



The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Committee
Open Session
AGENDA

Date: Tuesday, November 12, 2024

Time: 7:10 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Burbach - Chair Presiding, Councillor Nijjar - Vice Chair, Mayor Ritsma, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Sebben, Councillor Wordofa

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Taylor Crinklaw - Director of Infrastructure Services, Adam Betteridge - Director of Building and Planning Services, Neil Anderson - Director of Emergency Services/Fire Chief, Karmen Krueger - Director of Corporate Services, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Dave Bush - Director of Human Resources, Audrey Pascual - Deputy Clerk

To watch the Committee meeting live, please click the following link:

<https://video.isilive.ca/stratford/live.html>

A video recording of the meeting will also be available through a link on the City's website

<https://calendar.stratford.ca/meetings> following the meeting.

Pages

1. Call to Order

The Chair to call the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by

the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. **Sub-committee Minutes**

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Sub-committee minutes are attached for background regarding the discussion held at the October 30, 2024, Sub-committee meeting.

4. **Delegations**

None schedule.

5. **Report of the Events Coordinator**

5.1 **Request an Exemption to Noise Control By-law 113-79 for the Winter Wander-land Event (ITS24-019)**

8 - 10

Staff Recommendation: THAT direction be given on the Noise Control By-law Exemption requested from the Downtown Stratford BIA for the Winter Wander-land event on Sunday, December 1, 2024, from 11:00 a.m. to 5:30 p.m. from the following provisions:

- Unreasonable Noise [Schedule 1, clause 8];
- The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];
- Loading and unloading [Schedule 2 clause 4].

Motion by

Sub-committee Recommendation: THAT approval be granted to the Downtown Stratford BIA, for an exemption to Noise Control By-law 113-79 for the Winter Wander-land event located in Market Square, Stratford, on Sunday, December 1, 2024, from 11:00 a.m. to 5:30 p.m. from the following provisions:

- Unreasonable Noise [Schedule 1, clause 8];
- The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];
- Loading and unloading [Schedule 2 clause 4].

6. **For the Information of Committee**

6.1 **Department Update**

A copy of the update was posted to the City's website on the "Engineering Division" page.

6.2 Advisory Committee/Outside Board Minutes

No Advisory Committee/Outside Board minutes were provided to Committee.

7. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by

Committee Decision: THAT the Infrastructure, Transportation and Safety Committee meeting adjourn.



**The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
MINUTES**

Date: October 30, 2024
 Time: 4:30 P.M.
 Location: Council Chamber, City Hall

Sub-committee Present: Councillor Burbach - Chair Presiding, Councillor Nijjar - Vice Chair, Councillor Beatty, Councillor Hunter

Regrets: Councillor McCabe

Staff Present: Taylor Crinklaw - Director of Infrastructure Services, Chris Van Barga - Deputy Fire Chief, Miranda Franken - Council Clerk Secretary

1. Call to Order

The Chair called the Meeting to Order.

Councillor McCabe provided regrets for this meeting.

Land Acknowledgment

Moment of Silent Reflection

Respectful Workplace Policy Statement

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the October 30, 2024, Infrastructure, Transportation and Safety Sub-committee meeting.

3. Delegations

None scheduled.

4. Report of the Events Coordinator**4.1 Request an Exemption to Noise Control By-law 113-79 for the Winter Wander-land Event (ITS24-019)**

Staff Recommendation: THAT direction be given on the Noise Control By-law Exemption requested from the Downtown Stratford BIA for the Winter Wander-land event on Sunday, December 1, 2024, from 11:00 a.m. to 5:30 p.m. from the following provisions:

- Unreasonable Noise [Schedule 1, clause 8];
- The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];
- Loading and unloading [Schedule 2 clause 4].

Motion by Councillor Hunter

Sub-committee Recommendation: THAT approval be granted to the Downtown Stratford BIA, for an exemption to Noise Control By-law 113-79 for the Winter Wander-land event located in Market Square, Stratford, on Sunday, December 1, 2024, from 11:00 a.m. to 5:30 p.m. from the following provisions:

- Unreasonable Noise [Schedule 1, clause 8];
- The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];
- Loading and unloading [Schedule 2 clause 4].

Carried

5. Department Update

Sub-committee Discussion: The Director of Infrastructure Services provided the following highlights from the department update:

- a new staff member having begun in the administration role for both Infrastructure Services and Building and Planning Services;
- the 5 year review of the Water and Wastewater Rate study being near completion and being brought for Council approval in November or December 2024;
- moderate increases to water and wastewater rates being expected to reflect inflationary costs, with more information coming to Council in November;
- 2024 Capital Projects being nearly finished, with paving anticipated over the coming 1-2 weeks or 3 dependent on weather and the final Capital Project being the Neil-Glendon walkway watermain replacement;
- proposed legislative changes regarding bike lanes for new projects and the implications to the City being noted;
- the back up generator having been installed at the Taylor Street Pumping Station;
- all wastewater pumping stations now having back up generator power, meaning should staff be delayed to a station in an outage, the generators will engage to keep sewage from backing up in residents basements;
- in April 2024, due to gas expansion into one of the digestors and no emergency relief available, the digester roof at the water pollution control plant lifted off releasing all expanding materials;
- the release of materials not being an issue but the digester being inoperable until fixed;
- a draft assessment having been received with the cost of the repair likely having to be covered in the 2025 Capital Budget with a fulsome report coming to Sub-committee in November;
- there being an increased use of grinding asphalt equipment for asphalt repairs and an overview of this process being provided;
- October 26 having been the last 2024 Household Hazardous Waste event at the landfill with 425 cars participating in the event, diverting 17 tons of material from the landfill;
- a Landfill Consultant having been engaged to audit the City's Environmental Compliance Approval (ECA), doing a detailed review of

what adjustments are possible to the ECA to allow other options for household hazardous waste, and this review being ongoing;

- staff to review dates for household hazardous waste events in 2025 under the current system;
- on January 1, 2026, the blue box system will be transitioned for residents to one in which the producer pays for the system;
- as part of the transition, staff are considering how recycling will be provided, if recycling services will be provided to small businesses, and how green bins and garbage will be provided; and
- staff will be laying groundwork for this transition over the next 6 months, with considerations from Council and residents on services they want to see post 2026.

6. Advisory Committee/Outside Board Minutes

No Advisory Committee/ Outside Board minutes were provided to Sub-committee.

7. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is November 27, 2024, at 4:30 p.m. in the Council Chamber, City Hall.

8. Adjournment

Motion by Councillor Beatty

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 P.M.

Meeting End Time: 4:43 P.M.



MANAGEMENT REPORT

Date: October 30, 2024
To: Infrastructure, Transportation, Safety Sub-committee
From: Kirstin Riddell, Events Coordinator
Report Number: ITS24-019
Attachments: None

Title: Request an exemption to Noise Control By-law 113-79 for the Winter Wanderland event.

Objective: To consider an exemption request from Downtown Stratford BIA from Noise Control By-law 113-79. The event is taking place on December 1, 2024, between the hours of 11:00 a.m. – 5:30 p.m.

Background: Noise By-laws are designed to reduce and control both unnecessary and excessive sounds which can be a nuisance and degrade the quality and peacefulness of neighbourhoods. The Noise By-law identifies different rules and restrictions for noise based on four geographical areas throughout the city known as zones (Quiet zone, Residential zone, Commercial zone, Park zone).

The production, reproduction, or amplification of sound is one of the sounds regulated by Noise Control By-law 113-79. The nature of this event would include this type of sounds.

Exemptions from the Noise By-law are requested for the following clauses:

Schedule 2, Clause 2 – “The operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction, or amplification of sound.”

Prohibited all day Sundays and Statutory Holidays, and from 11pm of one day to 7am next day from Monday to Thursday, and from 12am of one day to 7am next day on Friday and Saturday.

Schedule 2, Clause 4 – “The loading, unloading, delivering, packing, unpacking, or otherwise handling of any containers, products, materials or refuse

whatsoever, unless necessary for the maintenance of essential services or the moving of private household effects.”

Prohibited all day Sundays and Statutory Holidays, and from 7pm of one day to 7am next day.

Schedule 1, Clause 8 – “Unreasonable noise provision.”

Analysis: This event will be in Market Square, and surrounding City Hall, like previous years. This event is taking place on Saturday, November 30, 2024, and Sunday, December 1, 2024, between the hours of 11:00 a.m. and 5:00 p.m. As amplified noise is permitted in commercial zones on Saturdays between the hours of 7:00 a.m. and 12:00 a.m. the exemption to permit the amplification of sound in a Commercial Zone is for Sunday, December 1, 2024.

The intent of this noise exemption request is to:

- Permit the operation of loudspeakers and amplification of sound for the duration of the event.
- Allow for certain noise during set up and take down.
- Support an exemption from the unreasonable noise provision for the duration of the event.

Notice of Intent to Neighbouring Residents

A notice of the noise exemption request was issued in the Town Crier and the event organizers hand delivered notices to residents within 120m of the event location. The deadline for comments due back to staff and organizers was Friday, October 4, 2024. To date, no responses have been received.

Downtown Stratford BIA have hosted annual Winter Wander-land events safely and successfully in the City of Stratford since 2016. However, as amplified sound is now expected, an exemption to Noise Control By-law 113-79 is subject to Council review and final approval.

Financial Implications:

There are no financial implications because of this report.

Alignment with Strategic Priorities:

Work Together For Greater Impact

This report aligns with this priority as it is a community-based event featuring festive activities to bring together people of all ages which strengthens the culture of the community.

Alignment with One Planet Principles:

Health and Happiness

Encouraging active, social, meaningful lives to promote good health and wellbeing.

Culture and Community

Nurturing local identity and heritage, empowering communities, and promoting a culture of sustainable living.

Travel and Transport

Reducing the need to travel, encouraging walking, cycling and low carbon transport.

Staff Recommendation: THAT direction be given on the Noise Control By-law Exemption requested from the Downtown Stratford BIA for the Winter Wander-land event on Sunday, December 1, 2024, from 11:00 a.m. to 5:30 p.m. from the following provisions:

- **Unreasonable Noise [Schedule 1, clause 8];**
- **The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];**
- **Loading and unloading [Schedule 2 clause 4].**

Prepared by: Kirstin Riddell, Events Coordinator
Recommended by: Tim Wolfe, Director of Community Services
 Joan Thomson, Chief Administrative Officer