



Heritage Stratford Advisory Committee

MINUTES

A meeting of the Heritage Stratford Advisory Committee (HS) was held on Tuesday, June 11, 2024 at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: Brian Johnson – Chair Presiding, Barb Cottle, Jeff Atchison, Andy Bicanic, Councillor Larry McCabe

Staff Present: Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

Regrets: Jacob Vankooten, Laura Dent

1. Call to Order

Brian Johnson, Chair, called the meeting to order at 7:00 p.m.

Reading of the Land Acknowledgment and a moment of silent reflection.

Reading of the Respectful Workplace Policy Statement.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Andy Bicanic

Seconded by Barb Cottle

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated April 9, 2024, be adopted as printed. Carried

4. Update from Council Committee Coordinator

Vicky Trotter, Council Committee Coordinator addressed the Committee and thanked members for all the work they do with the Heritage Stratford Advisory Committee. Members continue to do great work and make a difference in the community and the City is appreciative that they volunteer their time.

Ms. Trotter informed members that moving forward, in her new role as the Council Committee Coordinator, twice per year she will be drafting a report to Council updating them on what all the Advisory Committees are working on. The City will also be doing spotlights on Advisory Committee's, which will be posted on social media and will be an opportunity to highlight what Heritage Stratford is working on so the community knows all the great projects they are doing, such as the Blue Plaque Awards and the James Anderson Awards.

5. Business Arising from Previous Minutes

5.1 James Anderson/Blue Plaques Update

Brian Johnson and Barb Cottle reported that the presentation for the Blue Plaque at 94 Cobourg Street in honour of Charlie Lightfoot on May 29, 2024 went very well. Mayor Ritsma was in attendance and gave a brief speech. A date will be confirmed for the second Blue Plaque in honour of Jennie Trout (at the former Knox Presbyterian Church) to be presented.

Brian Johnson will contact the James Anderson Award recipients to also confirm at date.

5.2 Shakespearean Gardens Heritage Designation

Alex Burnett, Planner stated he did not have any new updates. The work on the report is ongoing and it should be ready to go before Council this summer.

6. Designation Sub-Committee Update

6.1 Update on Non-Designated Properties Register

Alex Burnett, Planner reported that there were recent changes to the Ontario Heritage Act. The main change is the extension of the timeline for non-designated properties. The date had previously been January 1, 2025, that all properties listed as non-designated would be removed from the Heritage Register. This is why Heritage Stratford members and staff had

worked to send out notices to all property owners of those non-designated properties to try and encourage them to apply for designation. This deadline has now been extended for two more years to January 1, 2027. There has been interest in designation from four properties with the first rounds of correspondence to property owners. Heritage Stratford and staff can re-evaluate and potentially send out more notices to see if they can encourage more property owners.

Also, as part of Bill 200, there was a change to the process for removing a property from the register.

The ideal timeline would be to bring the designation of the Shakespearean Garden to Council this summer followed by the four properties later in the Fall. The first property is 144 Water Street.

Motion by Councillor McCabe

Seconded by Andy Bicanic

THAT Heritage Stratford supports and recommends that Stratford City Council designate 144 Water Street, under Part IV of the Ontario Heritage Act, specifically the following attributes of the property:

- **Queen Anne Revival Style Cottage**
- **Asymmetrical façade.**
- **Porch with square columns divided 1/3 of the way up and narrower for the top 2/3.**
- **Bay window topped with front facing gable, topped with a rectangular pediment and triangular bargeboard.**
- **Front entrance door with decorative 1/2 sidelights with curved tops and a curved transom window above.**
- **Single pane windows with segmentally arched sills and crested soldier course.**
- **Decorative cornices with pendants.**
- **Mix of patterns including decorative brickwork below bay window, vertical lines on the porch, and decorative painted wood shingles on the pediment.**

as it meets the following sections of the Provincial Criteria set out in Regulation 9/06:

The property has design value or physical value because it, is a rare, unique, representative, or early example of a style, type, expression, material or construction method, specifically a Queen Anne Revival Style Cottage with an asymmetrical façade and large windows with decorative elements.

The property has contextual value because it is important in defining, maintaining or supporting the character of an area, specifically a Queen Anne Revival Style Cottage representing the early expansion of Stratford and the growing wealth of inhabitants and neighborhood resulting from the Grand Trunk Railway.

The property has historical value or associative value because it has direct association with a theme, event, believe, person, activity, organization or institution that is significant to a community, specifically John Penny – a painter and early businessmen of Stratford and a number of Grand Trunk Railway employees. Carried

7. Building & Planning Report (June 2024)

The Building & Planning report for June 2024 was previously provided to members. Alex Burnett, Planner reviewed the report with members and was available to answer questions.

8. New Business

8.1 ACO Presentation/Request (Dan Schneider) – Municipal Heritage Registers

This presentation has been deferred. Dan Schneider may attend the September 10, 2024 Heritage Stratford meeting.

8.2 2024 HS Budget Review & Update

Vicky Trotter reminded members that plans for projects should be set over the summer to ensure that the committee's budget gets allocated and invoices are paid before the end of the calendar year.

Ms. Trotter reviewed the remaining budget funds:

- \$5,000 remaining in heritage research/service contracts
- \$2,500 remaining in the awards/plaques/event/conference expenses

There will be funds required to purchase the designation plaque for the Shakespearean Gardens, as well as any of the properties that proceed to designation. Staff will investigate the cost of previous designation plaques for reference.

Members inquired if some of the budget funds for research could be allocated to supplement the heritage work that Alex Burnett does for the Building and Planning Department. Vicky Trotter will inquire with the Clerk to see how this option might work.

Members discussed possibly hiring a videographer to do a video on the Shakespearean Gardens to highlight the heritage designation of the gardens.

9. Date of Next Meeting

The next meeting of Heritage Stratford will be held on Tuesday, September 10, 2024, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex, 353 McCarthy Road W., Stratford.

10. Adjournment

Motion by Barb Cottle

Seconded by Jeff Atchison

THAT the June 11, 2024 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:00 P.M.

End Time: 7:33 P.M.