



Heritage Stratford Advisory Committee

MINUTES

A meeting of the Heritage Stratford Advisory Committee (HS) was held on Tuesday, January 14, 2025 at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: Jacob Vankooten – Chair, Brian Johnson, Barb Cottle, Anne Ceballo, Cambria Ravenhill, Councillor Larry McCabe

Staff Present: Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

Regrets: Andy Bicanic, Jeff Atchison

1. Call to Order

Jacob Vankooten, Chair, called the meeting to order at 7:00 p.m.

Reading of the Land Acknowledgment and a moment of silent reflection.

Reading of the Respectful Workplace Conduct Statement.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Brian Johnson

Seconded by Barb Cottle

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated December 10, 2024, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 Update on the James Anderson Award

No new updates reported.

4.2 Shakespearean Gardens Heritage Designation Update

Alex Burnett reported that the Request for Designation went to Council on December 16, 2024 and a motion of intent to designate the garden was passed. There is currently a 30-day objection period, where members of the public can submit notices of objection. After the 30 days, with or without any objections, staff will return to Council to request they officially pass a heritage by-law. There have been no objections received to date. Mr. Burnett is hoping to return to Council the first meeting in February.

Once Council passes the by-law, the committee can discuss purchasing the designation plaque. Staff will inquire with the City Clerk if the proposed wording of the plaque should go to Council for approval.

4.3 Blue Plaques

Barb Cottle reported that the two blue plaques purchased may go up in price in 2025. If this is the case, the difference will have to be paid when the plaques are engraved. Nominations for the plaques will be posted in February or March with presentations closer to summer.

4.4 National Trust Heritage Conference – Montreal

Barb Cottle recently attended the Heritage Conference in Montreal. Ms. Cottle stated it was a fantastic and informative event. She would highly recommend that other HS members attend in the future. The 2025 Conference is being held in Halifax, Nova Scotia from October 23-25.

5. Designation Sub-Committee Update

5.1 Update on Non-Designated Properties Register

Alex Burnett stated that there are no new updates to report. Planning staff is continuing to work on 120 St. Vincent Street and it will be the next property going to Council.

6. Building & Planning Services Report (January 2025)

There were no items to report for January 2025.

7. New Business

7.1 Community Heritage Ontario – Annual Membership

Motion by Brian Johnson

Seconded by Councillor McCabe

THAT the Heritage Stratford Advisory Committee spends \$75.00 for their 2025 membership with Community Heritage Ontario.

Carried

8. Date of Next Meeting

The next meeting of Heritage Stratford will be held on Tuesday, February 11, 2025, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex, 353 McCarthy Road W., Stratford.

9. Adjournment

Motion by Brian Johnson

Seconded by Anne Ceballo

THAT the January 14, 2025 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:00 P.M.

End Time: 7:21 P.M.