



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4745th  
Date: Monday, June 10, 2024  
Time: 7:00 P.M.  
Location: Council Chamber, City Hall

Council Present: Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Burbach, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Sebben, Councillor Wordofa

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Taylor Crinklaw - Director of Infrastructure Services, Adam Betteridge - Director of Building and Planning Services, Neil Anderson - Director of Emergency Services/Fire Chief, Miranda Franken - Council Clerk Secretary, Dave Bush - Director of Human Resources

Also Present: Members of the Public and Media

### **1. Call to Order:**

Mayor Ritsma, Chair presiding, called the Council meeting to order.

Land Acknowledgment

Moment of Silent Reflection

Singing of O Canada

Respectful Workplace Policy Statement

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the June 10, 2024, Regular Council meeting.

**3. Adoption of the Minutes:**

The June 3, 2024 Special Council meeting minutes will be listed for adoption at the June 24, 2024 Regular Council meeting.

**4. Adoption of the Addendum to the Agenda:**

R2024-211

**Motion by** Councillor Biehn

**Seconded by** Councillor McCabe

**THAT the Addendum to the Regular Agenda of Council and Standing Committees dated June 10, 2024 be added to the Agenda as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the June 3, 2024, reconvene Committee of the Whole In-camera Session, the following matters were considered:**

4.1 Proposed Disposition of Land (Long-Term Care Home) - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years), and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), and A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));

4.2 Appeal to the Ontario Land Tribunal of Application A13-23, 173 William Street - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section

239.(2)(e)), and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));

4.3 Respect in the Workplace – Legal Opinion - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, the following direction was given:

- Item 4.1 - the update and advice subject to solicitor-client privilege were received. Direction was given to the Chief Administrative Officer and City Solicitor.
- Item 4.2 - the update and advice subject to solicitor-client privilege were received.
- Item 4.3 - advice subject to solicitor-client privilege was received.

**5.2 At the June 10, 2024, Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

4.1 Proposed Disposition of Land (Long-Term Care Home) - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years), and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), and A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));

4.2 Respect in the Workplace - Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, the update and legal advice were received for Item 4.1. Direction was also given to the Chief Administrative Officer and the City Solicitor. For Item 4.2, legal advice was received.

## 6. Hearings of Deputations and Presentations:

### 6.1 Request for Delegation by Eileen Smith, Artistic Producer Hermione Presents - SpringWorks Festival

R2024-212

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT Eileen Smith, Artistic Producer Hermione Presents - SpringWorks Festival, be heard.**

**Carried**

Eileen Smith, Artistic Producer Hermione Presents - SpringWorks Festival, referring to a PowerPoint presentation, provided an update on the World in a Weekend event. Eileen Smith requested the City consider becoming a member of AVIAMA, an international association that promotes the art of puppetry around the world.

Eileen Smith was thanked for her presentation. Discussion was held on becoming a member of AVIAMA and what the obligations would be for the City.

It was questioned when a decision from the City is required. Eileen Smith advised June would be a good time.

Mayor Ritsma called the question on the motion.

R2024-213

**Motion by** Councillor Burbach

**Seconded by** Councillor McCabe

**THAT the request to become a member of AVIAMA, the International Association of Puppet Friendly Cities, be referred to staff for review and to consult with Destination Stratford.**

**Carried**

## 7. Orders of the Day:

### 7.1 Resolution - T-2024-16 Neal Avenue and Glendon Road Walkway Watermain Replacement Tender Award (COU24-059)

R2024-214

**Motion by** Councillor Burbach

**Seconded by** Councillor Biehn

**THAT the tender for the Neal Avenue and Glendon Road Walkway Watermain Replacement Project (T-2024-16) be awarded to Birnam Excavating Ltd., at a total tender price of \$277,942.15, including HST;**

**AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the necessary Contract Agreement for construction contract T-2024-16.**

**Carried**

**7.2 Resolution - Milton Street Playground Proposal Award (COU24-060)**

R2024-215

**Motion by** Councillor Henderson

**Seconded by** Councillor Beatty

**THAT the request for proposal (RFP-2024-03) for the design, supply, delivery, and installation of an accessible playground, including accessible engineered woodchip base and the installation of an accessible pathway at Milton Street Park from Henderson Recreation Equipment Limited in the amount of \$153,854.18, including HST, be approved;**

**THAT the project be funded from the Recreation Capital Reserve Fund (R-R11-RECR);**

**AND THAT the proceeds from the Kiwanis Club of Stratford be used towards this project, flowing through the Reserve Fund as required.**

**Carried**

**7.3 Resolution - Stratford Rotary Club 27th Dragon Boat Festival Municipal Significance Request**

The Stratford Rotary Club has requested designation of the 27th Dragon Boat Festival to be held September 14, 2024 at Lower Queen's Park and Tom Patterson Island as a municipally significant event for the purpose of obtaining a liquor licence.

Huron Perth Public Health, Stratford Police Services, the Building Division and the Community Services Department have indicated no concerns with the event.

Fire Prevention Services advised they have no concerns provided the following is adhered to:

- LLBO Special Occasion Permit/ Inspection will be required for a fee of \$100, excluding HST.
- A site plan is required to be provided or if using a site plan previously submitted and which remains unchanged then a letter stating as such can be provided.
- If food trucks will be on site, vendors must submit a copy of their most recent fire safety certificates (hood suppression/ fire extinguisher) for review.
- An emergency lane with a minimum width of 6m must be maintained at all times.

R2024-216

**Motion by** Councillor Hunter

**Seconded by** Councillor Burbach

**THAT City Council hereby designates the 27th Dragon Boat Festival to be held September 14, 2024, at Lower Queen's Park between Front Street and Queen Street and Tom Patterson Island as having municipal significance for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the City's Municipal Alcohol Risk Policy, compliance with the conditions outlined by the Fire Department and adhered to at all times during the event, and the required certificates of insurance being provided prior to the event.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

**8.1 Resolution - Proposed Disposition and Sale of City-Owned Land at 3188 Vivian Line 37 (COU24-061)**

R2024-217

**Motion by** Councillor McCabe

**Seconded by** Councillor Henderson

**THAT the Report titled, "Proposed Disposition and Sale of City-Owned Land at 3188 Vivian Line 37" (COU24-061), and dated June 10, 2024, be received;**

**THAT City Council hereby declare PT LT 45 CON 3, N Easthope PT 2, 44R1587 & PT 2, 44R1032 except PT1. 44R1674, Perth E, City of Stratford, Perth County, Province of Ontario, PIN 53080-0027, being vacant city-owned land known municipally as 3188 Vivian Line 37, to be surplus to the needs of The Corporation of the City of Stratford;**

**THAT the method of disposal of the surplus land be by direct negotiation and sale to a long-term care home provider, including a continuum of care development;**

**AND THAT Staff be directed to prepare a further report regarding the sale for Council's consideration.**

**Carried**

**9. Reports of the Standing Committees:**

**9.1 Report of the Social Services Committee**

R2024-218

**Motion by** Councillor Henderson

**Seconded by** Councillor Burbach

**THAT the Report of the Social Services Committee dated June 10, 2024 be adopted as printed.**

**Carried**

**9.1.1 Homemakers and Nurses Services Contract Renewal June 1, 2024-May 31, 2026 (SOC24-006)**

THAT The Corporation of the City of Stratford enter into a renewal agreement with One Care Home and Community Support Services for Homemakers and Nurses Services for the period June 1, 2024 to May 31, 2026;

AND THAT the Director of Social Services be authorized to execute the renewal Agreement on behalf of the municipal corporation.

**9.1.2 Management Report – Social Services Partnership with Spruce Lodge (SOC24-007)**

THAT the report Social Services Partnership with Spruce Lodge (SOC24-007) be received for information.

## **9.2 Report of the Community Services Committee**

R2024-219

**Motion by** Councillor McCabe

**Seconded by** Councillor Beatty

**THAT the Report of the Community Services Committee dated June 10, 2024 be adopted as printed.**

**Carried**

### **9.2.1 Municipal Golf Course Agreement 2024 - 2026**

THAT the entering into of a lease agreement with the Stratford Municipal Golf Course Association for the lease of the municipal golf course on Norfolk Street, for a three-year term from 2024 to 2026, upon the same terms and conditions as the previous agreement, be authorized;

THAT the Mayor and City Clerk, or their designates, be authorized to execute the lease agreement with the Stratford Municipal Golf Course Association on behalf of the City;

THAT the following rents be collected from the Stratford Municipal Golf Course Association for the three-year period:

2024 - \$20,000

2025 - \$22,500 (12.5% increase)

2026 - \$23,850 (6% increase)

AND THAT the proceeds, net of HST, be transferred to the Recreation Reserve R-R11-RECR for use towards the City's capital program.

## **10. Notice of Intent:**

None noted.

## **11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2024-220

**Motion by** Councillor Henderson

**Seconded by** Councillor Hunter

**THAT By-laws 64-2024 to 67-2024 be taken collectively.**

**Carried** unanimously

R2024-221

**Motion by** Councillor McCabe

**Seconded by** Councillor Biehn

**THAT By-laws 64-2024 to 67-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-222

**Motion by** Councillor Nijjar

**Seconded by** Councillor Beatty

**THAT By-laws 64-2024 to 67-2024 be read a Third Time and Finally Passed.**

**Carried**

**11.1 Stratford Municipal Golf Course Lease Agreement - By-law 64-2024**

To authorize the execution of a Lease Agreement with the Stratford Municipal Golf Course Association for the lease of the municipal golf course on Norfolk Street for a three-year term to 2026.

**11.2 Award Tender for Neal Avenue Glendon Road Walkway Watermain Replacement Project - By-law 65-2024**

To authorize the acceptance of a tender, execution of a contract and the undertaking of work from Birnam Excavating Ltd. for the Neal Avenue and Glendon Road Walkway Watermain Replacement Project (T-2024-16).

**11.3 Award Tender for Milton Street Playground Installation - By-law 66-2024**

To authorize the acceptance of a proposal, execution of a contract and the undertaking of work from Henderson Recreation Equipment Limited for the design, supply, delivery, and installation of an accessible playground, including accessible engineered woodchip base and the installation of an accessible pathway at Milton Street Park (RFP-2024-03).

**11.4 Homemakers and Nurses Services Contract Agreement - By-law 67-2024**

To authorize the execution of an Agreement with One Care Home & Community Support Services for Homemakers and Nurses Services for the period of June 1, 2024 to May 31, 2026.

**12. Consent Agenda: CA-2024-093 to CA-2024-101**

Council did not advise of any items to be considered on the Consent Agenda.

**13. New Business:**

**13.1 Dodge for Dads Event**

A member noted the Dodge for Dads event to be held on Friday, June 24 from 7-9 p.m. in Mitchell is still accepting teams of six players with two optional alternates. The event is in support of men's mental health which is the leading cause of death among men.

**13.2 OFSAA Rugby**

The Community Services Department was congratulated on organizing a successful OFSAA Rugby Tournament.

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is June 24, 2024 in the Council Chamber, City Hall.

R2024-223

**Motion by** Councillor Beatty

**Seconded by** Councillor Nijjar

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Finance and Labour Relations Committee [7:05 P.M. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:10 P.M. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

## **15. Council Reconvene:**

### **15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on June 10, 2024 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

#### Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the June 10, 2024, reconvene Regular Council meeting.

### **15.2 Reading of the By-laws (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings.

#### **By-law 11.5 Confirmatory By-law - 68-2024**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on June 10, 2024.

R2024-224

**Motion by** Councillor Henderson

**Seconded by** Councillor Hunter

**THAT By-law 68-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-225

**Motion by** Councillor Biehn

**Seconded by** Councillor Burbach

**THAT By-law 68-2024 be read a Third Time and Finally Passed.**

**Carried**

### **15.3 Adjournment of Council Meeting**

R2024-226

**Motion by** Councillor Beatty

**Seconded by** Councillor Nijjar

**THAT the June 10, 2024 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 P.M.

Meeting End Time: 7:38 P.M.

Reconvene Meeting Start Time: 7:47 P.M.

Reconvene Meeting End Time: 7:48 P.M.

"Martin Ritsma "  
Mayor - Martin Ritsma

"Tatiana Dafoe "  
Clerk - Tatiana Dafoe