



## **The Corporation of the City of Stratford Community Services Committee**

### **MINUTES**

Date: Monday, November 24, 2025  
Time: 9:07 P.M.  
Location: Council Chamber, City Hall

Committee Present: Councillor Beatty - Chair Presiding, Councillor Henderson - Vice Chair, Mayor Ritsma, Councillor Biehn, Councillor Burbach, Councillor Hunter, Councillor Sebben, Councillor McCabe, Councillor Nijjar, Councillor Wordofa

Staff Present: André Morin - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Tim Wolfe - Director of Community Services, Kim McElroy - Director of Social Services and Interim Director of Human Resources, Karmen Krueger - Director of Corporate Services, Taylor Crinklaw - Director of Infrastructure Services, Adam Betteridge - Director of Building and Planning Services, Audrey Pascual - Deputy Clerk, Will Mason – Maintenance Rent Receivables Clerk

Also Present: Krista Robinson - Chief Executive Officer, Stratford Public Library Members of the Public and Media

#### **1. Call to Order**

The Chair called the Meeting to Order.

#### **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence

from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

There were no disclosures of pecuniary interest made by a Member at the November 24, 2025 Community Services Committee meeting.

**3. Sub-committee Minutes**

There were no Sub-committee minutes provided as the October 16, 2025, and November 13, 2025, Community Services Sub-committee meetings were cancelled.

**4. Delegations**

None scheduled.

**5. Report of the Council Committee Coordinator**

**5.1 Active Transportation Advisory Committee Recommendation for Flashing Caution Lights at the Transit Terminal (COM25-003)**

**Committee Discussion:** Members of the Committee and staff held a discussion regarding the following:

- it being questioned why the review is proposed to be completed when the Transportation Impact Study is conducted;
- the Director of Infrastructure Services noting that the staff recommendation is focused on the anticipated improvements to address the traffic issues in the area;
- the Director adding that the flashing caution lights is classified as an informational sign which is not a sign regulated by the Police creating issues with respect to enforcement;
- staff having no concerns with additional lighting being added for regulatory signs identified under the Highway Traffic Act however the proposal is for an informational sign;
- there being no controlled crossing in the area which poses a safety risk for pedestrians;

- the reconfiguration of the area, as identified in the Downtown Traffic Study, being contemplated in the near future;
- Council having the ability to direct a traffic impact study to be completed at anytime;
- there being concerns that any proposed solutions may not be fully effective down the road should there be changes as a result of the development of the Grand Trunk site; and
- the intersection design being set as part of the development of the Downtown Traffic Study however staff will bring back the intended design to the Infrastructure, Transportation, Safety Sub-committee prior to tendering to provide Council the ability to review before final approval.

**Motion by** Councillor Hunter

**Seconded by** Councillor Nijjar

**Committee Recommendation: THAT the report titled, "Active Transportation Advisory Committee Recommendation for Flashing Caution Lights at the Transit Terminal" (COM25-003), be received;**

**AND THAT the request for Flashing Caution Lights at the Transit Terminal be reviewed when a detailed Transportation Impact Study is undertaken for this area.**

**Carried**

## **6. For the Information of Committee**

### **6.1 Department Update**

The Director of Community Services provided the following update on department activities and ongoing projects:

- a new memorial wall was installed at the Avondale Cemetery;
- staff anticipating that the memorial wall will address the issue related to the theft of memorial plaques;
- there being two plaques previously vandalized and the affected families having been notified that the names of the deceased have been added to the new memorial wall;

- the City allocating two weekends between October to November for City-led activities;
- a successful Ontario Fencing Tournament being held at the Agriplex last week; and
- the Community Services team directing additional focus on sports tourism initiatives which has led to provincial tournaments being hosted in City facilities.

## **6.2 Advisory Committee Minutes**

The following Advisory Committee minutes were provided for the information of Committee:

- Communities in Bloom Advisory Committee minutes of March 6, 2025, April 3, 2025, June 5, 2025 and September 4, 2025.

## **7. Adjournment**

**Motion by** Councillor Henderson

**Seconded by** Councillor Burbach

**Committee Decision: THAT the Community Services Committee meeting adjourn.**

**Carried**

Meeting Start Time: 9:07 P.M.

Meeting End Time: 9:17 P.M.