



A meeting of the Heritage Stratford Advisory Committee was held on February 9, 2021 at 7:00 p.m., electronically.

Members Present: Cambria Ravenhill – Chair Presiding, Patrick O’Rourke, Howard Shubert, Robin Thornrose, Roger Koert, Councillor Danielle Ingram, Brian Johnson, Barb Cottle

Staff Present: Alyssa Bridge - Manager of Planning, Casey Riehl – Recording Secretary

Absent: Jacob Vankooten

Minutes

1.0 Call to Order

Cambria Ravenhill called the meeting to order at 7:00 p.m.

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Adoption of Previous Minutes

Motion by Councillor Ingram, seconded by Howard Shubert

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated January 12, 2021 be adopted as printed. Carried

4.0 Business Arising from Previous Minutes

(a) Heritage Alteration Permit Application/Permit Review Sub-Committee Evaluation Form

Deferred.

(b) Update on Heritage Conservation District (HCD) Standards

Howard Shubert reported that he has contacted a local architect who suggested the Heritage Resource Centre would be helpful with updating Stratford’s HCD standards. He also recommended the Committee could research standards from other communities, which are often posted online.

(c) Update on Sign By-law Review

Deferred.

(d) Blue Plaque Update – Cambria Ravenhill

No new updates to report.

(e) 2020 James Anderson Award Update – C. Ravenhill/B. Johnson

The review sub-committee has received one nomination to date. The deadline for nominations is February 28, 2021.

(f) 2021 Project Discussion

Robin Thornrose has begun researching best practices of modern builds within HCD's. Roger Koert and Robin Thornrose will work together to create an initial structure for the project. Patrick O'Rourke also volunteered to work on the project.

5.0 Designation Sub-Committee Update

(a) Non-Designated Properties Register – Discussion on Additional Properties – Patrick O'Rourke

Patrick O'Rourke suggested contracting Marg Rowell again from the Heritage Resource Centre at the University of Waterloo to continue work on the remaining non-designated properties. There is \$5,000.00 in the current budget for research on properties. Alyssa Bridge will contact the Heritage Resource Centre initially to inquire if they have staff available to continue on this project. She will put them in contact with Cambria Ravenhill for further discussion on the details of the project.

(b) Avoncrest Property – Howard Shubert

Howard Shubert will circulate his draft proposal for designation to the Committee for their review and feedback.

6.0 Development Services Report – Alyssa Bridge, Manager of Planning

Alyssa Bridge previously circulated the report to members and was available for questions.

Patrick O'Rourke inquired about a public meeting regarding a Daly Avenue subdivision approximately one year ago. It appears there has been a change to that subdivision and he inquired if there will be another public meeting based on these revisions. Ms. Bridge reported that staff is not planning another formal public meeting regarding this application. Last year, the formal public meeting was triggered because they were adding additional land to draft planned subdivision. Currently, they are just proposing changes to the unit mix within that land that was considered through the last public

meeting. Staff is planning on taking this proposal to the Heritage Sub-committee meeting in March if the plans are ready.

Cambria Ravenhill inquired if there were any updates on the proposed development at the corner of Ontario and Queen Street. Alyssa Bridge updated that there has been an official plan amendment and a zone change received for 370-396 Ontario Street. There was a public meeting held in early January regarding the applications. There were many delegations and written comments received from the public in response to the application. The applicant and the applicants' agent are looking at the concept plan in response and will prepare a resubmission to try and address some of the concerns that were raised at the public meeting. The proposed 4-storey residential building will have 36 units in it. The property is within the heritage area in the official plan, but not in the HCD or adjacent to an existing heritage property.

7.0 New Business

(a) Annual Review of Heritage Stratford Terms of Reference

There were no new updates suggested by Committee members. Staff will clarify with the City Clerk on the current number of members and quorum.

Roger Koert inquired about a city policy on sharing contact information with committee members. Staff stated that personal information is not ever posted publicly. The information for HS is used for working groups and staff to contact for permit reviews, etc. Staff will remove the contact information from the list of working groups in the future.

(b) Discussion on HS Sub-committees – Cambria Ravenhill

Cambria Ravenhill suggested the Blue Plaque Sub-committee be combined with the overall Awards Sub-committee. Members agreed this was a better option. Staff will send out an updated list of Sub-committee members.

(c) Discussion on Adding an Architectural Conservancy of Ontario Representative to Heritage Stratford – Cambria Ravenhill

Cambria Ravenhill discussed the possibility of adding a representative from the ACO to the Heritage Stratford Committee and what the thoughts of the members are regarding this. Roger Koert inquired if the ACO has a Perth County or Stratford branch that would have a member available to sit on this Committee. Ms. Ravenhill stated that they do have a Stratford branch that looks after the plaques you see located throughout the city. Patrick O'Rourke noted they would be an interesting addition to the Committee. Being a branch of a larger provincial organization, they could bring a different perspective to heritage discussions. Councillor Ingram agreed that different perspectives from various groups can be effective; however, sometimes a similar organization

working towards a goal or objective may not always line up with what both groups are looking for, which may be difficult for a member.

Should the Committee decide they would like to request an ACO member position be added to the Heritage Committee, they would need to pass a motion which would be sent to Council for their consideration for appointment.

Cambria Ravenhill will contact the ACO to discuss if they are interested in having a member serve on the Committee. Further discussion at the March Heritage meeting.

8.0 Next Meeting Date – Tuesday, March 9, 2021 at 7:00 p.m., electronically

9.0 Adjournment

Motion by Howard Shubert, seconded by Robin Thornrose

THAT the February 9, 2021 Heritage Stratford Advisory Committee meeting adjourn.

Carried

Start Time: 7:00 P.M.

End Time: 7:47 P.M.