



Active Transportation Advisory Committee

AGENDA

Date: Wednesday, May 24, 2023

Time: 7:00 pm

Location: Mansbridge Room, Rotary Complex, 353 McCarthy Road

Committee Members: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, Pat Ranney – Cycle Stratford Representative, Ian Morton, John Lewis, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative

Staff: Tatiana Dafoe – Clerk, Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Adrienne Adas – HPPH, Inspector Jason Clarke – Stratford Police Services

1. Call to Order

Call to Order

Land Acknowledgement

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and The General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Name, Item and General Nature

3. Adoption of Previous Minutes

Motion by

Seconded by

THAT the minutes from the Active Transportation Advisory Committee meeting dated April 26, 2023, be adopted as printed.

4. Business Arising from Previous Minutes

4.1 Bike Racks

Staff has confirmed that bike racks are not removed in the winter and currently they do not provide a level of service which includes snow removal around bike racks.

John Lewis requested the following motion be listed for consideration regarding the installation of two post and ring bicycle racks in Market Square.

THAT the Active Transportation Advisory Committee recommend the installation of two post and ring bicycle racks in Market Square at the south entrance of City Hall;

AND THAT the funds be allocated from the Materials portion of the 2023 ATAC budget.

4.2 Bike Month Update

Adrienne Adas, Huron Perth Health Unit, to provide an update.

4.3 Missing Sidewalk Links

5. New Business

5.1 Enforcement of Road Safety Related to Active Transportation

Inspector Jason Clarke of Stratford Police Services to provide information on this topic.

5.2 Romeo Street Bike Lanes – David Daglish

Staff has confirmed that the line painting contractor will be in the City in June to complete all line painting including, but not limited to, yellow, lane lines, edge lines, and bike lanes.

5.3 Accessibility Training

6. Date of Next Meeting – June 28, 2023 at 7:00pm (Stratford Rotary Complex, Mansbridge Room – 1st Floor)

7. Adjournment

Motion by

Seconded by

THAT the May 25, 2023, ATAC meeting adjourn.



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, April 26, 2023 at 7:00 p.m.

Committee Members: David Daglish – Chair presiding, Councillor Burbach, John Lewis, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative, Pat Ranney – Cycle Stratford Representative

Staff: Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Adrienne Adas – HPPH, Inspector Jason Clarke – Stratford Police Services

Regrets: Tatiana Dafoe – Clerk, Councillor Nijjar, Ian Morton

1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Councillor Burbach

Seconded by John Lewis

THAT the minutes from the Active Transportation Advisory Committee meeting dated March 22, 2023, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 Bike Month Event Update

Adrienne Adas from Huron Perth Public Health (HPPH) noted the special event application has been submitted to the City for approval. She confirmed the event

is scheduled from 9:00 a.m. to 12:00 p.m. on June 3, 2023 in Upper Queens Park.

Members discussed bike month details and highlights of the discussion included:

- volunteers are required at each barricade location to move barricades for emergency personnel if required;
- six volunteers are required to rotate manning the barricades;
- David Daglish will pick-up and drop-off the bike valet;
- two volunteers are required for the bike valet;
- City's hydration station will not be provided as there is a bottle fill station in Upper Queens Park;
- ads promoting bike month and the kick off event have been provided to Mike Beitz, Corporate Communications Specialist, for transit buses and social media;
- Constable Darren Fischer will attend the event on behalf of Stratford Police Services;
- Park Patrol training has been completed and three Park Patrol personnel will attend on behalf of Stratford Police Services;
- a booth for 519 Bike Registration through Stratford Police Services has been confirmed;
- Ross' Bike Works and Totally Spoked have offered to provide prizes for the event;
- HPPH has ordered reflective arm bands for participants;
- Adrienne Adas and Inspector Clarke will confirm inventory of bike lights at HPPH and Stratford Police Services;
- Cycle Stratford will set up a booth with information;
- HPPH has maps, share the road pamphlets, and fit your helmet pamphlets for participants;
- Pat Ranney will confirm with Cycle Stratford if they are able to lead an adult ride at 9:30 a.m.;

- participants will be encouraged to wear their superhero outfits for the 10:00 a.m. Superhero Ride;
- Pat Ranney will look into a volunteer for a helmet fitting booth;
- refreshments will not be made available to participants;
- small prizes will be provided to all children and draws will take place for larger prizes;
- David Daglish, Pat Ranney and Adrienne Adas confirmed they will be at the event and will form a sub-committee to coordinate the event;
- Mr. Daglish will contact Rotary Stratford for additional volunteers;
- Felicity Sutcliffe will arrange a volunteer to pick up juice and/or coffee for the volunteers as a thank you; and
- Nick Sheldon advised of lane reductions on Ontario Street at the date of the event.

4.2 Missing Sidewalk Links

Nick Sheldon, Project Manager, provided a map of absent sidewalks created in 2015 indicating which sidewalks have been installed and which are scheduled for installation in 2023. The ten priority locations determined by Council in 2015 have been completed or are currently being completed.

John Lewis noted the most southerly section of Railway Ave does not have any sidewalks. Mr. Sheldon stated Railway Ave is being considered as a Local Improvement Project.

It was noted and discussed that the ATAC had previously created a list of priorities for review and recommendation to Council through the Accessibility Advisory Committee.

Councillor Burbach noted St. Vincent Street, Forman Avenue and Worsley Street as areas of concern.

Mr. Lewis questioned why a sidewalk was removed when Strachan Street was reconstructed. Mr. Sheldon advised the City has a policy in place that states only one sidewalk is to be installed on a street when reconstruction takes place or a new street is constructed.

A discussion took place regarding various sidewalks and missing links. Mr. Sheldon noted that sidewalk updates are completed based on recommendations from groups such as ATAC or bundled with an infrastructure project.

Mr. Sheldon confirmed the City budgets \$200,000.00 annually for both missing sidewalks on collector or arterial roads and the Bike and Pedestrian Master Plan implementation. Additionally, the Accessibility Advisory Committee (AAC) has a \$50,000.00 budget for sidewalk improvements. Mr. Sheldon recommended ATAC choose their top five small missing links that will be reasonably priced for AAC to review.

Members agreed to review the map prior to the next meeting and the item will be relisted for discussion. Mr. Sheldon will forward cost estimate to assist with the decision of priority locations.

5. New Business

5.1 Agenda Items

The Chair reminded members that a deadline is provided to members for agenda items and that the deadlines need to be adhered to to ensure we are providing the public proper notice of items on the agenda. The Recording Secretary confirmed that the deadline is included in the email each month.

5.2 Bike Racks

John Lewis questioned if the budget for the Bike and Pedestrian Master Plan includes bike racks. Nick Sheldon, Project Manager, confirmed the budget is for linear infrastructure and does not include bike racks.

The Chair noted the previous HPPH representative has a list of missing bike rack locations and believes there was potential funding. Adrienne Adas will speak with the previous representative.

Mr. Lewis questioned where the funds for the current post and ring bike racks in the downtown came from. Councillor Burbach stated ATAC paid for the bike corrals that were installed at the library and on York Street. The Chair noted the 2023 ATAC budget does not include funds for bike racks specifically.

5.3 Community Emissions

Felicity Sutcliffe reminded members the Community Emissions survey was circulated for those wishing to participate and provided paper copies.

6. Date of Next Meeting

The next meeting of the Active Transportation Advisory Committee will be held on Wednesday, May 24, 2023, at 7:00 p.m., in the Mansbridge Room, Stratford Rotary Complex, 353 McCarthy Road.

7. Adjournment

Motion by Councillor Burbach

Seconded by Pat Ranney

THAT the April 26, 2023 ATAC meeting adjourn. Carried

Start Time: 7:00 P.M.

End Time: 8:21 P.M.