



The Corporation of the City of Stratford Infrastructure, Transportation and Safety Committee MINUTES

Date: Monday, August 12, 2024
Time: 9:03 P.M.
Location: Council Chamber, City Hall

Committee Present: Councillor Nijjar - Vice Chair Presiding, Mayor Ritsma, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Sebben, Councillor Wordofa

Regrets: Councillor Burbach

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Taylor Crinklaw - Director of Infrastructure Services, Karmen Krueger - Director of Corporate Services, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Dave Bush - Director of Human Resources, Chris Van Bargaen - Deputy Fire Chief, Sadaf Ghalib - Climate Change Programs Manager

Also Present: Members of the Public and Media

1. Call to Order

The Vice Chair called the Meeting to Order.

Councillor Burbach provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the August 12, 2024, Infrastructure, Transportation, and Safety Sub-committee meeting.

3. Sub-committee Minutes

Sub-committee minutes were provided for background regarding the discussion held at the July 24, 2024 Sub-committee meeting.

4. Delegations

4.1 Request for Delegation by Robert Ritz regarding the Erie Street Parking Lot Surface Treatment Report

Motion by Councillor Wordofa

Seconded by Councillor Briscoe

Committee Decision: THAT Robert Ritz be heard.

Carried

Committee Discussion: Robert Ritz, referring to a PowerPoint presentation, spoke to the Erie Street Parking Lot Surface Treatment report. Mr. Ritz requested consideration of the following:

- that resurfacing of the entire lot not be included and that the investigation of methods to reduce the cost of repair to make the lot safe for pedestrians which is to not exceed \$250,000, be referred to staff.
- begin researching the feasibility of any future development on the site by:
 - updating the 2016 Parking Demand Analysis addressing parking needs during the development and upon completion of this site, the GTR site and other sites in the downtown,

- preparing a detailed housing needs analysis to determine the quantity and type of housing required and where it should be located in the city,
- preparing an information package for potential developers to be issued with the Request for Proposal for the redevelopment of this site that includes:
 - topographical, features service and boundary survey, and a
 - geotechnical report indicating soil bearing capacities and the water table locations and methods of managing the water table.
- negotiating easements with adjacent property owners
- drafting a services plan of what is there now and how it will be managed during construction and how it will be managed after construction.
- developing a costing plan of various types of development including financing strategies where all costs are self sustained so there is no burden on the taxpayer.

4.2 ADDED - Request for Delegation from Climate Momentum Re: Community Climate Action Plan

Motion by Mayor Ritsma

Seconded by Councillor McCabe

Committee Decision: THAT Bill James-Abra and Ava Cappie from Climate Momentum be heard.

Carried

Committee Discussion: Bill James-Abra and Ava Cappie from Climate Momentum spoke to the Community Climate Action Plan to underscore the need for the plan and demonstrate that there is public support for the plan. It was requested that the plan be adopted as recommended.

5. Report of the Manager of Climate Change Programs

5.1 Community Climate Action Plan (ITS24-015)

This item was also listed for consideration on the August 12, 2024, Regular Council reconvene agenda.

Staff Recommendation: THAT the Community Climate Action Plan (CCAP) be adopted;

THAT staff be directed to:

- Identify and advance actions in CCAP that can be implemented within the existing staffing capacity and budget resources;
- Include CCAP programs and supporting resources required for consideration in the 2025 multi-year budget process;

AND THAT staff be authorized to continue to explore potential funding.

Sub-committee Recommendation: THAT the Community Climate Action Plan (CCAP) be adopted;

THAT staff be directed to:

- Identify and advance actions in CCAP that can be implemented within the existing staffing capacity and budget resources;
- Include CCAP programs and supporting resources required for consideration in the 2025 multi-year budget process;

AND THAT staff be authorized to continue to explore potential funding opportunities through senior levels of government.

Committee Discussion: The Climate Change Programs Manager, referring to a PowerPoint presentation, provided an overview of the Community Climate Action Plan (the Plan).

Members of Committee and the Climate Change Programs Manager discussed the Plan. Highlights of the discussion included:

- whether a community green bond initiative is being explored;
- staff reviewing program areas and implementation following approval of the Plan by Council and presenting additional information as part of the 2025 budget process;
- the Federation of Canadian Municipalities grant programs requiring shovel ready projects which can be developed following approval of the plan;
- concerns being expressed relating to timelines and impact on taxpayers;

- the Plan being voluntary; and
- Festival Hydro being a part of the internal working group.

Motion by Councillor McCabe

Seconded by Councillor Briscoe

Committee Recommendation: THAT the Community Climate Action Plan (CCAP) be adopted;

THAT staff be directed to:

- **Identify and advance actions in CCAP that can be implemented within the existing staffing capacity and budget resources;**
- **Include CCAP programs and supporting resources required for consideration in the 2025 multi-year budget process;**

AND THAT staff be authorized to continue to explore potential funding opportunities through senior levels of government.

Carried

6. Report of the Fire Chief

6.1 Repair or Replace Fire Utility Vehicle (ITS24-014)

This item was also listed for consideration on the August 12, 2024, Regular Council reconvene agenda.

Staff Recommendation: THAT the repair of the fire utility vehicle in the amount of \$28,025 be authorized.

Sub-committee Recommendation: THAT the repair of the fire utility vehicle in the amount of \$28,025 be authorized.

Motion by Councillor McCabe

Seconded by Councillor Hunter

Committee Recommendation: THAT the repair of the fire utility vehicle in the amount of \$28,025 be authorized.

Carried

6.2 Procure New Fire Apparatus using Canoe Procurement Group (ITS24-017)

This item was also listed for consideration on the August 12, 2024, Regular Council reconvene agenda.

Staff Recommendation: THAT staff be authorized to use the Canoe procurement group to proceed with the procurement process to purchase a Pierce Quintuple Combination Pumper fire apparatus.

Sub-committee Recommendation: THAT staff be authorized to use the Canoe procurement group to proceed with the procurement process to purchase a Pierce Quintuple Combination Pumper fire apparatus.

Motion by Councillor Henderson

Seconded by Councillor Hunter

Committee Recommendation: THAT staff be authorized to use the Canoe procurement group to proceed with the procurement process to purchase a Pierce Quintuple Combination Pumper fire apparatus.

Carried

7. Report of the Events Coordinator

7.1 Request for an exemption to Noise Control By-law 113-79 for the Stratford Lantern Parade event (ITS24-013)

This item was also listed for consideration on the August 12, 2024, Regular Council reconvene agenda.

Staff Recommendation: THAT direction be given on the noise exemption requested by the Playmakers! Theatre School for the Stratford Lantern Parade event on Saturday, October 19, 2024, from 8:00 a.m. to 11:00 p.m. from the following provisions:

- Unreasonable Noise [Schedule 1 clause 8];
- The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];
- Loading and unloading [Schedule 2 clause 4].

Sub-committee Recommendation: THAT approval be granted to Playmakers! Theatre School for an exemption to Noise Control By-law 113-79 for the Stratford Lantern Parade event occurring on Saturday,

October 19, 2024, from 8:00 a.m. to 11:00 p.m. from the following provisions:

- Unreasonable Noise [Schedule 1 clause 8];
- The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];
- Loading and unloading [Schedule 2 clause 4].

Motion by Councillor Biehn

Seconded by Councillor Sebben

Committee Recommendation: THAT approval be granted to Playmakers! Theatre School for an exemption to Noise Control By-law 113-79 for the Stratford Lantern Parade event occurring on Saturday, October 19, 2024, from 8:00 a.m. to 11:00 p.m. from the following provisions:

- **Unreasonable Noise [Schedule 1 clause 8];**
- **The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];**
- **Loading and unloading [Schedule 2 clause 4].**

Carried

8. Report of the Project Manager

8.1 Erie Street Parking Lot Surface Treatment (ITS24-016)

This item was also listed for consideration on the August 12, 2024, Regular Council reconvene agenda.

Staff Recommendation: THAT Council authorize staff to proceed with the design and issuing a tender for the resurfacing of the Erie Street Parking Lot at this time.

Sub-committee Recommendation: THAT Council authorize staff to proceed with the design and issuing a tender for the resurfacing of the Erie Street Parking Lot at this time;

THAT the matter with respect to the Erie Street Parking Lot project be referred to staff to investigate alternative options for the site;

AND THAT staff be directed to report back with alternative options for the consideration of Council at a future meeting.

Committee Discussion: The intent of the motion was questioned and clarified.

Motion by Councillor Hunter

Seconded by Councillor McCabe

Committee Recommendation: THAT Council authorize staff to proceed with the design and issuing a tender for the resurfacing of the Erie Street Parking Lot at this time;

THAT the matter with respect to the Erie Street Parking Lot project be referred to staff to investigate alternative options for the site;

AND THAT staff be directed to report back with alternative options for the consideration of Council at a future meeting.

A member spoke against the motion. Discussion was held on the options to resurface the lot. A member requested the matter be referred to staff to review options for resurfacing the lot. There was no seconder for the motion.

The Chair called the question on the motion.

Carried

9. For the Information of Committee

9.1 Department Update

A copy of the update was available on the City's website on the "Engineering Division" page.

9.2 Advisory Committee/Outside Board Minutes

No Advisory Committee or Outside Board minutes were provided to Committee.

10. Adjournment

Motion by Councillor Hunter

Seconded by Councillor McCabe

Committee Decision: THAT the Infrastructure, Transportation and Safety Committee meeting adjourn.

Carried

Meeting Start Time: 9:03 P.M.

Meeting End Time: 10:13 P.M.