



# Active Transportation Advisory Committee

## MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, January 25, 2024, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

**Committee Members Present:** David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, John Lewis, Pat Ranney – Cycle Stratford Representative, Ian Morton

**Staff Present:** Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

**Regrets:** Tatiana Dafoe – Clerk, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative, Inspector Jason Clarke – Stratford Police Services

### 1. Call to Order

The Chair called the meeting to order at 7:00 p.m.

### 2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

### 3. Adoption of Previous Minutes

**Motion by** Ian Morton

**Seconded by** Councillor Burbach

**THAT the minutes from the Active Transportation Advisory Committee meeting dated November 22, 2023, be adopted as printed. Carried**

### 4. Election of 2024 Chair and Vice-chair

Staff declared nominations open for the 2024 Chair of the Active Transportation Advisory Committee. John Lewis nominated David Daglish.

Staff asked if there were any further nominations. No further nominations were made.

**Motion by** Councillor Burbach

**Seconded by** Councillor Nijjar

**THAT the nominations for the 2024 Active Transportation Advisory Committee Chair be closed. Carried**

David Daglish indicated that he would allow his nomination to stand.

**Motion by** Pat Ranney

**Seconded by** John Lewis

**THAT David Daglish be elected as the 2024 Chair of the Active Transportation Advisory Committee. Carried**

Staff declared nominations for the 2024 Vice-Chair of the Active Transportation Advisory Committee open. John Lewis nominated Ian Morton.

Staff asked if there were any further nominations. No further nominations were made.

**Motion by** David Daglish

**Seconded by** Pat Ranney

**THAT the nominations for the 2024 Active Transportation Advisory Committee Vice-Chair be closed. Carried**

Ian Morton indicated that he would allow his name to stand.

**Motion by** John Lewis

**Seconded by** Pat Ranney

**THAT Ian Morton be elected as the 2024 Vice-Chair of the Active Transportation Advisory Committee. Carried**

## **5. Business Arising from Previous Minutes**

### **5.1 T.J. Dolan Entrance Signage**

Vicky Trotter, Recording Secretary, stated the signage did not proceed under 2023 business as the content for the sign was unable to be provided in sufficient time. Felicity Sutcliffe continues to work with the Avon Trail group to complete the sign content. The project can proceed under the Wayfinding portion of the 2024 budget should it be approved.

## **5.2 Bike Racks at Rear of City Hall**

Vicky Trotter, Recording Secretary, stated the bike rack quote received from ABC Recreation notes the bike rack is to be surface mounted, which is currently not permitted in Market Square. She noted Ontario Steel Solutions was contacted for a quote and to date no response has been received.

Councillor Burbach stated the Downtown BIA is interested in collaborating with ATAC on a bike rack project in the downtown core. The Downtown BIA has funds in their budget for the project and Kim Griffiths may be able to attend the February ATAC meeting to discuss the project.

## **6. New Business**

### **6.1 Share the Road 2024 Ontario Bike Summit**

The Share the Road 2024 Ontario Bike Summit is scheduled to be held in Waterloo from April 3-5, 2024 at the Delta Waterloo. Vicky Trotter, Recording Secretary, stated \$1,500 has been requested for conferences and workshops in the 2024 budget. At this time the conference costs have not been released.

This item will be relisted on the February agenda for further discussion.

### **6.2 Bike Month Event 2024**

Members discussed the 2024 Bike Month event. Highlights of the discussion included the following:

- Cycle Stratford being interested in a joint event;
- the Downtown BIA being able to link the Bike Month event with other events such as Car Free Friday;
- Market Square and St. Patrick Parking Lot being potential locations for the holding of this event;
- A Downtown location allowing for foot traffic;
- the Chair to contact the Huron Perth Health Unit to confirm if they have any staff available to assist with the event;
- Police and Park Patrol assistance to be requested; and

- St. Paul's Optimists to be contacted regarding a potential bike rodeo.

Vicky Trotter, Recording Secretary, will email an outline from the 2023 event and the debrief as a reference document.

This item will be listed on the February agenda for further discussion.

### **6.3 Sidewalk Plowing**

John Lewis questioned if the City of Stratford will be eliminating sidewalk plows in favour of residents and businesses being responsible for clearing the sidewalk in front of their property. Councillor Burbach stated a report was provided to Council for review, however, savings are insignificant in comparison to the liability and the costs for enforcement.

## **7. Date of Next Meeting**

The next ATAC meeting is scheduled for February 28, 2024 at 7:00 p.m. at the Stratford Rotary Complex, Mansbridge Room.

## **8. Adjournment**

**Motion by** Pat Ranney

**Seconded by** Councillor Burbach

**THAT the January 24, 2024 ATAC meeting adjourn.**

**Carried**

Start Time: 7:05 P.M.

End Time: 7:42 P.M.