



## **BOARD OF PARK MANAGEMENT**

A meeting of the Board of Park Management will be held on **Monday, April 8, 2024, at 3:30 p.m.** in the **Community Hall Lobby Meeting Room** at the Rotary Complex.

**PRESENT:** Vice-Chair Kimberley Richardson, Maureen Cocksedge, Carolyn Cuerden, Craig Machan, Sheri Maguire, Councilor Henderson.

**ABSENT WITH REGRETS:** Chairman Dave Hanly, Councilor Beatty.

**STAFF PRESENT:** Quin Malott Parks, Forestry & Cemetery Manager.

### **AGENDA**

#### **2802. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

*The Municipal Conflict of Interest Act* requires any member of a local Board of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of The Board and to otherwise comply with the Act.

Name, Item and General Nature of Pecuniary Interest.

#### **2803. MINUTES:**

**Objective:** The minutes from the March 4, 2024 meeting provided for approval.

**Suggested Resolution:** **That the minutes of the March 4, 2024, meeting be approved.**

**Mover:**

**Seconded:**

**Carried.**

#### **2804. UPPER QUEENS PARK CONCESSION BOOTH UPDATE:**

**Objective:** to provide an update to Board members regarding the status of the Upper queens Park concession booth.

**Background and Analysis:** The concession booth at Upper Queens Park is in a condition that requires significant renovations and maintenance to ensure the space can be used to prepare and serve food. These repairs and maintenance were not included in the 2024 capital or operating budgets.

For 2024, the City will not be accepting proposals from interested third parties to operate the concession booth at Upper queens Park. For an alternative food concession service



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for Upper Queens Park, food trucks can be considered. There is the option to permit food trucks for special events that would be arranged by the event organizer, or the option to approve a third party to operate a food truck at Upper queens Park from May to October.

The Community Services Department will determine if the renovations to the concession booth will be included in the 2025 budget deliberations.

The Community Services Department has received interest from Richard Kneider [Simple Dreams non-profit organization] to serve ice cream from his ice cream trailer during the concerts in Upper queens Park on Sunday and Wednesday nights. Staff have no objection to this request.

**Staff recommendation: THAT Richard Kneider [Simple Dreams] be allowed to serve ice cream on Sunday evening and Wednesday evening during the summer concerts;**

**AND THAT the Board authorizes the use of food trucks that have their business license in Upper Queens Park during special events.**

### **Resolution:**

**Mover:** **Seconders:** **Carried.**

2805. STRATFORD SUMMER MUSIC REVISION:

**Objective:** To review additional request from SSM to include sales of 50/50 raffle tickets and event merchandise.

**Background and Analysis:** SSM program is on the annual perpetual program list and has been provided to the Board on a previous agenda. Currently organizers have requested to sell raffle tickets and merchandise during the event.

**Staff recommendation:** That to accept the request as presented.

### **Resolution:**

**Mover:** **Seconders:** **Carried.**

2806. ANNUAL PERPETUAL EVENTS IN PARK SYSTEM:

**Objective:** To inform the Board of upcoming events.

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**Background and Analysis:** Special Event Applications and letters of request provided by Events Coordinator Heather Denny for the Board's awareness. All events are recurring and have received historical approval in principle. Stratford Public Library [SPL] Events provided as a courtesy as they fall under reciprocal agreement.

- June 2, 2024 Stratford Pride Day/Perth County Pride March/Pride in the Park
- August 2 – 4, 2024 World in a Weekend: International Puppet & Music Festival
- September 15, 2024 Terry Fox Run

No action required.

### **2807. VETERANS DRIVE BANDSHELL ACCESSIBLE VIEWING AREA/RAMPS:**

**Objective:** Roger Koert Chair of the Accessibility Advisory Committee [AAC] along with Nathan Bottema Project Engineer Stratford Infrastructure and Development [IDS] are requesting Parks Board approval to install a viewing platform for the Veterans Drive Bandshell – graphic provided.

**Background and Analysis:** Since 2014 the AAC has been advocating for pack access on Veteran's Drive across from the historic bandshell. Built in 1929 the bandshell is a Designated Property in Stratford, envisioned by R. Thomas Orr for the entire community to enjoy. In response to an AAC motion in 2015 curb cuts were installed on both sides of Veteran's Drive opposite the bandshell to provide access to previously inaccessible parkland. Efforts to regrade the grassy area surrounding the curb cut fell short and the accessibility of the space was never fully realized. When the road is closed for events the southern curb cut is often blocked and the grassy area leading away from the curb cut is too steep to independently navigate for people with mobility challenges. This reality ruins the users experience and prevents all people in the community from enjoying the space.

Today, a concept to improve access to the parkland opposite the bandshell has been reimagined with additional curb cuts, a paved viewing platform and a regrading of the surrounding grasslands. These modifications will ensure that everyone in the community can participate in events and comfortably enjoy the space together for decades to come.

**Staff recommendation: To have IDS design, develop and install platform as indicated.**

### **Resolution:**

**Mover:**

**Seconded:**

**Carried.**



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### 2808. OTHER BUSINESS:

No further updates on the Medicine Wheel, Tennis Dome or Wellness Facility.

Next regularly scheduled meeting of the Board is Monday, April 8, 2024 3:30pm in the **Community Hall Lobby Meeting Room.**

**Motion to adjourn.**