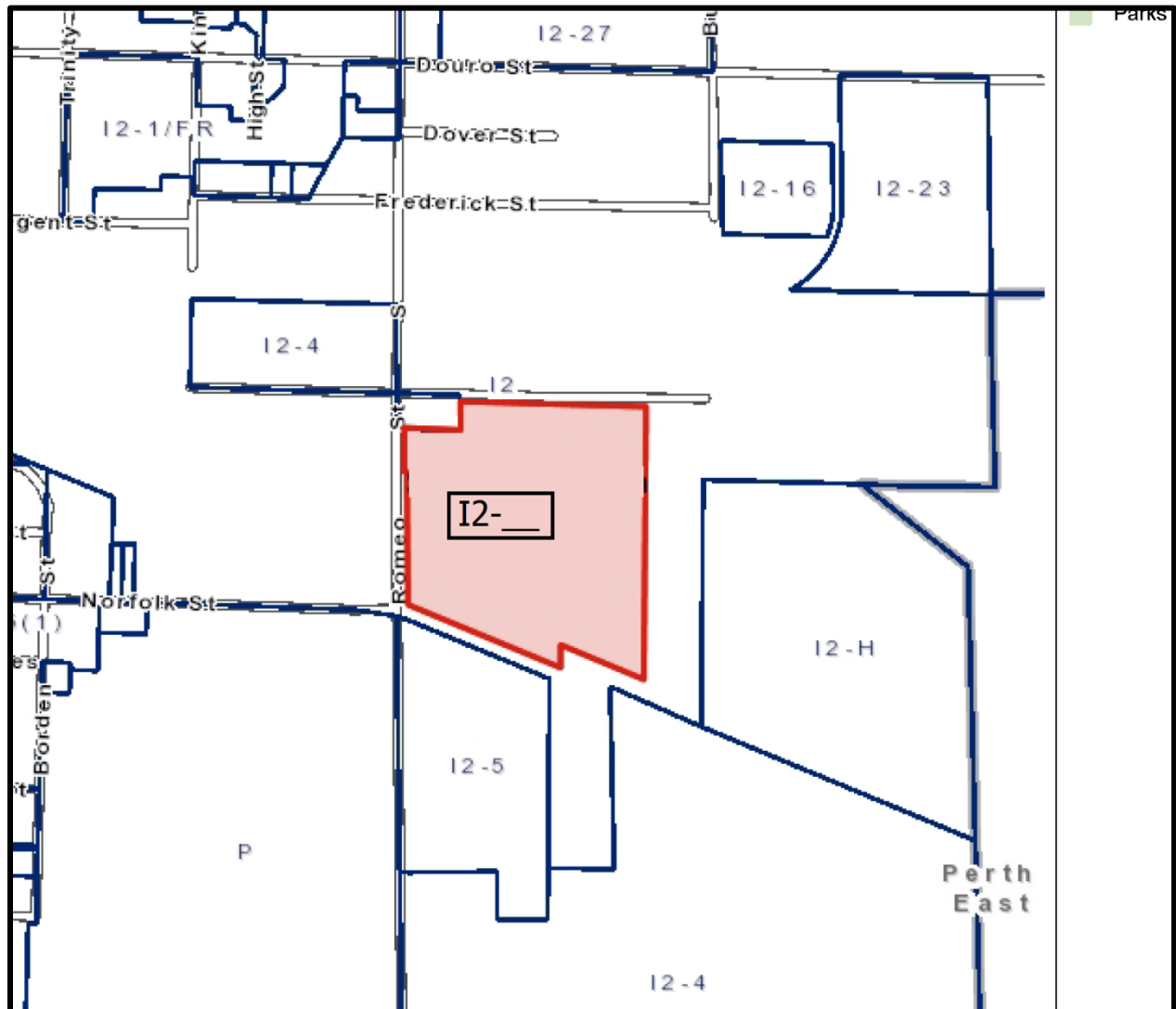
FINALLY PASSED this the 8th day of February, 2021.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe

Schedule "A" to By-law ??? _____-2021
Adopted this 8th day of February, 2021

533 Romeo Street South



11.5



**BY-LAW NUMBER _____-2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the awarding of the Pay by Phone Municipal Parking System request for proposal [RFP-2020-38] and the entering into of a contract with HotSpot Parking Inc.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the proposal [RFP-2020-38] of HotSpot Parking Inc., to provide the Pay by Phone Municipal Parking System be accepted and the Mayor and Clerk, or their respective delegates, be and the same are hereby authorized to execute the contract for the said work and to affix the corporate seal thereto.
2. That HotSpot Parking Inc. is hereby authorized to undertake the work pursuant to the said proposal and as further directed by the Director of Corporate Services, or designate.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of February, 2021.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe

11.6



**BY-LAW NUMBER _____ -2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to appoint a Manager of Financial Services and Acting Treasurer for The Corporation of the City of Stratford and to repeal By-law 118-2003.

WHEREAS section 286.(1) of the *Municipal Act, S.O. 2001, c 25* as amended, requires a municipality to appoint a treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality;

AND WHEREAS section 286.(5) of the *Municipal Act* as amended, provides that the municipality may delegate to any person all or any of the powers and duties of the treasurer under this or any other Act with respect to the collection of taxes;

AND WHEREAS Council adopted Delegation of Authority By-law 135-2017 as amended, to delegate certain powers and duties to the Manager of Financial Services;

AND WHEREAS Council deems it desirable to delegate the powers and duties of the Treasurer to the Manager of Financial Services, in the absence of the Director of Corporate Services / Treasurer;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That _____ be appointed as Manager of Financial Services of The Corporation of the City of Stratford effective February 16, 2021.
2. That _____ be appointed Acting Treasurer in the absence of the Director of Corporate Services / Treasurer of The Corporation of the City of Stratford and as Acting Treasurer shall have all the powers and duties of the Treasurer.
3. That By-law 118-2003 to appoint an Acting Treasurer and an Acting Director of Corporate Services for The Corporation of the City of Stratford, is repealed upon this By-law coming into effect.
4. That any By-law and/or portion of any By-law inconsistent with the provisions of this By-law are hereby repealed.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of February, 2021

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe

11.7



**BY-LAW NUMBER _____-2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the entering into of the Release for Option to Purchase with respect to the lands and premises legally described as all of Lots 16 and 17, Plan 44M38 and Part of Lot 18, Plan 44R-38 designated as Parts 2 and 3 on Reference Plan 44R-5294 being all of PINs 53264-0109(LT), 53264-0110(LT), and 53264-0144(LT), City of Stratford, County of Perth.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

WHEREAS section 9 of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS The Corporation of the City of Stratford and Trillium Hatchery Inc., entered into an Option to Purchase provision dated July 16, 2018 with respect to the lands and premises legally described as all of Lots 16 and 17, Plan 44M38 and Part of Lot 18, Plan 44R-38 designated as Parts 2 and 3 on Reference Plan 44R-5294 being all of PINs 53264-0109(LT), 53264-0110(LT), and 53264-0144(LT), City of Stratford, County of Perth;

AND WHEREAS Trillium Hatchery Inc., has requested to be released from the Option to Purchase provision;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the Release for the Option to Purchase between Trillium Hatchery Inc., and The Corporation of the City of Stratford with respect to the lands and premises legally described as all of Lots 16 and 17, Plan 44M38 and Part of Lot 18, Plan 44R-38 designated as Parts 2 and 3 on Reference Plan 44R-5294 being all of PINs 53264-0109(LT), 53264-0110(LT), and 53264-0144(LT), in the City of Stratford, County of Perth be entered into and the Mayor and Clerk, or their respective delegates, are hereby authorized to execute the said release and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and
FINALLY PASSED this 8th day of February, 2021

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



STRATFORD CITY COUNCIL CONSENT AGENDA

February 8, 2021

REFERENCE NO. CONSENT AGENDA ITEM

- | | |
|-------------|--|
| CA-2021-010 | Notification that the Infrastructure and Development Services Department intends to call tenders in accordance with the City's Purchasing Policy for "Masonry Repairs" at 47 Downie St. |
| CA-2021-011 | Notification that the Infrastructure and Development Services Department intends to call tenders in accordance with the City's Purchasing Policy for "Exterior Painting" at 1 Wellington St. |
| CA-2021-012 | <p>Notification that the Infrastructure and Development Services Department intends to call tenders in accordance with the City's Purchasing Policy for:</p> <ul style="list-style-type: none"> • Argyle and McKenzie Street Reconstruction • Huron Street Reconstruction • Queen Street Major Trunk Sewer Project • Asphalt Resurfacing 2021 • TJ Dolan Drive Multi-Use Trail • West Gore Street Sidewalk • Mornington Street Sidewalk Extension • Cedar Street Culvert Replacement |
| CA-2021-013 | <p>Municipal Information Form for a Retail Store Authorization Liquor Licence Application for a brewery at 34 Brunswick Street (The Alley/Braai House).</p> <p>Section 2 to be completed by the City Clerk.</p> <p>Section 3 – Asking if Council has specific concerns regarding zoning, non-compliance with by-law or general objections to this application</p> <p>Huron Perth Public Health has not expressed concerns with this application.</p> |

The Planning Department advised that the proposed use requires an amendment to the Zoning By-law. A Formal Consultation was held in 2018 and the proponents recently reached out to confirm next steps and process.

The Building Department is not in support of this application until the proper Building Permits are applied for, obtained and work completed for the required conversion of this building to be classified as a Brewery. Applicant is to ensure that any review and drawings required are completed by a qualified designer. Ensure applicable law is complied with including conformance with the Zoning By-law.

- | | |
|-------------|---|
| CA-2021-014 | <p>Notification that the Community Services Department, Recreation Division intends to call the following tenders in accordance with the City's Purchasing Policy:</p> <ul style="list-style-type: none"> • Replacement of one ice resurfacers • Replacement of the Allman Arena cooling tower |
| CA-2021-015 | <p>Notification that the Community Services Department, Recreation Division intends to call the following quotes in accordance with the City's Purchasing Policy:</p> <ul style="list-style-type: none"> • Replacement of one scissor lift • Patch repair of the Rotary Complex parking lot |
| CA-2021-016 | <p>Notification that the Community Services Department, Parks Division intends to call the following quote in accordance with the City's Purchasing Policy:</p> <ul style="list-style-type: none"> • Replacement of the play structure at Optimist Park including engineered accessible woodchip surface and accessible walkway from city sidewalk |
| CA-2021-017 | <p>Notification that the Community Services Department, Cemetery Division intends to call the following quote in accordance with the City's Purchasing Policy:</p> <ul style="list-style-type: none"> • The replacement of one cemetery riding mower with leaf picker |
| CA-2021-018 | <p>Notification that the Community Services Department, Transit Division intends to call the following tenders in accordance with the City's Purchasing Policy:</p> <ul style="list-style-type: none"> • Replacement of two (2) 40-foot conventional buses • Replacement of one mobility bus |

- Supply and installation of accessible transit shelters throughout the city

CA-2021-019 Notification that the Community Services Department, Parks Division intends to call quotes in accordance with the City's Purchasing Policy to provide professional goose control services for the City of Stratford in 2021.

CA-2021-020 Resolution from the Township of Asphodel-Norwood calling on the Solicitor-General to review the deadline for completion of Community Safety & Wellbeing (CSWB) Plans.

Attachment – Resolution from Asphodel-Norwood dated February 1, 2021

Endorsement of the resolution is requested.

CA-2021-021 Correspondence from Chris McConnell, President, OPSEU Local 317, requesting municipal councils to send a letter of rejection regarding the proposed closure of the Ontario Fire College.

Attachment – Email from McConnell dated February 1, 2021

Action is requested.



p. 705-639-5343
f. 705-639-1880
info@antownship.ca
www.antownship.ca

2357 County Road 45
P.O. Box 29
Norwood, ON
K0L 2V0

February 1, 2021

Sent by E-mail
sylvia.jones@pc.ola.org

Honourable Sylvia Jones
Solicitor General
18th Floor - 25 Grosvenor St.
Toronto, ON M7A 1Y6

Re: Community Safety & Well-Being Plan - Extension Request

Dear Solicitor General Jones,

The Township of Asphodel-Norwood is participating in a regional Community Safety & Well-Being Plan (CSWB) plan with the City of Peterborough and the eight (8) lower-tier municipalities located within the County of Peterborough. The decision to develop a joint plan was derived after consulting with our municipal neighbours. Our vision for a long-term tool that addresses the unique needs of our area while supporting safe, healthy, and sustainable communities by moving away from reactionary, incident-driven responses and re-focusing on proactive, collaborative initiatives to take the strain off the emergency response system is shared by all of our municipal partners; as the success of our community is dependent upon each and every individual's well-being.

Preparations are underway, but the response efforts needed to manage the COVID-19 outbreak have taken priority and an unprecedented amount of time, energy, and resources. A meaningful CSWB Plan requires extensive public consultation and engagement in order to prepare a document that is both comprehensive and in alignment with the legislative intent. Given the current political climate and the ongoing effects of the pandemic, a deadline extension for the completion and adoption of a CSWB Plan would be the most appropriate course of action. The Township appreciates the extension previously granted from January 1, 2021 to July 1, 2021, but humbly asks the Solicitor General consult with municipalities before prescribing a new deadline.

With that in mind, I put forward the following resolution for your consideration:

WHEREAS the Police Services Act, 1990, was amended on January 1, 2019 to mandate every municipality in Ontario to prepare and adopt a Community Safety and Well-Being (CSWB) Plan; and



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P.O. Box 29
Norwood, ON
K0L 2V0

WHEREAS the Ministry of Municipal Affairs and Housing introduced the Municipal Emergency Act, 2020 to assist municipal governments and local boards during the COVID-19 emergency; and

WHEREAS the protective measures municipalities have put in place to protect their communities, Councillors, and staff members include eliminating face-to-face meetings, closing municipal offices, and directing staff to work from home; and

WHEREAS Bill 189, Coronavirus (COVID-19) Support and Protection Act, 2020 was passed to amend various acts to support municipal, policing, and community partners during the pandemic;

NOW THEREFORE, BE IT RESOLVED that while these measures are imperative and necessary, they impose undue hardship on municipalities to meet provincial deadlines such as the completion and adoption of a Community Safety & Well-Being (CSWB) Plan prior to July 1, 2021. The Council of the Township of Asphodel-Norwood calls upon the Solicitor General to review the imposed deadline for municipalities to complete and adopt a Community Safety & Well-Being (CSWB) Plan in consultation with local governments to address the unique challenges facing individual regions.

Thank you in advance for your time and consideration of our request. Please do not hesitate to reach out should you require any further information.

Sincerely,

A handwritten signature in dark ink, appearing to read "C White".

Candice White, CAO/Clerk/Treasurer
Township of Asphodel-Norwood

Cc: Ministry of Community Safety and Correctional Services
All Ontario Municipalities in Ontario

From: Save OFC <savetheofc@gmail.com>
Sent: Monday, February 1, 2021 2:10 PM
Subject: Closure of the Ontario Fire College

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Dear Municipal Leaders:

We are writing to you regarding the province's announcement on January 13, 2021, of the impending closure of the Gravenhurst campus of the Ontario Fire College on March 31, 2021.

We know that at least two of the three associations quoted in the Ontario Government's press release were not informed that the government would close the Ontario Fire College in Gravenhurst!

The Ontario Government says its plan to modernize and regionalize fire service training will be more cost-effective and accessible to municipalities. Yet, the government has not shared a plan showing how these changes will provide training of equal value in a more cost-effective and accessible manner for municipalities across Ontario.

The province's regionalization model currently has Memorandums of Understanding (MOUs) with a mixed bag of 20 "Regional Training Centres" (RTCs) located in various parts of Ontario. The municipalities' cost to send one firefighter to an RTC range between \$300 and \$1,200 for the course alone. This cost does not include accommodations or meals.

The Gravenhurst campus of the Ontario Fire College has modern facilities and equipment where subject matter experts provide training in all fire service disciplines. The cost is \$65 for a municipality to send one firefighter to the college. That cost includes onsite accommodations and three meals a day. In shifting firefighter training to RTCs, the price for training our firefighters will shift to your municipality's taxpayers. If the government revives [O. Reg 379/18](#) (firefighter certification) while shuttering the college, the growth in training demand and cost will be significant.

The Fire Protection and Prevention Act, 1997, as amended, requires the fire marshal to "develop training programs and evaluation systems for persons involved in the provision of fire protection services." It also stipulates the fire marshal must "provide programs to improve practices relating to fire protection services" and "maintain and operate a central fire college."

As municipal leaders, would you prefer an affordable, cost-effective training model that keeps students in one location with up-to-date, technically accurate training facilities led by subject matter experts? Or a more expensive training model in multiple facilities that cannot match what the Ontario Fire College provides?

Please stand with us against this ill-conceived closure of the Ontario Fire College and the government's undefined plan. Let's keep your firefighters and community safe by keeping the ONLY provincial fire training facility in Ontario open. As municipal councils, we ask that you send a strong letter of rejection of this plan to your local Member of Provincial Parliament and lobby the Doug Ford government to reverse its decision.

Thank you for your consideration. If you have any questions or a need for further information please let us know.

Regards,

Chris McConnell
President, OPSEU Local 317
(Representing the workers of the Ontario Fire College)
savetheofc@gmail.com



**BY-LAW NUMBER ____-2021
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 8, 2021.

WHEREAS subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on February 8, 2021 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 8th day of February, 2021.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe