



Heritage Stratford Advisory Committee

AGENDA

Date: Tuesday, January 13, 2026

Time: 7:00 p.m.

Location: Rotary Complex - Mansbridge Room, 353 McCarthy Road W., Stratford ON

Committee Members: Jacob VanKooten – Chair Presiding, Anne Ceballo, Jeff Atchison, Councillor Larry McCabe, Barb Cottle, Cambria Ravenhill, Chantale Pitts, Edward Boniface

Staff: Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

Regrets: Andy Bicanic

1. Call to Order

The Chair to call the meeting to order.

Reading of the Land Acknowledgment and A Moment of Silent Reflection

Reading of the Respectful Workplace Conduct Statement

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The Municipal Conflict of Interest Act requires any member declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member and to otherwise comply with the Act.

3. Welcome New Member – Edward Boniface

4. Election of 2026 Chair and Vice-Chair

5. Adoption of the Previous Minutes – December 9, 2025

Motion by
Seconded by

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated December 9, 2025 be adopted as printed.

6. Business Arising from Previous Minutes

None noted.

7. Designation Sub-Committee Update

7.1 Update on Non-Designated Properties Register – Alex Burnett

8. Building & Planning Services Report (January 2026) – Alex Burnett

9. New Business

9.1 Review of Heritage Stratford Sub-Committees

- Permit Review & Heritage Signs
- Designations
- Awards

9.2 Proposed New Street Name – Misener Street

9.3 Approval of Community Heritage Ontario 2026 Membership (\$75.00)

9.4 Review of 2025 Annual Report to Council – Vicky Trotter

10. Next Meeting Date – February 10, 2026 at 7:00 p.m. – Rotary Complex (Mansbridge Room), 353 McCarthy Road W., Stratford

11. Adjournment

Motion by
Seconded by

THAT the January 13, 2026 Heritage Stratford Advisory Committee meeting adjourn.