



# Heritage Stratford Advisory Committee

## AGENDA

**Date:** Tuesday, May 13, 2025

**Time:** 7:00 p.m.

**Location:** Stratford Rotary Complex - Mansbridge Room, 353 McCarthy Road W.

**Committee Members:** Jacob Vankooten – Chair Presiding, Brian Johnson, Anne Ceballo, Jeff Atchison, Councillor Larry McCabe, Andy Bicanic, Barb Cottle, Cambria Ravenhill

**Staff:** Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

### 1. Call to Order

The Chair to call the meeting to order.

Reading of the Land Acknowledgment and A Moment of Silent Reflection

Reading of the Respectful Workplace Conduct Statement

### 2. Disclosure of Pecuniary Interest and the General Nature Thereof

The Municipal Conflict of Interest Act requires any member declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member and to otherwise comply with the Act.

### 3. Adoption of the Previous Minutes – March 11, 2025

Motion by  
Seconded by

**THAT the minutes from the Heritage Stratford Advisory Committee meeting dated March 11, 2025 be adopted as printed.**

**4. Business Arising from Previous Minutes**

- 4.1 Update on James Anderson Award – Brian Johnson/Barb Cottle
- 4.2 Blue Plaque Awards – Brian Johnson/Barb Cottle/Cambria Ravenhill
- 4.3 Shakespearean Garden Heritage Designation Plaque Wording and Information Signage – Alex Burnett

**5. Designation Sub-Committee Update**

- 5.1 Update on Non-Designated Properties Register – Alex Burnett

**6. Building & Planning Services Report (May 2025) – Alex Burnett**

**7. New Business**

- 7.1 Heritage Conference – June 19-21, 2025 (Prince Edward County)
- 7.2 Ministry of Citizenship and Multiculturalism (MCM) – Ontario Heritage Act Training for Heritage Stratford Members

**8. Next Meeting Date – Tuesday, June 10, 2025 at 7:00 p.m. – Rotary Complex (Mansbridge Room), 353 McCarthy Road W., Stratford**

**9. Adjournment**

Motion by  
Seconded by

**THAT the May 13, 2025 Heritage Stratford Advisory Committee meeting adjourn.**