



**The Corporation of the City of Stratford**  
**Infrastructure, Transportation and Safety Committee**  
**MINUTES**

Date: Monday, May 12, 2025

Time: 8:44 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Burbach - Chair Presiding, Mayor Ritsma, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Sebben, Councillor Wordofa

Regrets: Councillor Nijjar

Staff Present: Adam Betteridge - Interim Chief Administrative Officer, Tatiana Dafoe - City Clerk, Taylor Crinklaw - Director of Infrastructure Services, Neil Anderson - Director of Emergency Services/Fire Chief, Karmen Krueger - Director of Corporate Services and Acting Director of Human Resources, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Audrey Pascual - Deputy Clerk, Johnny Bowes - Manager, Asset Management

Also Present: Members of the Public and Media

**1. Call to Order**

The Chair called the Meeting to Order.

Councillor Nijjar provided regrets for this meeting.

## **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

### Name, Item and General Nature of Pecuniary Interest

Councillor Hunter declared a pecuniary interest regarding Item 5.1 O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations (ITS25-008). Councillor Hunter owns lands that will benefit from the extension project.

## **3. Sub-committee Minutes**

Sub-committee minutes were provided for background regarding the discussion held at the April 30, 2025 Sub-committee meeting.

## **4. Delegations**

None scheduled.

## **5. Report of the Project Engineer**

### **5.1 O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations (ITS25-008)**

**Staff Recommendation:** THAT the report titled, "O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations" (ITS25-008), be received for information;

THAT the design as presented to the public during the Open House on Engage Stratford be accepted;

THAT staff be authorized to proceed with construction tendering;

AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.

**Sub-committee Recommendation:** THAT the report titled, "O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations" (ITS25-008), be received for information;

THAT the design as presented to the public during the Open House on Engage Stratford be accepted;

THAT staff be authorized to proceed with construction tendering;

AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.

**Motion by** Councillor McCabe

**Seconded by** Councillor Henderson

**Committee Recommendation: THAT the report titled, "O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations" (ITS25-008), be received for information;**

**THAT the design as presented to the public during the Open House on Engage Stratford be accepted;**

**THAT staff be authorized to proceed with construction tendering;**

**AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.**

Members of the Committee and the Director of Infrastructure Services held a discussion regarding the following:

- the Mayor noting that they look forward to the Provincial government coming out with the provincial budget as the Minister for the Ministry of Municipal Affairs and Housing has advised that there will be dollars available for infrastructure projects;
- it being questioned whether the City can still apply for grants for the project even if the City moves forward with the tender and if the funding can be applied to the costs moving forward;
- the Director of Infrastructure Services noting that the intent of the proposed Phase 1 of the project is for the installation of 420m of sanitary trunk sewer and there is still over 1km left that needs to be constructed that would service other units in the City; and
- the Director adding that proceeding with Phase 1 will make the Phase 2 project more palatable and will show that the City has committed dollars and would like to see it finished so that there could be more homes built as soon as possible.

The Chair called the question on the motion.

**Carried**

Councillor Hunter having declared a pecuniary interest did not participate in the discussion or vote on the matter.

**6. For the Information of Committee**

**6.1 Department Update**

A copy of the update was posted to the City's website on the "Engineering" page.

**6.2 Advisory Committee/Outside Board Minutes**

There were no Advisory Committee/Outside Board minutes provided to Committee.

**7. Adjournment**

**Motion by** Councillor Hunter

**Seconded by** Councillor Beatty

**Committee Decision: THAT the Infrastructure, Transportation and Safety Committee meeting adjourn.**

**Carried**

Meeting Start Time: 8:44 P.M.

Meeting End Time: 8:47 P.M.