



Energy & Environment Advisory Committee

MINUTES

A meeting of the Energy & Environment Advisory Committee (E&E) was held on July 18, 2024 at 4:00 p.m., Rotary Complex – Mansbridge Room, 353 McCarthy Road W., Stratford ON

Committee Members Present: Councillor Larry McCabe – Chair Presiding, Ken Clarke, Councillor Jo-Dee Burbach, Craig Merkley, Anita Jacobsen, Felicity Sutcliffe, Geoff Krauter, Vanni Azzano

Staff Present: Vicky Trotter – Council Committee Coordinator, Sadaf Ghalib – Manager of Climate Change Programs

Regrets: Sharon Collingwood

1. Call to Order

Councillor McCabe, Chair called the meeting to order at 4:00 p.m.

Reading of the Land Acknowledgment and a moment of silent reflection.

Reading of the Respectful Workplace Policy.

2. Declaration of Pecuniary Interest

None declared.

3. Adoption of Previous Minutes

Motion by Craig Merkley

Seconded by Vanni Azzano

THAT the minutes from the Energy & Environment Advisory Committee meeting dated June 6, 2024 be adopted printed. Carried

4. Business Arising from Previous Minutes

4.1 2024 Project Plans & Budget Discussion

Vicky Trotter, Council Committee Coordinator confirmed the quote for a new sign at the T.J. Dolan entrance was \$4,017.15. Additionally, boot brushes are approximately \$141.00 each and when construction materials and signs are considered the total cost would be approximately \$500.00 per boot brush station.

Craig Merkley stated he met with Greg Judge to discuss the production and installation of boardwalks in the T.J. Dolan. The boardwalks can be built off site in two 16ft sections this fall and installed by November at a cost of approximately \$3,000.00.

Councillor Burbach questioned where the best location for installation of the boardwalks would be.

Mr. Merkley stated he would recommend installation at the start of the trail above the trunk liner sewer.

Ms. Trotter confirmed there is \$5,000.00 remaining in the budget under Community Projects & Initiatives.

Felicity Sutcliffe stated funds are not required for the Climate Conversations as the group has requested funding and in-kind donations from Council.

Anita Jacobsen stated the boardwalks should be a priority for 2024 and the T.J. Dolan entrance sign should be added to the 2025 budget request.

Ms. Trotter confirmed a management report for the Invasive Species Plan has been written and will be proceeding to the Community Services Sub-committee.

Vanni Azzano noted the Upper Thames River Conservation Authority (UTRCA) has received a grant for community engagement related to invasive species.

Motion by Anita Jacobsen

Seconded by Felicity Sutcliffe

THAT a 32 foot boardwalk for the T.J. Dolan trail and up to six (6) boot brushes be purchased in an amount not to exceed \$5,000.00 with the boardwalk to be purchased first. Carried

Motion by Vanni Azzano

Seconded by Ken Clarke

THAT signs related to native grass plantings be purchased in the amount of \$124.30. Carried

Mr. Merkley stated himself and Ms. Jacobsen will research additional native plantings and provide a quote at the September meeting.

4.2 Community Climate Action Plan Update (CCAP)

Sadaf Ghalib – Manager of Climate Change Programs stated the CCAP plan development has been completed and is listed on the July 24 Infrastructure, Transportation and Safety Sub-committee agenda. She thanked the Committee for their feedback and assistance and stated she will forward a copy of the agenda to members.

5. New Business

5.1 2025 Budget

Ken Clarke questioned when the Committee will discuss their 2025 budget request.

Vicky Trotter confirmed the 2025 budget will be listed on the September agenda for discussion.

Craig Merkley questioned if the Invasive Species Plan will be approved by September.

Ms. Trotter responded that she cannot confirm when the Plan will go to Council for final approval as the meeting schedule in August is reduced.

6. Date of Next Meeting

The next meeting of the Energy & Environment Advisory Committee will be held on Thursday, September 5, 2024, at 4:00 p.m., Rotary Complex – Mansbridge Room, 353 McCarthy Road, W., Stratford ON

7. Adjournment

Motion by Ken Clarke

Seconded by Felicity Sutcliffe

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July 18, 2024

THAT the July 18, 2024, Energy & Environment Advisory Committee meeting adjourn. Carried

Meeting Start Time: 4:00 P.M.

Meeting End Time: 4:30 P.M.