



Stratford City Council
Regular Council Open Session
AGENDA

Meeting #: 4624th
Date: Monday, August 10, 2020
Time: 3:00 P.M.
Location: Electronically

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Naeem Khan - Manager of Information and Business Systems, Jodi Akins - Council Clerk Secretary, Brad Hernden - Manager of Recreation and Marketing, Danielle Clayton - Recording Secretary

To watch the Council meeting live, please click the following link:

<https://stratford-ca.zoom.us/j/98870527291?pwd=QS9vZFc2dGtMOEg2ajlNRXdTTHUrUT09>

A video recording of the meeting will also be available through a link on the City's website at <https://www.stratford.ca/en/index.aspx> following the meeting.

Pages

1. Call to Order:

Mayor Mathieson, Chair presiding, to call the Council meeting to order.

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring

a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

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3. Adoption of the Minutes:

11 - 35

Motion by _____

THAT the Minutes of the Special Meeting of Council of The Corporation of the City of Stratford dated July 20, 2020 and Regular Meeting dated July 27, 2020, be adopted as printed.

4. Adoption of the Addendum/Addenda to the Agenda:

Motion by _____

THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated August 10, 2020 be added to the Agenda as printed.

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the July 27, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

Industrial Land Prices Policy & Real Estate Commissions Policy
Amendments

[Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years)]

Motion by _____

Staff Recommendation: THAT the following amendments to the Industrial Land Prices Policy E.1.2 be approved:

- land parcels referenced within the existing Policy that are no longer available for sale be removed;
- the Option Fee section be rescinded;

- the role of the Stratford Economic Enterprise Development Corporation (SEED Co./investStratford) in coordinating land sales on behalf of the City be reflected in the policy;

AND THAT the industrial land transactions section of Real Estate Commissions Policy E.1.3 be rescinded.

5.2 At the August 10, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Labour relations or employee negotiations (section 239.(2)(d)), And Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Labour relations or employee negotiations (section 239.(2)(d));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years).

6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1 Resolution - Proposed Exemption to Sign By-law 159-2004 – Section 4.2 – Prohibited Signs (COU20-132)

36 - 40

Bruce Whitaker, owner of 4 Ontario Street, has requested to address Council regarding this matter.

Motion by _____

THAT Bruce Whitaker be heard regarding his proposed exemption to the Sign By-law.

Motion by _____

Staff Recommendation: THAT the request by Mr. Bruce Whitaker, for a Sign By-law exemption in order to erect a marque sign, measuring 0.89m² (9.6ft²) at 4 Ontario Street, be approved.

7.2 Resolution - Various Easements for Coventry Phase 4 Subdivision (COU20-130)

41 - 44

Motion by _____

Staff Recommendation: THAT The Corporation of the City of Stratford accept an easement over Parts 6, 8, and 9 Plan 44R-5504 from Marcor Farms Ltd. for a temporary overland flow route;

THAT The Corporation of the City of Stratford accept an easement over Parts 15, 16, and 17 Plan 44R-5504 from Marcor Farms Ltd. for a drainage channel;

THAT The Corporation of the City of Stratford accept an easement over Parts 3, 4, 5, 6, and 7 Plan 44R-5504 from Marcor Farms Ltd. for a future sanitary sewer and road;

AND THAT The Corporation of the City of Stratford accept an easement over Parts 3, 4, 5, 6, and 8 Plan 44R-5504, and Parts 1 and 2 Plan 44R-5570 from Marcor Farms Ltd. for a temporary road and watermain.

7.3 Resolution - Heritage Stratford Resolution Addition of Non-Designated Properties for Municipal Heritage Register 2020 (COU20-131)

45 - 52

Motion by _____

Staff Recommendation: THAT Council direct staff to explore various forums available to host an open house;

THAT Council direct staff to notify the 63 property owners of the Heritage Stratford resolution and inform them of the upcoming open house;

THAT staff hold an open house to educate and inform affected property owners and the public on the objectives of including non-designated properties on the Municipal Heritage Register;

AND THAT following the open house, staff forward a final recommended list of properties to be included on the Municipal Heritage Registry as non-designated properties for Council's consideration.

7.4 Resolution - Request to Allow for a Minor Variance Application for 95 Kelly's Lane (COU20-134)

53 - 55

Motion by _____

Staff Recommendation: THAT the owner of 95 Kelly's Lane be permitted to submit a minor variance application to the Committee of Adjustment.

7.5 Resolution - 0.3m Reserve Access B12-19 and B13-19 (COU20-136)

56 - 60

Motion by _____

Staff Recommendation: THAT The Corporation of the City of Stratford authorize the City to enter into an access agreement with the owner to allow the owner to use the 0.3m reserve on Block 141 on the draft M plan to access part 3 on the draft 44R plan for works relating to the development of the draft approved lands. This access agreement will not be entered into until the deed is stamped for consent application B12-19 and the 0.3m reserve on Block 141 on draft M plan is conveyed to the City;

THAT The Corporation of the City of Stratford authorize the City to enter into an access agreement with the owner to allow the owner to use the 0.3m reserve on Block 142 on the draft M plan to access part 4 on the draft 44R plan for works relating to the development of the draft approved lands. This access agreement will not be entered into until the deed is stamped for consent application B13-19 and the 0.3m reserve on Block 142 on the draft M plan is conveyed to the City;

AND THAT the Mayor and Clerk or their respective delegates, be authorized to execute the access agreements on behalf of The Corporation of the City of Stratford.

7.6 Resolution - Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024) (COU20-133)

61 - 123

Motion by _____

Staff Recommendation: THAT the Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024) be endorsed by Council.

7.7 Resolution - Agreement for Licensed Attachment with Festival Hydro Services Inc. (Rhizome Networks) (COU20-135)

124 - 125

Motion by _____

Staff Recommendation: THAT the Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc. (Rhizome Networks) be approved;

AND THAT the Mayor and City Clerk or their respective delegates be authorized to sign the Agreement.

- 7.8 Resolution - Alcohol Policy Amendment – Allman Arena Seating Area (COU20-140) 126 - 139

Motion by _____

Staff Recommendation: THAT Council approve a revision to the Municipal Alcohol Policy Section 3.1 "Areas Designated for Conditional Use of Alcohol" to include the seating area around the ice at the William Allman Memorial Arena.

- 7.9 Resolution - Consumption of Liquor in Al Fresco Dining Locations 2020 (COU20-138) 140 - 170

Motion by _____

Staff Recommendation: THAT a By-law authorizing the consumption of liquor in al fresco locations, specifically Market Square and Tom Patterson Island, from August 11, 2020 to August 31, 2020 be adopted.

- 7.10 Resolution - Review of Parking Amidst COVID-19 (COU20-137) 171 - 176

Motion by _____

Staff Recommendation: THAT direction be given on any additional parking measures/incentives to be offered;

AND THAT direction be given on the provision of meter hoods in the downtown core for businesses.

- 7.11 Resolution - Holding of Council Meetings, Proxy Voting and COVID-19 (COU20-139) 177 - 182

Motion by _____

Staff Recommendation: THAT Sub-committee meetings resume in-person in Council Chambers effective September, 2020;

AND THAT direction be given on the holding of Council, Committee and advisory committee meetings for the remainder of 2020;

AND THAT the Procedure By-law 140-2007 be amended to include provisions permitting the holding of electronic meetings for Council and advisory committees and for members participating electronically to be counted towards quorum in order to ensure municipal decision making is not affected;

AND THAT the notice requirements for amendments to the Procedural By-law as set out in Notice Policy C.3.10 be suspended;

AND THAT a follow-up report be prepared outlining a system for proxy voting in the City.

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| 7.12 | Proclamation - Child Care Worker and Early Childhood Educator Appreciation Day | 183 - 184 |
| | <p>Motion by _____</p> <p>THAT Stratford City Council hereby proclaims October 22, 2020 as "Child Care Worker and Early Childhood Educator Appreciation Day" in the City of Stratford in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life in the community.</p> | |
| 7.13 | Resolution - 2019 Lottery Licence Activity Update (COU20-105) | 185 - 195 |
| | <p>Motion by _____</p> <p>Staff Recommendation: THAT the report entitled "2019 Lottery Licence Activity Update"(COU20-105) be received for information.</p> | |
| 7.14 | Resolution - COVID-19 Stage 3 Update (COU20-141) (COU20-141) | 196 - 201 |
| | <p>Motion by _____</p> <p>CAO's Recommendation: THAT the CAO's report dated August 5, 2020 titled COVID-19 Stage 3 Update (COU20-141), be received for information.</p> | |
| 7.15 | Resolution - Stratford Lions Pool Operations, Mid-Season Update (COU20-143) | 202 - 204 |
| | <p>Motion by _____</p> <p>Staff Recommendation: THAT the Management report entitled "Stratford Lions Pool Operations, Mid-Season Update" (COU20-143), be received for information.</p> | |
| 7.16 | Resolution - Reopening of Arenas and the Burnside Agriplex (COU20-142) | 205 - 210 |
| | <p>Motion by _____</p> <p>Staff Recommendation: THAT staff proceed with the reopening of the Stratford Rotary Complex for public use as of Monday, August 17, 2020;</p> <p>THAT staff begin to prepare one ice pad at the Rotary Complex August 24, 2020 for rentals beginning September 8, 2020;</p> <p>THAT staff proceed with the reopening of the Stratford Agriplex for regular programming including SLAAA and Bingo, as of August 24th, 2020;</p> | |

AND THAT staff proceed to reopen the remaining arenas as needed based on ice booking requests no earlier than September 8, 2020.

8. Business for Which Previous Notice Has Been Given:

8.1 Community Safety and Wellbeing Plan Survey Update

The Director of Social Services will provide an update on the Community Safety and Wellbeing Plan, as well as the community survey that began on July 30, 2020.

9. Notice of Intent:

None scheduled.

10. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by _____

THAT By-laws 10.1 to 10.4 be taken collectively.

Motion by _____

THAT By-laws 10.1 to 10.4 be read a First and Second Time.

Motion by _____

THAT By-laws 10.1 to 10.4 be read a Third Time and Finally Passed.

10.1 Agreement for Licensed Attachment with Festival Hydro Services Inc. 211 - 212

To authorize the entering into and execution of an Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc. (Rhizome Networks) to attach WIFI radios to city-owned assets, for a further five-year term to July 1, 2025.

10.2 Acceptance of Temporary Easements from Marcor Farms Ltd. 213 - 214

To authorize the acceptance of temporary easements in gross from Marcor Farms Ltd. over certain lands on Reference Plans 44R-5504 and 44R-5570 for development of the Coventry of Stratford Phase 4 Subdivision.

10.3 Access Agreement with Northwest Stratford (2016) Developments Inc. 215 - 216

To authorize the entering into and execution of an Access Agreement

between The Corporation of the City of Stratford and Northwest Stratford (2016) Developments Inc., to allow the use of the 0.3m reserve on Block 142 on the draft M plan to access part 4 on the draft 44R plan for works relating to the development of the draft approved lands.

10.4 Consumption of Liquor in Al Fresco Dining Locations 217 - 220

To establish consumption of liquor with food in designated public spaces and at permitted times.

11. Consent Agenda: CA-2020-071 to CA-2020-074 221 - 227

Council to advise if they wish to consider any items listed on the Consent Agenda.

12. New Business:

13. Adjournment to Standing Committees:

The next Regular Council meeting is August 24, 2020 in the Council Chamber, City Hall.

Motion by _____

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Planning and Heritage Committee [3:15 p.m. or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

14. Council Reconvene:

14.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first

open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on August 10, 2020 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

14.2 Reading of the By-laws (reconvene):

228

The following By-law requires First and Second Readings and Third and Final Readings:

By-law 10.5 Confirmatory By-law

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on August 10, 2020.

Motion by _____

THAT By-law 10.5 be read a First and Second Time.

Motion by _____

THAT By-law 10.5 be read a Third Time and Finally Passed.

14.3 Adjournment of Council Meeting

Meeting Start Time:

Meeting End Time:

Reconvene Meeting Start Time:

Reconvene Meeting End Time:

Motion by _____

THAT the August 10, 2020 Regular Council meeting adjourn.



Stratford City Council Special Council Open Session MINUTES

Meeting #:	4622nd
Date:	Monday, July 20, 2020
Time:	3:00 P.M.
Location:	Electronically
Council Present In Council Chamber:	Mayor Mathieson - Chair Presiding
Council Present Electronically:	Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos
Staff Present In Council Chamber:	Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk
Staff Present Electronically	Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Victoria Trotter, Jodi Akins - Council Clerk Secretary, Naeem Khan - Manager of IT and Information Systems, Paula Lombardi - City Solicitor
Also Present:	Joani Gerber – investStratford, Anne Campion - Revel, Larry McCabe - Pazzo

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature Thereof

None declared at the July 20, 2020 Special Council Meeting.

3. Report of the Committee of the Whole In-Camera Session:

3.1 At the July 20, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session direction was given on all matters.

4. Orders of the Day:

4.1 Resolution - City of Stratford, Economic Recovery Task Force Update

R2020-340

Motion by Councillor Ritsma

Seconded By Councillor Henderson

THAT the report entitled "City of Stratford, Economic Recovery Task Force Update" be received for information.

A member noted concerns from members of the public have been received regarding the decision to permit banners on the boardwalks as it will compete with the art installation. Additional information was

requested on this initiative. The CEO of investStratford, Joani Gerber, stated the art installation is included in the boardwalk project and provides for artworks by local artists to be added to the boardwalks. She noted that over 600 submissions were received, and an adjudicating committee will choose which works of art are to be shown and those artists will be paid.

Concern was expressed that persons looking at the art on the boardwalk cannot socially distance from those sitting on patios.

The BIA has also expressed concerns and is requesting Council reconsider the resolution approving the installation of banners on the boardwalks and patios adjacent to them.

Mayor Mathieson called the question on the motion.

Carried

4.2 Resolution - City of Stratford, Economic Recovery Task Force Patio Boardwalk Project

The CEO of investStratford, Joani Gerber, reviewed the report. She noted the Economic Recovery Task Force took a fulsome approach in this response to the questions presented by Council at the previous meeting.

The Task Force looked at outdoor dining as a whole project including al fresco dining, extended patios and providing multiple options for outdoor dining in the community in proximity to businesses. Ms. Gerber noted that concerns were received that efforts were concentrated in the downtown core. In response, Task Force worked with the City to provide up to 5 City owned picnic tables for businesses located outside the downtown core who were interested.

In response to questions from Council, Ms. Gerber advised the budget for the al fresco project is \$150,000 including boardwalks, tables, sanitization, etc. The spirit of the project and the funding is that it does not provide incentive to any one particular business, but rather provides assistance to multiple businesses. She confirmed that if there was an alternate design that was inclusive to many, it could be reviewed and potentially implemented and funded. Additionally, there are two spots in the boardwalk program that remain available.

R2020-341

Motion by Councillor Clifford

Seconded By Councillor Bunting

THAT the report entitled "City of Stratford, Economic Recovery Task Force Boardwalk Patio Project" be received.

Carried

4.3 Resolution - Requests for Alternative Patio Extension Programs (COU20-117)

R2020-342

Motion by Councillor Ritsma

Seconded By Councillor Ingram

THAT Anne Campion and Larry McCabe be heard.

Carried

Anne Campion, owner of Revel, spoke to the boardwalk project and expressed gratitude that programs are being implemented to assist businesses during a difficult time. She reviewed each of the four options for her specific business that were included in the management report noting she believes option one to be of the most beneficial as the accessible parking spaces are not impacted and the neighbouring businesses do not have concerns.

Ms. Campion noted that a patio in front of her business would allow her to ensure the safety of her customers and opens the option to use ceramic cups rather than single use ones. She stated that Revel has a back patio that fits nine people, which she did not open immediately as it is not accessible to all patrons. Ms. Campion noted that the boardwalk patio is not one size fits all and options such as making Wellington Street one-way or closing Market Place may assist businesses wishing to participate in the program.

The Director of Infrastructure and Development Services advised staff have reviewed the requirements for cafes and additional safety measures. It was noted additional concrete barriers have been installed in patios located on the road.

It was questioned how patios in parking spaces would be accessible. Ms. Campion advised if they were permitted to put a patio in the parking

spaces a wooden platform would be built to bring it level with the sidewalk.

Larry McCabe addressed Council and advised the boardwalk program does not work for his business as they are too close to a fire hydrant and a busy intersection. He expressed concern with respect to the number of servers that lost their jobs due to the pandemic and how it will continue to affect them into the fall and winter months. Mr. McCabe noted his restaurant will be providing inside dining this week at reduced capacity. As many servers and patrons remain uncomfortable with inside dining an outdoor space is necessary to benefit both parties.

Mr. McCabe voiced concern that the current 200 outdoor dining spaces cannot accommodate the number of patrons looking to dine in the downtown core. He noted that if streets were closed in the downtown core and restaurants were given the ability to extend their patio into the streets it may assist in more businesses staying open through the pandemic and beyond.

Mr. McCabe noted that he submitted a request to expand dining onto the walkway adjacent to the west side of his building, which would allow him to hire back two servers.

It was questioned which roads should be closed. Mr. McCabe recommended the closure of Market Square and Veteran's Drive. This would provide access to tables close to restaurants and individual performers could also use the space.

Council questioned the incline of the walkway adjacent to Pazzo's, if leveling platforms would be required and what the cost would be. Mr. McCabe stated that some tables at the restaurant have hydraulic leveling feet that would assist with the incline and that it starts off quite steep and becomes less so near the bottom.

In response to questions from Council, Mr. McCabe stated he believes that 800 outdoor dining spaces would be required to satisfy the need as more people are comfortable dining outside. He also noted that the inside dining crowd appears to be of a younger demographic. Mr. McCabe stated that triage will be required to keep businesses afloat and used the example of Pazzo's revenue being down 90%.

The City Clerk advised a number of temporary patio programs could be implemented in the downtown core and asked for Council to provide as much direction as possible to allow staff to work with the Task Force, City Solicitor and other required parties to move options forward. She also noted that the City insurer has confirmed that \$2 million liability insurance can be accepted in 2020 for these additional programs.

Council discussed the need to ensure that they provide as much direction and flexibility as possible to staff to allow them to review a number of options in regards to patio extensions including but not limited to use of parking spaces, use of adjacent store frontages, temporary one-way streets and other flexible strategies. It was noted that it is important to ensure all businesses are considered in regards to possible road closures.

In response to questions from Council, the Director of Infrastructure and Development Services stated concrete barriers have not been sourced or costed to date and could be completed with Council direction.

The Mayor stated that if patios are permitted in parking spaces they will need to be compliant with the Accessibility for Ontarians with Disabilities Act, have engineering drawings and locate contractors that are able to build them.

In response to questions from Council, Joani Gerber, CEO of investStratford, stated there is approximately \$95,000 to \$125,000 remaining from the grant and any funds used will take away from other projects for the remainder of the year. Additionally, it is important for Council to acknowledge that the boardwalk project had two to three weeks of preparation prior to approval and volunteers able to assist will need to be located.

The Mayor confirmed that items such as engineered drawings can only be funded through the grant if they are completed by the Task Force. Alternatively, any business owner wishing to proceed forward without the assistance from the Task Force will be required to cover all costs.

R2020-343

Motion by
Seconded By

Councillor Burbach
Councillor Ritsma

THAT the installation of patios be permitted in municipal parking spaces subject to the patio being compliant with the Accessibility for Ontarians with Disabilities Act, insurance requirements, and Huron Perth Public Health guidelines;

THAT patios be permitted over the sidewalk area that is immediately adjacent to a restaurant, subject to approval by the neighbouring property owner;

AND THAT funding of these additional temporary patio extensions be referred to the Stratford Economic and Recovery Task Force for review and consideration.

Carried

R2020-344

Motion by

Councillor Vassilakos

Seconded By

Councillor Burbach

THAT Option 1, submitted by Revel Caffe, be approved subject to the patio being compliant with the Accessibility for Ontarians with Disabilities Act, insurance requirements, Huron Perth Public Health guidelines and approved by the neighbouring property owner.

Carried

5. New Business

5.1 Household Hazard Waste Collection - Traffic and Safety Concerns

Staff were complimented on the recent Household Hazardous Waste collection event that occurred on Saturday, July 18. It was noted that some members of the public expressed traffic concerns and experienced difficulty attending the farmer's market. A request was made for staff to review these concerns, in consultation with market organizers, to see if any improvements can be made for future events.

The Director of Infrastructure and Development Services noted it was the highest attended collection to date with almost 600 vehicles attending. Additional staff was brought in to handle the volume and Stratford Police Services attended briefly to assist. Staff indicated that the last three collections were cancelled due to the pandemic and do not anticipate the upcoming dates to be as well attended. Staff noted the concerns would be reviewed.

5.2 Parking Enforcement

At the BIA's meeting, concerns were expressed that vehicles are exceeding the maximum parking time limits in the downtown. A request was made for more enforcement of the time limits and for vehicles parking in the bike lanes on Forman Avenue.

The City Clerk advised every effort would be made to enforce these provisions however, the number of Parking Enforcement Officers is currently limited as well as the number of hours they are working per day. Additionally, the officers have been completing tasks related to the parking rate and time updates.

5.3 Banners on Boardwalks

A request was made for the council resolution permitting the installation of banners on the boardwalks to be re-considered.

R2020-345

Motion by Councillor Ingram

Seconded By Councillor Gaffney

THAT the resolution approving the installation of banners on the boardwalks be re-considered.

Carried

A request was made for the installation of banners or commercial signage on patios and boardwalks to be prohibited.

R2020-346

Motion by Councillor Ingram

Seconded By Councillor Bunting

THAT the installation of banners or commercial signage on patios and boardwalks be prohibited.

Carried

5.4 Stratford Summer Music Opening Night

Members were advised the opening night for Stratford Summer Music is being lived streamed on YouTube and the barge will run every Friday, Saturday and Sunday until August 23, 2020.

5.5 Music Barge Event

Members were advised the first event of the Stratford Summer Music barge is scheduled for Friday, July 24, 2020. In order to allow patrons to sit along the river or to walk along with the barge in a socially distanced manner, a request was made for the Lakeside Drive closure to begin by 2:00 p.m., on July 24., It was further requested the road be closed each Friday thereafter up to and including August 21st.

R2020-347

Motion by Councillor Bunting

Seconded By Councillor Burbach

THAT staff be directed to set up the barricades closing Lakeside Drive from vehicular traffic from Waterloo Street to Queen Street prior to 2:00 p.m., on Friday July 24, 2020;

AND THAT staff continue this practice each Friday thereafter up to and including August 21st, subject to Councils decision regarding the closure of Lakeside Drive at the July 27, 2020 Regular Council meeting.

Carried

5.6 Mandatory Mask Consideration

A request was made for staff to develop options mandating the wearing of masks for Council's consideration. A request was made for the referral to be directed to the Emergency Control Group.

R2020-348

Motion by Councillor Sebben

Seconded By Councillor Ritsma

THAT the development of options mandating the wearing of masks in the City of Stratford be referred to the Emergency Control Group.

Defeated

5.7 Garage/Yard Sales - Update

It was questioned whether garage/yard sales are permitted to be held in the City. The Chief Administrative Officer advised the matter is being reviewed and that additional information would be provided to Council.

5.8 Douro Street Parking Concerns

A member advised vehicles are parking over the sidewalk at Douro and Waterloo Streets. A request was made for parking enforcement to attend the area.

5.9 Lakeside Drive Data Collection

It was questioned whether data was collected from July 17-19 along the closure of Lakeside Drive. The Mayor confirmed a report is forthcoming from the Infrastructure and Development Services department at the July 27, 2020 Regular Council meeting.

5.10 Cleaning of Rocks on Tom Patterson Island

Concern for the amount of bird feces on the rocks along the perimeter of Tom Patterson Island was expressed. A request was made for the rocks to be cleaned. Members of Council were advised this matter would be referred to Community Services staff for review.

5.11 Securing of Tables on Tom Patterson Island

Concern was expressed that the tables on Tom Patterson Island are being moved which prevents proper social distancing. It was questioned whether the tables could be secured. Members of Council were advised this matter would be referred to Community Services staff for review.

6. Confirmatory By-law - By-law 95-2020

The following By-law required First and Second Readings and Third and Final Readings:

To confirm the proceedings of Council of The Corporation of the City of Stratford at the June 20, 2020 Special Council meeting.

R2020-349

Motion by Councillor Bunting
Seconded By Councillor Burbach

THAT By-law 95-2020 be read a First and Second Time.

Carried two-thirds support

R2020-350

Special Council Minutes
July 20, 2020

11

Motion by Councillor Gaffney
Seconded By Councillor Vassilakos
THAT By-law 95-2020 be read a Third Time and Finally Passed.

Carried

7. Adjournment:

R2020-351

Motion by Councillor Ritsma
Seconded By Councillor Ingram
THAT the July 20, 2020 Special Council Meeting adjourn.

Carried

Meeting Start Time: 3:00 P.M.

Meeting End Time: 4:36 P.M.

Mayor - Daniel B. Mathieson

Clerk - Tatiana Dafoe



Stratford City Council Regular Council Open Session MINUTES

Meeting #:	4623rd
Date:	Monday, July 27, 2020
Time:	3:01 P.M.
Location:	Electronically
Council Present In Council Chamber:	Mayor Mathieson - Chair Presiding
Council Present Electronically:	Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos
Staff Present in Council Chambers:	Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk
Staff Present Electronically:	David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Janice Beirness - Acting Director of Corporate Services, Jodi Akins - Council Clerk Secretary, Victoria Trotter, Mike Beitz - Corporate Communications Lead, Eden Grodzinski - Manager of Housing, Michelle Pinto - Project Engineer, Stephanie Potter - Policy and Research Associate, Naeem Khan – Manager of IT & Technology Systems, Jeneane Fast – Housing Stability Policy & Program Coordinator, Rachel Bossie - Planner
Also Present:	Robert Swayze - Integrity Commissioner

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Ritsma declared a pecuniary interest on Item 7.8 and 10.3 on the Regular agenda as he is the owner of Kelly's Lane. Councillor Ritsma also declared a pecuniary interest on Item 5.1.

Councilor Beatty declared a pecuniary interest on Item 7.4 on the Regular agenda as he is a friend of an individual with a vested interest in the project. Councillor Beatty also declared a pecuniary interest on Item 5.1.

3. Adoption of the Minutes:

R2020-352

Motion by Councillor Vassilakos

Seconded by Councillor Ritsma

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated July 13, 2020 be adopted as printed.

Carried

4. Adoption of the Addendas to the Agenda:

R2020-353

Motion by Councillor Bunting

Seconded by Councillor Ingram

THAT the Addendas #1 and #2 to the Regular Agenda of Council dated July 27, 2020 be added to the Agenda as printed to add the following:

- **Revised Attachment 2 to Item 7.11**

- **Item 7.12 - Contract T-2020-31 – City Hall Annex, 82 Erie Street Building Interior Fit-up (COU20-129)**
- **Draft By-law 10.6 - Acceptance of Tender for 82 Erie Street Renovations**
- **Item 5.2 - 265 St. David Street Reconsideration of Motion and draft By-law 10.7**

Carried

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the July 27, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)), And Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, direction was given on all items.

5.2 ADDED - From the July 27, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

265 St. David Street - Zoning By-law Update

[Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f))]

The Chief Administrative Officer advised at the June 22, 2020 Regular Council meeting, By-law 84-2020 was adopted to amend Zoning By-law 201-2000 as amended, with respect to zone change Z05-19 to rezone a portion of the lands known municipally as 265 St. David Street. This by-

law included a holding provision related to a heritage designation being in place for this property. Upon receipt of legal advice, Council was asked to reconsider the heritage portion only. She noted there is urgency to this item as July 27, 2020 is the final day to appeal the zone change adopted on June 22, 2020.

R2020-354

Motion by Councillor Ingram

Seconded by Councillor Vassilakos

THAT the “heritage designation in place” decision and the passage of By-law 84-2020 adopted at the June 22, 2020 Regular Council meeting for 265 St. David Street, be reconsidered.

Carried

R2020-355

Motion by Councillor Sebben

Seconded by Councillor Ingram

THAT the resolution requiring the heritage designation for 265 St. David Street to be in place, be rescinded and replaced with “and that the heritage designation process as set out under Part IV of the Ontario Heritage Act be completed, with no further appeals”.

Carried

R2020-356

Motion by Councillor Vassilakos

Seconded by Councillor Clifford

THAT By-law 84-2020, to amend Zoning By-law 201-2000 as amended, adopted on June 22, 2020, be repealed.

Carried

R2020-357

Motion by Councillor Bunting

Seconded by Councillor Burbach

THAT By-law 96-2020 be read a First and Second Time.

Carried two-thirds support

R2020-358

Motion by Councillor Gaffney

Seconded by Councillor Ritsma

THAT By-law 96-2020 be read a Third Time and Finally Passed.

Carried

6. Hearings of Deputations and Presentations:

None scheduled.

A vibrant city, leading the way in community-driven excellence.

7. Orders of the Day:

7.1 Resolution - 2019 Annual Report of the Integrity Commissioner (COU20-127)

R2020-359

Motion by Councillor Beatty

Seconded by Councillor Clifford

THAT the presentation by Robert Swayze be heard.

Carried

Robert Swayze, Integrity Commissioner, provided an overview of the report including the complaints investigated, the number of requests for advice received and training provided.

It was questioned whether the annual cost for this service is within budget. Mr. Swayze advised he will provide a memo to all members of Council with information on his fees for 2019.

R2020-360

Motion by Councillor Henderson

Seconded by Councillor Burbach

THAT the 2019 Annual Report of the Integrity Commissioner be received.

Carried

7.2 Resolution - Alternative Downtown Locations for Bike Corral Installation (COU20-104)

R2020-361

Motion by Councillor Ingram

Seconded by Councillor Vassilakos

THAT a bike corral be installed in the following locations:

- **corner of Church Street and St. Andrew Street**
- **beside York Street Parking Lot;**

AND THAT cement pads at a cost of \$70/m² be installed and funded from the Trails/BP Master Plan Implementation budget.

Carried

7.3 Resolution - Subdivision Agreement for Coventry Phase 4 (COU20-119)

R2020-362

Motion by Councillor Ingram

Seconded by Councillor Ritsma

THAT The Corporation of the City of Stratford transfer ownership of Blocks 97, 99, 100, and 101 Plan 44M-44 to Northwest Stratford (2016) Developments Inc. as required by the Subdivision Agreement;

AND THAT The Corporation of the City of Stratford enter into a subdivision servicing agreement with Northwest Stratford (2016) Developments Inc. for the development of the Coventry of Stratford Phase 4 subdivision.

Carried

7.4 Resolution - O'Loane Avenue Trunk Sanitary Sewer Extension (COU20-121)

R2020-363

Motion by Councillor Clifford

Seconded by Councillor Ingram

THAT the information in the report entitled O'Loane Avenue Trunk Sanitary Sewer Extension (COU20-121) be received;

THAT City staff meet with interested developers/landowners to discuss front-ending service agreements for the construction of servicing on O'Loane Avenue to allow for additional lands to develop;

AND THAT tender T2020-24 Asphalt Resurfacing 2020 – O'Loane Avenue be cancelled.

Concern was expressed with proceeding with this project given the pandemic and the financial position of the City.

Discussion was held on the amount of available inventory for development in the City and the potential effect on development charges. It was noted a review of the development charges by-law would be required.

The amount of interest from developers and the need to increase the inventory was questioned.

A vibrant city, leading the way in community-driven excellence.

It was questioned whether the work required for the resurfacing project, if approved, will be affected by the extension project. The Director of Infrastructure and Development Services advised the work would be torn up. He confirmed that O'Loane is in poor condition with significant rutting at driveways and the project has been pushed forward due to this. The long-term plan of this area was discussed.

Mayor Mathieson called the question on the motion.

Carried

*Councillor Beatty having declared a pecuniary interest on this matter did not participate in the discussion or vote.

7.5 Resolution - Asphalt Resurfacing 2020 – Tender Award for Contract T2020-24 (COU20-120)

The tender was cancelled as a result of Item 7.4 - O'Loane Avenue Trunk Sanitary Sewer Extension.

7.6 Resolution - Stratford Air Services Opening by Appointment (COU20-122)

R2020-364

Motion by Councillor Ritsma

Seconded by Councillor Vassilakos

THAT Council approve Stratford Air Services to re-open by appointment only, follow all City COVID-19 safety precautions, and continue to monitor the Huron Perth Public Health website for updates.

Carried

7.7 Resolution - Extreme Heat Policy - Revised (COU20-123)

R2020-365

Motion by Councillor Bunting

Seconded by Councillor Burbach

THAT the revised Extreme Heat policy be adopted.

Carried

7.8 Resolution - Removal of Holding Provision Report 95 Kelly's Lane (COU20-124)

R2020-366

Motion by Councillor Ingram

Seconded by Councillor Clifford

THAT Zoning By-law No. 201-2000 be amended by removing the Holding Provision from 95 Kelly's Lane, located off of Romeo Street North on the north side of Kelly's Lane, legally described as Pt Lot 45 Con 2 North Easthope, Part 1 44R-5695; t/w R372561, in the City of Stratford for the following reasons:

- **The conditions outlined in the Holding Provision when the "H" can be removed have been satisfied;**
- **Removal of the Holding Provision will allow for development of a single detached dwelling in conformity with the City of Stratford Official Plan and Zoning By-law; and**
- **The removal of the Holding Provision is consistent with the Provincial Policy Statement.**

Carried

*Councillor Ritsma, having declared a pecuniary interest on this matter, did not participate in the vote.

7.9 Resolution - 2019 Annual Report – Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024) (COU20-125)

R2020-367

Motion by Councillor Vassilakos

Seconded by Councillor Henderson

THAT the 2019 Annual Report – Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024) be endorsed by Council.

Carried

7.10 Resolution - Review of Weekend Road Closures on Lakeside Drive (COU20-126)

R2020-368

Motion by Councillor Beatty

Seconded by Councillor Vassilakos

THAT the information provided in the report titled Review of Weekend Closures on Lakeside Drive (COU20-126) be received.

Carried

The merits of the pilot program continuing were discussed, including the increased amount of users and the ability to social distance in the park system.

Concerns that the closure excludes individuals wanting to drive along Lakeside Drive to enjoy the river and parks system were expressed. Additional concerns were expressed that motorists continue to drive along the closed portion, causing safety issues.

R2020-369

Motion by Councillor Bunting

Seconded by Councillor Ritsma

THAT the weekend (Friday-Monday) road closure of Lakeside Drive from Waterloo Street to Queen Street be continued until Labour Day, Monday, September 7, 2020.

A request was made for a recorded vote to be taken.

In Support (10): Councillor Bunting, Councillor Vassilakos, Councillor Ingram, Councillor Burbach, Mayor Mathieson, Councillor Henderson, Councillor Beatty, Councillor Ritsma, Councillor Clifford and Councillor Gaffney

Opposed (1): Councillor Sebben

Carried

7.11 Resolution - One-Time Provincial Grant to Improve Service Delivery and Efficiency (COU20-128)

R2020-370

Motion by Councillor Clifford

Seconded by Councillor Burbach

THAT the report of the Chief Administrative Officer dated July 23, 2020, regarding the provincial grant to improve service delivery and efficiency, be received;

AND THAT the CLT recommendation of the four identified proposals be adopted:

A vibrant city, leading the way in community-driven excellence.

1. **Community Equity Action Team (CEAT) Consultant - \$50,000**
2. **Review of Court Security Program - \$50,000**
3. **Service Delivery Review Outcomes - \$150,000**
4. **Energy Conservation Report - \$219,447 [total \$411,000 requested].**

Carried

7.12 ADDED - Contract T-2020-31 – City Hall Annex, 82 Erie Street Building Interior Fit-up (COU20-129)

R2020-371

Motion by Councillor Beatty

Seconded by Councillor Vassilakos

THAT Council approve an additional budget of \$102,000 from R-R11-FACI Capital Facilities Reserves;

THAT Council approve the award of the City Hall Annex, 82 Erie Street Building Interior Fit-up, Contract Tender 2020-31, to Gateman-Milloy Inc. at a total tender price of \$694,950.00 including HST;

AND THAT the Mayor and City Clerk or their respective delegates be authorized to sign the necessary Contract Agreement.

Carried

8. Business for Which Previous Notice Has Been Given:

None was scheduled.

9. Notice of Intent:

None was scheduled.

10. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

A request was made to take By-law 10.3 separately.

By-law 10.4 was not considered as the tender was cancelled as per Item 7.4 - O'Loane Avenue Trunk Sanitary Sewer Extension.

R2020-372

Motion by Councillor Henderson

Seconded by Councillor Ingram

THAT By-laws 97-2020 to 99-2020 be taken collectively.

Carried unanimously

R2020-373

Motion by Councillor Beatty

Seconded by Councillor Clifford

THAT By-laws 97-2020 to 99-2020 be read a First and Second Time.

Carried two-thirds support

R2020-374

Motion by Councillor Gaffney

Seconded by Councillor Burbach

THAT By-laws 97-2020 to 99-2020 be read a Third Time and Finally Passed.

Carried

R2020-375

Motion by Councillor Henderson

Seconded by Councillor Ingram

THAT By-law 100-2020 be read a First and Second Time.

Carried two-thirds support

R2020-376

Motion by Councillor Bunting

Seconded by Councillor Gaffney

THAT By-law 100-2020 be read a Third Time and Finally Passed.

Carried

*Councillor Ritsma having declared a pecuniary interest on this matter did not participate in the vote.

10.1 Transfer to Northwest Stratford of Blocks 97, 99, 100 and 101, Plan 44M-4 – By-law 97-2020

To authorize the transfer to Northwest Stratford (2016) Developments Inc. of Blocks 97, 99, 100, and 101, Plan 44M-44 as a condition of the Subdivision Agreement for Coventry of Stratford Phase 1.

10.2 Subdivision Agreement for Phase 4 Coventry of Stratford Subdivision – By-law 98-2020

To authorize the entering into and execution of a Subdivision Agreement with Northwest Stratford (2016) Developments Inc. for the development of Phase 4 of the Coventry of Stratford Subdivision.

10.3 Amend Zoning By-law to Remove Holding Provision from 95 Kelly's Lane – By-law 100-2020

To amend By-law 201-2000 as amended, with respect to removal of a holding provision application H02-20 by the City of Stratford on 95 Kelly's Lane, located off of Romeo Street North on the north side of Kelly's Lane. The property is legally described as Pt Lot 45 Con 2 North Easthope Part 1 44R-5695; t/w R372561, in the City of Stratford.

10.4 CANCELLED - Acceptance of Tender for 2020 Asphalt Resurfacing

To authorize the acceptance of a tender, execution of a contract and the undertaking of the work by Steve Smith Construction Corporation for 2020 Asphalt Resurfacing [T2020-24].

10.5 ADDED - Acceptance of Tender for 82 Erie Street Renovations – By-law 99-2020

To authorize the acceptance of a tender, execution of a contract and the undertaking of the work by Gateman-Milloy Inc. for the 82 Erie Street Building Interior Fit-up [T2020-31].

11. Consent Agenda: CA-2020-068 to CA-2020-070

11.1 CA-2020-070

R2020-377

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT concerns be forwarded to the AGCO regarding CA-2020-070, Municipal Information Form for a Retail Store Authorization Liquor Licence Application at 114 Erie Street, as the Building Division does not support the application.

Carried

11.2 CA-2020-068

R2020-378

Motion by Councillor Burbach

Seconded By Councillor Bunting

THAT CA-2020-068, being a resolution from the City of Oshawa regarding COVID-19 funding for arts, cultural groups, service clubs and youth sport organizations, be endorsed.

Carried

12. New Business:

Council did not advise of any new business items to be considered.

13. Confirmatory By-law:

The following By-law required First and Second Readings and Third and Final Readings:

Confirmatory By-law 101-2020

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on July 27, 2020.

R2020-379

Motion by Councillor Vassilakos

Seconded by Councillor Henderson

THAT By-law 101-2020 be read a First and Second Time.

Carried two-thirds support

R2020-380

Motion by Councillor Ingram

Seconded by Councillor Ritsma

THAT By-law 101-2020 be read a Third Time and Finally Passed.

Carried

14. Adjournment:

The next Regular Council meeting is August 10, 2020.

R2020-381

Motion by Councillor Ingram

Seconded by Councillor Burbach

THAT the July 27, 2020 Regular Council meeting adjourn.

Regular Council Minutes
July 27, 2020

14

Carried

Meeting Start Time: 3:01 P.M.

Meeting End Time: 4:09 P.M.

Mayor - Daniel B. Mathieson

Clerk - Tatiana Dafoe



MANAGEMENT REPORT

Date: July 30, 2020
To: Mayor and Council
From: Rob Reinecker, Municipal By-law Enforcement Officer
Report#: COU20-132
Attachments: B. Whitaker Letter

Title: Proposed Exemption to Sign By-law 159-2004 – Section 4.2 – Prohibited Signs

Objective: To consider an exemption to the City of Stratford Sign By-law 159-2004, to permit the owner of 4 Ontario Street, Mr. Bruce Whitaker, to install a “marque sign” for the Perth County Inn.

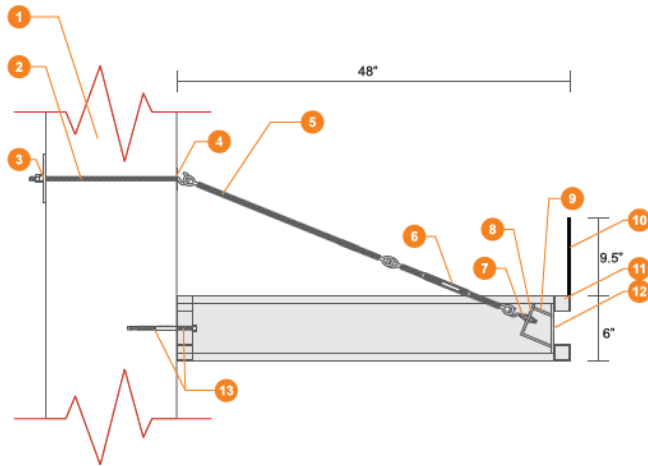
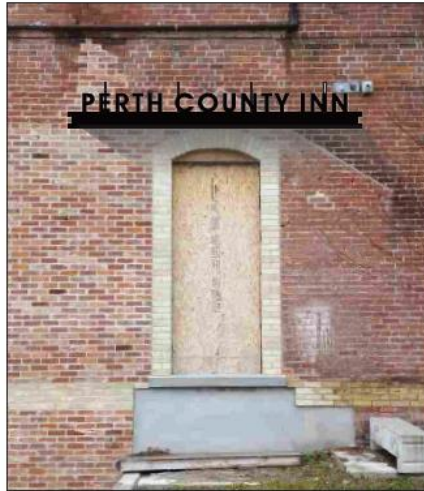
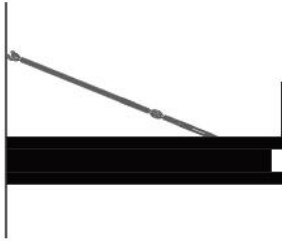
Background: Mr. Whitaker is proposing to erect a sign displaying “Perth County Inn” on the west side of the building, above the overhang entrance to the Inn. The reason for his request is to clearly identify the Inn and entrance from the roadway by person(s) travelling to Stratford. The proposed sign will also allow for a design that was common for buildings of that era. Mr. Whitaker is requesting this style of sign to ensure the historical simplicity of the brick surface is not covered and the façade remains uncovered.

***“marque sign”** – shall mean a sign attached to any roof-like structure or overhang constructed as a permanent part of a building over the entrance to the building, which structure or overhang projects more than 0.3m (1 foot) from the exterior wall of the building;*

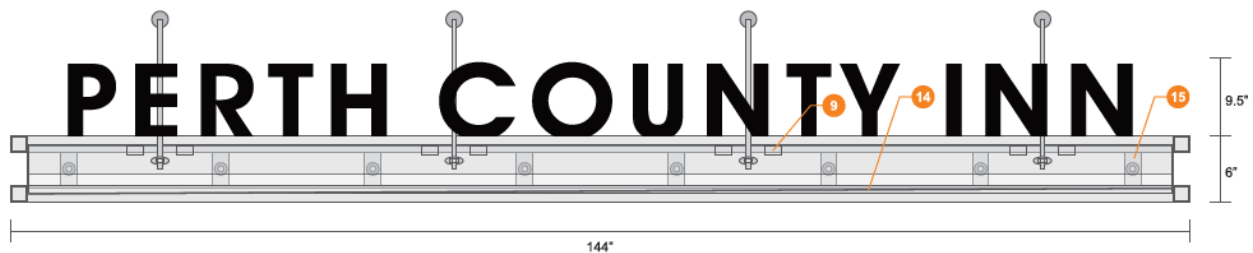
In accordance with the City of Stratford Sign By-law 159-2004, Section 4.2 –Prohibited Signs, states:

Any sign not expressly permitted by this By-law is prohibited and without limiting the generality of the foregoing, the following signs are specifically prohibited:

(v) a marque sign;

4 ONTARIO STREET**PERTH COUNTY INN**

Item No.	DESCRIPTION
1	Existing Tripple-Brick Exterior Finish
2	.5" x 18" Galvanized Steel Ready Rod, Through Wall
3	Double-Nutted on inside with 6" x 6" x .25" Flat Washer
4	1.5" Dia. Washer & Silicon Sealant
5	5" Galvanized Steel Ready Rod Support
6	5" x 6" Galvanized Steel Turnbuckle
7	.5" Galvanized Steel Eye Bolt, Washer & Nut On First Surface, Washer & Double-Nut on Second Surface
8	Custom 4" x 4" x .25" Welded Aluminum Angle Mounting Bracket, Welded on a 22.5 Degree Angle
9	2.5" x 2.5" x .25" Aluminum Stiffeners, Welded 6" O.C on Either Side of All Anchor Points
10	Custom CNC Routed .25" Aluminum Letters, Welded to Awning Frame, Painted Black
11	2" x 2" x .125" Square Aluminum Tube Around Entire Perimeter of Awning, Painted Black
12	6"14 x (awning section width) x .25" Flat Aluminum Plate, Welded to Inside of Square Tubing, Painted Black
13	6" x .375" Sleeve Anchor with 8" x .375" Galvanized Steel Bolt & 1.5" Flat Washer, 1 Every 16" O.C (as per brackets #15)
14	125 Aluminum Pan, Welded with 1" Slope & Drain Hole in Left Side of Awning (when looking at the awning), Painted Black
15	2" x 2" x .125" Square Aluminum Tube Bracket Braces Along Back, 1 Every 16" O.C



A by-law officer has attended on site, and the proposed marque sign would not alter the essential character of the City or cause any hindrances to neighbouring commercial properties. The City's Heritage Review Committee expressed no concerns with the proposed sign or construction of the roof-like structure.

In considering an application for a variance, the Planning and Heritage Sub-committee, Planning and Heritage Committee and Council shall have regard for:

- (i) Special circumstances or conditions applying to the land, building or use referred to in the application;
- (ii) Whether strict application of the provisions of this By-law in the context of the special circumstances applying to the land, building, or use, would result in practical difficulties or unnecessary and unusual hardship for the applicant, inconsistent with the general intent and purpose of this By-law;
- (iii) Whether the sign that is the subject of the variance will alter the essential character of the area.

Analysis: The property located at 4 Ontario Street is relatively large and by erecting the sign on the building entrance overhang, it would not alter the essential character of the property or the surrounding area. The sign will be clearly visible from the roadway, assisting the Inn in identifying the property to the public or attending emergency personnel. Staff believes the sign satisfies the above noted criteria for a sign variance.

Financial Impact:

\$595.00 – Sign Variance Fee

\$220.00 – Sign Permit Fee

Alignment with Strategic Priorities:

Widening our Economic Opportunities

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

Staff Recommendation: THAT the request by Mr. Bruce Whitaker, for a Sign By-law exemption in order to erect a marque sign, measuring 0.89m² (9.6ft²) at 4 Ontario Street, be approved.



Rob Reinecker, Municipal By-law Enforcement Officer



Ed Dujlovic, Director of Infrastructure & Development Services



Joan Thomson, Chief Administrative Officer

JULY 3, 2020.

Dear City of Stratford:

The proposed design, lettering above the canopy, is to ensure the **historical simplicity of the brick** surface by not placing any signs on the brick facade of the building.

Heritage Stratford has approved the sign in its proposed location. In fact, they appreciated that the sign would **NOT** be placed on the brick as it was felt that it would clutter the look of the building.

The current chair of Heritage Stratford, Pat O'Rourke, is also personally in favour of the design.

Such a design was very common for buildings of the era.

This will be the sole entrance to the Inn.

The entrance will be seen by many traveling into Stratford, which is why we are spending significant dollars to make an entryway that is simple and appealing, **BUT** not ostentatious.

Other marrquee signs appearing in the heritage district:

- Gruv on the same block, 10 Ontario Street.
- Queen's Inn.
- Culliton Law.
- Avon Theatre.

Appreciate your consideration of this sign variance.

Regards,

Bruce Whitaker



MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Council
From: Nancy Roulston, Manager of Engineering
Report#: COU20-130
Attachments: 44R-5504, 44R-5770

Title: Various Easements for Coventry Phase 4 Subdivision

Objective: To accept various easements for the development of the Coventry Phase 4 subdivision.

Background: The development of the Coventry Phase 4 subdivision requires various easements for overland flow routes, a temporary road and watermain, and a drainage channel. These works are part of an overall plan for the servicing and development of the lands north of McCarthy Road, which is currently under construction.

Analysis: Plans 44R-5504 and 44R-5770 have been completed to the City's satisfaction and deposited at the registry office. The subdivision agreement requires the dedication of these temporary easements, and the City is holding sufficient securities for the future removal of the easements when they are no longer required.

Financial Impact: All legal fees are to be paid for by the developer.

Alignment with Strategic Priorities:

Widening our Economic Opportunities

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

Staff Recommendation: THAT The Corporation of the City of Stratford accept an easement over Parts 6, 8, and 9 Plan 44R-5504 from Marcor Farms Ltd. for a temporary overland flow route;

THAT The Corporation of the City of Stratford accept an easement over Parts 15, 16, and 17 Plan 44R-5504 from Marcor Farms Ltd. for a drainage channel;

THAT The Corporation of the City of Stratford accept an easement over Parts 3, 4, 5, 6, and 7 Plan 44R-5504 from Marcor Farms Ltd. for a future sanitary sewer and road;

AND THAT The Corporation of the City of Stratford accept an easement over Parts 3, 4, 5, 6, and 8 Plan 44R-5504, and Parts 1 and 2 Plan 44R-5570 from Marcor Farms Ltd. for a temporary road and watermain.



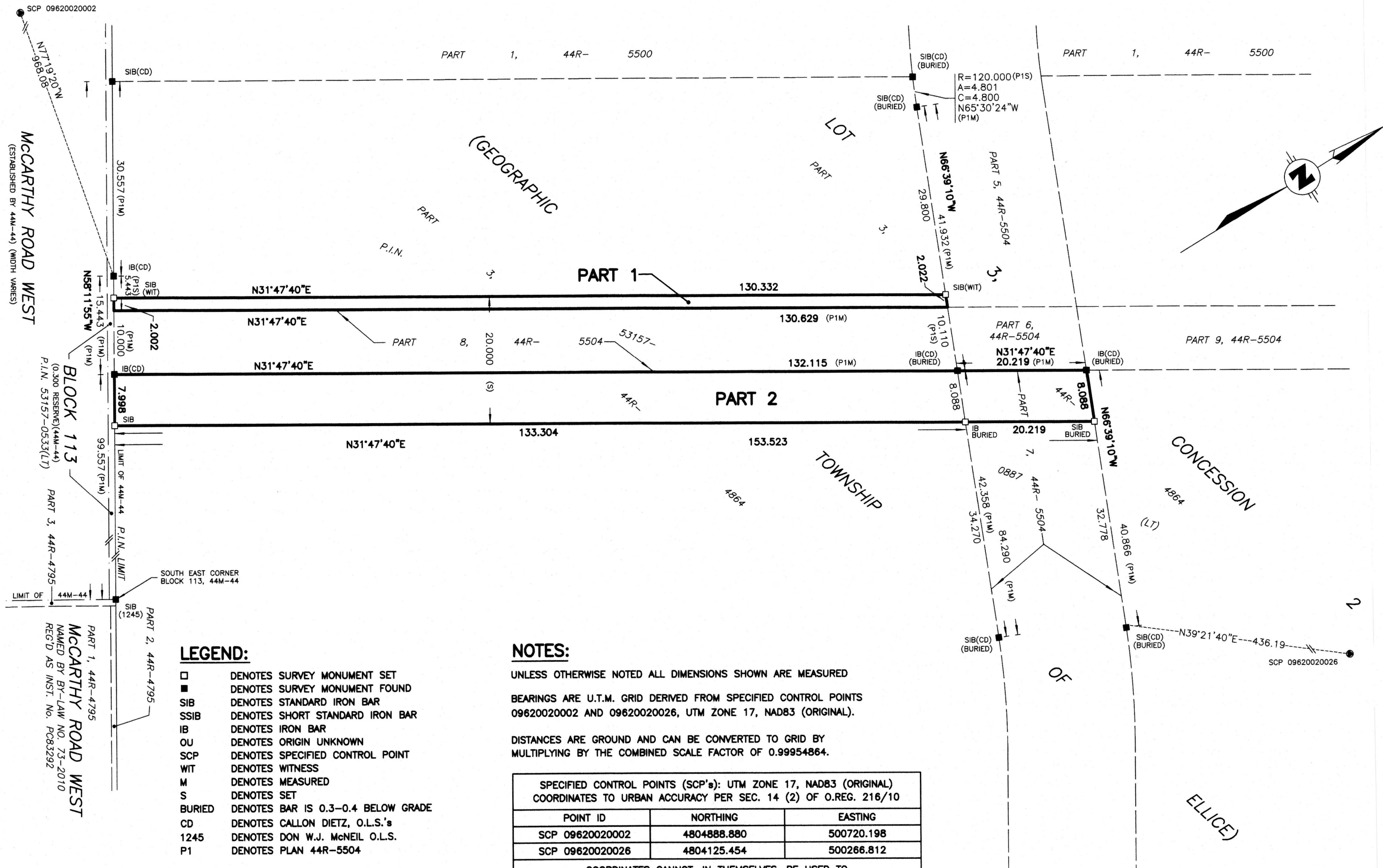
Nancy Roulston, Manager of Engineering



Ed Dujlovic, Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT

DATE JUNE 22, 2020

Michael J. Masciotra
MICHAEL J. MASCIOTRA, O.L.S.

PLAN 44R-5770

RECEIVED AND DEPOSITED

DATE 2020-06-25

Christy Townsend
REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF PERTH (No. 44)

SCHEDULE			
PART	LOT	CONCESSION	P.I.N.
1	PART OF 3	2	PART OF 53157-0887(LT)
2	PART OF 3	2	PART OF 53157-0887(LT)

PARTS 1 & 2 COMPRISE PART OF P.I.N. 53157-0887(LT)

PLAN OF SURVEY
OF PART OF
LOT 3, CONCESSION 2
(GEOGRAPHIC TOWNSHIP OF ELLICE)
IN THE
CITY OF STRATFORD
COUNTY OF PERTH

SCALE 1:500 (Metric)

(SCALE IN METRES)

MICHAEL J. MASCIOTRA
ONTARIO LAND SURVEYOR

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

(1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.

(2) THE SURVEY WAS COMPLETED ON THE 15th DAY OF JUNE, 2020.

DATE JUNE 22, 2020

Michael J. Masciotra
MICHAEL J. MASCIOTRA
ONTARIO LAND SURVEYOR

- LEGEND:**
- DENOTES SURVEY MONUMENT SET
 - DENOTES SURVEY MONUMENT FOUND
 - SIB DENOTES STANDARD IRON BAR
 - SSIB DENOTES SHORT STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - OU DENOTES ORIGIN UNKNOWN
 - SCP DENOTES SPECIFIED CONTROL POINT
 - WIT DENOTES WITNESS
 - M DENOTES MEASURED
 - S DENOTES SET
 - BURIED DENOTES BAR IS 0.3-0.4 BELOW GRADE
 - CD DENOTES CALLON DIETZ, O.L.S.'s
 - 1245 DENOTES DON W.J. McNEIL O.L.S.
 - P1 DENOTES PLAN 44R-5504

NOTES:

UNLESS OTHERWISE NOTED ALL DIMENSIONS SHOWN ARE MEASURED

BEARINGS ARE U.T.M. GRID DERIVED FROM SPECIFIED CONTROL POINTS 09620020002 AND 09620020026, UTM ZONE 17, NAD83 (ORIGINAL).

DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.99954864.

SPECIFIED CONTROL POINTS (SCP's): UTM ZONE 17, NAD83 (ORIGINAL) COORDINATES TO URBAN ACCURACY PER SEC. 14 (2) OF O.REG. 216/10		
POINT ID	NORTHING	EASTING
SCP 09620020002	4804888.880	500720.198
SCP 09620020026	4804125.454	500266.812

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN

METRIC DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

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SURVEY BY: C.J. DRAWN BY: H.D. FILE No: 09-16980 Z PLAN No: DDD-3578

REGISTERED 1006051



MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Council
From: Ed Dujlovic, Director of Infrastructure and Development Services
Report#: COU20-131
Attachments: List of Properties

Title: Heritage Stratford Resolution Addition of Non-Designated Properties for Municipal Heritage Register 2020

Objective: To provide background information to the Planning and Heritage Committee regarding Heritage Stratford's resolution to add additional non-designated properties of cultural value or interest to the City Municipal Heritage Register under Section 27(1.2) of the *Ontario Heritage Act* and to set out a process to implement this objective.

Background: On March 10, 2020, Heritage Stratford resolved the following:

That Development Services staff commence with the second phase of the non-designated Register for the properties identified in the Hamlet and Romeo Wards.

History:

The process for implementing this initiative began in 2017 when Heritage Stratford engaged the Heritage Resource Centre for the purpose of compiling a list of non-designated properties to be listed on the Municipal Heritage Register. The Heritage Resource Centre reviewed over 600 properties previously assessed and identified the 438 properties deemed to have the highest cultural value or significance. The Heritage Resource Centre took pictures of each property and developed a description of the property. The 438 properties were divided into three different lists based on a priority ranking. The first list contained 44 properties; the second contains 150 and the third 244. The lists are intended to be used by Heritage Stratford when recommending non-designated properties to Council for the Municipal Heritage Register.

At the April 29, 2019 Council meeting, City Council authorized staff to notify the 44 property owners from the first list that their property was proposed to be included on the

Municipal Heritage Register as a non-designated property and to schedule an open house to educate and inform the affected property owners and the public on the initiative. Staff notified the property owners and held an open house during the summer of 2019. The initiative was well received by property owners and insightful discussions were held at the open house about the importance of heritage conservation in Stratford along with the benefits and implications of being added to the Municipal Heritage Register as a non-designated property. Those who did not want to participate were permitted to opt out. At the October 15, 2019 Council meeting, a resolution was passed to add 36 properties to the Municipal Heritage Register as non-designated properties.

In early 2020, Heritage Stratford began looking at the second list which contains 150 properties. On March 10, 2020, Heritage Stratford passed a resolution that staff initiate the process to add properties from this list located within the Hamlet and Romeo Wards (63 properties) as non-designated properties to the Municipal Heritage Register.

Analysis:

Section 27 of the *Ontario Heritage Act* requires every municipality in Ontario to maintain a Municipal Heritage Register of all properties of cultural heritage value or interest. Section 27(1.2) of the *Ontario Heritage Act*, as amended in 2005, allows municipal councils to expand the Municipal Heritage Register to list properties that have not been designated, but that the municipal council believes to be of cultural heritage value or interest. The decision to list a non-designated property on the Municipal Heritage Register rests with municipal council, upon consultation with its municipal heritage committee, i.e. Heritage Stratford.

The City of Stratford Official Plan contains the framework for including non-designated properties on the Municipal Heritage Register. Section 3.5.5 states: "the Register may include property that has not been designated under the *Ontario Heritage Act* but that Council believes to be of heritage value or interest. Council shall consult with Heritage Stratford prior to making any modifications to the Register involving properties which are not designated. The provisions of the *Ontario Heritage Act* respecting demolition of heritage resources listed in the Register shall apply."

As outlined by Sections 27(3)-(5) of the *Ontario Heritage Act*, owners of non-designated properties listed on the Municipal Heritage Register are required to provide the council of the municipality at least 60 days' notice if they intend to demolish or remove the building or structure. This 60 day period allows staff, the municipal heritage committee, and municipal council the opportunity to discuss alternatives to demolition, such as retention or adaptive re-use, it allows time for photo-documentation of the property prior to demolition, or time to proceed with intent to designate the property under the *Ontario Heritage Act*.

The *Ontario Heritage Act* does not define demolition. The *Ontario Building Code Act* does define "demolition" and it is defined as the following: "demolition means to do anything in the removal of a building or any material part thereof." As demolition of a structure or material part thereof requires a permit under the Building Code, demolition referenced in

Section 27(3) of the *Ontario Heritage Act* is considered to match demolition as defined by the *Ontario Building Code Act*. Non-designated properties listed on the Municipal Heritage Register are not subject to Heritage Alteration Permits.

If a demolition or building permit application was received which proposed to remove a building or remove a material part of a building which is listed on the Municipal Heritage Register, the Chief Building Official (CBO) would be prohibited from issuing the permit for 60 days. If only a portion of the building is proposed to be removed, the CBO would be tasked with determining whether or not what is proposed to be removed is reasonably defined to be "a material part" of the building.

Process for listing non-designated properties on the Municipal Heritage Register

Staff is proposing that the process from the 2019 addition of non-designated properties to the Municipal Heritage Register be implemented again in 2020. This included notifying property owners of the City's intention to list their property on the Municipal Heritage Register as a non-designated property by sending a letter along with educational materials and an opt out form and to host an open house. The *Ontario Heritage Act* does not require communication with property owners or consent to proceed with listing non-designated properties on the Municipal Heritage Register; however, public engagement provides an opportunity to educate property owners on what it means to be included on the Municipal Heritage Register. It would also provide staff an opportunity to find out which property owners do not want to be part of this initiative.

Staff recognizes that COVID-19 is a rapidly changing situation that has transformed the logistics of open houses and public consultation. It is anticipated that the open house would be scheduled for the fall. This timing will allow staff time to prepare materials and explore various forums available to host an open house that would prioritize the health and safety of residents, while still providing an opportunity to educate the public and create an environment for open discussion.

After the open house is held, the final step would be to have Council pass a resolution to list the non-designated properties on the Municipal Heritage Register and notify property owners. This is not subject to appeal to any applicable appeal body such as the Conservation Review Board or the Local Planning Appeal Tribunal.

Changes to the *Ontario Heritage Act*

Bill 108, the More Homes, More Choices Act includes amendments to section 27 of the Ontario Heritage Act. The amendments include the addition of the following:

- The requirement to provide notice to property owners within 30 days after including the property in the Municipal Heritage Register;
- The information required to be included in the notice- statement of cultural value or interest, property description, explanation of the restriction and permissions concerning the demolition or removal of a building or structure on the property; and

- An objection process which includes the requirement for property owners to provide the clerk a notice of objection setting out the reasons for the objection including relevant facts and for council to consider the notice and make a decision as to whether the property should continue to be included or whether it should be removed and the requirement to provide notice of council's decision on the objection to the owner of the property within 90 days after the decision.

Bill 108, More Homes, More Choices Act received Royal Assent on June 6, 2019. The changes to the *Ontario Heritage Act* will be in effect once proclaimed. On April 22, 2020 the Ministry of Heritage, Sport, Tourism and Culture Industries announced that they are aiming for a proclamation date of January 1, 2021 for the *Ontario Heritage Act* amendments.

When non-designated properties are added to the Municipal Heritage Register staff will ensure that the applicable requirements under the *Ontario Heritage Act* are complied with.

This initiative accomplishes the following:

- it recognizes properties of cultural heritage value in the community,
- promotes knowledge and enhances an understanding of the community's cultural heritage,
- is a planning document that would be consulted by municipal decision makers when reviewing development proposals or building permit applications; and
- is a way to introduce property owners to the *Ontario Heritage Act* and perhaps a desire to have their property designated.

This initiative is an important tool in planning for property conservation that is consistent with Section 2.6 of the 2020 Provincial Policy Statement and it is in conformity with Section 3.5.5 of the City of Stratford's Official Plan. The Municipal Heritage Register provides easily accessible information about cultural heritage properties for Council, planning staff, property owners, developers, tourists, educators, and the general public; and provides interim protection for a listed property.

Financial Impact: All costs associated with listing non-designated properties on the Municipal Heritage Register are within the existing budget. The cost to notify property owners and conduct a public open house is expected to be less than \$400.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies, and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Staff Recommendation: THAT Council direct staff to explore various forums available to host an open house;

THAT Council direct staff to notify the 63 property owners of the Heritage Stratford resolution and inform them of the upcoming open house;

THAT staff hold an open house to educate and inform affected property owners and the public on the objectives of including non-designated properties on the Municipal Heritage Register;

AND THAT following the open house, staff forward a final recommended list of properties to be included on the Municipal Heritage Registry as non-designated properties for Council's consideration.



Rachel Bossie, Planner



Ed Dujlovic-P.Eng., Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer

List of properties

1. 75 Guelph Street, Stratford
2. 20 Hesson Street, Stratford
3. 3 Hibernia Street, Stratford
4. 93 Hibernia Street, Stratford
5. 97 Hibernia Street, Stratford
6. 106 Hibernia Street, Stratford
7. 74 Huron Street, Stratford
8. 96 Huron Street, Stratford
9. 62 John Street North, Stratford
10. 86 John Street North, Stratford
11. 104 John Street North, Stratford
12. 110 John Street North, Stratford
13. 126 John Street North, Stratford
14. 158 John Street North, Stratford
15. 166 John Street North, Stratford
16. 175 John Street North, Stratford
17. 86 John Street South, Stratford
18. 54 Milton Street, Stratford
19. 82 Mornington Street, Stratford
20. 108 Mornington Street, Stratford
21. 153 Mornington Street, Stratford
22. 160 Mornington Street, Stratford
23. 211 Mornington Street, Stratford
24. 253 Mornington Street, Stratford
25. 133 Nelson Street, Stratford
26. 173 Nelson Street, Stratford
27. 178 Nelson Street, Stratford
28. 179 Nelson Street, Stratford

29.25 Nile Street, Stratford
30.27 Nile Street, Stratford
31.96 Nile Street, Stratford
32.131 Nile Street, Stratford
33.154 Nile Street, Stratford
34.36 Norman Street, Stratford
35.37 Norman Street, Stratford
36.47 Norman Street, Stratford
37.80 Norman Street, Stratford
38.106 Norman Street, Stratford
39.118 Norman Street, Stratford
40.66 Queen Street, Stratford
41.136 Rebecca Street, Stratford
42.30 Shrewsbury Street, Stratford
43.57 Shrewsbury Street, Stratford
44.97 St. David Street, Stratford
45.361 St. David Street, Stratford
46.18 St. Vincent Street North, Stratford
47.37 St. Vincent Street North, Stratford
48.126 St. Vincent Street North, Stratford
49.42 St. Vincent Street South, Stratford
50.68 St. Vincent Street South, Stratford
51.70 St. Vincent Street South, Stratford
52.92 St. Vincent Street South, Stratford
53.102 St. Vincent Street South, Stratford
54.108 St. Vincent Street South, Stratford
55.31 Stratford Street, Stratford
56.42,44,48, 50 Stratford Street, Stratford
57.13 Trow Avenue, Stratford
58.172 Water Street, Stratford

59.196 Water Street, Stratford

60.14 Waterloo Street North, Stratford

61.18 Waterloo Street North, Stratford

62.36 Waterloo Street North, Stratford

63.45 Waterloo Street North, Stratford



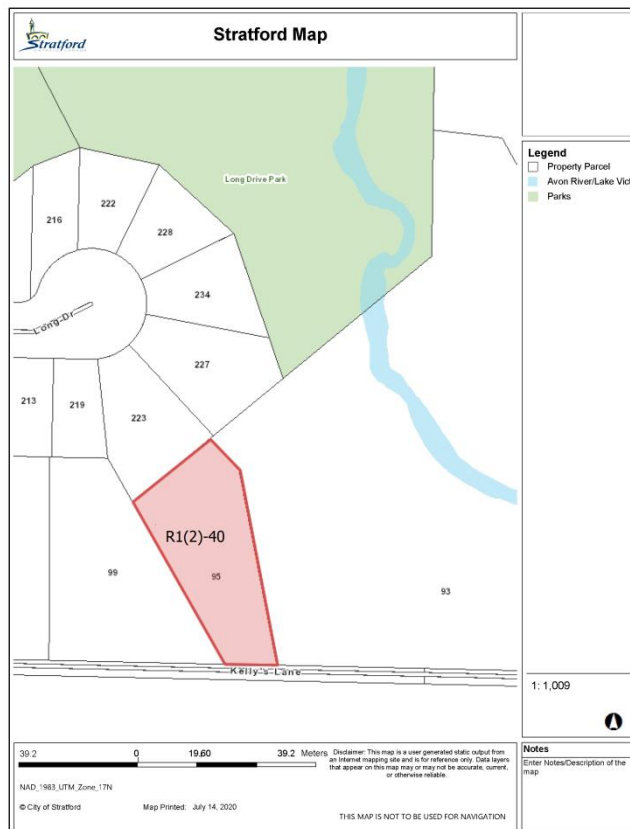
MANAGEMENT REPORT

Date: July 29, 2020
To: Mayor and Council
From: Ed Dujlovic, Director of Infrastructure and Development Services
Report#: COU20-134
Attachments: None

Title: Request to Allow for a Minor Variance Application for 95 Kelly's Lane

Objective: To obtain direction from Council to allow for the consideration of a minor variance application at 95 Kelly's Lane.

Location Map



Background: The owner received approval on a rezoning application at 95 Kelly's Lane (City file Z03-16) on March 4, 2019 and received approval to remove the holding provision on the subject lands on July 27, 2020 (City file H02-20).

Section 45(1.3) of the *Planning Act* prohibits any person from applying for a minor variance from the provisions of a Zoning By-Law for a period of two years from the date of when the Zoning By-Law has been amended.

Section 45(1.4) allows Council to declare by resolution that an application can be made to the Committee of Adjustment.

Analysis: The lands were rezoned with a holding provision on March 4, 2019. Subsequently, the owner received provisional consent to sever the subject lands to allow for a new single detached dwelling lot on July 19, 2019 (City file B11-19) and final approval was granted for the consent on May 12, 2020. Most recently the holding provision was lifted on July 27, 2020 to allow the development of a single detached dwelling on the lands. The *Planning Act* prohibits the submission of an application for a minor variance to the Committee of Adjustment within two years of the date from the zoning amendment unless Council has resolved to allow an application can be made.

The applicant has submitted an application for a building permit, however the plans require minor variances to reduce the setback of an accessory structure from an interior lot line and to increase the maximum width of the driveway beyond what the Zoning By-law permits. Consideration of a matter of this nature would normally fall within the jurisdiction of the Committee of Adjustment. As the *Planning Act* requires Council to permit an application to the Committee of Adjustment within two years of a zone change, it has been requested that Council allow an application to the Committee of Adjustment. Council is not taking a position on the minor variance and is only allowing for the application to be made to the Committee of Adjustment. The Committee of Adjustment will deliberate on the matter and make a decision based on the factors they normally consider which are the following:

- consistency with the Provincial Policy Statement;
- the variance maintains the general intent and purpose of the Official Plan;
- the variance maintains the general intent and purpose of the Zoning By-law;
- the variance is appropriate for the development of the land, building or structure; and
- the variance is considered minor in nature.

Financial Impact: A minor variance application fee of \$1,223 is required with any submission.

Alignment with Strategic Priorities:**Widening our Economic Opportunities**

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

Staff Recommendation: THAT the owner of 95 Kelly's Lane be permitted to submit a minor variance application to the Committee of Adjustment.



Prepared by: Rachel Bossie– Planner



Recommended by Ed Dujlovic-P.Eng., Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Council
From: Ed Dujlovic, Director of Infrastructure and Development Services
Report#: COU20-136
Attachments: None

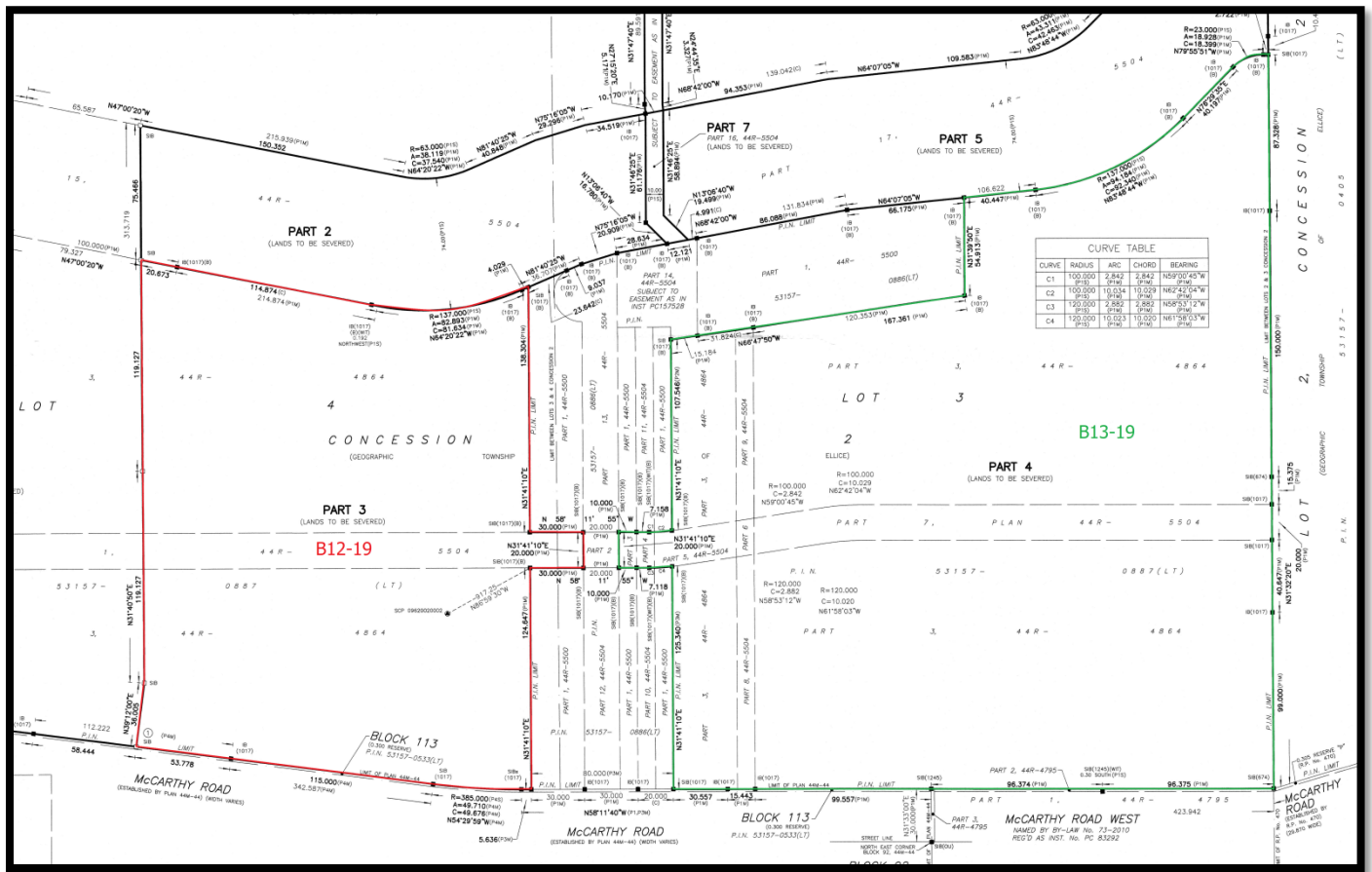
Title: 0.3m Reserve Access B12-19 and B13-19

Objective: To authorize the owner to use 0.3m reserves (Block 141 and Block 142 on the draft M Plan) to access lands (part 3 and part 4 on the draft 44R plan) at the intersection of Bradshaw Drive and Street 'A' for maintenance and to complete works related to the approval process for the development of the subject lands.

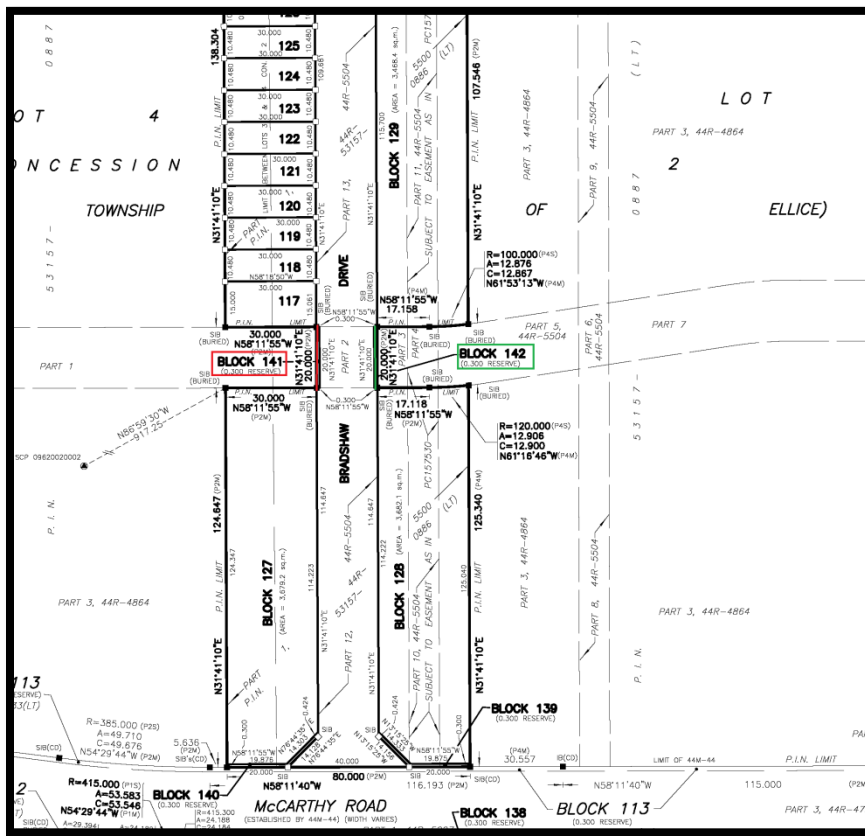
Background: On September 11, 2019, the Committee of Adjustment granted provisional consent to allow the creation of two lots on 4117 Perth Line 36 (City file B12-19 and B13-19).

A condition was included in the notice of decision for applications B12-19 and B13-19 requiring the owner to enter into a subdivision agreement that includes a clause allowing the owner access to the severed lands over the 0.3m reserve where Street 'A' and Bradshaw Drive intersect or that the applicant request and receive approval to access the severed lands from Council in a separate request to the satisfaction of the City.

Draft 44R-Plan- consent application B12-19 and B13-19



Draft M Plan- 31T-17001



Analysis: For the owner to create the lots, they are required to clear all of the consent conditions. These severances are proposed to facilitate the sale and development of these lands through draft approved plan of subdivision 31T-17001. The lands subject to the consent applications are currently owned by Marcor Farms Ltd., and once the consent applications are finalized, the lands will be transferred to Northwest Stratford (2016) Developments Inc. Allowing the owner to access these lands over the 0.3m reserve for maintenance and to complete works related to the approval process for the development of the lands, will clear off an outstanding condition for consent applications B12-19 and B13-19.

Once these lands are developed through the draft approved plan of subdivision 31T-17001 the 0.3m reserves will be lifted and the lands will have legal access from Street 'A'.

It is recommended that an access agreement between the City and the Owner is required that includes indemnification and insurance provisions for access over the reserves for the specified works.

Financial Impact: The owner shall be responsible for the costs associated with the preparation, execution and registration of the access agreement.

Alignment with Strategic Priorities:

Widening Our Economic Opportunities

Strengthening Stratford's economy by developing, attracting, and retaining a diversity of business and talent.

Staff Recommendation: THAT The Corporation of the City of Stratford authorize the City to enter into an access agreement with the owner to allow the owner to use the 0.3m reserve on Block 141 on the draft M plan to access part 3 on the draft 44R plan for works relating to the development of the draft approved lands. This access agreement will not be entered into until the deed is stamped for consent application B12-19 and the 0.3m reserve on Block 141 on draft M plan is conveyed to the City;

THAT The Corporation of the City of Stratford authorize the City to enter into an access agreement with the owner to allow the owner to use the 0.3m reserve on Block 142 on the draft M plan to access part 4 on the draft 44R plan for works relating to the development of the draft approved lands. This access agreement will not be entered into until the deed is stamped for consent application B13-19 and the 0.3m reserve on Block 142 on the draft M plan is conveyed to the City;

AND THAT the Mayor and Clerk or their respective delegates, be authorized to execute the access agreements on behalf of The Corporation of the City of Stratford.



Rachel Bossie, Planner



Ed Dujlovic- P.Eng., Director of Infrastructure and Development Services

A handwritten signature in cursive script, reading "Joan Thomson".

Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Council
From: Jeneane Fast, Housing Stability Policy & Program Coordinator
 Eden Grodzinski, Manager of Housing
 Kim McElroy, Director of Social Services
Report#: COU20-133
Attachments: Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024)

Title: Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024)

Objective:

- To present Council with the Ministry-approved Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024).
- To receive Council's endorsement of the updated Plan.

Background: As Consolidated Municipal Service Manager (CMSM), the Social Services Department is responsible for reviewing its 10-Year Housing and Homelessness Plan for the Service Manager area (Stratford, Perth County, and St. Marys) every five years, as per the *Housing Services Act, 2011*. Information on this review process, including its framework, methodology, and timelines, has been shared in management reports **SOC18-007**, **SOC19-009**, and **SOC19-021**. In December 2019, the Social Services Sub-Committee was provided with a draft version of the updated Plan (**SOC19-023**) which was then submitted to the Ministry of Municipal Affairs and Housing (MMAH) at the end of that month for approval. In March 2020, MMAH approved this updated Plan without requiring any revisions.

Analysis:

Changes from the Draft

Due to the timing of the submission, some data in the draft version of the Plan was only available up until September 30, 2019. The final version of the Plan has been updated on the following pages to include this data up until December 31, 2019:

- **Pages 30 & 31** - Centralized Waiting List for Rent-Geared-to-Income (RGI) housing
- **Page 33** - Emergency Accommodation through Community Homelessness Prevention Initiative (CHPI)
- **Page 34** - By-Name-List

The Social Services Department also engaged the services of a graphic designer to improve the design of the Plan.

Distribution & Dissemination of the Plan

The updated Plan will be shared with the public, community partners, municipal partners, and consultation participants in a variety of ways such as:

- Adding it to the City of Stratford's website;
- Circulating it through the City's social media;
- Distributing it through email distribution lists; and
- Providing presentations as requested.

Social Services staff has begun preparing for an official launch of the updated Plan in the fall.

Financial Impact: There is no new or additional financial impact for the City associated with this report.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

- Collaboration and strong partnerships with service providers, service users, economic development groups, and fellow municipalities are needed for successfully addressing housing instability and homelessness locally.

Developing Our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

- Creating more affordable housing options through new construction and enhanced rent support programs decrease the number of households that experience housing instability and homelessness in the communities of Stratford, Perth County, and St. Marys.

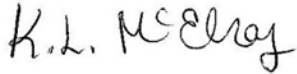
Staff Recommendation: THAT the Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024) be endorsed by Council.



Jeneane Fast, Housing Stability Policy & Program Coordinator



Eden Grodzinski, Manager of Housing



Kim McElroy, Director of Social Services



Joan Thomson, Chief Administrative Officer



STRATFORD, PERTH COUNTY, AND ST. MARYS

Housing and Homelessness Plan

5-YEAR UPDATE • 2020-2024



Contents

Message from the Municipalities	2
Executive Summary	3
Introduction.....	7
Framework for the Updated Plan	8
Approach for Reviewing the Plan.....	10
Community Engagement	10
Supplementary Sources of Information	11
Data Sources and Limitations	12
Community Vision and Strategic Objectives	15
A New Vision for Stratford, Perth County, and St. Marys	15
Refining Our Strategic Objectives	15
Defining Terms:.....	17
Homelessness.....	17
Attainable Housing and Affordable Housing	18
Community Housing and Social Housing	18
Assessment of Housing Need and Demand	19
Community Profile.....	19
Demographic Make-Up.....	21
Market Housing.....	24
Snapshot of Households in Stratford, Perth County, and St. Marys	24
Housing Affordability	26
Demand for Geared-to-Income Housing	30
Homelessness	32
Consultation Feedback – What We Heard.....	34
Summary of Housing Need and Demand	36
Strategic Objectives	37
Summary of Changes	37
Strategic Objectives 2020-2024	38
Defining Terms:.....	49
Indigenous Homelessness	49
Objectives, Outcomes, and Targets	52
Acknowledgements.....	55
Appendix A: Community Housing Portfolio.....	56
Endnotes	57



Message from the Municipalities

With the introduction of the *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys* in 2014, our communities made a commitment to providing housing that meets the needs of our residents, and delivering services that support them in finding and keeping their homes. We are proud of the accomplishments that have been achieved in the previous five years which include:

- Creating 115 new attainable housing units through new construction and the use of rent supports;
- Introducing incentives to encourage attainable housing development in our Strategic and Official Plans;
- Initiating the development of a coordinated response to homelessness;
- Launching programs designed to assist households experiencing homelessness based on their level of need; and
- Implementing initiatives to preserve our existing community housing stock.

We know that our communities have changed since the plan was first released and we are pleased to introduce an updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)*. The result of a comprehensive review process, this plan better reflects our communities today and the needs of our residents. It will continue to guide the work being done locally to end homelessness, promote housing stability, and foster more housing solutions.



Dan Mathieson

Mayor Dan Mathieson
City of Stratford
Consolidated Municipal
Service Manager (CMSM)



Jim Aitcheson

Warden Jim Aitcheson
County of Perth



Al Strathdee

Mayor Al Strathdee
Town of St. Marys





Executive Summary

In 2014, the City of Stratford released a *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024)* in accordance with the *Housing Services Act, 2011* and the City's role as the Consolidated Municipal Service Manager for all three municipalities. This Plan outlined a framework for delivering housing and homelessness services locally. Since that time, significant changes have taken place at the provincial and federal levels.

In 2016, the Province released a policy statement on housing and homelessness plans and its *Long-Term Affordable Housing Strategy Update*. In 2017, the Government of Canada released its first ever *National Housing Strategy*. Both included a strong commitment to reducing and ending chronic homelessness, investments in more attainable housing options, a focus on Indigenous peoples, and housing stability service provision that supports households based on their specific needs.

In order to ensure that the work being done locally aligned with these changes and continued to reflect the landscape, the City of Stratford Social Services Department undertook a review of the original 10-Year Plan. The updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)* represents the direction the community will take moving forward.

Approach for Reviewing the Plan

The process for reviewing the 10-Year Plan began in the fall of 2018 and included:

- An assessment of current demographic, socio-economic, housing, and homelessness data;
- An evaluation of the existing vision and strategic priorities;
- Comprehensive consultations (public meetings, interviews, digital engagement platform) with community stakeholders (individuals with lived experience, local service providers, municipal planning departments, economic development partners, and community housing providers); and
- An examination of supplementary sources of information gathered prior to and concurrently with the formal review process (operational reviews, feedback from various events and meetings).

Housing Need and Demand

An assessment of the current demographic, socio-economic, housing, and homelessness data demonstrates the growing demand for attainable housing locally, for a range of options in both private market and community housing stock, and for a variety of services and supports to assist people in keeping their homes.



Over the past five years, the Service Manager area of Stratford, Perth County, and St. Marys has seen: an increase in the proportion of households in low-income (from 10.1% in 2011 to 11.1% in 2016) with overall income levels below provincial medians; and a population that is aging and projected to grow at a slower rate than the province.

Since 2014, housing costs (both rental and ownership) have increased, and the availability of rental units has decreased while the number of applications for rent-geared-to-income (RGI) housing has increased. Factors such as the rise of short-term rental accommodations, migration from the GTA, low supply of houses for sale, and the growing enrolment at the Stratford School of Interaction Design and Business identified during community consultations, may be potentially impacting current and future housing needs. An increased understanding of households experiencing homelessness locally also illustrates the need for attainable housing.

Community Vision

The vision for the *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)* is:



Everyone has the right to a home that is safe, suitable, and affordable, and to supports that help them keep their home.

This vision differs from the original Plan and is the result of input from consultations during the review process. It reflects local values and goals, is consistent with provincial policy directives, and echoes the rights-based approach highlighted in the *National Housing Strategy*.

Strategic Objectives and Implementation Drivers

The original Plan included five strategic priority areas. Based on feedback from the review process, the updated Plan includes four strategic objectives and four implementation drivers. This adjustment better reflects provincial policy directives, emerging community needs and priorities, and the components required to implement recommendations and activities.

2020-2024 Strategic Objectives



Ending Homelessness:

Shifting resources and service provision from managing to ending homelessness, with a focus on chronic homelessness.



Creating Attainable Housing Options:

Increasing the range of housing options that is available, affordable, appropriate, and achievable to meet people's needs, situations, and choice.



Sustaining Community Housing:

Ensuring that the existing community housing stock is well maintained and continues to play a key role in the delivery of permanent geared-to-income housing locally.



Addressing a Diversity of Needs:

Providing a broad range of services and supports that reflect the unique, local landscape in an inclusive and culturally appropriate way, including advancing Truth and Reconciliation with Indigenous peoples.

2020-2024 Implementation Drivers

DRIVER #1

Collaboration with service providers and community agencies.

DRIVER #2

Collecting and using reliable, local **data** to make informed decisions.

DRIVER #3

Providing **education** and **training** to raise awareness of issues and build sector capacity.

DRIVER #4

Measuring success by focusing on **outcomes**.

2014-2019 Strategic Priorities

Eviction & Homelessness Prevention:

Focus homelessness prevention on the individuals who are at greatest risk.

Homelessness Reduction:

Transform the provision of emergency accommodation to focus on helping individuals and families return to permanent housing.

Affordable Housing Options:

Increase access to affordable housing options.



Coordination and Collaboration:

Improve coordination and collaboration in the delivery of housing services and supports, through systems orientation.

Data Gathering and Sharing:

Enhance capacity for gathering data and sharing information between service providers.



Conclusion

Since the introduction of the *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024)* in 2014, the City of Stratford Social Services Department, in collaboration with community partners, has worked to enhance local housing stability and the homelessness response system. Moving forward over the next five years, the Service Manager area will continue to implement activities that create a variety of attainable housing options and housing-based supports to help vulnerable households find and keep their homes. Success will depend on strong partnerships with all levels of government, the private sector, service providers from a broad range of sectors (e.g. health, justice, violence against women, education, developmental services, non-profit housing), and community residents. Developing strategies to collect, share, and use reliable, local data, enhancing community capacity through training and education opportunities, and focusing on outcomes will also ensure that the communities of Stratford, Perth County, and St. Marys have the necessary framework to enhance housing solutions, increase housing stability, and prevent and end homelessness.



Introduction

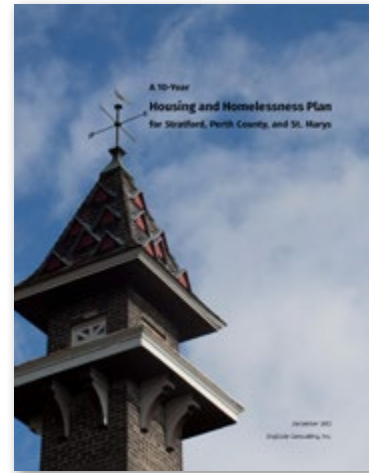
In 2014, the City of Stratford released its *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024)*. This was in accordance with the *Housing Services Act, 2011* and the City's role as the Consolidated Municipal Service Manager (Service Manager) responsible for administering social services in these communities.

The 10-Year Plan outlined a framework for delivering housing and homelessness services in order to meet the distinct needs of local communities while also aligning with *Ontario's Long-Term Affordable Housing Strategy*.¹ It provided a series of recommendations divided into five strategic priority areas:

- 1) Coordination and Collaboration;
- 2) Data Gathering and Sharing;
- 3) Affordable Housing Options;
- 4) Eviction and Homelessness Prevention; and
- 5) Homelessness Reduction.

Since its release, the City has reported annually on the achievements made in implementing the Plan's recommendations.

In 2016, the Province released a policy statement on housing and homelessness plans as well as an update on its *Long-Term Affordable Housing Strategy*. In 2017, the federal government released its first ever *National Housing Strategy (NHS)*, outlining substantial investments in housing and homelessness initiatives across the country. In order to ensure that the work being done locally supported these provincial and national changes, the City of Stratford undertook a comprehensive review of its 10-Year Plan. This review provided an opportunity to reflect on the existing vision and strategic priorities and to make adjustments based on emerging community issues and needs. This updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)* better represents the direction the community will take in fostering more housing solutions, creating housing stability, and preventing and ending homelessness locally.





Framework for the Updated Plan

The updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)* takes into consideration the following eight policy directives outlined in the *2016 Policy Statement for Service Manager Housing and Homelessness Plans*²:



Accountability and Outcomes

The Plan demonstrates a system of coordinated housing and homelessness services that is: representative of all municipalities in the Service Manager area; client-centred; developed in consultation and engagement with diverse local communities; and measurable, including a mechanism to report on both outputs and outcomes.



Ending Homelessness

The Plan aligns with the Province's goal of ending chronic homelessness by 2025 and includes programs/initiatives focused on the four provincial homelessness priorities of chronic, youth, Indigenous, and homelessness following transitions from provincially-funded institutions and service systems (e.g. hospitals, correctional facilities, child welfare). The local homeless enumeration informs the Plan and strategies to address homelessness reflect a Housing First philosophy.



Coordination with Other Community Supports

Strategies and programs recommended by the Plan involve working with partners across human service systems to improve coordination and client access. The Plan also demonstrates progress in moving toward integrated human services planning and delivery.



Indigenous Peoples

The Plan reflects an emphasis on working more closely with local Indigenous communities both in the planning and implementation of services and programming.



A Broad Range of Community Needs

The Plan strives towards a coordinated housing stability system that is responsive to a broad range of housing needs (e.g. persons with disabilities, seniors, Indigenous peoples, children and youth, women, survivors of domestic violence) in an inclusive and culturally appropriate way.



Non-Profit Housing and Housing Cooperatives

The Plan supports all forms of community housing providers and demonstrates a commitment to increasing capacity and sustainability of the non-profit housing sector.



Private Market

The Plan acknowledges the important role of the private sector in providing a mix and range of housing to meet local needs. It also includes a coordinated approach to land use planning and demonstrates partnership-building with local municipalities and planning boards.



Climate Change and Environmental Sustainability

The Plan demonstrates a commitment to improve the energy efficiency and climate resilience of community and affordable housing stock.



Approach for Reviewing the Plan

The City of Stratford Social Services Department began the process of reviewing the *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024)* in the fall of 2018. This process included an updated need and demand assessment, engagement with community stakeholders, and an examination of supplementary sources of information. The process was guided by the following planning assumptions³:

- Focus on what can be done rather than on what cannot be done.
- See problems as challenges that have not been figured out yet.
- See potential for more of everything and understand that there is enough to go around.
- Focus on a goal and do what it takes to get there.

Community Engagement

Engaging the community was a significant component of the review process. The City of Stratford Social Services Department organized and hosted three large-scale consultations, conducted meetings with five key stakeholder groups, and developed an online engagement platform for gathering feedback. In total, over 100 people participated in this process.

Consultations

Three consultation meetings occurred between December 2018 and March 2019. Attendees participated in two rounds of small group discussions on the following consultation topics informed by the provincial policy directives:

- Ending homelessness
- Broad range of community needs
- Housing supply
- Indigenous peoples

The discussions focused on the actions and activities required to address ongoing challenges, issues, and limitations in each of the topics.

A **service provider consultation** was held in Listowel on December 6, 2018. The majority of the participants were members of the Stratford, Perth County, and St. Marys Alliance to Prevent Homelessness and Enhance Housing Solutions (the Alliance), a multi-stakeholder committee that collaborates with the City of Stratford Social Services Department to implement the 10-Year Housing and Homelessness Plan. Approximately 30 people attended this meeting.



A **public consultation** was held in Stratford on the evening of February 20, 2019, comprised of concerned and interested community members, including service providers, those with lived experience of homelessness, and members of faith groups. Approximately 25 people attended this meeting.

A City of Stratford **staff consultation** was held on March 13, 2019. Participants represented a number of the corporation's departments including Social Services, Community Services, and Infrastructure and Development Services. Stratford Police Services also participated in this meeting. Approximately 40 people attended this meeting.

Stakeholder Meetings

Smaller, targeted consultations were set up to discuss challenges and brainstorm solutions related to the development of attainable housing locally. Between October and December 2018, meetings were held with the municipal planning departments of St. Marys, North Perth, Perth County, and the City of Stratford. A meeting was also held with investStratford, the City's Economic Development Corporation. These meetings were a follow-up to a series of working groups organized in May 2017 (see below).

Let's Talk Social Services Online Engagement Platform

In February 2019, the City of Stratford launched a digital engagement platform—www.letstalksocialservices.ca—as a new method of gathering feedback from and connecting with the community. Of the 256 individuals who visited the site, 133 (52%) spent time reviewing the information on it and 30 (12%) provided their input through the engagement tools.



Supplementary Sources of Information

The updated Plan was also informed by complementary engagement activities which were held by the Social Services Department prior to and concurrently with the formal review process. Supplementary sources of information are listed below.

Perth and Stratford Housing Corporation (PSHC)⁴ Tenant Coffee Hours

In December 2018, Social Services staff held tenant meetings at nine buildings in the PSHC's portfolio, primarily to introduce new policies. Staff also took this opportunity to ask how housing supports and services could be improved in the community. A total of 84 tenants participated in these meetings.



Community Housing Provider Operational Reviews

In November 2018, the City of Stratford Social Services Department contracted the services of Re/fact Consulting to conduct comprehensive operational reviews of the 10 community housing providers it oversees in its role as Service Manager. These reviews offered valuable insights into the activities and supports needed to sustain this form of attainable housing.

Indigenous Cultural Competency Training

In May 2018, the Southwest Indigenous Justice Program facilitated a cultural competency training session prior to the community's homeless enumeration in order to initiate conversations about how to appropriately engage Indigenous peoples locally and begin to build relationships with Indigenous communities and service providers. Approximately 40 people attended the session.

Community Committee Break-Out Groups

In April 2018, members of the Alliance participated in small group discussions about the knowledge, skills, and resources needed to enhance capacity in the sector as well as the types of activities and programs required to support their clients in maintaining stable housing. A total of 26 members were in attendance.

Attainable Housing Focus Groups

In May 2017, a consultant was contracted to hold focus groups to explore the barriers to development in Stratford, Perth County, and St. Marys, the kinds of planning and financial tools being used by local municipalities, and the most helpful incentives for promoting the development of attainable rental housing locally. Approximately 20 people participated in two focus group sessions.

Data Sources and Limitations

Housing Data

The majority of housing data in the updated Plan comes from the Ministry of Municipal Affairs and Housing (MMAH) Service Manager Profiles 2018 and Common Local Indicators for Service Managers 2018 which are based primarily on data from Statistics Canada Census of the Population and the Canadian Mortgage and Housing Corporation (CMHC) Rental Market Surveys. Community housing data was sourced from the City of Stratford Social Services Department.



Rental Housing Data Limitations

The rental market information provided by CMHC is based on the primary rental market (i.e. purpose built rental properties containing three or more units), and does not adequately reflect local rental market conditions. The majority of rental units in the Service Manager area consist of accessory apartments and family homes that have been converted and/or subdivided into rental units, which is not captured in the CMHC data. In addition, CMHC does not track market rental data on four of the six municipalities in the Service Manager area (Perth East, Perth South, St. Marys, and West Perth) because of the low population size.

Due to these limitations, the Service Manager conducted local surveys in order to gain a more comprehensive understanding of the local rental market (e.g. property composition, rental locations, availability of units, and rental costs), and to inform the five-year review process of the Housing and Homelessness Plan.

Community Housing Data Limitations

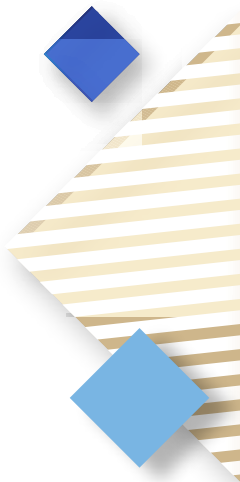
The Centralized Waiting List for rent-geared-to-income (RGI) housing is the main source of data for community housing and provides valuable information about households in need of RGI housing. However, the waiting list alone is not an accurate reflection of the local need for attainable housing for a number of reasons. First, applicants can be on multiple waiting lists across Ontario; households do not need to live in the Service Manager area in which they are applying. Rather, as long as they have legal status in Canada, applicants can apply and remain on waiting lists regardless of what province, or even country, they live in.⁵ Second, households that owe rental arrears to any community housing provider across the province are not eligible to be added to a centralized waiting list until a payment plan is in place. Finally, because housing is provided on a first-come, first-served basis and not on assessed need, it is difficult to understand the true depth of housing need for applicants; households on the waiting list may have significant assets or may already be receiving some form of rent support⁶, making it difficult to assess community housing demand.

Landlord Survey

In the fall of 2018, the City of Stratford conducted an online survey to engage landlords, property owners, and property managers throughout the Service Manager area. A total of 79 surveys were completed.

Local Rental Market Scan

In early 2019, the City of Stratford Social Services Department conducted a scan of rental housing advertisements over a 3 month period (February – April). Five online sources were used and a total of 110 advertisements were included in the scan.





Homelessness Data

The homelessness data in this report are based on three sources:

1. Homelessness Enumeration

In May 2018, a community-wide data collection initiative took place. The enumeration was designed to count and gather information on individuals and families currently experiencing homelessness over a specific period of time. The results offered valuable information on the nature and scope of homelessness locally.

2. Emergency Accommodation Utilization

Data on the use of emergency accommodation locally was sourced from the City of Stratford Social Services Department which, through Community Homelessness Prevention Initiative (CHPI) funding, provides temporary accommodation in motels for households experiencing homelessness.

3. By Name List (BNL)

In 2018, the City established a By-Name-List (BNL) which is a real-time, dynamic list of all people experiencing homelessness in the community. Rather than being chronological, a BNL orders individuals for services and supports based on level of acuity; those individuals with the highest needs are prioritized for services first. In addition to knowing all individuals experiencing homelessness 'by name', a By-Name-List also provides systems-level data on the nature and scope of homelessness locally that enables a community to plan coordinated responses, better allocate resources, and enhance or develop more effective programming designed to end homelessness.

Homelessness Data Limitations

A homeless enumeration is important for providing a broad understanding of the nature and scope of homelessness locally. However, because it occurs over a specific and finite period of time, this method of gathering information has certain limitations. First, an enumeration can only provide a snapshot of homelessness. It is not a 'census' and does not reflect all households experiencing homelessness in a community. It is generally understood to be an undercount of homelessness. Second, experiences of homelessness are dynamic and can change; households may move in and out of homelessness. An enumeration that is conducted on an annual basis does not reflect these fluctuations.

Emergency accommodation data also has limitations as it only captures information on a specific segment of the homeless population; that is, those who are already connected to homelessness and housing services. Furthermore, there are a number of factors that may prevent those experiencing homelessness from accessing emergency accommodation including caps on the number of nights households can use in a specific period of time, operational policies (e.g. restrictions on pets, couples staying together, substance use), and/or previous behaviours that create barriers for households wanting to access the service.



Community Vision and Strategic Objectives

A New Vision for Stratford, Perth County, and St. Marys

The new vision for the updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)* is that:



Everyone has the right to a home that is safe, suitable, and affordable, and to supports that help them keep their home.

This vision is the result of input during the consultation process. The community was asked to rate the existing vision⁷ on the following characteristics: its clarity, its conciseness, how well it inspires change, and how well it reflects community values. Responses indicated that the previous vision did not adequately embody these characteristics and the community was asked to vote on three options, leading to the selection of the above statement.

The resulting vision statement is consistent with the provincial policy directives and echoes the rights-based approach highlighted in the *National Housing Strategy*.⁸

Refining Our Strategic Objectives

The original Plan included five strategic priority areas: 1) Coordination and Collaboration; 2) Data Gathering and Sharing; 3) Affordable Housing Options; 4) Eviction and Homelessness Prevention; and 5) Homelessness Reduction. The review process highlighted the need to refine the existing priorities or objectives in order to ensure that the Housing and Homelessness Plan:

- Highlights the community's commitment to ending homelessness locally;
- Emphasizes the important role of community housing providers;
- Aligns with the 2016 provincial policy directives; and
- Separates the community's priorities (the what) from the tools needed to implement them (the how).

As a result, the updated Plan includes four strategic objectives and four implementation drivers.



Updated Strategic Objectives

These revised strategic priorities provide the framework for the updated Plan.



Strategic Objective #1 - Ending Homelessness:

Shifting resources and service provision from managing to ending homelessness, with a focus on chronic homelessness.



Strategic Objective #2 - Creating Attainable Housing Options:

Increasing the range of housing options that is available, affordable, appropriate, and achievable to meet people's needs, situations, and choice.



Strategic Objective #3 - Sustaining Community Housing:

Ensuring the existing community housing stock is well maintained and continues to play a key role in the delivery of permanent geared-to-income housing locally.



Strategic Objective #4 - Addressing a Diversity of Needs:

Providing a broad range of services and supports that reflect the unique, local landscape in an inclusive and culturally appropriate way, including advancing Truth and Reconciliation with Indigenous peoples.

Implementation Drivers

Implementation drivers are the key components needed to carry out the recommended activities under each strategic objective. Whereas the objectives outline **what** needs to be done locally in order to achieve the Plan's targets, the implementation drivers define **how** the objectives will be achieved.

DRIVER #1	DRIVER #2	DRIVER #3	DRIVER #4
Collaboration with service providers and community agencies	Collecting and using reliable, local data to make informed decisions	Providing education and training to raise awareness of issues and build sector capacity	Measuring success by focusing on outcomes



Defining Terms

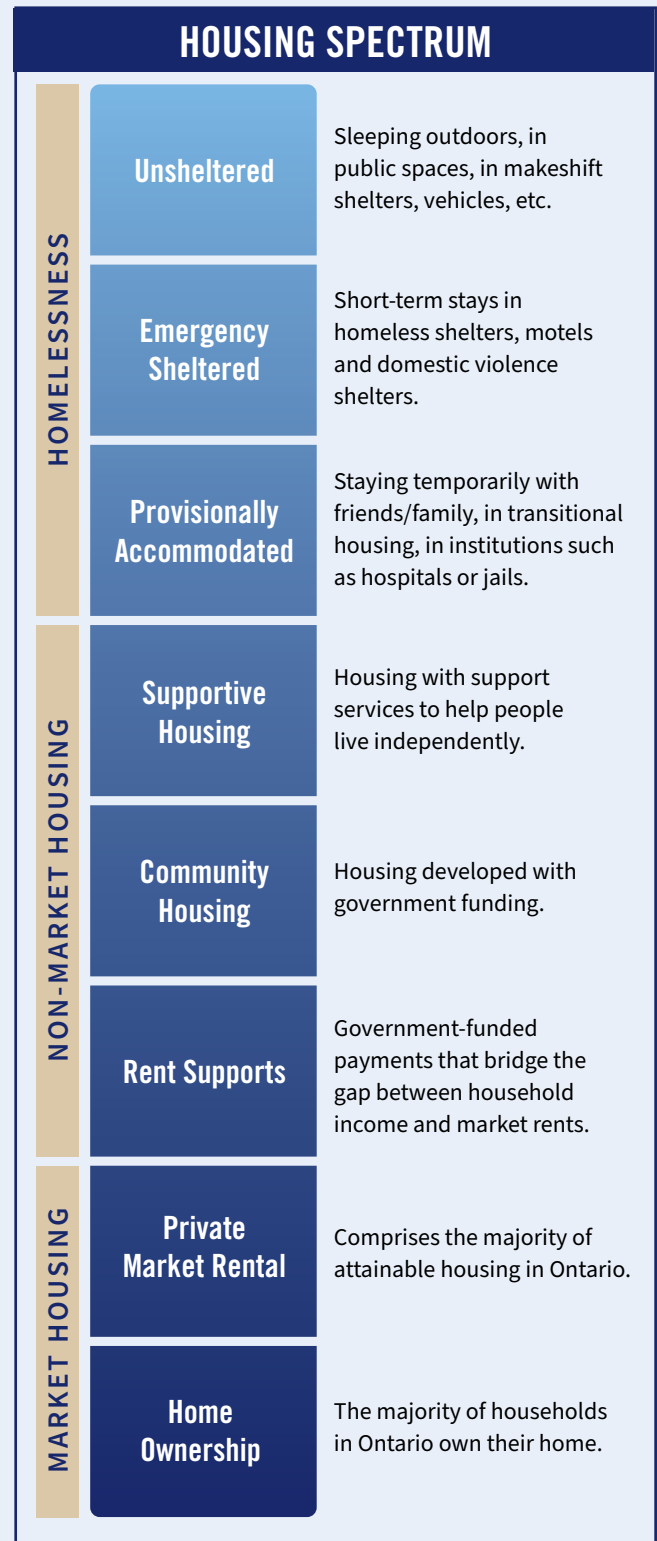
Homelessness

The Service Manager area of Stratford, Perth County, and St. Marys has adopted the Canadian definition of homelessness developed by the Canadian Observatory on Homelessness:⁹

“Homelessness describes the situation of an individual, family or community without stable, safe, permanent, appropriate housing, or the immediate prospect, means and ability of acquiring it. It is the result of systemic or societal barriers, a lack of affordable and appropriate housing, the individual/household’s financial, mental, cognitive, behavioural or physical challenges, and/or racism and discrimination. Most people do not choose to be homeless, and the experience is generally negative, unpleasant, unhealthy, unsafe, stressful and distressing.”

Experiences of homelessness are categorized into four typologies including households who are:

- **Unsheltered**, or absolutely homeless and living on the streets or in places not intended for human habitation;
- **Emergency sheltered**, including those staying in overnight shelters for people who are experiencing homelessness, as well as shelters for those impacted by family violence;
- **Provisionally accommodated**, referring to those whose accommodation is temporary or lacks security of tenure. This includes individuals who are staying temporarily with family and/or friends (e.g. “couch surfing”), living in temporary rental accommodations (e.g. motels), or those who currently in an institution (e.g. jail, hospital, rehabilitation centre) and have no place to live upon their release; and
- **At risk of homelessness**, referring to people who are homeless, but whose current economic and/or housing situation is precarious or does not meet public health and safety standards.



Adapted from Ministry of Housing and Municipal Affairs, 2011



Defining Terms

Attainable Housing and Affordable Housing

The original Plan recommended identifying a consistent definition of the term ‘affordable housing’ that could be adopted in the Official Plans of the six municipalities in the Service Manager area.¹⁰ Although the term was used widely in the earlier Plan and is used in provincial and national strategies, feedback during the 5-year review indicated that the word ‘affordable’ was too narrow in scope when discussing housing stability; affordability is one of a number of factors that contribute to successfully finding and maintaining permanent housing. In other words, housing options not only need to be affordable to the income level of the household, but must also be available at the time, appropriate to the circumstances of the individual or family (including of suitable quality), and an option that the household is able to put into action. Attainable housing refers to all of these elements; when these factors are in place, housing is achievable and housing stability outcomes are improved.

When used in this updated Plan, the term ‘affordable housing’ refers only to rental units constructed (since 2002) in which **rents are maintained at or below 80% of Average Market Rent (AMR) for at least 20 years**. This includes units built in both the community housing and private market sectors.¹¹ ‘Attainable housing’ refers to the entire spectrum of housing options.

Community Housing and Social Housing

Community housing is a form of attainable housing. The term refers to housing that is owned and operated by non-profit housing corporations, housing co-operatives, and municipal governments or District Social Services Administration Boards. Community housing providers offer geared-to-income or moderate market rents for eligible households. In the updated Plan, community housing is synonymous with the term social housing.





Assessment of Housing Need and Demand

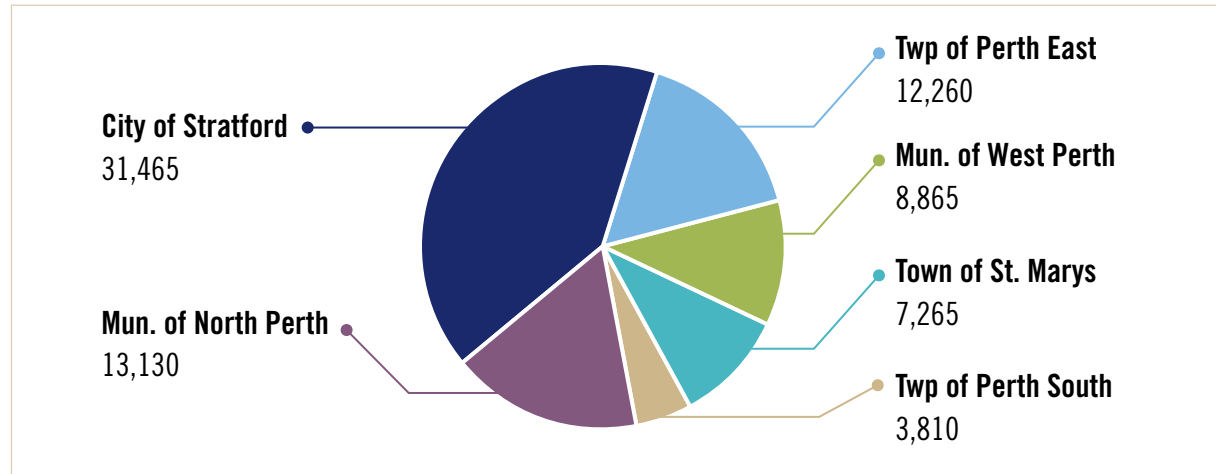
This section of the report presents key demographic, socio-economic, household characteristics, affordability, and homelessness data. This information paints a comprehensive picture of the need and demand for attainable housing in Stratford, Perth County and St. Marys, therefore providing valuable context for the Plan's four strategic objectives.

Community Profile

Population & Geographic Size

The Service Manager area for the City of Stratford Social Services Department is comprised of six municipalities: the City of Stratford, the Town of St. Marys, the Municipality of North Perth, the Township of Perth East, the Township of Perth South, and the Municipality of West Perth.¹² Located in the centre of Southwestern Ontario, this area encompasses 2,219 km² of land, has a total population of 76,796, and a population density of 34.6 persons per square kilometre. Over 40% of residents live in Stratford with the remaining population spread among small towns, villages, and large tracts of farm land. This population distribution and the rural nature of a large portion of the Service Manager area have a significant impact on how services and supports are provided locally.

Figure 1: Population Distribution in Stratford, Perth County, and St. Marys, 2016 (Source: Statistics Canada 2016 Census)



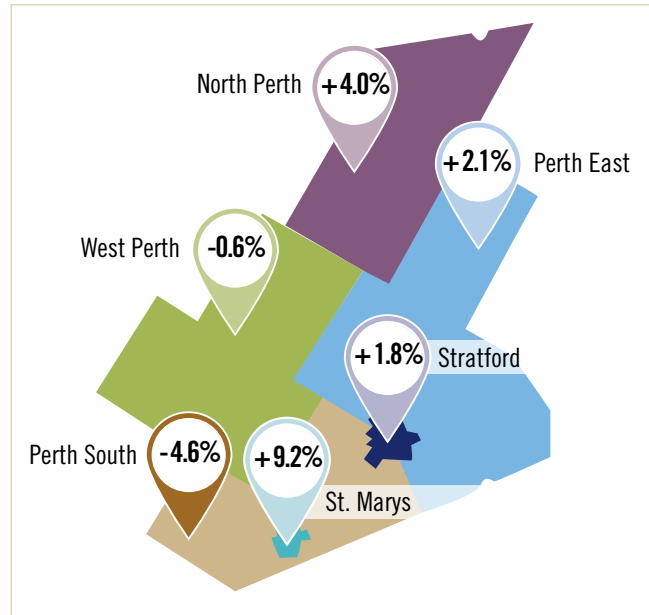


Population Growth

Overall, the Service Manager area saw a 2.2% population increase between 2011 and 2016 from 75,211 to 76,796, two percentage points below the provincial growth rate of 4.6% during the same time period. The Town of St. Marys had the largest population increase of 9.2% while the population decreased by 4.6% in Perth South. The population of Perth County is projected to grow approximately 12.0% by 2041, compared to the province's projected population growth of 32.2% over the same time period.¹³

Figure 2: Population Change by Municipality, 2011 & 2016

(Source: Statistics Canada 2016 Census)



Economy

The Service Manager area is an economically vibrant region with a basis in agriculture, manufacturing, healthcare, professional services, construction, retail, and tourism. The area has a labour force participation rate (69.8%) that is five percentage points higher than the provincial average (64.7%) and a low unemployment rate (4.0% compared to the provincial rate of 7.4%).¹⁴

These positive economic indicators impact the housing market. While employment growth often leads to the creation of more housing, it can put a strain on an already competitive housing market. This competition can also create challenges in recruiting and retaining new employees in a community. However, there is evidence to suggest that investments in attainable housing can have a positive effect on economic growth. This can be directly through the employment opportunities generated by construction and home repair, or indirectly by improving the social, health, and financial outcomes for low-and-moderate income households.¹⁵ Rental housing in particular is widely recognized as a vital contributor to a productive labour market, as it enables households to more easily relocate to pursue job opportunities.¹⁶ Attainable housing, therefore, is a significant component of economic development policy and planning.



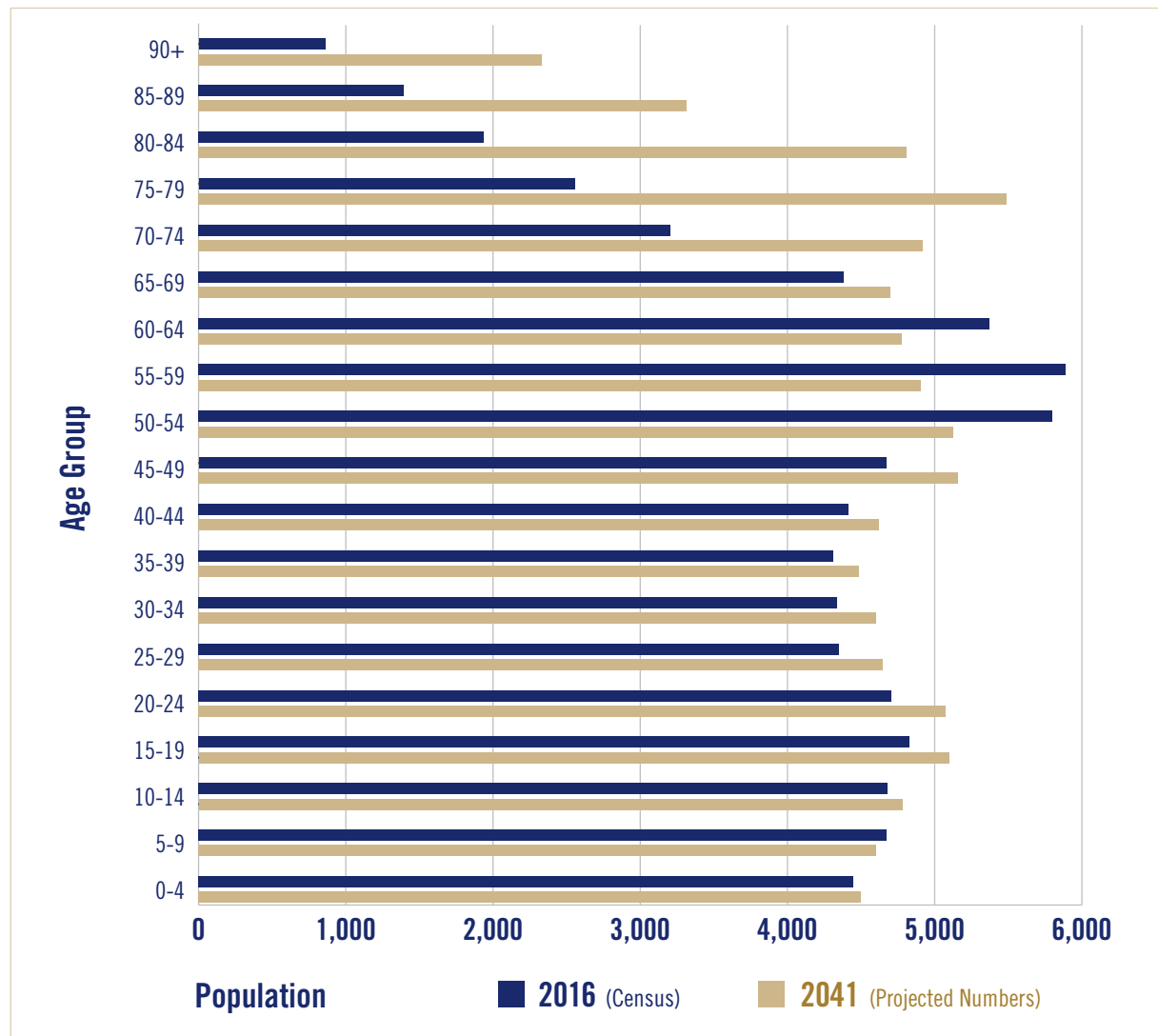
Demographic Make-Up

Age Distribution

Age distribution projections in the Service Manager area indicate an aging population. According to the 2016 Census, the highest proportion of residents is currently in the 55-59 age group (7.7%), with 18.6% of the population aged 65+. Based on population estimates from the Ministry of Finance, a shift in the proportion of working age and older adults will occur over the next 25 years. According to projections, by 2041 the highest proportion of residents will be in the 75-79 age group (6.2%), with 29% of the population over the age of 65.

Figure 3: Age Distribution in Stratford, Perth County, and St. Marys, 2016

(Source: Statistics Canada 2016 Census, Ontario Ministry of Finance Population Projections 2018)



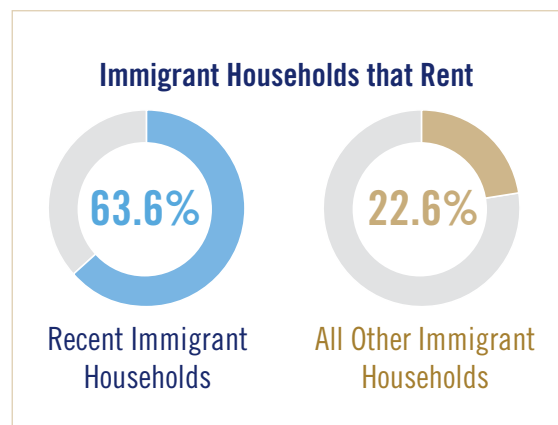
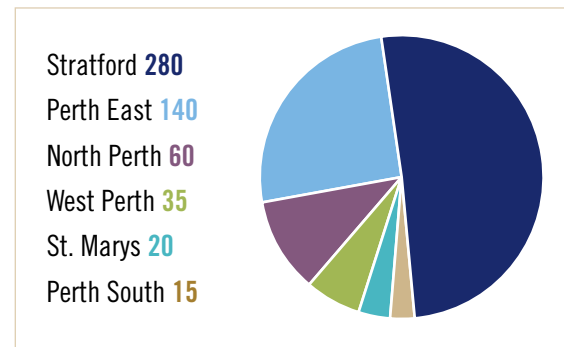


Ethnic and Cultural Diversity

Immigrant Population

The foreign-born population makes up 8.9% of the total population in the Service Manager area; the majority (53.7%) immigrated to Canada prior to 1981. Between 2011 and 2016, 550 recent immigrants settled in Stratford, Perth County, and St. Marys; 51.0% of whom live in Stratford. Recent immigrants make up 8.2% of the total foreign-born population and 0.7% of the total population.¹⁷ By comparison, recent immigrants comprise 12.3% of Ontario's foreign-born population and 3.6% of the total population.

Figure 4: Recent Immigrant Population by Municipality, 2016 (Source: Statistics Canada 2016 Census)



According to the 2016 Census, there are 3,250 immigrant households in the Service Manager area; 165 of which are recent immigrant households.

One in five of all immigrant households (19.5%) spend 30% or more of their income on shelter costs, slightly higher than the 18.6% of all non-immigrant households in the Service Manager area, but significantly lower than immigrant households across Ontario (29.8%).¹⁸

Anabaptist Communities

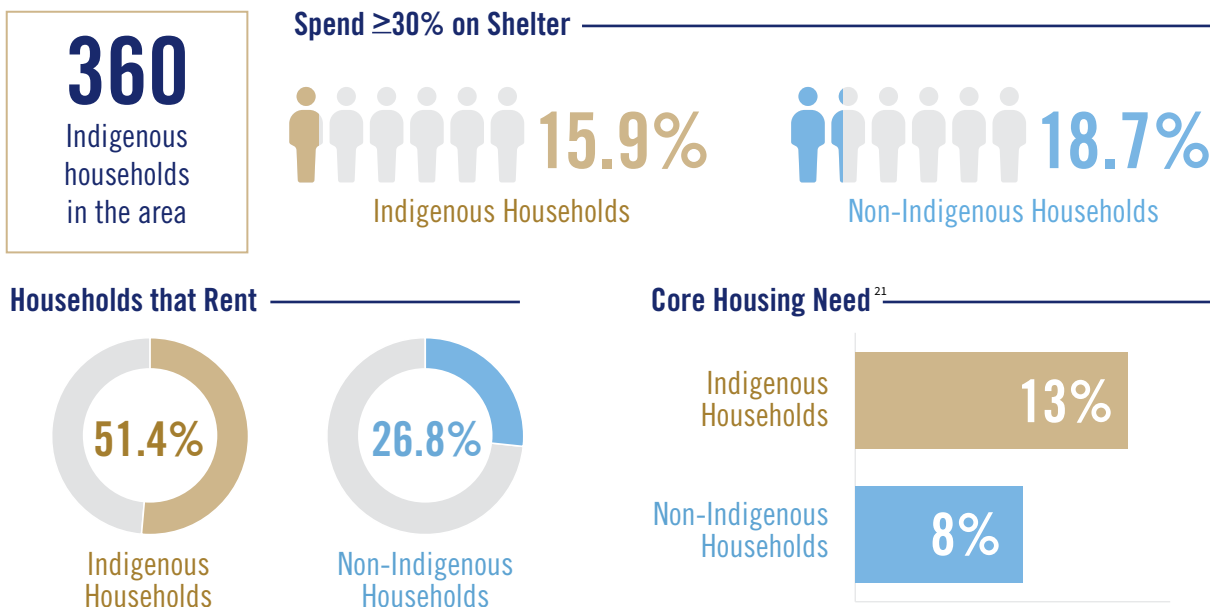
The Service Manager area is home to a number of Anabaptist cultural groups including; Old Order Amish, Old Order Mennonite, Amish Mennonite, Conservative Mennonite, Markham Mennonite, Church of God in Christ Mennonite, Independent Old Order Mennonite, and Low German-Speaking Mennonites from Mexico. Each of these cultural groups is unique.

In 2011, based on estimates by local researchers, these cultural groups accounted for almost 7% of the Service Manager area population, concentrated mostly in Perth East and North Perth. It is likely that this percentage underrepresents the current population due to the fact that Anabaptist cultural groups have a much higher birth rate than the rest of the population; the average family size according to local research in 2011 was 5.6, compared to the Stratford, Perth County, and St. Marys average of 3.0 in 2016.¹⁹



Indigenous Population

This Service Manager area is located on the traditional territory of the Anishinabek Nation, the Haudenosaunee Confederacy, and the Attiwonderonk Confederacy. According to the 2016 Census, 1.4% of the population in Stratford, Perth County, and St. Marys identified as Indigenous²⁰; the majority (51%) live in Stratford.



Indigenous peoples are overrepresented in the local homeless enumeration, where results found that 18% of individuals experiencing homelessness identified as having some Indigenous Ancestry; 9% identified as First Nation, Inuit, or Métis, a significantly higher percentage compared to 1.4% of the Service Manager area's total population.²²

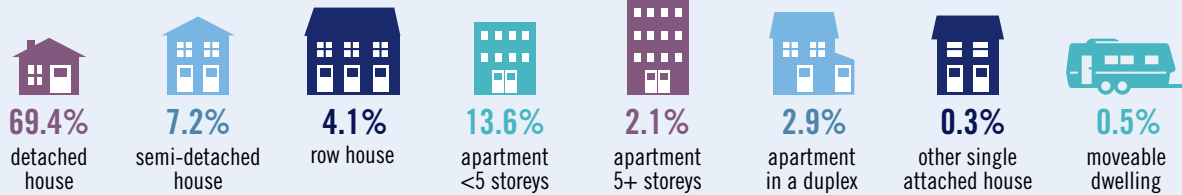
Income and Poverty

Household income levels in the Service Manager area are below provincial medians. In 2016, the median total household income in Stratford, Perth County, and St. Marys was \$70,336, compared to \$74,287 in Ontario. The proportion of persons living in low income based on the Low-Income Measure (After Tax) was 11.1% compared to 14.4% for the entire province. The highest proportion of households in low income is in Perth East at 14.1%, compared to the lowest proportion in Perth South at 7.5%.²³ This proportion has increased since 2011 when it was 10.1% for this area and 13.9% for Ontario.²⁴

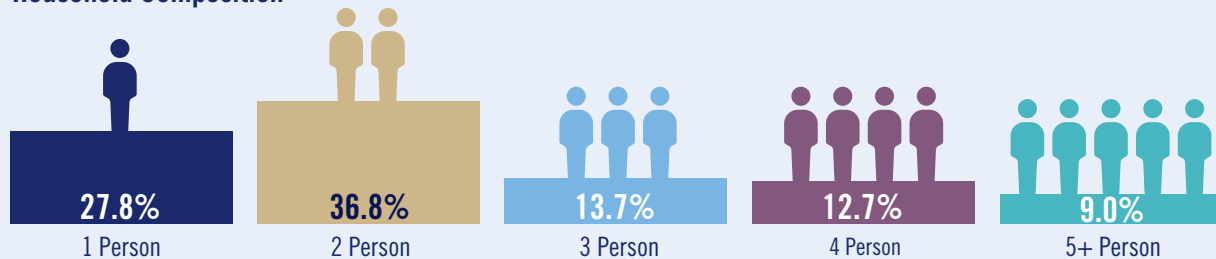


Snapshot of Households in Stratford, Perth County, and St. Marys

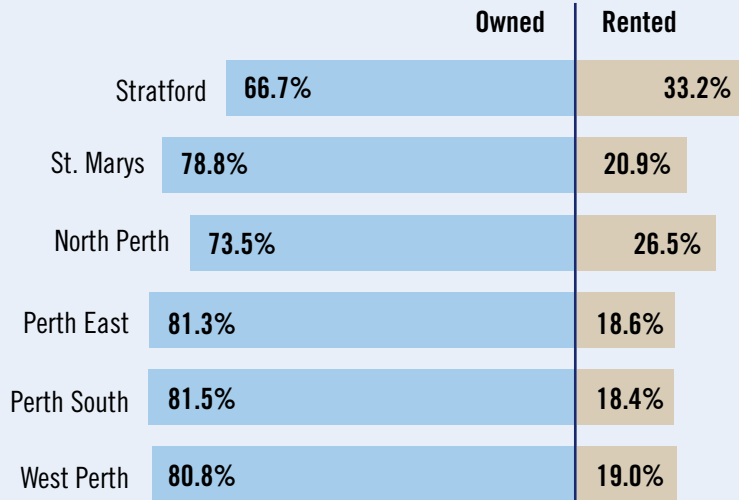
Dwellings by Structural Type



Household Composition

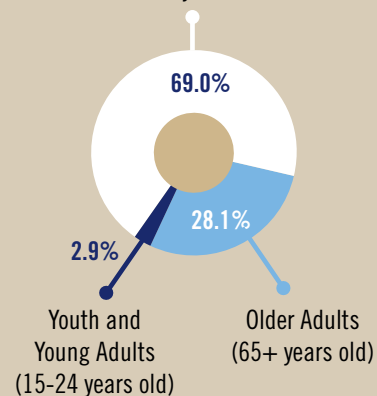


Household Tenure



Primary Household Maintainer

Working Age Adults
(25-64 years old)



Sources: Statistics Canada 2016 Census, MMAH Service Manager Profiles 2018

Market Housing

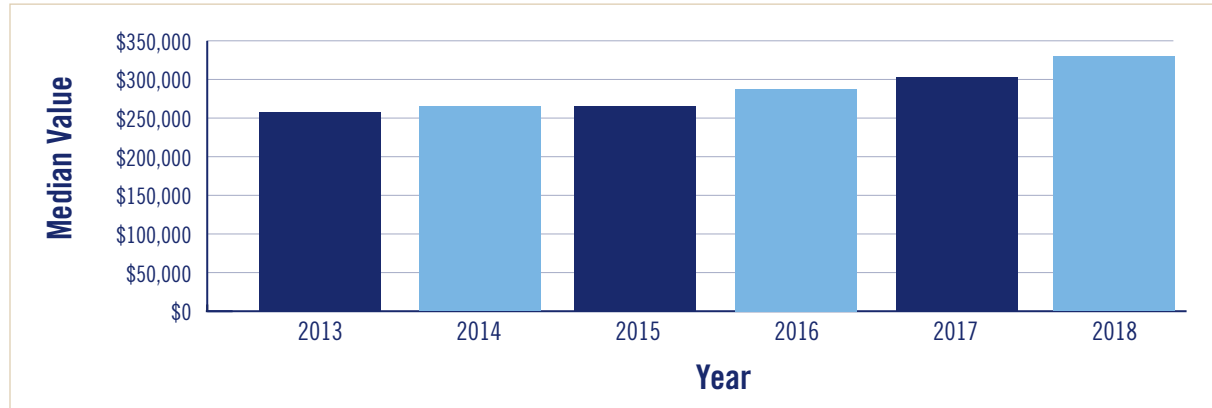
Housing Values

The median resale value of a house in the Service Manager area in 2018 was \$329,508, up 27.7% since 2013. This is lower than the median price of a house in Ontario, which was \$495,905, a 43.4% increase since 2013.



Figure 5: Median Values of Dwellings in Stratford, Perth County, and St. Marys, 2013-2018

(Source: MMAH Service Manager Profiles 2018, Real Property Solutions, 2013-2017 data)



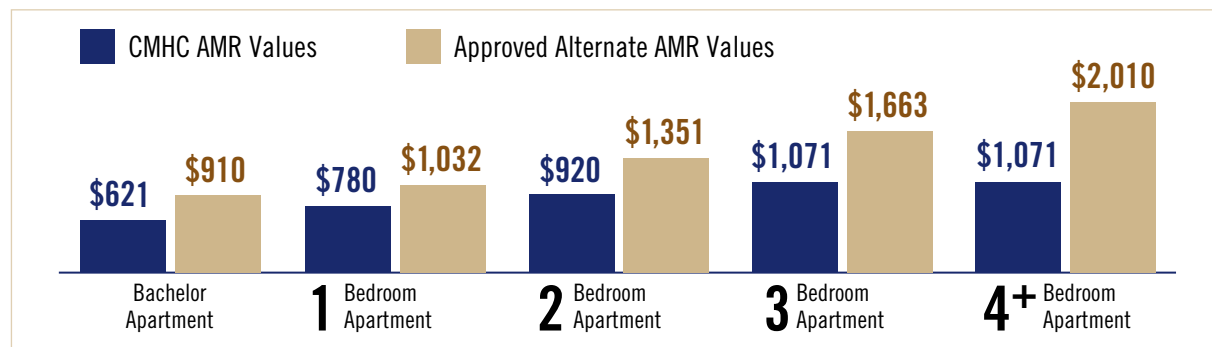
Average Market Rents (AMR)

According to CMHC's 2018 Rental Market Survey, rental rates in the Service Manager area ranged from \$621 for a bachelor unit to \$1,071 for 4+ bedrooms. The CMHC survey targets privately initiated structures with at least three rental units that have been on the market for three months. However, based on data collected through local research initiatives, these rates do not adequately reflect the rental market in Stratford, Perth County, and St. Marys. A local landlord survey conducted in 2018 indicated that the majority of respondents had only one or two rental units in their portfolios which were predominantly comprised of single or semi-detached homes;²⁵ neither of these factors is captured in the CMHC survey. A local rental scan conducted in early 2019 showed that rental rates in the Service Manager area were higher than the CMHC rates; ranging from \$910 for a bachelor to \$2,010 for 4+ bedrooms.²⁶

Based on this local information, the City of Stratford Social Services Department received provincial approval in 2018 and 2019 to use alternate Average Market Rents for calculations in some of its rent support programs.

Figure 6: Comparison of CMHC and MMAH Approved Alternate AMRs for Stratford, Perth County, and St. Marys

(Sources: 2018 CMHC Rental Survey, 2019 Local Rental Scan)



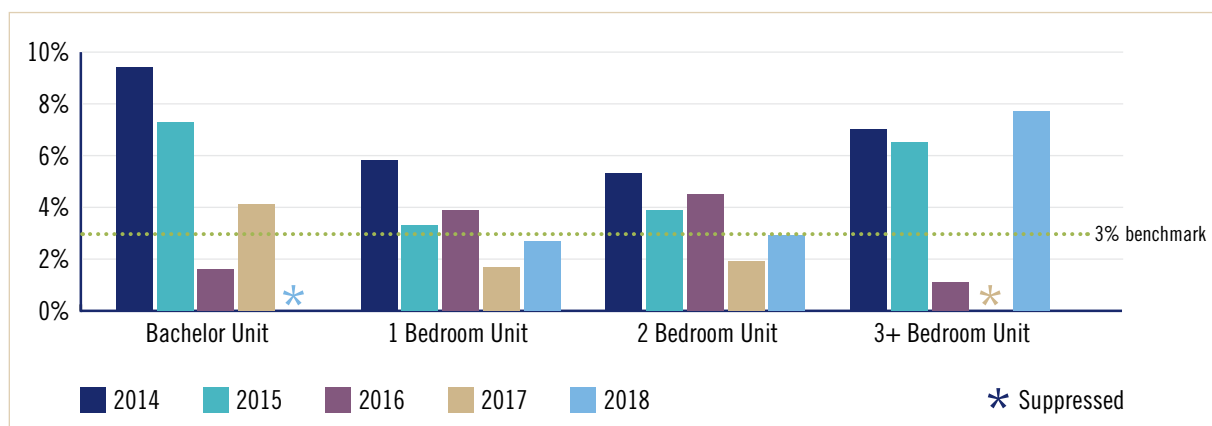


Rental Vacancy Rates

A vacancy rate of 3% is considered the benchmark of a well-balanced rental market and over the past five years, vacancy rates in Stratford, Perth County, and St. Marys have steadily decreased. In 2014, when the 10-Year Housing and Homelessness was released, the rate was 5.7%; in 2018 it was 3.3%. Vacancy rates vary across the Service Manager area; the 2018 rate for all unit sizes in North Perth was 10.0% compared to 1.8% in Stratford.²⁷

Figure 7: Rental Vacancy Rates by Unit Size in Stratford, Perth County, and St. Marys, 2014-2018

(Source: MMAH Service Manager Profiles 2018 data)



Housing Affordability

Shelter-Cost-to-Income Ratio (STIR)

The proportion of a household's income spent on shelter/housing costs is one indicator of housing affordability. Shelter-cost-to-income ratio (STIR) is a way to measure this and is calculated for households living in owned or rented dwellings that report an income greater than zero. The benchmark for housing affordability is less than 30% of gross (before-tax) income; if shelter expenses (e.g. rent/mortgage, utilities, property taxes, etc.) are less than this threshold, housing is considered affordable.

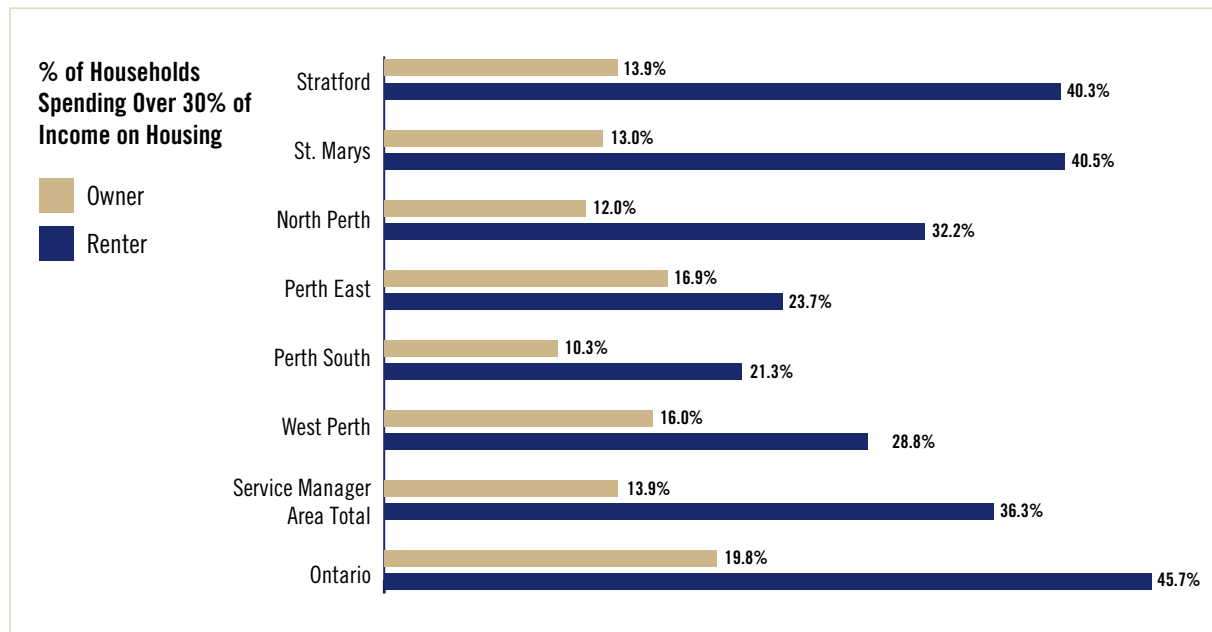
Overall, 20.2% of households in Stratford, Perth County, and St. Marys spent 30% or more of their income on shelter costs in 2016. The proportion is higher for renter households (36.3%) than for owner households (13.9%). This varies across the Service Manager area with more renters in Stratford (40.3%) and St. Marys (40.5%) spending over 30% of their income on housing compared to 21.7% of renters in Perth South.

This shelter-cost-to-income ratio is lower than the Ontario average; 27.7% of all households and 45.7% of renter households pay more than 30% of their income on shelter.



Figure 8: Shelter-Cost-to-Income Ratio in Stratford, Perth County, and St. Marys

(Source: Statistics Canada Census Profile, 2016)



Core Housing Need

Core housing need takes into consideration three factors:

- 1. Affordability** - if the household spends 30% or more of their before-tax income on shelter (i.e. shelter-cost-to-income-ratio);
- 2. Suitability** - if there are enough bedrooms for the size and make-up of the household; and
- 3. Adequacy** - if the dwelling is in need of major repair.²⁸

In Stratford, Perth County, and St. Marys, 8.0% of all households (2,255) are in core housing need, lower than Ontario (15.3%). Renter households and one-person households in the Service Manager area are more likely to be in core housing need (20.8% and 19.1% respectively); both are lower when compared to provincial numbers (33.4% and 26.4%).

Figure 9: Households in Core Housing Need in Stratford, Perth County, and St. Marys

(Source: MMAH Service Manager Profiles 2018, based on Statistics Canada, Census 2016 Custom Run Data)

GEOGRAPHY	OWNER HOUSEHOLD	RENTER HOUSEHOLD
Service Manager Area	3.0% (620)	20.8% (1,640)
Ontario	7.7% (267,470)	33.4% (480,845)

GEOGRAPHY	1 PERSON HOUSEHOLD	2 OR MORE PERSON HOUSEHOLD
Service Manager Area	19.1% (1,510)	3.6% (740)
Ontario	26.4% (322,565)	11.6% (425,745)



Who Can Afford Housing in Stratford, Perth County, and St. Marys?

Housing affordability can also be determined by calculating the average costs of renting or owning a home and comparing that cost to current renter and owner households' incomes. This helps to understand the amount of money per year a household would need to earn to keep total shelter costs under 30% of their before-tax income. To do so, a population can be divided into percentiles based on household income in which each percentile contains a tenth of all total households; exactly a tenth of households that earn the lowest income make up the first percentile, the next tenth represent the next highest set of income earners and so on.

In an ideal housing market, households in or below the 30th income percentile in a community would be eligible for rent-geared-to-income (RGI) housing. Households in the 40th-60th income percentiles would be accessing rental market housing and households in or above the 70th income percentile would be home owners.

Owners

In 2018, households would require an annual income of \$106,000 (70th income percentile) in order to buy a condominium or a single-detached house. Households in the 50th income percentile (earning \$74,000) could purchase a semi-detached house while those in the 60th income percentile (earning \$88,400) could buy a townhouse.

Figure 10: Home Ownership Affordability in Stratford, Perth County, and St. Marys

(Source: MMAH Service Manager Profiles 2018)

Income Percentile		10th	20th	30th	40th	50th	60th	70th	80th	90th	100th
Annual Household Income		\$24,300	\$37,800	\$49,300	\$61,600	\$74,600	\$88,400	\$106,000	\$128,800	\$166,100	N/A
Affordable Purchase Price		\$95,300	\$148,300	\$193,400	\$241,600	\$292,600	\$346,700	\$415,800	\$505,200	\$651,500	N/A
Dwelling Type	Average Resale Price										
Semi	\$268,600										
Townhouse	\$300,591										
Condo	\$356,969										
Single	\$372,917										



Renters

Based on 2018 CMHC Average Market Rents (AMR), households would require an annual income of between \$28,900 and \$44,600 (30th to 50th income percentiles) to rent in the private market depending on the size of the unit. However, based on the 2019 provincially approved alternate AMRs, renter households looking for a bachelor unit would need to have an income of \$36,600 (40th income percentile), while those needing two or more bedrooms would need a minimum income of \$62,800 (70th income percentile). For households in the 10th, 20th, and 30th income percentiles, that are earning less than \$28,500, there are no private market options in the Service Manager area that are affordable.

Figure 11: Rental Housing Affordability in Stratford, Perth County, and St. Marys

(Source: MMAH Service Manager Profiles 2018)

Income Percentile		10th	20th	30th	40th	50th	60th	70th	80th	90th	100th
Annual Household Income		\$14,800	\$21,600	\$28,900	\$36,600	\$44,600	\$53,300	\$62,800	\$75,100	\$97,800	N/A
Affordable Monthly Rent		\$370	\$540	\$720	\$920	\$1,120	\$1,330	\$1,570	\$1,880	\$2,450	N/A
Type of Unit	Alternate AMRs										
Bachelor	\$910										
1 Bedroom	\$1,032										
2 Bedrooms	\$1,351										
3 Bedrooms	\$1,663										
4+ Bedrooms	\$2,010										

Households in Receipt of Social Assistance

A single individual accessing Ontario Works (OW) receives a monthly income of \$733.²⁹ In order to afford a bachelor unit based on CMHC AMR, they would need to spend 85% of their income on shelter; based on the approved alternate AMR that percentage increases to 124%.

A single individual in receipt of Ontario Disability Support Program (ODSP) who has a monthly income of \$1,169³⁰ would spend 53% (CMHC AMR) or 78% (alternate AMR) of their income on shelter. Both still fall well above the affordability benchmark shelter-cost-to-income ratio of 30%.



Low-wage Workers

An individual earning minimum wage (\$14.00/hour) for 35 hours a week would gross \$1,960 a month. To afford a bachelor unit based on the CMHC AMR, they would need to spend 32% of their income on housing costs. When using the approved alternate AMR that income percentage rises to 46%.

An individual earning a living wage (\$17.55/hour) for 35 hours a week would gross \$2,661.75 per month³¹. This individual would need to spend 23% (CMHC AMR) or 34% (approved alternate AMR) of their income to afford a bachelor unit.

Figure 12: Comparison of Housing Affordability

Income Source (for single)	Monthly Income	% of income spent on housing for bachelor unit	
		CMHC AMR (\$621/month)	Approved Alternate AMR (\$910/month)
Ontario Works	\$733.00	84.7%	124.1%
ODSP	\$1,169.00	53.1%	77.8%
Minimum Wage	\$1,960.00	31.7%	46.4%
Living Wage	\$2,444.60	25.4%	37.2%

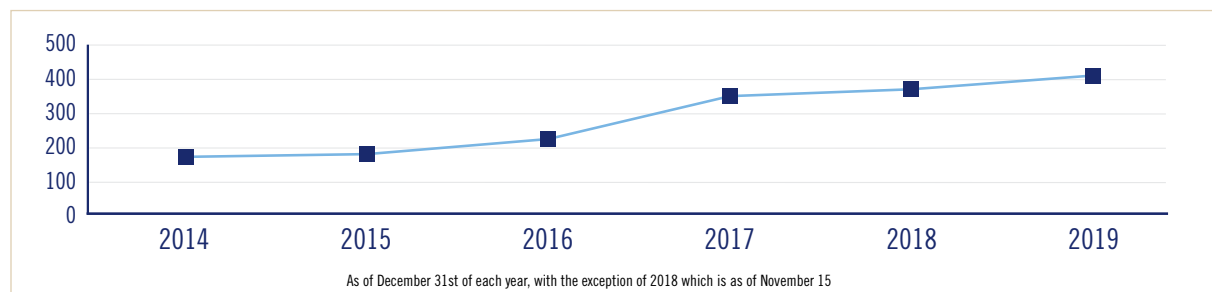
Demand for Geared-to-Income Housing

Centralized Waiting List

All applications for rent-geared-to-income (RGI) housing in the Service Manager area are processed through a Centralized Waiting List managed by the City of Stratford Social Services Department through the Housing Access Centre (HAC). Although the number of households on the list fluctuates - applicants are housed and new applicants are added - the demand for RGI housing has grown in recent years. Between 2014 and 2018, the number of households on the Centralized Waiting List more than doubled. As of December 31, 2019, there were 412 applicants waiting for RGI housing.

Figure 13: Number of Households on the Centralized Waiting List, 2014-2019

(Source: City of Stratford Social Services Department)

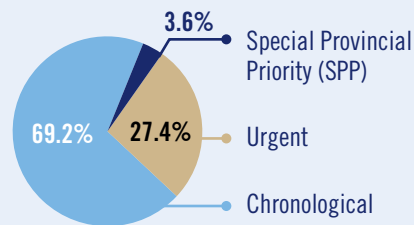




Profile of Centralized Waiting List Applicants (as of December 31, 2019)

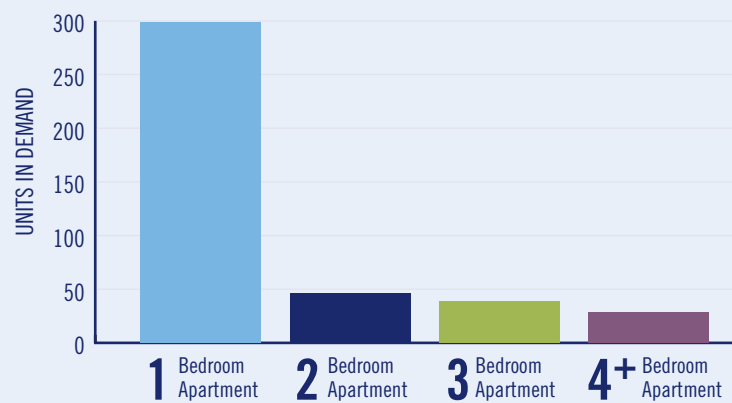
Priority Status*

412 TOTAL APPLICANTS ON THE WAITLIST

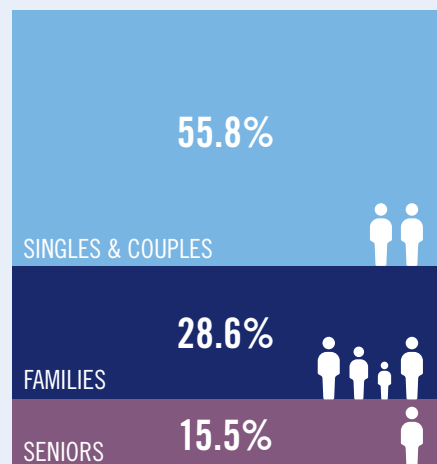


*SPP status is assigned to a household where a member of that household is experiencing or has experienced abuse by a person with whom they live or have lived. As per the Housing Services Act, 2011, SPP status households are given priority on the Centralized Waiting List. Locally, households experiencing extenuating circumstances (including homelessness) can be deemed urgent status.

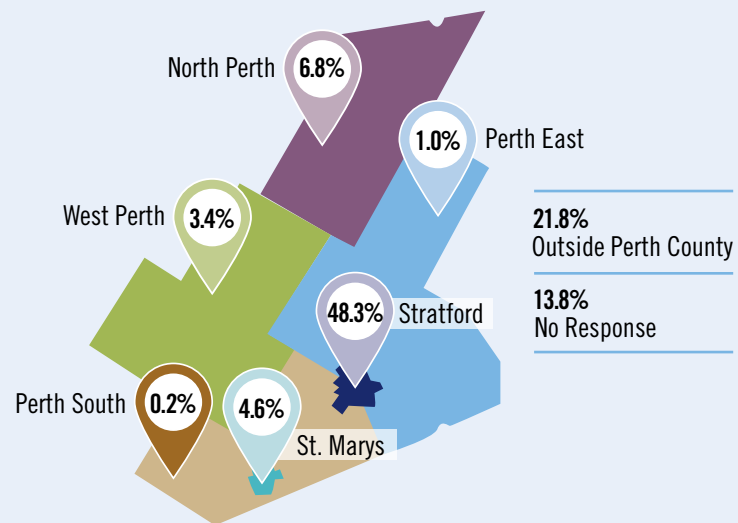
Demand by Unit Size



Applicant Type



Where Applicants Are Applying From



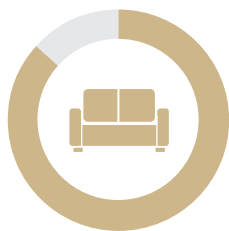


Homelessness

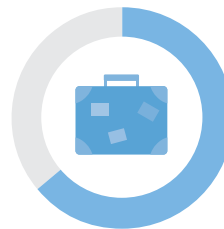
2018 Homeless Enumeration

A total of 101 individuals (adults, youth, and children) were identified as experiencing homelessness in the Service Manager area during the 2018 homeless enumeration.³² This accounts for 0.13% of the population of Stratford, Perth County, and St. Marys.

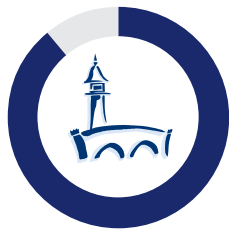
Profile of Households Experiencing Homelessness in 2018



78% were provisionally accommodated (e.g. couch surfing, at a motel/hotel, or in provincial institutions such as a hospital or jail)



64% were experiencing chronic homelessness³³



89% of participants were residing in Stratford



69% identified conflict or abuse as a contributing factor in their loss of housing



41% had first experienced homelessness as a child under the age of 18



37% had been involved in the foster care or group home system at some point in their lives



Based on these results and in alignment with the *Ontario Long-Term Affordable Housing Strategy Update (2016)*, the following groups were identified as local priority populations:

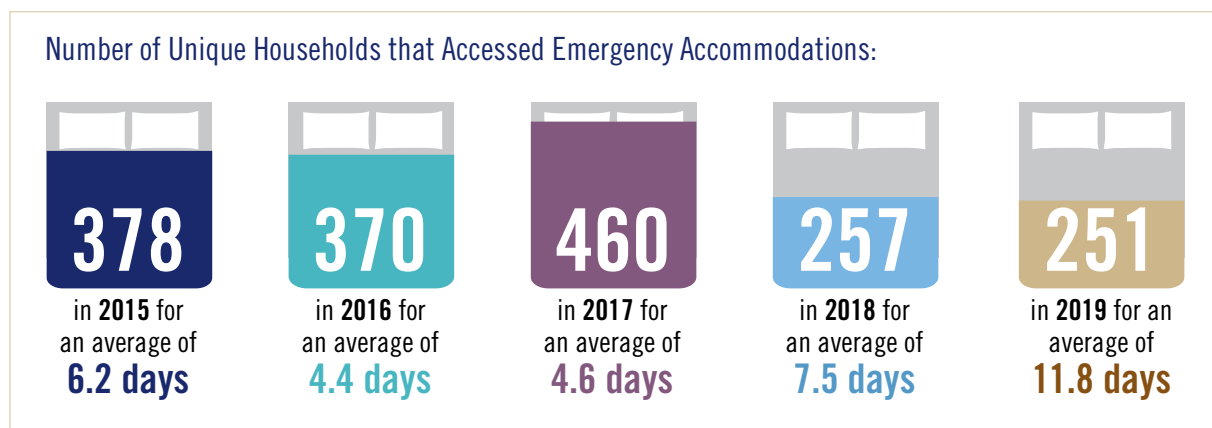
Youth (age 16-24)	Represented 28% of the enumeration participants. 55% had high acuity scores according to the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT). ³⁴
Individuals experiencing chronic homelessness	Represented 64% of participants. Of those, 61% had experienced homelessness for over 12 months.
Families with dependent-aged children	Represented 11% of participants. 43% had high acuity scores according to the VI-SPDAT.
Individuals exiting institutions	Represented 23% of participants, 89% of whom were residing in Stratford Jail.
Indigenous peoples	Represented 18% of participants when Indigenous ancestry was included. 9% identified as First Nation, Inuit, or Métis compared to 1.4% of the Service Manager area's total population. As is consistent with other communities across Canada, Indigenous peoples are over-represented in the local homeless population.

Emergency Accommodation

The City of Stratford Social Services Department offers short-term emergency accommodations for households experiencing homelessness through local motels. This service is funded through the provincial Community Homelessness Prevention Initiative (CHPI) program.

Figure 14: Emergency Accommodation Use in Stratford, Perth County, and St. Marys, 2015-2019

(Source: City of Stratford Social Services Department)





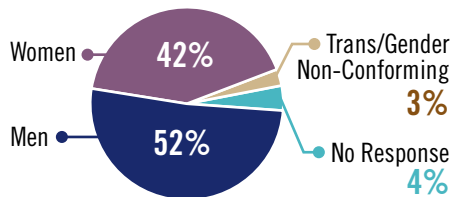
By-Name-List

As of December 31, 2019, 120 households were actively experiencing homelessness in the Service Manager area according to the community's By-Name-List (BNL).

85% were experiencing chronic homelessness

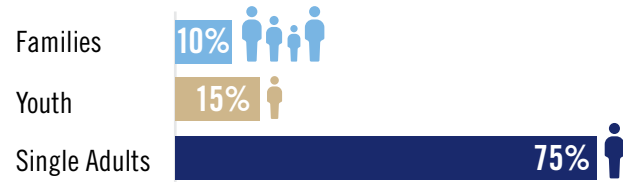
16% identified as First Nation, Inuit, Métis or as having Indigenous ancestry

Gender Identity*

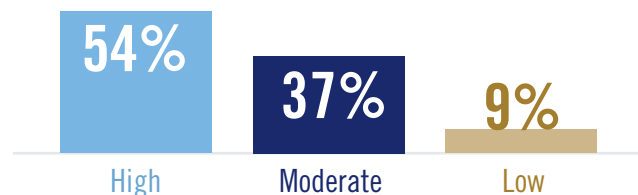


*Percentages do not add up to 100% because of rounding.

Household Composition



Level of Acuity**



**Level of acuity is determined through the use of triage tool (Vulnerability Index-Service Prioritization Decision Assistance Tool) that measures the health and social needs of individuals experiencing homelessness.

Consultation Feedback – What We Heard

In addition to the data outlined above, a number of qualitative factors were identified during the consultation process as impacting local housing need and demand in the Service Manager area.



Short-term Rental Accommodations

The introduction of short-term rental accommodations was perceived as having an influence on the availability and affordability of housing locally. This was especially the case in Stratford due in part to the Stratford Festival, North America's largest classical repertory theatre company, which saw over 500,000 visitors in 2016.³⁵ Short-term rentals, increasingly used to provide temporary housing for cast, creatives and theatre goers during festival season (April to November), were seen as disrupting the traditional lodging industry and putting additional strain on the already limited supply of long-term rental housing in Stratford and area.



Migration from the Greater Toronto Area (GTA)

Consultation participants viewed migration from other communities as a contributing factor in the rise of housing prices. Housing prices in Stratford, St. Marys, and Perth County have historically been lower than in the GTA, making this area an appealing alternative for individuals and families struggling with rising prices in surrounding communities. The Service Manager area was also identified as an attractive retirement community because households could sell their homes in larger urban centres, purchase less expensive homes locally, and have surplus funds at their disposal.

According to the Huron-Perth Association of Realtors, the average price of all residential properties sold increased 7% between August 2018 and August 2019. The average price of single detached homes in this area hit a record high of \$412,269 in August 2019, up 20% from August 2018.³⁶



Housing Supply is at Record Lows

The low supply of homes for sale was another factor identified as impacting housing need and demand locally. According to the Huron-Perth Association of Realtors, in May 2019 the number of active listings was 532 units. In comparison, the 10-year average for the month of May was over 900 active listings.³⁷ Consultation participants proposed that this decrease had the unintended consequence of increasing the cost of and competition for rental units in the area; with fewer houses on the market, more households were vying for the limited supply of rental units. Local organizations that provide services and supports to low income individuals in search of housing reported that it was becoming increasingly common for viewings of rental units to be scheduled as open houses, with upwards of 20-30 people attending at a time.



Stratford School of Interaction Design and Business - University of Waterloo

The University of Waterloo opened a campus in Stratford in 2012 with an enrollment of 16 students. In 2018, the campus became the University-affiliated Stratford School of Interaction Design and Business. In 2019, student enrolment numbered just under 700. Over three-quarters of these students (580) were studying full-time in Stratford, approximately 25% of whom lived in the community.³⁸ While consultation participants undoubtedly saw this growth as beneficial for the community, there was an acknowledgement that an increase in students would impact the rental market locally.



Summary of Housing Need and Demand

In summary, the Service Manager area of Stratford, Perth County, and St. Marys has:

- Income levels that are below provincial medians;
- An increase in the proportion of households in low-income (from 10.1% in 2011³⁹ to 11.1% in 2016);
- A population that is aging and projected to grow at a slower rate than the province; and
- Population groups that are especially vulnerable to housing instability, including Indigenous peoples.

Additionally, since the original 10-Year Housing and Homelessness Plan was published in 2014, the area has seen:

- A rise in housing costs, both rental and ownership;
- A decrease in the availability of rental units (especially 1 and 2 bedroom units in Stratford); and
- An increase in the number of applications for rent-geared-to-income (RGI) housing.

The need and demand for attainable housing locally is compounded by the growing demand for workers in the manufacturing sector, the introduction of short-term rental accommodations, migration from the GTA, the growing enrolment at the Stratford School of Interaction Design and Business. An increased understanding of households experiencing homelessness locally also illustrates the need for attainable housing.

In summary, there is a growing demand for attainable housing locally and it is a key component of economic development. It is essential that a range of options are created and sustained in both private market and community housing stock. Additionally, a variety of services and supports to assist people in keeping their homes is needed to help people maintain their housing and live independently.



Strategic Objectives

Since its release in 2014, the *10-Year Housing and Homelessness Plan for Stratford, Perth County and St. Marys (2014-2024)* has been used to guide the work being done to address housing challenges and respond to homelessness locally. Based on the review process, the original strategic priority areas have been revised to better reflect the 2016 provincial policy directives and the community needs that have emerged over the past five years. The following section provides an overview and rationale for these modifications.

Summary of Changes

2020-2024 Objectives	2014-2019 Priorities	Rationale for Change
1. Ending Homelessness Shifting resources and service provision from managing to ending homelessness, with a focus on chronic homelessness.	Eviction & Homelessness Prevention Focus homelessness prevention on the individuals who are at greatest risk.	<ul style="list-style-type: none"> • Reflects the provincial goal of ending chronic homelessness by 2025 • Streamlines the priority area • Acknowledges the coordinated approach needed to end homelessness (e.g. prevention and reduction strategies are both elements of the broader system)
	Homelessness Reduction Transform the provision of emergency accommodation to focus on helping individuals and families return to permanent housing.	
2. Creating Attainable Housing Options Increasing the range of housing options that is available, affordable, appropriate, and achievable to meet people's needs, situations, and choice.	Affordable Housing Options Increase access to affordable housing options.	<ul style="list-style-type: none"> • Acknowledges that affordability is one of a number of factors in housing stability • Recognizes that a variety of housing options are required to meet the needs of local households
3. Sustaining Community Housing Ensuring that the existing community housing stock is well maintained and continues to play a key role in the delivery of permanent geared-to-income housing locally.		<ul style="list-style-type: none"> • Recognizes the vital role of community housing locally



2020-2024 Objectives	2014-2019 Priorities	Rationale for Change
4. Addressing a Diversity of Needs Providing a broad range of services and supports that reflect the unique, local landscape in an inclusive and culturally appropriate way, including advancing truth and reconciliation with Indigenous peoples.	N/A	<ul style="list-style-type: none"> • Emphasizes the variety of services required to support people based on their specific needs • Recognizes that certain population groups are at greater risk of housing vulnerability • Acknowledges the importance of engaging Indigenous peoples in the planning and implementation of housing stability programs and services
Embedded into all priority areas as implementation drivers	Coordination and Collaboration Improve coordination and collaboration in the delivery of housing services and supports, through systems orientation.	<ul style="list-style-type: none"> • Recognizes collaboration and data as key components in implementing activities and achieving success
	Data Gathering and Sharing Enhance capacity for gathering data and sharing information between service providers.	

Strategic Objectives 2020 - 2024

The four strategic objectives described in more detail below provide the framework for enabling the community to achieve its vision that: “Everyone has the right to a home that is safe, suitable, and affordable, and to supports that help them keep their home.”



Strategic Objective #1



ENDING HOMELESSNESS

Shifting resources and service provision from managing to ending homelessness, with a focus on chronic homelessness.



Homelessness is a complex issue and is often the result of a number of considerations including structural factors (e.g. inadequate supply of safe and affordable housing, scarcity of full-time, well-paying jobs, poverty, and discrimination), systems failures (e.g. lack of supports to help individuals transition from government institutions and/or services such as hospitals, treatment centres, and jails), and individual circumstances (e.g. traumatic experiences, personal crises, violent situations, and issues related to mental health and substance use).⁴⁰ Historically, local, regional, and national responses to homelessness have focused on emergency services (e.g. shelters, meal programs, etc.) and while these services are very important in meeting people's immediate needs, they have not solved homelessness. This is why, when the 10-Year Plan was released in 2014 it did not include a recommendation to build a homeless shelter locally. A growing body of evidence indicated that shelters are not as effective in ending people's homelessness as is placing them directly in permanent housing and providing supports.⁴¹

The original Plan adopted Housing First as the framework for local homelessness response. Housing First is a recovery-oriented and consumer-driven approach that centres on quickly moving people experiencing homelessness into independent and permanent housing and then providing additional supports and services that match their need. The basic underlying principle of Housing First is that people are better able to move forward with their lives if they are first housed. Based on this approach, the Plan recommended allocating funds and resources towards programs and services that offered housing and provided access to supports that enabled households to find and maintain a permanent place to live. It also recommended prioritizing the way in which services were delivered in order to ensure that those in the greatest need received services first.



Over the past five years, significant strides have been made in transforming the local response to homelessness. In 2016, the community adopted a common screening tool in order to understand the needs of households experiencing homelessness; ongoing training took place to support local service providers in using this tool. As a way to gain a better understanding of the nature and scope of homelessness locally, the community conducted homeless enumerations in 2017 and 2018 which led to the establishment of a local By-Name-List (BNL). These activities provided the initial framework for coordinating homelessness services and prioritizing housing supports based on households' level of acuity or depth of need. As a result, a number of new programs were introduced to address these varying needs including a housing support program for low-acuity households (Salvation Army's Housing Support and Budget Management Program) and the community's inaugural Housing First program for high-acuity households (Supported Housing of Perth Program). Both of these programs were designed to assist individuals and families experiencing homelessness with finding and maintaining housing of their choice, decreasing their likelihood of experiencing homelessness again.

The updated Plan continues to embed a Housing First approach into all aspects of a local homelessness response that is focused on providing quick access to quality, safe, permanent, affordable, and supported housing for households experiencing homelessness. The 5-year review also made clear that the community was ready to make a formal commitment to ending homelessness; a shift that is reflected in the amalgamation of the two previous strategic priorities. To do so the updated Plan builds upon the work that has been done since 2014 and includes activities that support the establishment of a coordinated access system for homelessness services and supports; a standardized and coordinated process for accessing, assessing, prioritizing, matching, and referring households experiencing homelessness for housing and other services across all agencies and organizations in the community.





Achievements 2014-2019

- ✓ Launched a Housing First program – Supported Housing of Perth Program (SHOPP) – a collaboration between the City of Stratford and five community providers.
- ✓ Supported the establishment of the Housing Support & Budget Management Program operated by the Salvation Army – Stratford/Mitchell.
- ✓ Expanded the Social Services Outreach Worker Program to assist households experiencing homelessness as well as those at risk of becoming homeless, including the establishment of an Intensive Housing & Community Outreach Coordinator.
- ✓ Joined the 20,000 Homes Campaign and became a participating community in Built for Zero Canada.
- ✓ Introduced community-wide use of a screening tool for determining level of acuity for housing supports; the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT).
- ✓ Conducted two homeless enumerations (PIT counts/registry weeks).
- ✓ Established and achieved a quality By-Name-List (BNL), providing real-time data on households experiencing homelessness.

Recommended Activities 2020-2024

- ☐ Implement a coordinated access system (CAS) for homelessness services and supports.
- ☐ Implement Homeless Individuals and Families Information System (HIFIS 4) for improved data management and community planning.
- ☐ Develop coordinated mobile outreach across the Service Manager area.
- ☐ Strengthen eviction prevention programs that increase housing stability by identifying and targeting at-risk households.
- ☐ Move towards emergency accommodation/shelter services that are housing-focused.
- ☐ Provide a range of homelessness programs to address all levels of need (e.g. case management services and supports, rapid re-housing, etc.).



Strategic Objective #2



CREATING ATTAINABLE HOUSING OPTIONS

Increasing the range of housing options that is available, affordable, appropriate, and achievable to meet people's needs, situations, and choice.



Housing has been identified as a priority by all levels of government.

In 2017, the federal government introduced a *National Housing Strategy* designed to cut homelessness in half, build more housing and commit to the long-term sustainability of housing in Canada. This Strategy recognizes “housing rights as human rights.”⁴²

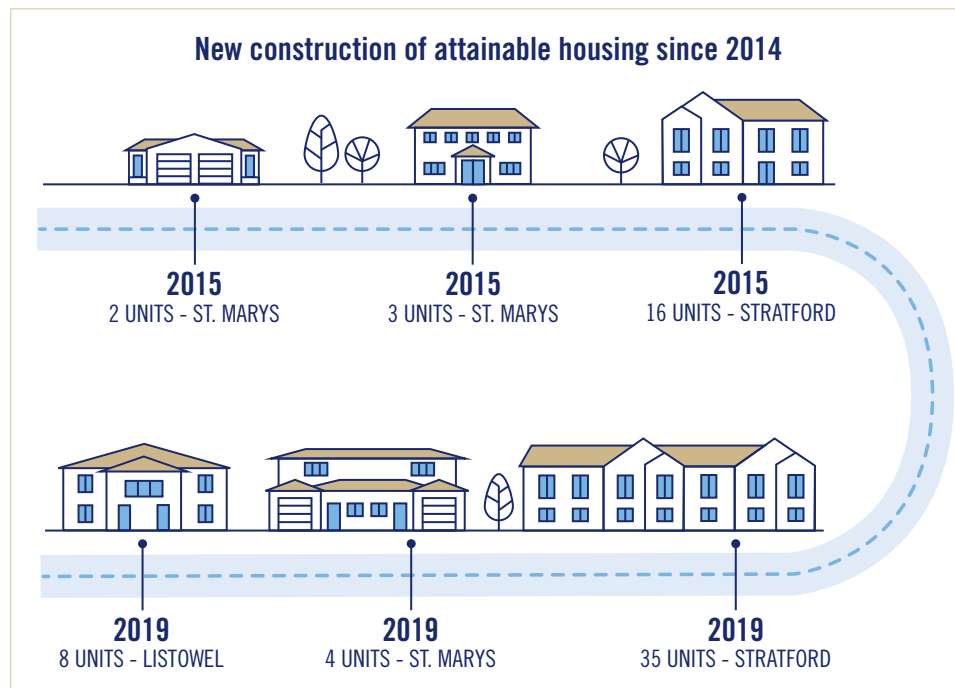
Provincially, the Government of Ontario's *Long-Term Affordable Housing Strategy Update (2016)* identifies attainable housing as “the foundation to secure employment, raise a family and build strong communities,”⁴³ and the *Housing Supply Action Plan (2019)* envisions a province where “all Ontarians can find a home that meets their needs and their budget.”⁴⁴ The Province is also introducing a Provincial Policy Statement to coincide with recent changes to the land use planning system that proposes encouraging the development of an increased mix and supply of housing and reducing barriers and costs for development.

At the municipal level, there has also been a growing acknowledgment of the need for attainable housing. In 2017, the Town of St. Marys updated its strategic plan and included housing as one of six priority pillars for the community. Identifying the lack of attainable housing as a contributing factor in the local labour shortage, the updated plan recommends activities to diversify its rental housing stock.⁴⁵ In 2019, the need for diverse and attainable housing options was identified in the *North Perth Corporate Strategic Plan* and a Mayor's Task Force on Affordable Housing involving community and industry members was struck to evaluate local needs and identify recommendations.⁴⁶ Also in 2019, the City of Stratford undertook a strategic planning process which led to the approval of a set of priorities for City Council during its 2018 – 2022 term. Attainable housing is included as a strategy to develop resources and widen economic opportunities locally.



Recommendations include creating municipal incentives for building new affordable (80% AMR) units, increasing local rent supports, leveraging funding to build new housing, and focusing on mid-level affordability in residential development initiatives.⁴⁷

Increasing attainable housing options was a key priority in the original 10-Year Housing and Homelessness Plan. Primarily focused on increasing the supply and mix of rental housing, the Plan recommended the creation of 288 new units over ten years to address the growing need.⁴⁸ Since the introduction of the Plan in 2014, **115** new attainable units have been created locally. This includes the construction of 68 new units as well as the introduction of 47 rent supports (e.g. rent supplements, housing allowances, and portable housing benefits) that provide subsidies to low-income households living in private market units.



The updated Plan continues to focus on increasing attainable housing options locally. Along with creating more units and rent support options, the Plan includes a recommendation to develop a consistent framework for gathering data on local housing supply and demand in order to target the right mix and supply of housing to meet the needs of local households. Working collaboratively with municipal planning staff and economic development partners in the Service Manager area to promote incentives for creating attainable housing is also a key activity moving forward.

Rent Supports:

Rent supports are government-funded payments that bridge the gap between what a household can afford to pay and what the actual cost of housing is. Rent supports can be used for both private market and community housing units, depending on the type of support, the funding stream, and the program to which they are connected. These rental units constitute a non-permanent form of subsidized housing.

Rent Supplement:

A type of rent support that is tied to a particular unit, often in the private market. Eligible households pay a portion of the rent according to an income formula and the landlord receives a supplement for the balance of the market rent for the unit.

Housing Allowance or Portable Housing Benefit:

A housing benefit provided directly to eligible households, usually in the private market. It is tied to the household and moves with them.

Achievements 2014-2019

- ✓ Supported the construction of 68 new attainable rental units.
- ✓ Introduced 47 new rent supports (rent supplements, housing allowances, housing benefits) through a variety of programs and funding streams.
- ✓ Supported 47 households in the Affordable Home Ownership Program.
- ✓ Piloted the Survivors of Domestic Violence Portable Housing Benefit (SDV-PHB) which supported 17 local households (program was uploaded to the Province in 2018).
- ✓ Initiated a new rent enhancement program to encourage the retention of private sector landlords in traditional rent supplement programs.
- ✓ Conducted a Landlord Survey and two rental market scans.
- ✓ The City of Stratford introduced a new multi-residential tax rate to encourage the creation of new rental units.
- ✓ Local municipalities, including the City of Stratford and the Town of St. Marys, identified attainable housing as a priority in their strategic plans.
- ✓ Developed and circulated a resource about municipal tools and incentives that assist with attainable housing development in Stratford, Perth County, and St. Marys.
- ✓ Achieved Ministry approval for an alternate average market rent which is higher than CMHC's published rate, to enhance housing allowance limits for low-income households.
- ✓ Hosted training sessions and recognition events to enhance the capacity of landlords and service providers to support successful tenancies.
- ✓ Hosted two affordable housing forums showcasing Canadian Mortgage and Housing Corporation (CMHC) best practices.

Recommended Activities 2020-2024

- ☐ Leverage municipal, provincial, and federal funding sources (e.g. OPHI) to create more attainable housing options (e.g. rental assistance, affordable home ownership, municipal rent supports, homesharing).
- ☐ Continue to develop data-gathering strategies to better understand local housing supply and costs (e.g. secondary rental market, accessory units).
- ☐ Explore feasibility of establishing a community-wide online inventory of available rental housing.
- ☐ Continue to engage and recruit landlords to increase housing options in the private market.
- ☐ Continue to collaborate with municipal and economic development partners to develop incentives for building attainable housing.



Strategic Objective #3



SUSTAINING COMMUNITY HOUSING

Ensuring that existing community housing stock is well maintained and continues to play a key role in the delivery of permanent geared-to-income housing locally.



Community housing is a vitally important component of housing infrastructure as it provides an alternative for low-income households that struggle to afford the cost of rent in the private market. In the late 1990s, the responsibility for community housing was transferred from the federal to the provincial government. Locally, federally-funded housing is owned and operated by non-profit housing providers. These providers continue to be governed by the rules and requirements outlined in the original operating agreement and account for approximately 8% of community housing units in the Service Manager area. Housing that includes provincial funding had their operating agreements voided and transferred to provincial legislation (currently the *Housing Services Act, 2011*) and accounts for the remainder of the community housing units locally (92%). Some of this housing is also owned and operated by non-profit and co-operative housing providers. The rest is government-owned housing administered by municipal housing corporations.⁴⁹ In this Service Manager area, the community housing stock consists of 663 units owned and managed municipally by the Perth and Stratford Housing Corporation (PSHC) and 415 units operated by 11 non-profit and co-operative housing providers. (See **Appendix A** for a full description of the Community Housing Portfolio.)

The community housing sector is currently facing a number of challenges. First and foremost, the federal and/or provincial funding agreements under which housing providers operate are coming to an end. Once this happens, federal providers may opt not to continue providing permanent geared-to-income units in their buildings, thereby decreasing the amount of community housing supply locally and impacting the number of housing options available for low-income households. Additionally, community housing stock is aging and the costs of maintaining these buildings through repairs and renovations are rising. Ontario's *Community Housing Renewal Strategy (2019)* aims to address these challenges and support Service Managers, housing providers, and households by protecting and expanding the supply of community housing, providing opportunities for people to access housing, and streamlining and simplifying the overall system.⁵⁰



In 2014, the *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2014-2024)* included a number of recommendations pertaining to community housing in its third strategic priority area – increasing affordable housing options – such as earmarking funds to address capital repairs, add accessibility features, and invest in projects to improve the energy efficiency and environmental sustainability of buildings. Since then, a number of projects have taken place as a response to these recommendations. Feedback during the 5-year review process called for a renewed emphasis on supporting the community housing sector, specifically protecting tenants as operating agreements and mortgages expire, and helping providers to offer sustainable housing by investing in community housing through capital repairs, renovations, and stock regeneration.

Achievements 2014-2019

- ✓ Completed operational reviews of all local non-profit and co-operative housing providers in order to gain a better understanding of how to support their sustainability and ensure they were meeting legislative requirements and operating agreements.
- ✓ Leveraged over \$890,000 in Social Housing Improvement Program (SHIP) investments to make improvements at properties in the community housing portfolio.
- ✓ Conducted Building Condition Assessments (BCAs) and energy audits of 18 community housing properties to identify capital planning priorities.

Recommended Activities 2020-2024

- ☐ Negotiate end of operating agreements and support local non-profit and co-operative housing providers with continuing their involvement in community housing after their mortgages come to an end.
- ☐ Update the SM directives to reflect new legislative changes under the *Housing Services Act, 2011* as needed.
- ☐ Support AMO and OMSSA with community education and advocacy efforts regarding the community housing sector.
- ☐ Leverage municipal, provincial, and federal funding sources (e.g. COCHI and OPHI) for capital repairs and stock regeneration, including issues related to the impacts of climate change.
- ☐ Build capacity in the community housing sector to enhance providers' ability to operate efficiently and effectively (e.g. sharing best practices in governance, financial management, purchasing, capital planning, regeneration of stock, and tenant relations).



Strategic Objective #4



ADDRESSING A DIVERSITY OF NEEDS

Providing a broad range of services and supports that reflect the unique, local landscape in an inclusive and culturally appropriate way, including advancing Truth and Reconciliation with Indigenous peoples.



Housing is not 'one-size-fits-all'; the affordability, availability, and appropriateness of housing are all factors in determining what is attainable for any given household. Similarly, people seeking a home are unique; depending on circumstances and experiences, households may need different levels of support in finding and maintaining housing. Certain population groups are more vulnerable to instability and are at greater risk of losing their housing due to social and economic factors. These groups include:

- Survivors of domestic violence
- Indigenous peoples
- Older adults
- Persons with disabilities
- Individuals with mental health needs and/or addictions
- Low-income households
- Households experiencing chronic homelessness
- Immigrants and newcomers
- Transition age youth (16 – 24 years old)
- Members of the LGBTQ community

A comprehensive and coordinated housing stability system recognizes these vulnerable population groups and accounts for their diversity of needs in two ways: 1) offering a broad variety of attainable housing options (Strategic Priority #2); and 2) providing housing supports and services that acknowledge and incorporate a range of needs, from moderate supports to permanent



24/7 supportive housing for people with complex health issues and needs (physical, mental health, developmental disabilities or addictions). While progress has been made since 2014 to understand and address the unique housing needs of vulnerable population groups, additional services are required to ensure that the housing and homelessness system is safe, inclusive and culturally appropriate. This could include, but is not limited to developing and strengthening linkages with various sectors (e.g. health, justice, violence against women, developmental services, etc.), making it easier to navigate the housing and homelessness system through human services integration, conducting an inventory of available supportive housing units funded by different sectors, and increasing the capacity of the community to provide services and supports to specialized groups.

Indigenous Peoples

Indigenous peoples have suffered immensely in Canada due to government policies of cultural assimilation that included the residential school system and the forced removal of Indigenous children from their families. The legacy of these policies has been devastating;

- Indigenous peoples are overrepresented in criminal justice⁵¹ and child welfare⁵² systems;
- Indigenous women and girls are more likely to experience violence, be murdered or go missing;⁵³
- Suicide and self-inflicted injuries are the leading causes of death for First Nations youth and adults up to 44 years of age⁵⁴; and
- Indigenous peoples are overrepresented in homeless populations.⁵⁵

As the Service Manager for Stratford, Perth County, and St. Marys, the City of Stratford Social Services Department is committed to working with Indigenous partners to address this legacy locally, support Indigenous culture, reconcile relationships, and develop and implement culturally appropriate services and supports in collaboration with (and guidance and advice from) Indigenous communities and service providers. The updated Plan includes a recommendation to build the capacity of the community to engage and build relationships with Indigenous communities and service providers locally. Activities include:

- Reaching out to Indigenous-serving agencies and Indigenous communities in neighbouring regions to seek guidance and make connections;
- Encouraging collaboration between local service providers who are undertaking the work of Truth and Reconciliation to share knowledge and best practices; and
- Providing learning and training opportunities for local service providers that increase their ability to provide culturally appropriate services to Indigenous peoples.



Defining Terms

Indigenous Homelessness

“Indigenous homelessness is a human condition that describes First Nations, Métis and Inuit individuals, families or communities lacking stable, permanent, appropriate housing, or the immediate prospect, means or ability to acquire such housing. Unlike the common colonialist definition of homelessness, Indigenous homelessness is not defined as lacking a structure of habitation; rather, it is more fully described and understood through a composite lens of Indigenous worldviews. These include: individuals, families and communities isolated from their relationships to land, water, place, family, kin, each other, animals, cultures, languages and identities. Importantly, Indigenous people experiencing these kinds of homelessness cannot culturally, spiritually, emotionally or physically reconnect with their Indigeneity or lost relationships.”

Aboriginal Standing Committee on Housing and Homelessness, 2012

The 12 dimensions of Indigenous Homelessness as articulated by Indigenous Peoples across Canada are:

- 1. Historic Displacement Homelessness** - Indigenous communities and Nations made historically homeless after being displaced from pre-colonial Indigenous lands.
- 2. Contemporary Geographic Separation Homelessness** - An Indigenous individual's separation from Indigenous lands, after colonial control.
- 3. Spiritual Disconnection Homelessness** - An Indigenous individual's or community's separation from Indigenous worldviews or connection to the Creator or equivalent deity.
- 4. Mental Disruption and Imbalance Homelessness** - Mental homelessness, described as an imbalance of mental faculties, experienced by Indigenous individuals and communities caused by colonization's entrenched social and economic marginalization of Indigenous Peoples.
- 5. Cultural Disintegration and Loss Homelessness** - Homelessness that totally dislocates or alienates Indigenous individuals and communities from their culture and from the relationship web of Indigenous society known as “All My Relations.”
- 6. Overcrowding Homelessness** - The number of people per dwelling in urban and rural Indigenous households that exceeds the national Canadian household average, thus contributing to and creating unsafe, unhealthy and overcrowded living spaces, in turn causing homelessness.



- 7. Relocation and Mobility Homelessness** - Mobile Indigenous homeless people travelling over geographic distances between urban and rural spaces for access to work, health, education, recreation, legal and childcare services, to attend spiritual events and ceremonies, have access to affordable housing, and to see family, friends and community members.
- 8. Going Home Homelessness** - An Indigenous individual or family who has grown up or lived outside their home community for a period of time, and on returning “home,” are often seen as outsiders, making them unable to secure a physical structure in which to live, due to federal, provincial, territorial or municipal bureaucratic barriers, uncooperative band or community councils, hostile community and kin members, lateral violence and cultural dislocation.
- 9. Nowhere to Go Homelessness** - A complete lack of access to stable shelter, housing, accommodation, shelter services or relationships; literally having nowhere to go.
- 10. Escaping or Evading Harm Homelessness** - Indigenous persons fleeing, leaving or vacating unstable, unsafe, unhealthy or overcrowded households or homes to obtain a measure of safety or to survive. Young people, women, and LGBTQ2S people are particularly vulnerable.
- 11. Emergency Crisis Homelessness** - Natural disasters, large-scale environmental manipulation and acts of human mischief and destruction, along with bureaucratic red tape, combining to cause Indigenous people to lose their homes because the system is not ready or willing to cope with an immediate demand for housing.
- 12. Climatic Refugee Homelessness** - Indigenous peoples whose lifestyle, subsistence patterns and food sources, relationship to animals, and connection to land and water have been greatly altered by drastic and cumulative weather shifts due to climate change. These shifts have made individuals and entire Indigenous communities homeless.

Source: Thistle, J. (2017.) Indigenous Definition of Homelessness in Canada. Toronto: Canadian Observatory on Homelessness Press.
<https://www.homelesshub.ca/sites/default/files/attachments/COHIndigenousHomelessnessDefinition.pdf>



Rural Context

The rural setting that characterizes the Service Manager area impacts housing stability and homelessness response. Low population density means that it is not financially viable to establish services in every municipality so the majority of supports are located in Stratford. Furthermore, the City of Stratford is currently the only municipality with public transportation, making it particularly challenging for individuals outside the city without access to personal vehicles to receive services and supports.

In recent years, Stratford-based social service agencies have made strides in addressing these rural challenges by offering outreach services in communities outside of Stratford, advocating for public transportation infrastructure between communities, and participating in the establishment of community hubs. However, these initiatives are limited and not yet enough to overcome these barriers. As a result, this strategic priority includes a recommendation to improve access to housing services and supports by taking into account the rural nature of the Service Manager area.

Recommended Activities 2020-2024

- ☐ Implement activities to inventory existing supported housing and/or housing-based supports in the Service Manager area.
- ☐ Strengthen partnerships with organizations across sectors to address the housing needs of specialized population groups including persons with disabilities, individuals with mental health needs and/or addictions, and survivors of domestic violence.
- ☐ Conduct mapping exercises to understand and improve upon service users' experiences of navigating the housing and homelessness serving system.
- ☐ Build local capacity to strengthen relationships with and provide supports to Indigenous communities and peoples locally.
- ☐ Improve access to housing and homelessness supports and services for residents in rural areas of the Service Manager region.



Objectives, Outcomes, and Targets

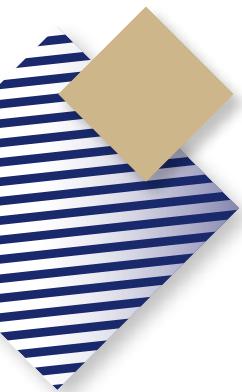
The following charts outline how the community intends to measure its success in achieving the objectives prioritized in the updated *Housing and Homelessness Plan for Stratford, Perth County, and St. Marys (2020-2024)*. Data will be collected regularly and reported annually on the progress being made.

Strategic Objective #1: Ending Homelessness

OBJECTIVE

To focus resources and service provision on permanent housing for people experiencing homelessness, with a focus on chronic homelessness.

OUTCOMES	MEASURES	TARGETS
People experiencing homelessness find and maintain housing.	Number of households experiencing chronic homelessness on the By-Name-List.	The Service Manager area will reach functional zero on chronic homelessness.
People at risk of homelessness are able to keep their housing.	Number of households at risk of homelessness that have retained their housing for 6 or more months.	There is a 5% increase in the number of households at risk of homelessness that have retained their housing for 6 or more months.
A community-wide, coordinated access system for homelessness response is implemented.	Number of service providers participating in a coordinated access system.	100% of homeless response providers and 75% of other service providers are participating in a coordinated access system.



Strategic Objective #2: Creating Attainable Housing Options

OBJECTIVE

To increase housing options that are available, affordable, appropriate, and achievable based on people's needs, situation, and choice.

OUTCOME	MEASURES	TARGETS
Number of households living in attainable housing that meets their needs is increased.	Number of households that receive rent supports per year.	The total number of households that receive rent supports per year is maintained at 2019 levels.
	Number of attainable housing units that are newly built.	A minimum of 20 new attainable housing units have been built.

Strategic Objective #3: Sustaining Community Housing

OBJECTIVE

To ensure that existing community housing stock is maintained and continues to play a role in the delivery of attainable housing locally.

OUTCOMES	MEASURES	TARGETS
The existing community housing portfolio (municipal, non-profit, and co-operative) remains sustainable.	Number of RGI units administered by community housing providers.	100% of RGI units administered by provincial-reformed housing providers whose mortgages expire between 2020 and 2024 are preserved.
Existing community housing stock is revitalized through repairs and/or asset regeneration.	Number of community housing units that will be revitalized through repairs and/or asset regeneration.	90% of community housing providers participate in COCHI/OPHI.
The capacity for community housing providers to operate effectively and efficiently is enhanced.	Number of activities initiated to enhance capacity of the community housing sector.	Service Manager will host 2 training sessions and/or events annually for the community housing sector.

Strategic Objective #4: Addressing a Diversity of Needs

OBJECTIVE

To provide a broad range of services and supports that reflect the unique, local landscape in an inclusive and culturally appropriate way.

OUTCOMES	MEASURES	TARGETS
Local capacity to provide culturally appropriate housing services and supports to Indigenous peoples is increased.	Number of activities initiated to engage and build relationships with Indigenous peoples.	Indigenous peoples and communities are actively engaged in housing and homelessness initiatives in the Service Manager area.
	Number of activities undertaken to improve capacity of community agencies in providing housing support to Indigenous peoples.	100% of service providers that receive funding support from the Service Manager have participated in activities to deepen understanding of Indigenous housing and homelessness experiences.
Access to services and supports for rural residents is increased.	Number of residents who can access Service Manager services and supports in their home community.	There has been a 5% increase in the number of households that receive supports and services in North Perth.
Increased access to outreach and support services that help people successfully live independently.	Number and types of supported housing options in the Service Manager area.	There is a 5% increase in the number of supported housing options in the Service Manager area.



Acknowledgements

This report is the result of the commitment and dedication of many people. We would like to thank the local service providers, community members, municipal councils and staff who participated in the review process and who support the ongoing work necessary to achieve our community's vision.

A special thanks to those with lived experience of homelessness and housing instability who offered thoughtful and thought-provoking feedback during the consultations.

For any questions about this report please contact:

City of Stratford Social Services Department
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Toll Free: 1-800-669-2948
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Appendix A: Community Housing Portfolio

Housing Provider	Program Type	Location	# of Units	End of Operating Agreements/ Mortgages
Banbury Cross Housing Co-operative Inc.	Provincial Reform	Stratford	42	October 31, 2022
Bard of Avon Housing Co-operative Inc.	Provincial Reform	Stratford	45	December 31, 2029
Emily Murphy Centre (Second Stage Housing for Women in Crisis)	Provincial Reform	Stratford	20	February 29, 2024
Festival City Housing Co-operative Homes Inc.	Provincial Reform	Stratford	45	January 31, 2030
Listowel District Seniors Complex	Federal	Listowel	42	January 31, 2020*
Little Falls Housing Co-operative Homes Inc.	Provincial Reform	St. Marys	34	December 31, 2030
Perth and Stratford Housing Corporation	Public Housing	Atwood, Listowel, Milverton, Mitchell, St. Marys, Stratford	663	Various
Ritz Lutheran Villa	Federal	Mitchell	25	December 31, 2020
Woodland Towers I - Spruce Lodge Non-Profit Housing Corporation	Federal MNP	Stratford	54	October 1, 2020
Woodland Towers II - Spruce Lodge Non-Profit Housing Corporation	Provincial Reform	Stratford	42	November 30, 2025
Vineyard Village Non-Profit Housing Inc.	Provincial Reform	Stratford	41	January 31, 2026
Windmill Gardens	Federal	Stratford	25	October 31, 2018*

*This provider decided not to renew their operating agreement with the Service Manager. However, they remain a designated housing project under the *Housing Services Act, 2011*, Ontario Regulation 368/11, Schedule 32.

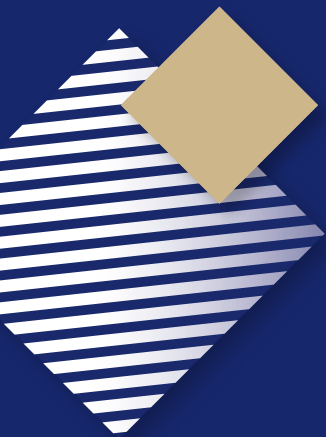


Endnotes

- 1 Ministry of Municipal Affairs and Housing (2016). Ontario's Long-Term Affordable Housing Strategy Update.
- 2 Ministry of Municipal Affairs and Housing (2016). Policy Statement: Service Manager Housing and Homelessness Plans.
- 3 Adapted from Built for Zero – Canada's Five Key Mindsets: fail forward, bias for action, growth mindset, abundance not scarcity, and mission focused.
- 4 The Perth and Stratford Housing Corporation operates 663 municipally-owned rent-geared-to-income (RGI) units.
- 5 Office of the Auditor General of Ontario Annual Report 2017, p. 722.
- 6 Ibid, p. 699.
- 7 The original vision from the 2014 Plan was: "All people will have access to housing that is safe and suitable for their needs, and will have supports that enable them to remain stable in their homes. People may become homeless, or face the possibility of losing their homes, but supports will be in place to help them remain in their housing or to locate to a permanent alternative as quickly as possible, in the community of their choice."
- 8 Government of Canada (2017). Canada's National Housing Strategy: A Place to Call Home. The strategy identifies "housing rights as human rights" and outlines key steps in "implement[ing] the right of every Canadian to access adequate housing", p. 8.
<https://www.placetocallhome.ca/-/media/sf/project/placetocallhome/pdfs/canada-national-housing-strategy.pdf>
- 9 Gaetz, S.; Barr, C.; Friesen, A.; Harris, B.; Hill, C.; Kovacs-Burns, K.; Pauly, B.; Pearce, B.; Turner, A.; Marsolais, A. (2012) Canadian Definition of Homelessness. Toronto: Canadian Observatory on Homelessness Press.
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- 10 City of Stratford (2014). A 10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, p. 60.
- 11 Province of Ontario (2019). Community Housing Renewal Strategy.
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- 12 The latter four municipalities fall under the upper-tier municipality of Perth County.
- 13 Statistics Canada Census 2016, and Ontario Ministry of Finance Projections
- 14 Statistics Canada, 2016.
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- 16 Pomeroy, S. (2015). Built to last: strengthening the foundations of Housing in Canada. Ottawa, ON: Federation of Canadian Municipalities.
- 17 Statistics Canada Census 2016
- 18 MMAH Service Manager Profile 2018
- 19 Perth District Health Unit (2012). A Descriptive Profile of Amish and Mennonite Communities in Perth County, 3rd Edition.
- 20 For the purposes of census data, the term 'Indigenous' includes individuals who are First Nations, Métis, or Inuit. It does not include individuals who identify as having Indigenous ancestry and/or who are not registered under the Indian Act of Canada, 1985.
- 21 MMAH Service Manager Profile 2018
- 22 A full report is available on the City of Stratford website:
https://www.stratford.ca/en/inside-city-hall/resources/Social_Services/2018_Homeless_Enumeration/2018-Homeless-Enumeration-for-Stratford-Perth-County-and-St.-Marys---Final-Report.pdf
- 23 Statistics Canada Census 2016.
- 24 National Housing Survey, 2011.
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- 26 City of Stratford Social Services Department (2019). 2019 Local Rental Market Scan.
- 27 Statistics Canada, Census 2016.
- 28 Statistics Canada, Census 2016 Dictionary. Retrieved October 3, 2019:
<https://www12.statcan.gc.ca/census-recensement/2016/ref/dict/households-menage037-eng.cfm>
- 29 Ministry of Children, Community, and Social Services, OW Rate Charts, October 2018.
- 30 Ministry of Children, Community, and Social Services, ODSP Rate Charts, October 2018.



- 31 In 2019, the Social Research and Planning Council of the United Way Perth-Huron calculated a living wage in collaboration with the Ontario Living Wage Network that adhered to the Canadian Living Wage Framework. The living wage is calculated based on the income needed to cover basic everyday expenses. <http://perthhuron.unitedway.ca/wp-content/uploads/2019/11/LW-Summary-2019-Web.pdf>. The monthly income is calculated by multiplying 17.55 per hour by 35 hours per week, then multiplying by 52 weeks in a year, and dividing by 12 months.
- 32 Results based on the 79 enumeration surveys completed during the enumeration period. This number differs from the total number of individuals experiencing homelessness because one individual completed a survey on behalf of their family unit and in some instances one individual completed a survey on behalf of their partner or spouse.
- 33 Refers to individuals who are currently experiencing homelessness and have been homeless for six months or more in the past year. Source: Government of Canada (2014). Homelessness Partnering Strategy Directives 2014-2019. In 2019, the definition was revised to include individuals who have had recurrent experiences of homelessness over the past 3 years, with a cumulative duration of at least 18 months. However, current local homeless data does not yet include this expanded definition.
- 34 The VI-SPDAT is a pre-screening, or triage tool, designed to assess the health and social needs of individuals experiencing homelessness in order to match them with appropriate support and housing interventions.
- 35 Stratford Tourism Alliance 2017 AGM Report. Retrieved October 3, 2019: https://www.visitstratford.ca/uploads/2017_AGM_Report_.pdf.
- 36 Huron-Perth Association of Realtors. Retrieved October 3, 2019 from HPAR website (<http://www.hpar.ca/>) Local MLS Stats.
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- 38 Stratford School of Interactive Design and Business, 2019.
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- 42 Government of Canada (2017). Canada's National Housing Strategy: A Place to Call Home, p. 8.
- 43 Ministry of Municipal Affairs and Housing (2016). Ontario's Long-Term Affordable Housing Strategy Update, p. 9.
- 44 Government of Ontario (2019). More Homes, More Choice: Ontario's Housing Supply Action Plan, p. 3.
- 45 Town of St. Marys (2017). St. Marys Strategic Plan Revision & Update, p. 6.
- 46 K.Kowch, personal communication, November 21, 2019.
- 47 City of Stratford (2019). City of Stratford Strategic Priorities for the 2018 to 2022 term of Stratford Council. <https://www.stratford.ca/en/inside-city-hall/resources/Strategic-Priorities/2018-2022-Strategic-Priorities---FINAL.pdf>
- 48 This number was determined by using a proprietary mathematical forecast model designed by OrgCode Consulting, the consultant hired to develop the 10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys. The model drew on information from Census, CMHC, and local planning data to project the number of affordable housing units required in each of the municipalities within the Service Manager area. This information can found on pages 37 – 40 of the original Plan.
- 49 Ministry of Municipal Affairs and Housing (2019). Canada-Ontario Community Housing Initiative & Ontario Priorities Housing Initiative Program Guidelines, pp. 14-15.
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- 53 National Inquiry into Missing and Murdered Indigenous Women and Girls (2019). Reclaiming Power and Place: The Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls, Volume 1a, p. 55.
- 54 Public Health Agency of Canada (2016).
- 55 Government of Canada (2017). 2016 Coordinated Point-in-Time Count of Homelessness in Canadian Communities; City of Stratford (2018). 2018 Homeless Enumeration for the City of Stratford, Town of St. Marys, and Perth County: Final Report.

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MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Council
From: Ed Dujlovic, Director of Infrastructure and Development Services
Report#: COU20-135
Attachments: None

Title: Agreement for Licensed Attachment with Festival Hydro Services Inc. (Rhyzone Networks)

Objective: To consider entering into a new agreement with Festival Hydro Services Inc. (Rhyzone Networks) for Licensed Attachment.

Background: The existing agreement was first entered into in 2010 and an amending agreement extended the agreement from 2015 to July 1, 2020. Under the existing agreement, the City allows Rhyzone Networks to attach WIFI radios to City assets such as street light poles, traffic light poles, and on a few buildings.

Analysis: The new agreement updates the arrangements for Licenced Attachment and would be in effect through to July 1, 2025. The fee to be paid to the City has been increased from \$22.25 for each attachment to \$44.50 per attachment.

Financial Impact: The attachment licence fee of \$44.50 per attachment generates a small amount of revenue for the City. At the end of 2019, the number of attachments was 18, therefore, if the number stays at 18 for 2020, the fee generated would be \$801.

Alignment with Strategic Priorities:

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: **THAT the Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc. (Rhyzone Networks) be approved;**

AND THAT the Mayor and City Clerk or their respective delegates be authorized to sign the Agreement.



Ed Dujlovic, Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: July 22, 2020
To: Mayor and City Council
From: Jim Bryson, Facilities Manager
Report#: COU20-140
Attachments: Municipal Alcohol Policy P.3.5

Title: Alcohol Policy Amendment – Allman Arena Seating Area

Objective: To amend the City of Stratford Alcohol Policy to enable the Stratford Jr B Warriors Hockey Club to expand alcohol sales into the seating area at the Allman Arena during Jr B Warrior games.

Background: In the fall of 2019 the Stratford Jr B Warriors Hockey Club was granted approval by the Alcohol and Gaming Commission of Ontario to sell alcohol in the upper lounge of the William Allman Arena during Jr B Warrior games.

The Jr B Executive has requested an extension to this liquor license to allow sales of alcohol in the seating area of the arena during Jr B Warrior games.

Analysis: The purpose of the Municipal Alcohol Policy is to prevent alcohol-related problems and to increase the enjoyment of those who use City facilities, all while reducing the risk of liability actions against the City of Stratford.

Staff has spoken to the both the St. Marys and Mitchell arenas who do allow alcohol in the stands during their Jr B games. They both have reported no problems.

As the Stratford Warriors Jr B Hockey Club has both volunteers and security on site during its games, no issues stemming from this license expansion are expected.

Financial Impact: No financial impact to the City of Stratford.

Staff Recommendation: THAT Council approve a revision to the Municipal Alcohol Policy Section 3.1 "Areas Designated for Conditional Use of Alcohol" to include the seating area around the ice at the William Allman Memorial Arena.



Jim Bryson, Facilities Manager



David St. Louis, Director of Community Services



Joan Thomson, Chief Administrative Officer

The Corporation of the City of Stratford

Policy Manual

P.3 Municipal Property

Dept: Community Services

Committee: Community Services

P.3.5 Municipal Alcohol

Adopted: November 14, 1995 by R95-580
 Amended: July 10, 2000, September 28, 2009, May 13, 2019
 Reaffirmed:
 Related Documents:
☒ Council Policy ☐ Administrative Policy

1.0 PURPOSE OF THIS POLICY

The Municipal Alcohol Policy (MAP) consists of a range of measures designed to prevent alcohol-related problems and to increase the enjoyment of those who use City facilities. By reducing the potential alcohol-related problems, the City of Stratford concurrently reduces its risk of liability actions.

2.0 GLOSSARY OF TERMS

Alcohol and Gaming Commission of Ontario (AGCO)

The Alcohol and Gaming Commission of Ontario (AGCO) is a Crown provincial agency under the *Alcohol and Gaming Regulation and Public Protection Act, 1996*. The responsibility of the AGCO is to administer the *Liquor Licence Act* and the *Gaming Control Act, 1992*. See www.agco.ca for more information.

Catering Endorsement

A Catering Endorsement permits the sale and service of alcohol at an event that is held in an unlicensed area. The event must be sponsored by a person or entity other than the licence holder.

Event Organizer

The Event Organizer, which term shall include the SOP permit holder, is responsible for the safety of people attending the event as well as compliance with this *Municipal Alcohol Policy* and the *Liquor Licence Act of Ontario* and its regulations at the event. **They assume responsibility and liability for the entire operation of the event.** The Event Organizer **MUST** read and sign both the *Agreement Form For Liquor Licence Holder (Appendix A)* and *Rental Information (Appendix B)* to indicate that they understand their responsibilities. The Event Organizer may also be referred to as an Event Sponsor.

Licensed Security

Licensed Security is security personnel monitoring entrances and patrolling licensed areas whom must be licensed under the *Private Security and Investigative Services Act* to ensure the safety and security of the establishment, its employees and patrons. See www.ontario.ca/laws/statute/05p34 for more information. The hired security personnel company for **Buck and Does** **MUST** read and sign the *Agreement Form for Security Personnel (Appendix C)* to indicate that they understand their responsibilities.

Liquor Licence Act, R.S.O. 1990, c. L.19

Each province or territory has a *Liquor Licence Act* which outlines the laws regarding the sale and service of alcohol. See www.ontario.ca/laws/statute/90l19 for more information.

Municipal Alcohol Policy (MAP)

A *Municipal Alcohol Policy* (MAP) is a civic policy that outlines the appropriate use of alcohol on municipally owned or managed property such as parks, arenas, sport stadiums and community centres.

Municipal Significance

For an event to be deemed of municipal significance, it requires a designation by the municipality. Applications must be accompanied by a municipal letter from the City Clerk advising that Stratford City Council has designated the event as municipally significant.

Smart Serve

The Smart Serve training program, which term shall include *Server Intervention Program* (SIP) certificate issued prior to May 1995, is offered by Smart Serve Ontario for the responsible alcohol beverage service training of staff and volunteers. The Smart Serve Program is the only program recognized by the AGCO and approved by this policy. See www.smartserve.ca for more information.

Special Occasion Permit (SOP)

A Special Occasion Permit (SOP) is a liquor licence issued by the Alcohol and Gaming Commission of Ontario for one-time social events where alcohol will be sold and/or served. There are three types of special occasions a permit may be issued for Private Event, Public Event, and Industry Promotional Event. See <https://www.agco.ca/alcohol/special-occasion-permits-private-event> for more information.

3.0 DESIGNATION OF PROPERTIES AND EVENTS

Alcohol may only be served in City facilities which are licensed by the *Liquor Licence Act* or when a Special Occasion Permit or Catering Endorsement is issued to an Event Sponsor by the AGCO. A Special Occasion Permit or Catering Endorsement authorizes individuals to serve alcoholic beverages during an occasion that is judged unique or does not occur on a regular basis. The City of Stratford reserves the right to refuse an applicant permission to run a licensed event on its property.

3.1 Areas Designated for Conditional Use of Alcohol

The following municipal facilities and areas are eligible to be designated as **suitable** for SOP or Catering Endorsement by the AGCO:

1. William Allman Memorial Arena located at 15 Morenz Drive:
 - Upper Lobby
 - Main Floor (No Ice)
2. Burnside Agriplex located at 357 McCarthy Road
3. City Hall Auditorium located at 1 Wellington Street (excludes the balcony and stage area)
4. Confederation Park
5. Dufferin Arena located at 55 Oak Street
 - Main Floor (No Ice)
6. Lower Queens Park
7. Market Square
8. National Stadium located at 251 Norfolk Street
9. Packham Road Sports Complex located at 159 Packham Road
10. Rotary Recreation Complex and Halls located at 353 McCarthy Road
11. Shakespearean Gardens
12. Stratford Education Recreation Complex (SERC) located at 197 Matilda St. and Oakdale Avenue
13. Tom Patterson Island

14. Upper Queens Pavilion
15. Veterans Drive Band Shell and adjacent park area
16. York St. Parking Lot (only for pre-determined events by Council decision such as Ribs and Blues Fest annual event)

3.2 Areas Not Eligible for Special Occasion Permit Events or Use of Alcohol

The *Liquor Licence Act* prohibits the consumption of alcohol in public places unless a licence or a Special Occasion Permit has been used. However, Council **may** approve the designation of any site at its discretion.

1. Municipal Parks: Municipal parks are locations where many family events occur. These parks are open parks absent of enclosures and controls and are not suitable for alcohol consumption, except for those park areas listed in 3.1.
2. Arena Dressing Rooms: The arena change rooms shall be clearly designated as areas not suitable for drinking alcohol before, during or after sporting events.
3. Lions Pool: Alcohol is not permitted in this area due to safety concerns.

4.0 CONDITIONS FOR THE USE OF ALCOHOL IN CITY FACILITIES

Anyone who wishes to serve alcohol at a designated site must complete this agreement form that stipulates the condition under which alcohol may be served. The Permit Holder must obtain an SOP or Catering Endorsement from the AGCO and must comply with the *Liquor Licence Act* as well as all of the provisions of the City of Stratford *Municipal Alcohol Policy*. ***Rationale:*** *Permit Holder and the facility owner need to be alerted to the potential liability and attendant responsibility to prevent participants from becoming intoxicated and protect them from foreseeable harm.*

4.1 Controls during Events

To rent a City of Stratford facility for a SOP or Catering Endorsement function, the Sponsor must demonstrate that there are sufficient controls in place to prevent intoxication or rowdy people from entering or being at the event, and that the aforementioned participants will be refused service and escorted safely from the event. The Event Organizer must utilize the required number of personnel as listed in 4.1.1-4.1.3 and shall provide a list, **at least thirty (30) days** prior to the event, of the following:

- a) All servers and monitors along with proof of their Smart Serve certification numbers
- b) Security staff and security licence numbers

The list shall be made available upon request near the bar area for the entirety of the event. The organizer of the event shall not be listed as a Smart Serve monitor. Further, **the Permit Holder must be present for the entire event.** All staff including the Permit Holder shall not consume alcohol prior to or during the event. ***Rationale:*** *Permit Holder is responsible for the safety and sobriety of the people attending the event. It is the responsibility of the Permit Holder to ensure that the bartenders and servers do not serve alcohol to underage, intoxicated, rowdy or unauthorized people at the event.*

Event attendant(s), if required, will be provided by the City at the expense of the Permit Holder and will be available to provide assistance on request.

4.1.1 Monitors and Identification for Private Events:

- The monitors, bartenders, servers and any other person employed for the event shall not consume alcohol during the event, nor will they be under the influence of any alcohol consumed before the event.

- The Permit Holder will ensure that all monitors will supervise the event, encourage legal and moderate drinking behaviour for those consuming alcohol and ensure that any problems that arise are dealt with appropriately.
- The Permit Holder will be responsible for recognizing the need for assistance in the event of problem patrons or violations during the event, and requesting it from the appropriate City of Stratford staff or security officer or City of Stratford Police Services.
- The Permit Holder or his or her designate must attend the event and be responsible for making decisions regarding operation of the event. He or she shall not consume alcohol while performing this role.

Minimum event worker numbers are required on an event worker versus guest ratio basis as described in the "Guest to Event Worker Ratios" table.

4.1.2 Monitors and Identification for Public Events:

Public event monitors shall include all the above requirements listed for Private Events in addition to the following:

- Public Events will be monitored at all times by people 19 years of age or older. Acceptable identification must:
 - Be issued by a government;
 - Be current (expired ID is not valid);
 - Include the person's photograph; and
 - Include the person's date of birth.
- Event workers must wear highly visible identification. Suggestions include shirts, hats, or badges.

Minimum event worker numbers are required on an event worker versus guest ratio basis as described in the "Guest to Event Worker Ratios" table.

GUEST TO EVENT WORKER RATIOS

ATTENDEES	SMART SERVE BARTENDERS	DOOR MONITORS	FLOOR MONITORS	TICKET SELLERS
Up to 100	1	Monitor at each access point	1	0
101-200	2		2	1
201-400	2		3	2
401-500	3		4	2
501-600	4		5	3
601-700	4		6	3
701-800	5		7	3
801-900	5		7	4
901-1,000	6		8	4

For every additional 150 guests over 1,000, an additional bartender and an additional floor monitor are required. For every additional 300 guests over 1,000, an additional seller is required.

Rationale: In order to provide a safe environment and control behaviour, Event Organizers must supervise entrances and exits of their rented space. By controlling entry, underage, intoxicated, rowdy or unauthorized people can be prevented from entering an event. This will considerably reduce the likelihood of a problem occurring.

4.1.3 Event Security:

Permit Holders intending to sell alcohol as part of their event shall be required to hire special paid duty police officers and/or licensed security personnel to ensure the safety and security of their

patrons. The Municipality reserves the right to require the presence of police officer(s) for the duration of an event, the cost to be borne by the Sponsoring group or individual. ***Rationale:*** *The role of an on or off duty police officer(s) or security personnel at an event is to generally keep the peace.*

When evaluating the number of approved security personnel required, considerations will include, but not be limited to, the following:

1. Capacity of the venue and expected attendance; and
2. Nature of the event (i.e. exhibition, festival, concert, etc.); and
3. On-site event elements and activities; and
4. Whether the event is indoors or outdoors; and
5. Event hours.

The minimum security personnel complement **for Buck and Does** is found in the table below:

OCCUPANCY	LICENCED SECURITY PERSONNEL REQUIRED
0-150	3
151-300	4

All Buck and Does require a minimum of 3 licensed security personnel or police officers. No more than 300 occupants including organizers may be at the premise.

Events deemed low risk are exempt from the security personnel requirement. The minimum security personnel complement **for all other events** is assessed on the below factors and calculated in the following tables:

OCCUPANCY	REQUIRED SECURITY PERSONNEL
Up to and including 400	0
401 - 600	1
601 - 800	2
801 - 1,000	3
1,001 - 2,000	4
2,001 - 3,000	5
3,001 - 4,000	6
4,001 - 5,000	7
5,001 - 7,500**	8
7,500 - 10,000**	9
10,001+**	***

EVENT TYPE	ADDED SECURITY PERSONNEL
Exhibition	+ 1
Festival	+ 1

ACTIVITIES	ADDED SECURITY PERSONNEL
Stage(s)	+ 1 per stage
Tent(s)	+ 1 per tent
Amplified Music and/or Electrical	+ 1
Traffic Control	+ 1
All Ages Event	+ 1

EVENT END TIME	ADDED SECURITY PERSONNEL
10:01pm - 12:00am	+ 1
12:01am or later	+ 2

LOCATION	ADDED SECURITY PERSONNEL
Outdoor Events with 201+ Occupancy	+ 1

** For events over 5,000 guests, at least 50% of the required licenced security workers shall be paid duty police officers.

*** For events of over 10,000 guests, exact number of licenced security workers to be discussed with the Stratford Police Services.

Example of calculation: 7 (5,000 event occupancy) + 0 (10:00pm end time) + 1 (festival) + 1 (outdoor) = 9 licenced security personnel required.

Public safety for event patrons will be paramount in the security evaluation process. Each facility reserves the right to stipulate the use of uniformed police as security or the use of extra security personnel at the lessee's expense.

The security group is required to stay a minimum 1 hour after the event has ended and until all patrons (excluding the organizers and cleanup crew) have left the facility and cleared the general area of the facility property including parking lots. The security group must assist in tracking the number of attendees to prevent going over the capacity limit.

4.1.4 Additional Controls:

The following additional controls and prevention strategies related to selling and serving alcohol shall be in place:

1. Fencing is required for the outdoor designated area. It shall be a single row of fencing which is 36" high and be securely erected. The cost of the fencing and set up of the fencing is the responsibility of the Event Organizer (temporary fence only). With occupancy of more than five hundred (500) the fence will be required to be doubled as a requirement of the AGCO.
2. If portable washrooms are used, they must be located outside the fenced area.
3. The City of Stratford has the right to require a group of individuals to post a damage deposit of an amount to be determined to protect against property damage.
4. For facilities, the bar area to be closed by 1:00am and the facility is to be vacated by 1:30am
5. Where an architect and/or engineers report is not required, the Permit Holder must adhere to Section 2.7 of the Ontario Fire Code throughout the duration of the event.
6. Someone is to be assigned to monitor the occupant load at all times for the duration of the event.

4.2 Sale of Alcohol and Service Practices

All alcohol available must be purchased under the SOP at the LCBO, The Beer Store or any winery, brewery or distillery store and receipts for the alcohol must be available at the event if requested.

The following controls and prevention strategies related to selling and serving alcohol shall be in place:

1. All bottles shall remain in the bar area. All drinks must be served in non-glass containers.
2. No last call will be announced.
3. A maximum of 4 tickets may be sold to one person at one time until 11:00pm, a maximum of 2 tickets from 11:00pm – 12:00am and only one ticket after 12:00am.
4. Tickets are not to be discounted at any time.
5. No beverages (alcoholic or non-alcoholic) are to leave the licensed area.
6. All bartenders, ticket sellers, monitors, and security personnel will not consume any alcohol while on duty.
7. Absolutely no shooters will be allowed.
8. Non-alcoholic beverages must also be available and served in different containers than alcoholic beverages.
9. Food must be served throughout the event and snacks do not count.

4.3 Activities that are Not Allowed at an SOP or Catering Endorsement Event

The following activities are not allowed in municipal facilities:

1. Alcohol raffles
2. Drinking games
3. Discounting the price of drinks
4. Alcohol as a prize for any game

4.4 Safe Transportation

Alternate means of transportation shall be provided for all those suspected to be intoxicated.

The Permit Holder is responsible for promoting safe transportation options for all the drinking participants and for taking the necessary steps to reduce the possibility of impaired driving. Elements of a Safe Transportation Strategy could potentially include:

- a) A designated driver selected from non-drinking participants at the event
- b) A designated driver provided by the Sponsoring group
- c) A taxi paid either by the Sponsoring group or the participant

Rationale: *The risk of liability is especially high when an impaired driver leaves an alcohol-related event. Event Organizers must assume responsibility for providing safe transportation for all drinking participants. Safe transportation options are essential since the only way to sober up an impaired person is with time.*

4.5 Insurance and Indemnification

The Permit Holder shall obtain a minimum of two million dollars liability insurance, naming the City of Stratford as an additional insured. ***Rationale:*** *If an individual is injured, and if the City of Stratford were to be found "jointly and severally" liable, the City of Stratford could end up paying part or all of the judgment should the Special Occasion Permit Holder be inadequately insured or uninsured. In addition to the expense to the municipality to defend any legal action, the municipality might have difficulty obtaining continued insurance coverage.*

4.4.1 Insurance for Rentals Up To and Including 500 People

The Certificate of Liability Insurance shall:

- Be delivered to the supervisor having operational jurisdiction at the event location at least **thirty (30) days** prior to the start of the event.
- Provide proof of a minimum of **two million dollars** general liability insurance issued by an insurance company satisfactory to the City of Stratford that is licenced to carry on business in Ontario and which must, at a minimum, include the following:
 - **The Corporation of the City of Stratford shown as an additional insured**
 - Coverage for bodily injury and property damage liability
 - A liquor liability endorsement
 - Tenants legal liability endorsement
 - Products and completed operations liability
 - Personal injury liability
 - Cross liability
 - Advertiser's liability
- Show that coverage is in effect on the date(s) of the event
- The following information must be shown on the certificate :
 - Name of Event Organizer/Special Occasion Permit holder
 - Effective and Expiry dates
 - Policy number

- Insurance Company name
- Limit of insurance coverage

4.4.2 Insurance for Rentals for More Than 500 People and All Outdoor Events

Depending on the nature of the event, the City reserves the right to require a Certificate of Liability Insurance including all above requirements showing a minimum of **five million dollars**.

The City of Stratford reserves the right to amend the insurance provisions required at any time.

4.6 Signage

During events where alcohol is served, the following signage, which is approved by the City of Stratford, shall be displayed in prominent locations:

1. Signage at one or more prominent places in the licenced/bar area:

PLEASE DRINK RESPONSIBLY

- Bartenders reserve the right to refuse service
- Bartenders cannot serve alcohol to anyone who is intoxicated or appears to be at the point of intoxication
- Bartenders cannot serve alcohol to anyone under 19 years of age – proper I.D. must be presented to event staff when requested
- You can only be served a maximum of two alcoholic drinks at any one time
- There will be no “LAST CALL”

Thank you for not drinking and driving.

[Insert phone numbers of local cab companies.]

The R.I.D.E. program is in effect in our community.

Use a designated driver or call a friend, relative or taxi.

2. Signage at one or more prominent places in the licenced/bar area:

**If there is an emergency
CALL 9-1-1**

For a non-emergency, please call
Stratford Police Service at 519-271-4141

You are at:

[Insert name and address of facility]

3. Signage to be posted at the boundaries of the licenced/bar area:

NO ALCOHOL

beyond this point.

Thank you for not drinking and driving.

[Insert phone numbers of local cab companies.]

The R.I.D.E. program is in effect in our community.

Use a designated driver or call a friend, relative or taxi

Other signs to be posted in one or more prominent places in the licenced/bar area:

- Sandy's Law sign (regarding alcohol and pregnancy)

Permit Holders shall have a copy of the SOP (with any updates) or Catering Endorsement along with the list of all servers and security staff in a place where it is readily available for inspection. ***Rationale:*** *Signs provide direction to guests and provide support to servers and supervisors. Servers are required by law not to serve an intoxicated person, nor to serve anyone to the point of intoxication.*

4.7 Procedures for Dealing with Problem Patrons and Violations

1. That any incident or violation of the Municipal Alcohol Policy which may endanger participants at the SOP or Catering Endorsement function shall be the responsibility of the SOP or Catering Endorsement Permit Holder.
2. A violation of this policy occurs when the SOP or Catering Endorsement holder fails to comply with the conditions of the *Liquor Licence Act*, or the *Municipal Alcohol Policy*. Intervention can be initiated by a participant at the event, a City of Stratford designate, event staff, a member of the Stratford Police or an inspector of the Alcohol and Gaming Commission of Ontario.
3. A member of the organizing group, the SOP or Catering Endorsement holder or the monitor is encouraged to intervene by informing the offending individuals of the policy violation and ask that it stop. Group members, the SOP or Catering Endorsement holder, and monitors are encouraged to intervene in this way because contravention of the existing statutes and regulations may result in charges being laid. Contravention of the City policy may result in prohibition of future use of City facilities.
4. Should a violation of the policy occur, City staff will follow the procedures as listed below:
 - a) Ask the organizers of the event to stop the violation, or they may close down the SOP or Catering Endorsement portion of the event. Should the organizers fail to comply staff members shall call the police for enforcement and assistance in closing down the event.
 - b) Once a violation has occurred and the SOP or Catering Endorsement holder has been warned by a City of Stratford staff member, the Sponsoring organization will be informed that no further violation will be tolerated. An investigation will also take place to gather all information.
 - c) Should the SOP or Catering Endorsement holder violate the alcohol policy within one year and one month of receiving notice of violation, the organizers and/or the organization will be suspended from SOP or Catering Endorsement privileges at all municipal facilities for a period of **two (2) years**. A registered letter will be sent to the SOP or Catering Endorsement holder and Sponsoring organization advising of the suspension. A copy of the suspension letter will be provided to the Stratford Police Services.

Rationale: *In order not to penalize other responsible organizations and individuals from using facilities, violators of this policy should be isolated and prevented from using our facilities in order to continue to reduce liability and risk exposure of this Corporation. The AGCO has the authority to refuse to issue Special Occasion Permits or Catering Endorsements for a particular premise if there has been evidence that the laws have been violated during the event.*

5.0 POLICY MONITORING AND REVISIONS

The policy is to be reviewed every year by The Director of Community Services with Senior Management and reported to the City of Stratford Council only if policy changes are required. The municipality or its agents reserves the right to introduce other conditions from time to time at its discretion.

APPENDIX "A"**AGREEMENT FORM FOR LIQUOR LICENCE HOLDER**

- ☐ I have received and reviewed a copy of the City of Stratford *Municipal Alcohol Policy* for Special Occasion Permit or Catering Endorsement events.
- ☐ I understand that I must adhere to the conditions of the Special Occasion Permit or Catering Endorsement as well as the *Municipal Alcohol Policy* and the *Liquor Licence Act*.
- ☐ I understand that if I or other individuals at the event fail to adhere to the *Municipal Alcohol Policy*, the City of Stratford staff may take the appropriate action; this action may include immediate cancellation of the rental agreement, stoppage of the event and the notification of local authorities.
- ☐ I understand and acknowledge that I must attend the event in it's entirety and be responsible for making decisions regarding the operation of the event.
- ☐ I understand I can be held liable for injuries and damages arising from failure to adhere to the *Liquor Licence Act*.
- ☐ I understand and acknowledge that I must refrain from consuming alcohol while the event is in progress.

Organizer Name (Print) _____

Organizer Signature: _____ Date: _____

APPENDIX "B"**RENTAL INFORMATION**

1. Name of Event Organizer (the person and/or group Sponsoring/hosting this event):

Phone/Cell: _____ Email: _____

2. Permit Holder information, whom will be present for the entirety of the event:

SOP/Catering Endorsement Holder Name: _____

Phone/Cell: _____ Email: _____

3. Name of Event: _____

4. Facility/Location of Event: _____

5. Date and Time of Event: _____

6. Expected Attendance: _____

7. Will youth (under 19 years of age) be attending? Yes ☐ No ☐

8. If applicable, a copy of the SOP permit has been provided? Yes ☐ Date Received: _____

9. Proof of liability insurance has been provided? Yes ☐ Date Received: _____

10. The safe transportation strategies that will be used at this licenced event are:

11. Type of identification for event workers (public events only):

12. List the names and certification numbers of the Smart Serve trained event workers:

Name	Certification Number
_____	_____
_____	_____
_____	_____

(Proof of certification must be available on-site on request. Attach additional page if needed.)

13. Will Police or trained security be present? Yes ☐ No ☐

14. List the names and security licence numbers for security staff for this event:

Name	Security Licence Number
_____	_____
_____	_____
_____	_____

(Proof of certification must be available on request. Attach additional page if needed.)

15. Will non-alcohol beverages be available? Yes ☐ No ☐

16. Have you or your organization ever been refused rental privileges at any municipal facility? Yes ☐ No ☐

17. Have you received and read a copy of the *Municipal Alcohol Policy*? Yes ☐ No ☐

18. Do you understand the *Municipal Alcohol Policy*? Yes ☐ No ☐

Please note that if there is anything that you do not understand with respect to this Policy **it is your responsibility** to contact the appropriate City of Stratford staff (Phone: 519-271-0250) to obtain clarification and understanding prior to signing.

19. This rental agreement is not executed until all the requirements of the Municipal Alcohol Policy are in place.

Organizer Signature: _____ Date: _____

APPENDIX "C"

SECURITY PERSONNEL AGREEMENT FOR BUCK AND DOES

The security group is required to stay until all patrons (excluding the organizers and cleanup crew) have left the facility and cleared the general area of the facility property including parking lots. The security group must assist in tracking the number of attendees to prevent going over the capacity limit.

Security Personnel Company Name: _____

Authorized Signing Officer Name (Print): _____

Authorized Signing Officer Signature: _____ Date: _____



MANAGEMENT REPORT

Date: July 23, 2020
To: Regular Council
From: Allison Jordan and City Initiatives Team
Report#: COU20-138
Attachments: City Initiatives Liquor License for al fresco v3
 DOCSLIB-4355953-v1-Alcohol_consumption_by-law
 900719_e Regulation 719

Title: Consumption of Liquor in Al Fresco Dining Locations 2020

Objective: To provide Council with information on the proposed Consumption of Liquor in designated Al Fresco Dining Locations program and to review the draft By-law for consideration.

Background: At the May 29, 2020 Special Council meeting, Council adopted the following resolution:

THAT consideration of a City of Stratford liquor with food licence application for public spaces or a Market Square public outdoor licensed area with set evening hours, be considered as part of a later Phase.

The City Initiatives Team received a proposal from the Stratford Economic Response and Recovery Task Force for a proposed Phase II implementation of the al fresco dining experience to include liquor-with-food in designated locations. This initiative supports local food and beverage businesses, which have not been able to open to full capacity within COVID-19 health and safety regulations set out by the health unit, by leveraging existing al fresco picnic table infrastructure at the following two locations:

- Market Square
- Tom Patterson Island

The initiative would operate as a pilot program from August 11, 2020 to August 31, 2020. An evaluation and report will be submitted back to Council later in August. Should the pilot program prove successful, consideration would be given to extend the program until October 31, 2020, in alignment with the extended patio season.

Analysis: The Task Force has proposed the following recommendations and stipulations to allow for liquor-with-food consumption of alcohol within the designated al fresco public locations:

- Stratford al fresco is in support of Stratford restaurants for curbside pickup or take-out only. Restaurant staff are not permitted to directly serve customers within the al fresco spaces. Only restaurant-purchased liquor and food is permitted.
- Al fresco dining locations include Tom Patterson Island and Market Square.
- Liquor may only be consumed with food provided by the participating restaurant, during the hours of 4:00 p.m. to 8:00 p.m. Sunday to Thursday and also 11:00 a.m. to 9:00 p.m. Friday to Saturday.
- The pilot project timeframe ends on August 31, 2020. This timeline aligns with the Stratford Police Service Park Patrol program. An interim report will be brought to Council later in August to consider extending the pilot project to the October 31, 2020, which aligns with extended patio program.
- Alcohol beverage containers must not be glass. Cans or plastic glasses are permitted. The City Centre Committee (CCC) Stratford's Business Improvement Area (BIA) will also work with local participating restaurants with a limited supply of the compostable cups purchased directly from the Stratford Festival.
- Stratford al fresco take-away liquor beverages must be provided by certified Smart Serve staff.
- Participating restaurants acknowledge that if patrons are subject to enforcement for any reason, such as visible intoxication and/or drunk driving, that their AGCO liquor licenses may be impacted.
- Stratford al fresco staff will monitor and report infringements. Stratford Police Service Park Patrol will assist in policing and enforcement.
- Prominent signage to be placed in al fresco locations to identify rules and clearly define areas where alcohol-with-food can be consumed responsibly.
- Participating restaurants will be required to obtain joint liability insurance covering the City of Stratford as additionally insured for the minimum amount of \$2 million dollars.

The Alcohol and Gaming Commission of Ontario has confirmed that the City can permit liquor consumption within designated areas with the creation or amendment of a municipal By-law. The Government of Ontario amended regulation 719 under the *Liquor Licence Act* to temporarily allow liquor sales licensees (i.e., licensed bars and restaurants) to sell beer, wine and spirits as part of a food order for takeout or delivery. These changes are in effect until December 31, 2020.

The licensees in selling Liquor for take out purposes must comply with all the provisions of Regulation 719 including but not limited to the following (A copy of the regulation is attached to this report):

- All types of liquor may be sold for takeout or delivery and must be purchased together with food. This includes beer and wine made under a brew pub or wine pub endorsement.
- Liquor sold for takeout or delivery must be in a sealed and unopened container.
- The licensee must ensure that any persons involved in the sale or delivery of liquor have completed Smart Serve training.

Stratford Police Services has confirmed that park-patrol officers will be the main point of policing for the designated areas. The Task Force has arranged for paid Smart Serve-certified staff to assist in monitoring and reporting infringements during the permitted hours of the program.

Similar pilot programs have been executed in three municipalities in British Columbia: City of North Vancouver, City of Penticton, and City of Port Coquitlam. The pilot programs in both the City of North Vancouver and the City of Port Coquitlam are running from June, 2020 to October 2020. In Penticton, the liquor consumption pilot program ran from Wednesday, June 3 to Saturday, July 4. Consumption hours were 12:00 p.m. to 8:00 p.m. in designated public places of Okanagan Beach, Rotary Park, Okanagan Lake Park, and Marina Park. Regulating signs with boundaries, dates and times of liquor consumption were posted at each location. At the conclusion of the pilot program, city staff recommended that the program be extended until October 31, 2020 as there were few incidents reported to RCMP and there was not an increase in waste, recycling, or maintenance as a result of the pilot program.

Financial Impact: Staffing costs may be incurred should there be an additional need for maintenance or care to pilot locations and/or changes to waste and recycling be observed.

Funding for paid Task Force staff and educational signage will be covered by the Economic Task Force's budget.

Enforcement by park-patrol officers aligns with the conclusion of the Stratford Police Service Park Patrol program, which ends August 31, 2020.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Widening our Economic Opportunities

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

Staff Recommendation: THAT a By-law authorizing the consumption of liquor in al fresco locations, specifically Market Square and Tom Patterson Island, from August 11, 2020 to August 31, 2020 be adopted.



Allison Jordan, Events Coordinator



David St. Louis, Director of Community Services



Joan Thomson, Chief Administrative Officer

Stratford Economic Response & Recovery Task Force - **HRT Destination Development Group**

Municipal Alcohol Policy Bylaw Amendment for Stratford al fresco:

- The task force is supportive of a pilot project allowing limited liquor-with-food consumption for designated Stratford al fresco public locations in order to maximize economic recovery potential for Stratford's restaurants, retailers and tourism sector.
- The City of Stratford's Policy Manual P.3.5 Municipal Alcohol includes both Market Square and Tom Patterson Island as suitable areas designated for conditional use of alcohol.
- AGCO has confirmed that The City of Stratford can permit liquor consumption within these designated areas with the creation/amendment of a municipal bylaw. All enforcement is the responsibility of by-law officers and the Stratford Police Service under this model.

Municipal Alcohol Policy Bylaw Amendment Recommendations

As indicated in the Council-approved Stratford al fresco initiative, Phase II implementation included liquor-with-food for al fresco locations. This allows for maximum economic recovery impact by leveraging the substantial investment in al fresco infrastructure, including 52 picnic tables, umbrellas, sanitization staff, etc. The recommendations/stipulations for the limited liquor license include:

- Stratford al fresco is in support of Stratford restaurants for curbside pickup or take-out only. Restaurant staff are not permitted to directly serve customers within the al fresco spaces.
- Liquor may only be consumed with food provided by the participating restaurant, during the hours 4:00am-8:00pm Sunday - Thursday, and 11:00am-9:00pm Friday-Saturday.
- Only restaurant purchased liquor is permitted. Each participating restaurant must attach an identifying sticker for any takeaway liquor beverage. Restaurant logo stickers will be provided for participating restaurants. The restaurant acknowledges that if patrons are subject to enforcement for any reason (ie: visible intoxication, drunk driving) their AGCO licenses may be impacted.
- Stratford al fresco take-away liquor must be provided by certified SmartServe staff.
- Prominent signage to be placed in al fresco locations to identify rules and clearly define areas where alcohol-with-food can be consumed responsibly.
- Alcohol beverage containers must not be glass. Cans or plastic glasses are permitted. Stratford Festival wine "sippy" cups will be provided for participating restaurants.
- Stratford al fresco staff will monitor and report infringements.
- The pilot project timeframe is to August 31, 2020. An interim report will be brought to Council Mid-August to consider extending the pilot project to the end of October. This timeline aligns with the Stratford Police Service Park Patrol program.

Legal & Insurance Review

[TBC]

- Joint liability with participating restaurants? (each with \$2 million minimum general liability certificate of insurance)
- City of Stratford legal counsel has been briefed on the project and will support drafting the by-law and legal documents.
- City insurer recommends that each site is physically inspected by staff at least daily with a documented checklist.

Stratford Economic Response & Recovery Task Force - **HRT Destination Development Group**

Recommendation:

Council to approve Municipal Alcohol Policy bylaw amendment to allow the consumption of alcohol within designated Stratford al fresco locations as per conditions contained in the report above.

Addendum

An increasing number of municipalities have adopted bylaw amendments to allow limited liquor use within public spaces. One recent example is the City of North Vancouver:

<https://www.cnv.org/city-services/health-and-public-safety/emergency-preparedness/covid-19/alcohol-in-public-spaces-pilot-project>

“On June 1, 2020, Mayor and Council passed a bylaw allowing alcohol consumption at specific public locations in the City of North Vancouver.”



THE CORPORATION OF THE CITY OF NORTH VANCOUVER

BYLAW NO. 8781

A Bylaw to establish “Consumption of Liquor in Public Places Bylaw”

The Council of The Corporation of the City of North Vancouver, in open meeting assembled, enacts as follows:

1. This Bylaw shall be known and cited for all purposes as **“Consumption of Liquor in Public Places Bylaw, 2020, No. 8781”**.

2. Definitions

In this bylaw:

“Boulevard” has the meaning ascribed to it in “Street and Traffic Bylaw, 1991, No. 6234”;

“Bylaw Enforcement Officer” means an individual who has been designated as a bylaw enforcement officer pursuant to “Bylaw Notice Enforcement Bylaw, 2018, No. 8675”;

“Bylaw Notice Enforcement Bylaw” means the City of North Vancouver “Bylaw Notice Enforcement Bylaw, 2018, No. 8675”;

“City” means the Corporation of the City of North Vancouver;

“City Property” means a parcel, lot, block, strata lot, public park or other area of land that is located in the City of North Vancouver and which is either owned or occupied by the City, or in which the City has vested interest pursuant to a statute, and includes a Highway;

“Highway” has the meaning ascribed to it in “Street and Traffic Bylaw, 1991, No. 6234” and, for greater certainty, includes lanes, Boulevards, Sidewalks and roadways;

“Liquor” means, subject to the Liquor Control and Licensing Regulations, beer, wine, spirits or other product that is intended for human consumption and that contains more than 1% of alcohol by volume;

“Liquor Control and Licensing Act” means the *Liquor Control and Licensing Act*, SBC 2015, Chapter 19, as amended;

“Liquor Control and Licensing Regulations” means the Liquor Control and Licensing Regulation, B.C. Reg. 241/2016, as amended;

“Peace Officer” means an officer as defined in the Police Act or a member of the Royal Canadian Mounted Police who is deemed to be a provincial constable under the Police Act;

“Permitted Space” means a Public Place or part of a Public Place that has been designated by Council by this Bylaw as a place where Liquor may be consumed, but does not include a building, structure, vehicle or other installation within the Public Place unless this has been specifically designated by Council in this Bylaw;

“Public Place” includes a place, building or vehicle to which the public is invited or has or is allowed access;

“Sidewalk” has the meaning ascribed to it in “Street and Traffic Bylaw, 1991, No. 6234”;

“Sign” has the meaning ascribed to it in the “Sign Bylaw, 1992, No. 6363”;

3. Designation of Permitted Spaces / Hours

A. The Public Places or parts thereof listed in Schedule A to this Bylaw and further identified by signage posted in accordance with this Bylaw are hereby designated as Permitted Spaces where Liquor may be consumed.

B. The hours that Liquor may be consumed in any of the Permitted Spaces are from 11:00am to 9:00pm, seven (7) days a week.

C. Liquor may not be consumed in parts of Public Places that are outside of the boundaries of the Permitted Spaces identified by signage posted in accordance with this Bylaw.

4. Sign Specifications

A. The City Engineer or their delegate must post signs setting out the boundaries of each Permitted Space and the hours during which Liquor may be consumed in the Permitted Space.

B. Signs posted in Permitted Spaces designating where Liquor may be consumed must:

(1) be a consistent size of 24 inches by 36 inches;

(2) have at least four (4) Signs to designate the boundaries of the Permitted Space;

(3) state the hours that Liquor may be consumed; and,

Stratford Economic Response & Recovery Task Force - **HRT Destination Development Group**

(4) be posted on posts or affixed to other items forming the boundary of the Permitted Space.

5. Enforcement

Offences set out in the Liquor Control and Licensing Act will apply to persons in violation of this Bylaw.

6. Offences and Penalties

A Person who contravenes any provision of this Bylaw or does any act or thing which contravenes any provision of this Bylaw.

7. Severability

If any part, section, subsection, clause or sub-clause of this Bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, it will be severed and the validity of the remaining provisions of this Bylaw will not be affected.

READ a first time on the 1st day of June, 2020.

READ a second time on the 1st day of June, 2020.

READ a third time on the 1st day of June, 2020.

ADOPTED on the 1st day of June, 2020.

Bylaw adopted at same meeting as 3rd reading in accordance with Ministerial Order No. M083.

"Linda C. Buchanan"

MAYOR

"Christine Baird"

DEPUTY CITY CLERK


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Another example from Penticton, BC:

Bylaw No. 2020-21

NOW THEREFORE BE IT RESOLVED that the Municipal Council of the City of Penticton, in open meeting assembled, hereby ENACTS AS FOLLOWS:

City of Peapack-Ngano may adopt a bylaw on the same


John Vassilaki, Mayor


Angie Collison, Corporate Officer

Français

Liquor Licence Act**R.R.O. 1990, REGULATION 719****LICENCES TO SELL LIQUOR****Consolidation Period:** From July 15, 2020 to the [e-Laws currency date](#).

Last amendment: 377/20.

Legislative History: 74/91, 347/92, 348/92, 399/92, 760/92, 346/93, 347/93, 31/94, 161/94, 249/94, 261/94, 336/94, 696/94, 773/94, 195/95, 196/95, 198/95, 369/95, 491/95, 155/96, 163/96, 231/96, 392/96, 482/96, 560/96, 562/96, 171/97, 305/97, 347/97, 522/97, 63/98, 244/98, 367/98, 655/98, 656/98, 122/99, 252/99, 354/99, 591/99, 311/00, 603/00, 604/00, 157/01, 158/01, 476/01, 247/02, 284/02, 396/02, 230/03, 24/04, 8/05, 191/06, 563/06, 196/07, 218/07, 354/07, 285/08, 369/08, 342/09, 481/09, 144/11, 181/11, 299/15, 31/16, 95/16, 104/18, 89/19, 321/19, 425/19, 86/20, 198/20, 260/20, 377/20.

*This is the English version of a bilingual regulation.***CONTENTS**

	Sections
DEFINITIONS	1
POSSESSION OF LIQUOR	1.1
LICENCES TIED TO MANUFACTURERS	2-2.1
APPLICATIONS FOR AND ISSUANCES AND RENEWALS OF LICENCES	3-5
PUBLIC NOTICE OF APPLICATION	6-7.1
CLASSES OF LICENCES	8
STANDARDS FOR PREMISES	9-14.1
PROHIBITED METHODS AND PRACTICES RESPECTING THE SERVING OF LIQUOR	15-21.1
CONDITIONS OF LIQUOR SALES LICENCES	22-56.2
CONDITIONS OF BREW PUB AND WINE PUB ENDORSEMENTS	57-58
CONDITIONS OF CATERER'S ENDORSEMENTS	59-66.1
CONDITIONS OF ROOM SERVICE ENDORSEMENTS	67
CONDITIONS OF MINI BAR LICENCES AND OF MINI BAR ENDORSEMENTS	68-75
CONDITIONS OF GOLF COURSE ENDORSEMENTS	75.1-85., 86
CONDITIONS OF BRING-YOUR-OWN-WINE ENDORSEMENTS	86.1-86.2
ADVERTISING LIQUOR AND ITS AVAILABILITY FOR SALE	87
INFORMATION AND RETURNS	88.-90-93
TRANSFER OF LICENCE	94-96
TEMPORARY EXTENSION OF PREMISES	97
EXEMPTIONS FROM PROVISIONS OF THE ACT	98-105.-107
TRANSITIONAL PROVISIONS	108.-111-113

DEFINITIONS**1. In this Regulation,**

“banquet room” means either a self-contained premises or a specific area within a licensed premises whose primary use is for private social functions booked in advance; (“salle de réception”)

“boat” means a ship, vessel or boat designed and used to carry passengers for hire on short trips but does not include a seaplane; (“bateau”)

“commercially-made wine” means wine made by a manufacturer but does not include wine made at a ferment on premise facility, wine made at an establishment with a wine pub endorsement, fortified wine as defined in Ontario Regulation 659/00 (Content of Wine) made under the *Wine Content and Labelling Act, 2000* or homemade wine; (“vin produit dans le commerce”)

“manufacturing site” means property that is used by a manufacturer primarily for the distillation and production of spirits, the fermentation and production of beer or the alcoholic fermentation and production of Ontario wine and includes a vineyard owned by the manufacturer if a significant amount of the grapes is used in the production of the wine; (“lieu de fabrication”)

“railway car” means the rolling stock of a railway company used for the transport of passengers but does not include rolling stock used as a street car, a subway or a similar transit vehicle; (“voiture de chemin de fer”)

“restaurant” means a premises or portion of a premises to which a liquor licence applies that is primarily used for the sale and service of meals for consumption by patrons seated at tables but does not include,

- (a) a banquet room,
- (b) premises where liquor is served under a caterer’s endorsement,
- (c) premises located on the property of a post-secondary educational institution, or
- (d) premises at which entertainment designed to appeal to erotic or sexual appetites or inclinations, as set out in subsection 23 (1.2), is provided; (“restaurant”)

“stadium” means a premises whose seating is in fixed tiers and in which live sporting and entertainment events take place before an audience; (“stade”)

“theatre” means a place to which the public is invited that is used primarily for the viewing of live productions of the performing arts. (“theatre”) R.R.O. 1990, Reg. 719, s. 1; O. Reg. 348/92, s. 1; O. Reg. 247/02, s. 1; O. Reg. 230/03, s. 1; O. Reg. 8/05, s. 1; O. Reg. 285/08, s. 1; O. Reg. 181/11, s. 1; O. Reg. 260/20, s. 1.

POSSESSION OF LIQUOR

1.1 For the purpose of section 33.1 of the Act, the prescribed quantity of liquor is zero millilitres. O. Reg. 198/95, s. 1.

LICENCES TIED TO MANUFACTURERS

2. (1) Despite subsection 6 (4) of the Act, a person may, subject to subsection (2), obtain a licence to sell liquor of a manufacturer at a specified premises that shares the same municipal or property address as a manufacturing site of the manufacturer. O. Reg. 260/20, s. 2.

(2) No more than one licence may be issued under subsection (1) with respect to a manufacturing site. O. Reg. 260/20, s. 2.

(3) For greater certainty, nothing in subsection (1) prevents the Registrar from requiring the provision of such information respecting the location of the premises referred to in that subsection as the Registrar may specify in order to determine whether the requirements of that subsection are met. O. Reg. 260/20, s. 2.

2.1 (1) REVOKED: O. Reg. 260/20, s. 3.

(2) Despite subsection 6 (4) of the Act, the holder of a manufacturer’s licence to sell one or more of beer, Ontario wine or spirits to the Liquor Control Board of Ontario may obtain a licence to sell liquor that permits the sale of one or more of beer, Ontario wine or spirits manufactured by that manufacturer in accordance with this section. O. Reg. 104/18, s. 1 (1).

(3) A licence may be issued under subsection (2) if,

- (a) the licence applies only to areas under the sole control of the manufacturer that are located on or immediately adjacent to a manufacturing site of the manufacturer;
- (b) the sale is primarily aimed at promoting the manufacturer’s product and either providing an enhanced tourist experience or fulfilling an educational purpose; and
- (c) the council of the municipality, if any, has passed a resolution in support of the issuance of the licence. O. Reg. 196/07, s. 3.

(4) It is a condition of a licence issued under this section that the licence holder shall not sell or serve liquor earlier than 9 a.m. or later than midnight on any day. O. Reg. 89/19, s. 1; O. Reg. 321/19, s. 1.

(5) A licence issued under this section shall not have attached to it any endorsement referred to in subsection 8 (2). O. Reg. 196/07, s. 3.

(6) Section 13 does not apply to the premises to which the licence applies and sections 21, 23, 32, 35 and 36 do not apply to the licence holder. O. Reg. 196/07, s. 3.

APPLICATIONS FOR AND ISSUANCES AND RENEWALS OF LICENCES

3. REVOKED: O. Reg. 354/07, s. 1.

4. Subject to section 13 of the Act, a licence to sell liquor expires on such date, determined by the Registrar, as is set out in the licence. O. Reg. 63/98, s. 2; O. Reg. 144/11, s. 1.

5. (1) An application for the issue or renewal of a licence to sell liquor must be on a form supplied by the Registrar. O. Reg. 63/98, s. 3; O. Reg. 144/11, s. 1.

(2) REVOKED: O. Reg. 247/02, s. 3.

PUBLIC NOTICE OF APPLICATION

6. (1) For the purposes of clause 7 (1) (a) of the Act, the manner of giving notice in a newspaper of an application for a licence to sell liquor is as described in this section. R.R.O. 1990, Reg. 719, s. 6 (1).

(2) The advertisement must state that an application has been made and state the location of the premises to be licensed. R.R.O. 1990, Reg. 719, s. 6 (2).

(3) If the application is made in respect of outdoor premises, the advertisement must so state. R.R.O. 1990, Reg. 719, s. 6 (3).

(4) The advertisement must state the date by which written objections to the issuance of the licence must be received by the Registrar. O. Reg. 63/98, s. 4; O. Reg. 144/11, s. 1.

(5) No notice in a newspaper is required if the premises to be licensed is a railway car. R.R.O. 1990, Reg. 719, s. 6 (5); O. Reg. 247/02, s. 4.

7. REVOKED: O. Reg. 230/03, s. 3.

7.1 (1) In the absence of evidence to the contrary, the Registrar shall consider a resolution of the council of the municipality, in which are located the premises for which a person makes an application to sell liquor or holds a licence to sell liquor, as proof of the needs and wishes of the residents of the municipality for the purposes of clause 6 (2) (h) of the Act. O. Reg. 346/93, s. 2; O. Reg. 31/94, s. 1 (1); O. Reg. 63/98, s. 6 (1); O. Reg. 230/03, s. 4; O. Reg. 144/11, s. 2.

(2) In the absence of evidence to the contrary, the Registrar shall consider a written statement by an authorized officer of the Ministry of Finance that an applicant for a licence or for a transfer of a licence or a holder of a licence owes tax under the *Retail Sales Tax Act*, as proof that the person cannot reasonably be expected to be financially responsible in the conduct of business for the purposes of clause 6 (2) (a) of the Act. O. Reg. 31/94, s. 1 (2); O. Reg. 63/98, s. 6 (2); O. Reg. 144/11, s. 2.

CLASSES OF LICENCES

8. (1) The following classes of licences to sell liquor are established:

1. A liquor sales licence authorizing the sale and service of liquor for consumption on the premises to which the licence applies.
2. A mini bar licence authorizing the sale and service of liquor from a dispenser in a room rented as overnight accommodation on the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 8 (1).

(2) The following endorsements to liquor sales licences are established:

1. A brew pub endorsement authorizing the sale and service, for consumption on the premises to which the licence applies, of beer manufactured by the applicant.
2. A wine pub endorsement authorizing the sale and service, for consumption on the premises to which the licence applies, of wine manufactured by the applicant.
3. A caterer's endorsement authorizing the applicant to sell and serve liquor for an event held on premises other than the premises to which the liquor sales licence applies.
4. A room service endorsement authorizing the applicant to sell and serve liquor to persons registered as guests in a facility that rents overnight accommodation adjacent to the premises to which the licence applies.
5. A mini bar endorsement authorizing the sale and service of liquor from a dispenser in a room rented as overnight accommodation in a facility adjacent to the premises to which the liquor sales licence applies.
6. A golf course endorsement authorizing the sale and service of liquor to persons on a golf course for consumption on the playing area of a golf course.

7. REVOKED: O. Reg. 181/11, s. 2.

8. A bring-your-own wine endorsement authorizing the holder of a liquor sales licence for a restaurant or for a banquet room located in a hotel or motel to permit patrons to bring unopened bottles of commercially-made wine into the restaurant or banquet room to which the licence applies for their own consumption. R.R.O. 1990, Reg. 719, s. 8 (2); O. Reg. 163/96, s. 1; O. Reg. 230/03, s. 5; O. Reg. 8/05, s. 2; O. Reg. 354/07, s. 2; O. Reg. 144/11, s. 3; O. Reg. 181/11, s. 2.

(3) A room is considered to be rented as overnight accommodation if it is rented on a short term basis to persons who are not ordinarily resident in it. R.R.O. 1990, Reg. 719, s. 8 (3).

STANDARDS FOR PREMISES

9. The standards described in sections 10 to 14 apply with respect to premises, or the part of premises, used in connection with the sale and service of liquor. R.R.O. 1990, Reg. 719, s. 9; O. Reg. 31/94, s. 2; O. Reg. 230/03, s. 6.

10. (1) Premises used as a dwelling must not be used for the sale of liquor. R.R.O. 1990, Reg. 719, s. 10 (1).

(2) Outdoor premises must not be used for the sale of liquor if the premises are used in conjunction with a dwelling. R.R.O. 1990, Reg. 719, s. 10 (2).

11. REVOKED: O. Reg. 181/11, s. 3.

11.1-11.4 REVOKED: O. Reg. 230/03, s. 8.

12. (1) The maximum capacity of premises to which the *Building Code Act, 1992* applies is the maximum capacity determined under that Act. O. Reg. 230/03, s. 9.

(2) The maximum capacity of premises to which the *Building Code Act, 1992* does not apply is the maximum capacity determined under the *Fire Protection and Prevention Act, 1997* if that Act applies to the premises. O. Reg. 230/03, s. 9.

(3) The maximum capacity of premises to which neither the *Building Code Act, 1992* nor the *Fire Protection and Prevention Act, 1997* applies is determined by allowing 1.11 square metres per person. O. Reg. 230/03, s. 9.

(4) Subsections (1), (2) and (3) do not apply to railway cars, boats and the playing area of a golf course. O. Reg. 230/03, s. 9.

13. Premises to which a licence applies, other than on a railway car or a boat, must be readily distinguishable from adjacent premises to which the licence does not apply. O. Reg. 247/02, s. 11; O. Reg. 260/20, s. 4.

14. A boat to which a liquor sales licence applies must have a minimum seating capacity of twelve people. R.R.O. 1990, Reg. 719, s. 14.

14.1 REVOKED: O. Reg. 230/03, s. 10.

PROHIBITED METHODS AND PRACTICES RESPECTING THE SERVING OF LIQUOR

15. (1) Except as provided in subsection (2), the holder of a licence to sell liquor shall not contract out the sale and service of liquor. O. Reg. 230/03, s. 11; O. Reg. 377/20, s. 1 (1).

(2) The Registrar shall authorize a licence holder to contract out the sale and service of liquor to a person who is applying to receive the transfer of the licence holder's licence if,

(a) the applicant has filed with the Registrar an application for transfer and paid the required fee; and

(b) the licence holder has signed an authorization for the applicant to operate the business and has filed it with the Registrar. O. Reg. 230/03, s. 11; O. Reg. 144/11, s. 3; O. Reg. 377/20, s. 1 (2).

(3) The licence holder shall remain liable under the licence during the period for which the sale and service of liquor has been contracted out and the authorization shall state that the licence holder is so liable for that period. O. Reg. 230/03, s. 11; O. Reg. 377/20, s. 1 (3).

(4) An authorization expires,

(a) on the issuance of the transfer of the licence; or

(b) on the issuance of a notice of proposal to refuse the transfer. O. Reg. 230/03, s. 11.

16. (1) The holder of a licence to sell liquor shall not carry on the business to which the licence applies under a name other than the name set out on the licence. R.R.O. 1990, Reg. 719, s. 16 (1).

(2) The Registrar may authorize a licence holder to carry on business in another name if the Registrar considers that the public will not be misled as to the obligations of the licence holder under the Act. R.R.O. 1990, Reg. 719, s. 16 (2); O. Reg. 63/98, s. 9; O. Reg. 144/11, s. 3.

17. (1) The holder of a licence to sell liquor shall not supply liquor to a person except in accordance with the conditions of the liquor sales licence. O. Reg. 230/03, s. 12.

(2) The licence holder shall ensure that liquor is offered for sale, sold and served only under the supervision of an employee authorized by the licence holder for the purpose. O. Reg. 230/03, s. 12.

(3) The licence holder shall ensure that no liquor is sold or served from a vending machine. O. Reg. 230/03, s. 12.

18. The holder of a licence to sell liquor shall not substitute one type of liquor for another in a customer's drink unless the customer consents to the substitution. R.R.O. 1990, Reg. 719, s. 18.

18.1 The holder of a licence to sell liquor shall not require a person to purchase a minimum number of drinks in order to gain entry to, or remain on, the premises to which the licence applies. O. Reg. 230/03, s. 13.

18.2 (1) The holder of a licence to sell liquor shall not permit contests on the premises to which the licence applies which involve the purchase or consumption of liquor. O. Reg. 230/03, s. 13.

(2) The licence holder shall not permit contests which require a patron to remain on the premises in order to receive a prize except in the case of break open tickets, raffles and bingo games held on premises located in a bingo hall referred to in section 15 of Ontario Regulation 68/94 (Registration of Suppliers and Gaming Assistants — Games of Chance Held under a Licence) made under the *Gaming Control Act, 1992* pursuant to a lottery licence issued to a charitable or religious organization pursuant to clause 207 (1) (b) of the *Criminal Code* (Canada). O. Reg. 563/06, s. 1.

(3) Except as permitted in subsection 33 (2), the licence holder shall not permit free liquor to be offered or given to a patron as a prize in a contest. O. Reg. 230/03, s. 13.

19. (1) The holder of a licence to sell liquor shall not adulterate liquor by adding any substance to it or keep for sale or sell adulterated liquor. R.R.O. 1990, Reg. 719, s. 19 (1).

(2) The licence holder may add a substance to a customer's drink when requested to do so by the customer. R.R.O. 1990, Reg. 719, s. 19 (2).

20. (0.1) In this section,

"casino" means premises maintained for the purpose of playing or operating a lottery scheme as defined in subsection 207 (4) of the *Criminal Code* (Canada) that is conducted and managed by the Ontario Lottery and Gaming Corporation, except if the Corporation shares any portion of the profits from the lottery scheme with charitable organizations. O. Reg. 89/19, s. 2 (1).

(1) The holder of a licence to sell liquor shall not engage in or permit practices that may tend to encourage patrons' immoderate consumption of liquor. O. Reg. 354/07, s. 3.

(2) Without restricting the generality of subsection (1), if the licence holder's premises are not a casino, the licence holder shall not advertise the availability of complimentary liquor or supply complimentary servings of liquor except in circumstances that are consistent with not encouraging the immoderate consumption of liquor and except for the purpose of customer relations. O. Reg. 89/19, s. 2 (2).

(2.1) Without restricting the generality of subsection (1), if the licence holder's premises are a casino, the licence holder shall not,

(a) advertise the availability of complimentary liquor except if there is a sign prominently displayed in the areas of the premises where liquor is sold, served or consumed that warns of the dangers of overconsumption of liquor; or

(b) supply complimentary servings of liquor except in circumstances that are consistent with not encouraging the immoderate consumption of liquor. O. Reg. 89/19, s. 2 (2).

(3) Without restricting the generality of subsection (1), the licence holder shall not offer for sale a serving of liquor for less than a total purchase price of two dollars, including retail sales tax, goods and services tax and any other applicable taxes. O. Reg. 354/07, s. 3; O. Reg. 181/11, s. 4 (2).

(4) For the purposes of subsection (3), a serving of liquor is prescribed, by volume and type, as follows:

1. 341 ml (12 oz.) of beer, cider or cooler.

2. 29 ml (1 oz.) of spirits.

3. 142 ml (5 oz.) of wine.

4. 85 ml (3oz.) of fortified wine. O. Reg. 354/07, s. 3.

(5) If a licence holder offers for sale a serving of liquor that differs from the volume prescribed in subsection (4), the minimum price for that serving shall increase or decrease in direct proportion to the difference in volume of liquor contained in that serving. O. Reg. 354/07, s. 3.

(6) REVOKED: O. Reg. 181/11, s. 4 (3).

(7) Without restricting the generality of subsection (1), a licence holder may offer a package of food and liquor at a fixed price at an event if,

(a) the licence holder and event organizer have entered into a written contract that sets out separately the price of the food component and the price of the liquor component of the package;

(b) the price of the food component is the fair market price and represents more than 50 per cent of the total price of the package;

(c) the event is intended only for the invited guests of the event organizer, is not advertised to the general public and is not open to the general public;

(d) attendees are not charged a fee for admission to the event or for liquor or food;

(e) the event organizer or the organizer's delegate remains on the premises at all times during the event;

(f) the time for which alcoholic drinks may be provided to attendees without charge to the attendee does not exceed eight hours;

(g) the licence holder, the employees and managers of the licence holder and the security personnel other than paid duty police officers acting as security personnel at the event have completed a server training course approved by the Board; and

(h) the licence holder keeps all contracts relating to the event for at least one year after the event takes place and, on request, produces them to a person designated under section 43 of the Act or to a police officer. O. Reg. 354/07, s. 3; O. Reg. 181/11, s. 4 (4); O. Reg. 31/16, s. 2.

(8) Without restricting the generality of subsection (1), the licence holder may offer for sale at one price a package including liquor and one or more of a trip, accommodation, food and services. O. Reg. 181/11, s. 4 (5).

20.1 REVOKED: O. Reg. 354/07, s. 3.

21. The holder of a licence shall not directly or indirectly request, demand or receive any financial or material benefit from a manufacturer of liquor or a representative or an employee of the manufacturer. R.R.O. 1990, Reg. 719, s. 21.

21.1 The holder of a licence shall not have or permit on the licensed premises a device, known as an alcohol without liquid vaporizer, designed or marketed for the purpose of mixing alcohol with oxygen or another gas to produce a mist for inhalation. O. Reg. 354/07, s. 4.

CONDITIONS OF LIQUOR SALES LICENCES

22. The conditions set out in sections 23 to 56 apply with respect to liquor sales licences. R.R.O. 1990, Reg. 719, s. 22.

23. (1) The licence holder shall not operate or permit to be operated at the premises to which the licence applies the business of providing entertainment designed to appeal to erotic or sexual appetites or inclinations if the entertainment includes entertainment provided by a person under 18 years of age. O. Reg. 181/11, s. 5.

(2) In subsection (1),

“entertainment designed to appeal to erotic or sexual appetites or inclinations” includes entertainment,

(a) a feature or characteristic of which is the nudity or partial nudity of a person, or

(b) in respect of which the word “nude”, “naked”, “topless”, “bottomless”, “sexy” or “nu” or any other word or any picture, symbol or representation having like meaning or implication is used in any advertisement. O. Reg. 181/11, s. 5.

(3) Subsections 41 (3), (4) and (5) and subsections 42 (1) and (2) apply with respect to the enforcement of subsection (1). O. Reg. 181/11, s. 5.

24. REVOKED: O. Reg. 230/03, s. 17.

25. (1) Except for December 31, liquor may be sold and served only between 9 a.m. on any day and 2 a.m. on the following day. O. Reg. 425/19, s. 1.

(2) On December 31, liquor may be sold and served only between 9 a.m. and 3 a.m. on the following day. O. Reg. 425/19, s. 1.

(3) Despite subsections (1) and (2), liquor that is sold in accordance with subsection 33 (8) from a government store described in that subsection shall not be sold except during the permitted hours of operation of the store. O. Reg. 425/19, s. 1.

(4) Despite subsections (1) and (2), liquor may be sold and served at any time at licensed premises located in a sterile area of an airport that is designated under section 5 of the *Customs Act* (Canada) as an Airport of Entry or Airport of Entry/15. O. Reg. 425/19, s. 1.

(5) For the purposes of subsection (4),

“sterile area” has the same meaning as in the *Canadian Aviation Security Regulations, 2012* made under the *Aeronautics Act* (Canada). O. Reg. 425/19, s. 1.

(6) This section does not apply with respect to the sale or service of liquor from a mini bar. O. Reg. 425/19, s. 1.

26. (1) The Registrar may extend the hours of sale of liquor during events of provincial, national or international significance. R.R.O. 1990, Reg. 719, s. 26 (1); O. Reg. 63/98, s. 11; O. Reg. 247/02, s. 14; O. Reg. 144/11, s. 3.

(2) The Registrar may extend the hours of sale of liquor during events of municipal significance if the council of the municipality, or its delegate, has designated the event as one of municipal significance. O. Reg. 346/93, s. 5; O. Reg. 63/98, s. 11; O. Reg. 247/02, s. 14; O. Reg. 144/11, s. 3.

(3) In subsection (2),

“municipality” includes an upper-tier municipality. O. Reg. 230/03, s. 18.

27. Liquor may be sold and served on a railway car only when the railway car is being used for the primary purpose of transporting its passengers and is in transit. R.R.O. 1990, Reg. 719, s. 27.

28. (1) Liquor may be sold and served on a boat only when,

(a) the boat is being used for the primary purpose of transporting its passengers; and

(b) the boat is underway or would be underway but for unforeseen circumstances or the operator has indicated that the boat will soon be underway. O. Reg. 181/11, s. 6.

(2) Subsection (1) does not apply during the period beginning on July 15, 2020 and ending on January 1, 2021. O. Reg. 377/20, s. 2 (1).

Note: On January 2, 2021, subsection 28 (2) of the Regulation is revoked. (See: O. Reg. 377/20, s. 2 (2))

- (3) The Registrar may, under section 97, approve as a temporary physical extension of a boat,
 - (a) a dock to which the boat is attached, if,
 - (i) the dock is secured or affixed to land, and
 - (ii) access to the water surrounding the dock is prevented by a physical barrier; and
 - (b) a specified portion of the land to which the dock is secured or affixed, if access to any water bordering the specified portion of land is prevented by a physical barrier. O. Reg. 377/20, s. 2 (1).

Note: On January 2, 2021, subsection 28 (3) of the Regulation is revoked. (See: O. Reg. 377/20, s. 2 (2))

29. The licence holder shall ensure that evidence of liquor that has been served and consumed on the premises is removed within forty-five minutes after the end of the period during which liquor may be sold and served under the licence. R.R.O. 1990, Reg. 719, s. 29.

30. (1) REVOKED: O. Reg. 230/03, s. 19.

(2) The licence holder shall not employ a person under eighteen years of age to sell or serve liquor on the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 30 (2).

31. (1) The licence holder may keep for sale, sell and serve,

(a) REVOKED: O. Reg. 230/03, s. 20.

(b) only liquor that the licence holder has purchased from a government store or a store operated by Brewers Retail Inc.; and

(c) only liquor that the licence holder purchased under the licence. R.R.O. 1990, Reg. 719, s. 31 (1); O. Reg. 230/03, s. 20; O. Reg. 299/15, s. 1.

(2) When purchasing liquor under the licence, the licence holder shall provide the government store or the store operated by Brewers Retail Inc. with the licence number. R.R.O. 1990, Reg. 719, s. 31 (2); O. Reg. 299/15, s. 2.

(3) Despite subsection (1), the licence holder with a bring-your-own-wine endorsement may serve commercially-made wine to patrons who brought the wine into the restaurant to which the licence applies. O. Reg. 8/05, s. 3.

(4) Despite subsection (1), the licence holder with a bring-your-own-wine endorsement may serve commercially-made wine to patrons who brought the wine into the banquet room to which the licence applies, while the patrons are seated at tables in the banquet room consuming a meal. O. Reg. 8/05, s. 3.

31.1 (1) Subject to subsection (2), the licence holder shall not have or permit any one to have in the premises to which the licence applies or that are used in connection with the sale and service of liquor, including the liquor and food preparation area and storage areas, any container that contains liquor or any other substance other than the liquor contained in the container at the time the licence holder purchased the container under the licence from a government store or a store operated by Brewers Retail Inc. O. Reg. 31/94, s. 6; O. Reg. 299/15, s. 1.

(2) A licence holder may use automatic dispensing equipment to serve liquor if all the liquor contained in the automatic dispensing equipment comes from the same container of liquor that the licence holder has purchased under licence from a government store or a store operated by Brewers Retail Inc. O. Reg. 31/94, s. 6; O. Reg. 299/15, s. 1.

32. (1) A licence holder who offers spirits, beer or wine for sale shall keep in stock and offer for sale a variety of liquor products of a variety of manufacturers. O. Reg. 230/03, s. 21.

(2) A licence holder is not required to offer for sale more than one brand of draught beer except if the premises to which the licence applies is a stadium. O. Reg. 181/11, s. 7.

33. (1) The licence holder shall not permit liquor, other than liquor purchased by the licence holder under licence from a government store or a store operated by Brewers Retail Inc., to be brought onto the premises to which the licence applies or that are used in connection with the sale and service of liquor, including the liquor and food preparation area and storage areas. O. Reg. 31/94, s. 7; O. Reg. 299/15, s. 1.

(1.1) Despite subsection (1), the holder of a licence obtained under section 2 or 2.1 may bring sealed, unopened liquor purchased from a government store to which an authorization under clause 3 (1) (e) of the *Liquor Control Act* applies onto the licensed premises for the purposes of selling it to a patron, if the store is located on the manufacturing site. O. Reg. 31/16, s. 4; O. Reg. 260/20, s. 5.

(2) Despite subsection (1), liquor may be brought onto premises to which the licence applies for the purpose of being awarded as a prize at a lottery event conducted in accordance with paragraph 207 (1) (b) of the *Criminal Code* (Canada). O. Reg. 247/02, s. 15.

(3) Despite subsection (1), the licence holder may permit a manufacturer of liquor or a representative or employee of a manufacturer or the Liquor Control Board of Ontario to bring liquor onto the premises to which the licence applies for the

purpose of having the licence holder or the licence holder's employees sample the liquor in the presence of the manufacturer, representative or employee. O. Reg. 284/02, s. 2.

(4) The licence holder shall ensure,

(a) that the sampling is conducted in accordance with the guidelines on the sampling of liquor issued by the Registrar and published on the website of the Alcohol and Gaming Commission of Ontario, as they are amended from time to time; and

(b) that any sampled liquor remaining at the conclusion of the sampling is immediately removed from the premises. O. Reg. 284/02, s. 2; O. Reg. 144/11, s. 3; O. Reg. 299/15, s. 3 (1).

(5) Despite subsection (1), the licence holder with a bring-your-own-wine endorsement may permit patrons to bring unopened bottles of commercially-made wine into the restaurant or banquet room to which the licence applies. O. Reg. 8/05, s. 4.

(6) Despite subsection (1), the licence holder may permit patrons to bring sealed, unopened liquor purchased from a government store or a store to which an authorization under clause 3 (1) (e) or (e.1) of the *Liquor Control Act* applies onto the premises if the liquor is intended for personal use elsewhere than on or adjacent to the premises. O. Reg. 354/07, s. 6; O. Reg. 299/15, s. 3 (2).

(7) Despite subsection (1), the licence holder may permit sealed, unopened liquor to be brought onto the licensed premises for the purposes of an auction authorized by the Registrar and conducted by a charitable organization that is registered under the *Income Tax Act* (Canada) or by an administrator, executor or law enforcement officer acting within the scope of the person's duties. O. Reg. 31/16, s. 4.

(8) Despite subsection (1), a manufacturer who holds a licence obtained under section 2 may, on behalf of a patron, bring onto the premises to which the licence applies sealed, unopened liquor that the holder has purchased on behalf of the patron from a government store to which an authorization under clause 3 (1) (e) of the *Liquor Control Act* applies that is located on the manufacturing site of the manufacturer. O. Reg. 31/16, s. 4.

34. (1) The licence holder shall not permit a patron to remove liquor from the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 34.

(2) Despite subsection (1), liquor may be removed from the premises to which the licence applies where the liquor has been awarded as a prize at a lottery event conducted in accordance with paragraph 207 (1) (b) of the *Criminal Code* (Canada). O. Reg. 247/02, s. 16.

(3) Despite subsection (1), where a patron has purchased a bottle of commercially-made wine from the licence holder or has brought commercially-made wine into a restaurant or banquet room and has not consumed all of the wine in a bottle that has been opened, the licence holder may permit the patron to remove the bottle containing the remaining wine from the licensed premises if the licence holder has recorked the bottle with a cork that is flush with the top of the bottle. O. Reg. 8/05, s. 5.

(4) Despite subsection (1), where a patron has brought commercially-made wine into a restaurant or banquet room and the bottle has not been opened, the licence holder shall permit the patron to remove the wine from the restaurant or banquet room when the patron departs. O. Reg. 8/05, s. 5.

(4.1) Despite subsection (1), where a patron, in accordance with subsection 33 (6), has brought sealed, unopened liquor purchased from a government store or a store to which an authorization under clause 3 (1) (e) or (e.1) of the *Liquor Control Act* applies onto the premises and the liquor has not been opened, the licence holder shall permit the patron to remove the liquor from the premises when the patron departs. O. Reg. 299/15, s. 4.

(4.2) Despite subsection (1), a successful bidder for liquor at an authorized auction held on the licensed premises may remove the liquor obtained at the auction from the premises. O. Reg. 31/16, s. 5.

(4.3) Despite subsection (1), liquor may be removed from the licensed premises of a manufacturer who holds a licence under section 2 or 2.1 if it is being taken to,

(a) other licensed premises of the manufacturer that is located on the manufacturing site of the manufacturer or that shares the same municipal or property address, as the case may be; or

(b) a store to which an authorization under clause 3 (1) (e) of the *Liquor Control Act* applies and that is located on the manufacturing site of the manufacturer. O. Reg. 260/20, s. 6.

(4.4) Despite subsection (1), if a manufacturer, on behalf of a patron in accordance with subsection 33 (8), brings liquor onto the premises and the liquor has not been opened, the licence holder shall permit the patron to remove the liquor from the premises when the patron departs. O. Reg. 31/16, s. 5.

(5) Despite subsections (3) and (4), the licence holder shall not permit a patron who is or appears to be intoxicated to remove wine from the licensed premises. O. Reg. 8/05, s. 5.

34.1 (1) Despite subsections 33 (1) and 34 (1), the licence holder may permit a patron at a public event for which a permit has been issued under Ontario Regulation 389/91 (Special Occasion Permits) made under the Act to bring a serving of liquor

as described in subsection 20 (4) or less of it onto the premises to which the licence applies and to remove the serving of liquor or less of it from the premises if,

- (a) the event is an outdoor event taking place on both the premises to which the licence applies and premises to which the licence does not apply;
- (b) the applicant for the permit has requested a patron be permitted to so act;
- (c) the council of the municipality, or its delegate, has designated the event as one of municipal significance;
- (d) the liquor is not removed from the premises to which the permit applies;
- (e) the licence holder and the permit holder have entered into an agreement with each other to ensure that there is no unreasonable risk to public safety, the public interest and the public and no unreasonable risk of non-compliance with the Act and the regulations by either of the parties; and
- (f) the parties to the agreement described in clause (e) have provided it to the Registrar at least 30 days before the event. O. Reg. 181/11, s. 8.

(2) Despite subsections 33 (1) and 34 (1), the holder of a licence obtained under section 2 or 2.1 may permit patrons to bring a serving of liquor purchased under the licence onto other licensed premises of the holder or a store to which an authorization under clause 3 (1) (e) of the *Liquor Control Act* applies and to remove all or part of the serving of liquor from the other licensed premises or the store if,

- (a) the other licensed premises or the store, as the case may be, are on the manufacturing site of the holder; and
- (b) the serving of liquor remains in an area that is part of the other licensed premises or that is authorized under that clause. O. Reg. 31/16, s. 6.

35. (1) The licence holder shall ensure that light meals are available for sale to patrons on the premises. R.R.O. 1990, Reg. 719, s. 35 (1).

(2) The holder of a licence for premises in a theatre is not required to have light meals available if liquor is sold and served for a maximum of one hour before the performance, during intermission and for a maximum of one hour after the performance. R.R.O. 1990, Reg. 719, s. 35 (2).

36. The licence holder shall ensure that meals sold and served on the premises to which the licence applies are prepared on the premises or on nearby premises that are under the control of the licence holder. O. Reg. 346/93, s. 6.

37. REVOKED: O. Reg. 230/03, s. 22.

38. The licence holder shall ensure that a variety of non-alcoholic beverages is available for sale at moderate prices in relation to the prices charged for liquor. R.R.O. 1990, Reg. 719, s. 38.

39. On and after January 1, 2008, all current and new licence holders shall ensure that all managers, persons involved in the sale or service of liquor and security staff whom the licence holder employs or, in the case of a stadium, uses, hold a certificate demonstrating the successful completion of a server training course approved by the Board. O. Reg. 181/11, s. 9; O. Reg. 31/16, s. 7.

40. The licence holder shall ensure that the licence holder and any person involved in the sale or service of liquor, providing security or management services, including managers of the premises, have successfully completed any applicable training courses or programs approved by the Board within the time periods specified by the Board. O. Reg. 354/07, s. 7; O. Reg. 144/11, s. 5.

41. (1) The licence holder shall ensure that, before liquor is sold or served to a person apparently under the age of nineteen years, an item of identification of the person is inspected. R.R.O. 1990, Reg. 719, s. 41 (1).

(2) If a condition of the liquor sales licence prohibits the entry of persons under nineteen years of age at the premises to which the licence applies, the licence holder shall ensure that an item of identification is inspected before admitting the person to the premises. R.R.O. 1990, Reg. 719, s. 41 (2).

(3) The item of identification must include a photograph of the person and state his or her date of birth and must reasonably appear to have been issued by a government. R.R.O. 1990, Reg. 719, s. 41 (3).

(4) Without limiting the generality of subsection (3), the item of identification may be any of the types prescribed in subsection (5). R.R.O. 1990, Reg. 719, s. 41 (4).

(5) The following types of identification are prescribed for the purpose of subsection 30 (6) of the Act:

- 1. A driver's licence issued by the Province of Ontario with a photograph of the person to whom the licence is issued.
- 2. A Canadian passport.
- 3. A Canadian citizenship card with a photograph of the person to whom the card is issued.
- 4. A Canadian armed forces identification card.
- 5. A secure certificate of Indian status issued by the Government of Canada.

6. A photo card issued by the Liquor Control Board of Ontario.
7. A permanent resident card issued by the Government of Canada.
8. A photo card issued under the *Photo Card Act, 2008*. R.R.O. 1990, Reg. 719, s. 41 (5); O. Reg. 560/96, s. 1; O. Reg. 63/98, s. 13 (1); O. Reg. 230/03, s. 23 (1); O. Reg. 181/11, s. 10.
- (6) REVOKED: O. Reg. 230/03, s. 23 (2).

42. (1) At the request of an inspector designated under section 43 of the Act, the licence holder or an employee of the licence holder shall request evidence as to the age of a person on the premises to which the licence applies. O. Reg. 63/98, s. 14; O. Reg. 354/07, s. 8.

(2) The inspector may make the request if he or she believes that the person may be less than 19 years of age. O. Reg. 63/98, s. 14.

43. The licence holder shall ensure that the number of persons on the premises to which the licence applies, including employees of the licence holder, does not exceed the capacity of the licensed premises as stated on the licence. O. Reg. 346/93, s. 7.

44. (1) The licence holder shall ensure that no person enters behind the bar at the premises to which the licence applies during the hours that liquor is sold or served unless the person is,

- (a) an employee authorized by the licence holder to enter behind the bar;
- (b) a representative of a manufacturer who is in the course of carrying out his or her duties;
- (c) an employee of the Alcohol and Gaming Commission of Ontario;
- (d) a government inspector who is in the course of carrying out his or her duties; or
- (e) a police officer. R.R.O. 1990, Reg. 719, s. 44 (1); O. Reg. 63/98, s. 15; O. Reg. 230/03, s. 24.

(2) The licence holder shall ensure that police officers acting in the course of their duties are given access to the premises to which the licence applies and to the adjacent washrooms, liquor and food preparation areas and storage areas under the exclusive control of the licence holder. R.R.O. 1990, Reg. 719, s. 44 (2).

45. (1) The licence holder shall not permit drunkenness, unlawful gambling or riotous, quarrelsome, violent or disorderly conduct to occur on the premises or in the adjacent washrooms, liquor and food preparation areas and storage areas under the exclusive control of the licence holder. R.R.O. 1990, Reg. 719, s. 45 (1); O. Reg. 230/03, s. 25.

(2) The licence holder shall not permit a person to hold, offer for sale, sell, distribute or consume a controlled substance as defined in the *Controlled Drugs and Substances Act* (Canada) on the premises or in the adjacent washrooms, liquor and food preparation areas and storage areas under the exclusive control of the licence holder. R.R.O. 1990, Reg. 719, s. 45 (2); O. Reg. 247/02, s. 17; O. Reg. 24/04, s. 1.

45.1 The licence holder shall ensure that reasonable measures are in place and reasonable efforts are made to deter disorderly conduct on property adjacent to and in the vicinity of the premises and to minimize damage, nuisance or other harm to such property arising out of disorderly conduct engaged in by patrons of the licence holder or persons attempting or waiting to enter the premises or leaving the premises. O. Reg. 354/07, s. 9.

45.2 The licence holder shall ensure that the licence holder or a manager appointed by the licence holder maintains control over the premises, including exercising control over who is permitted to enter the premises or remain on the premises and the activities that are permitted to occur on the premises. O. Reg. 354/07, s. 9.

46. The holder of a licence that applies to outdoor premises shall not permit noise that arises directly or indirectly from entertainment on the premises or from the sale and service of liquor to disturb persons who reside near the premises. R.R.O. 1990, Reg. 719, s. 46.

47. (1) Liquor belonging to the licence holder must be stored adjacent to the premises for which the licence is issued. O. Reg. 230/03, s. 26.

(2) Despite subsection (1), liquor may be stored in a convenient location near the premises if the premises is a railway car or a boat or if it is not practical to store the liquor adjacent to the premises. O. Reg. 230/03, s. 26.

(3) The licence holder shall notify the Registrar of the location of any liquor stored away from the premises pursuant to subsection (2). O. Reg. 230/03, s. 26; O. Reg. 144/11, s. 3.

48. If a liquor sales licence is issued in respect of more than one premises, the service bar at one premises may be used to service a second premises but only the licence holder or the licence holder's employees may carry the liquor across an area not under the exclusive control of the licence holder in order to reach the second premises. O. Reg. 181/11, s. 11.

49. The licence holder shall not alter the boundaries of the premises to which the licence applies or add tiered seating on the premises without the prior written consent of the Registrar. O. Reg. 63/98, s. 17; O. Reg. 144/11, s. 3; O. Reg. 181/11, s. 12.

50. The holder of a licence that applies to premises other than a railway car or a boat shall ensure that the premises complies with,

- (a) all applicable zoning by-laws respecting the use of the premises;
- (b) the *Building Code Act, 1992*;
- (c) the *Fire Protection and Prevention Act, 1997*; and
- (d) the *Health Protection and Promotion Act*. O. Reg. 247/02, s. 19.

51. The holder of a licence that applies to a boat must have a current inspection certificate issued under the *Canada Shipping Act* attesting to the fitness of the boat. R.R.O. 1990, Reg. 719, s. 51.

52. The licence holder shall post the licence in a conspicuous place in the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 52.

53. The licence holder shall make available to, or shall post in locations visible to, persons on the premises lists describing,

- (a) the varieties of liquor available for sale;
- (b) the amount of liquor in each type of drink offered for sale;
- (c) the varieties of non-alcoholic beverages available for sale; and
- (d) the purchase price of the liquor and the non-alcoholic beverages. O. Reg. 230/03, s. 27.

54. (1) The licence holder shall retain for one year,

- (a) records of the purchases of liquor offered for sale in the premises to which the licence applies; and
- (b) records of the sales of liquor in the premises to which the licence applies. O. Reg. 230/03, s. 28.

(2) The records must include purchase invoices. O. Reg. 230/03, s. 28.

55. (1) If a licence is suspended, the licence holder shall post a sign provided by the Registrar concerning the suspension and shall ensure that the sign remains posted throughout the suspension. O. Reg. 63/98, s. 18; O. Reg. 144/11, s. 3.

(2) The sign must be in a conspicuous place that is visible from the exterior of the premises to which the suspension applies. R.R.O. 1990, Reg. 719, s. 55 (2).

56. (1) A licence holder who ceases to operate the business shall immediately surrender the licence to the Registrar. O. Reg. 63/98, s. 19; O. Reg. 144/11, s. 3.

(2) Subsection (1) does not apply if an application is made to transfer the licence. R.R.O. 1990, Reg. 719, s. 56 (2).

56.1 (1) Despite subsection 34 (1), sealed, unopened liquor may be removed by a patron from the premises to which the licence applies if the licence holder ensures that,

- (a) food is purchased together with the liquor sold by the licence holder, and the food and liquor are removed from the premises together;
- (b) before the liquor is provided to a patron apparently under the age of nineteen years for removal from the premises, an item of identification of the person referred to in subsection (2) is inspected; and
- (c) the patron to whom the liquor is provided is the same patron who purchased the liquor. O. Reg. 86/20, s. 1.

(2) The item of identification required for the purposes of clause (1) (b) must be an item of identification acceptable for the purposes of subsections 41 (3) and (4). O. Reg. 86/20, s. 1.

(3) Despite subsections 25 (1) and (2), liquor may be sold to a patron for removal from the premises, and removed from the premises by the patron, only between 9 a.m. and 11 p.m. on any day. O. Reg. 86/20, s. 1.

(3.1) Despite section 20, the minimum price at which the licence holder may offer a serving of spirits containing more than 14.8 per cent alcohol by volume for sale for removal by a patron from the premises is \$1.34, including any applicable taxes. O. Reg. 198/20, s. 1.

(4) Despite subsection 17 (2), the offer for sale and sale of liquor for removal by a patron from the premises may be supervised by an agent of the licence holder. O. Reg. 86/20, s. 1.

(5) The licence holder shall retain for one year records of the sales of liquor for removal by a patron from the premises under this section. O. Reg. 86/20, s. 1.

(6) Subsections 57 (3) and 58 (3) are subject to this section. O. Reg. 86/20, s. 1.

(7) The daily records required by subsections 57 (7) and 58 (7) shall include the amounts of beer or wine manufactured by the licence holder, as the case may be, that are sold to a patron for removal from the premises under this section. O. Reg. 86/20, s. 1.

(8) This section is revoked on January 1, 2021. O. Reg. 86/20, s. 1.

56.2 (1) In this section,

“delivery” does not include delivery under the authority of a licence to deliver liquor. O. Reg. 86/20, s. 1.

(2) The licence holder shall ensure that liquor is sold for delivery to another premises only in accordance with this section. O. Reg. 86/20, s. 1.

(3) Despite subsections 25 (1) and (2), liquor may be sold for delivery, including, for greater certainty, the conducting of the delivery, only between 9 a.m. and 11 p.m. on any day. O. Reg. 86/20, s. 1.

(3.1) Despite section 20, the minimum price at which the licence holder may offer a serving of spirits containing more than 14.8 per cent alcohol by volume for sale for delivery is \$1.34, including any applicable taxes. O. Reg. 198/20, s. 2.

(4) Despite subsection 17 (2), the offer for sale and sale of liquor for delivery may be supervised by an agent of the licence holder. O. Reg. 86/20, s. 1.

(5) The sale of liquor for delivery is subject to the following requirements:

1. The liquor must be in a sealed and unopened container.
2. Food must be purchased together with the liquor sold by the licence holder at the licensed premises.
3. The order for the food and liquor must contain the following information, which the licence holder shall ensure is recorded on an order form:
 - i. The name and address of the licence holder.
 - ii. The name and address of the purchaser.
 - iii. The kinds and quantities of liquor to be purchased.
 - iv. The residential address where the liquor and food are to be delivered.
4. The liquor must be delivered by the licence holder or an employee or agent of the licence holder, together with the food that was purchased with it, to the residential address specified in the order.
5. The liquor must be delivered to the purchaser or another person who resides at the place of delivery and who is at least nineteen years of age.
6. Before the delivery of the liquor to a person who is apparently under the age of nineteen years, an item of identification of the person referred to in subsection (6) must be inspected. O. Reg. 86/20, s. 1.

(6) The item of identification required for the purposes of paragraph 6 of subsection (5) must be an item of identification acceptable for the purposes of subsections 41 (3) and (4). O. Reg. 86/20, s. 1.

(7) Liquor shall not be delivered to a patient in an institution listed in Schedule 1 of Regulation 718 (General) made under the Act, or to a patient in an institution for the treatment of alcoholics. O. Reg. 86/20, s. 1.

(8) The licence holder shall retain for one year records of the sales of liquor for delivery under this section that include, in respect of each sale,

- (a) the name and address of the purchaser;
 - (b) the date of delivery;
 - (c) the kinds and quantities of liquor delivered;
 - (d) the price paid for the liquor;
 - (e) the delivery fee, if any; and
 - (f) the name of the person making the delivery. O. Reg. 86/20, s. 1.
- (9) Subsections 57 (3) and 58 (3) are subject to this section. O. Reg. 86/20, s. 1.

(10) The daily records required by subsections 57 (7) and 58 (7) shall include the amounts of beer or wine manufactured by the licence holder, as the case may be, that are sold for delivery under this section. O. Reg. 86/20, s. 1.

(11) Section 39 begins to apply with respect to agents involved in the sale of liquor for delivery under this section on the 30th day after the day this section begins to apply. O. Reg. 86/20, s. 1.

(12) Nothing in section 10 affects the operation of this section. O. Reg. 86/20, s. 1.

(13) A reference in this Regulation to the sale of liquor includes the sale of liquor for delivery under this section and, for greater certainty, includes the delivery of the liquor. O. Reg. 86/20, s. 1.

(14) This section is revoked on January 1, 2021. O. Reg. 86/20, s. 1.

CONDITIONS OF BREW PUB AND WINE PUB ENDORSEMENTS

57. (1) The holder of a liquor sales licence with a brew pub endorsement shall ensure that the conditions of the endorsement that are set out in this section are met. R.R.O. 1990, Reg. 719, s. 57 (1).

(2) The beer manufactured by the licence holder must be manufactured at an establishment located at the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 57 (2).

(3) The beer manufactured by the licence holder must be sold and consumed only,

(a) on the premises to which the licence holder's licence applies;

(b) on one premises other than the premises where the beer is manufactured if,

(i) the licence holder has at least a 51 per cent interest in the business carried on at the other premises, and

(ii) a liquor sales licence applies to the other premises; or

(c) in accordance with any caterer's endorsement attached to the licence holder's licence. O. Reg. 354/99, s. 1 (1).

(4) The beer manufactured by the licence holder must not contain more than 6.5 per cent alcohol by volume. R.R.O. 1990, Reg. 719, s. 57 (4).

(5) A sign stating the percentage alcohol content of the beer manufactured by the licence holder must be posted in a conspicuous place on the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 57 (5).

(6) The beer manufactured by the licence holder must be manufactured in accordance with the standards established under the *Food and Drugs Act* (Canada). R.R.O. 1990, Reg. 719, s. 57 (6).

(7) The licence holder shall make a daily record indicating the amount of beer manufactured for sale and the amounts of beer sold at each location referred to in subsection (3), and shall retain the records for two years. O. Reg. 354/99, s. 1 (2).

58. (1) The holder of a liquor sales licence with a wine pub endorsement shall ensure that the conditions of the endorsement that are set out in this section are met. R.R.O. 1990, Reg. 719, s. 58 (1).

(2) The wine manufactured by the licence holder must be manufactured at an establishment located at the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 58 (2).

(3) The wine manufactured by the licence holder must be sold and consumed only on the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 58 (3).

(4) The wine manufactured by the licence holder must not contain more than 14 per cent alcohol by volume. R.R.O. 1990, Reg. 719, s. 58 (4).

(5) A sign stating the percentage alcohol content of the wine manufactured by the licence holder must be posted in a conspicuous place on the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 58 (5).

(6) The wine manufactured by the licence holder must be manufactured in accordance with the standards established under the *Food and Drugs Act* (Canada). R.R.O. 1990, Reg. 719, s. 58 (6).

(7) The licence holder shall make a daily record indicating the amount of wine manufactured for sale and the amount sold on the premises to which the licence applies and shall retain the records for two years. R.R.O. 1990, Reg. 719, s. 58 (7).

CONDITIONS OF CATERER'S ENDORSEMENTS

59. The holder of a liquor sales licence with a caterer's endorsement shall ensure that the conditions of the endorsement that are set out in sections 60 to 66.1 are met. R.R.O. 1990, Reg. 719, s. 59; O. Reg. 482/96, s. 2.

60. (1) The licence holder may offer liquor for sale only at events which do not exceed ten consecutive days in duration and which are sponsored by a person other than the licence holder. R.R.O. 1990, Reg. 719, s. 60 (1).

(2) The licence holder shall not offer liquor for sale at a series of events sponsored by the same person if, as a result of doing so, the licence holder is or appears to be operating an ongoing business with the sponsor. R.R.O. 1990, Reg. 719, s. 60 (2).

61. Liquor may be sold or served only at events at which light meals are also available. R.R.O. 1990, Reg. 719, s. 61.

62. The licence holder shall not sell liquor at events held in a residence. R.R.O. 1990, Reg. 719, s. 62.

63. (1) The premises at which an event is held must comply with the requirements of this Regulation for premises to which a liquor sales licence applies. R.R.O. 1990, Reg. 719, s. 63 (1).

(2) Subsection (1) does not apply with respect to a residence. R.R.O. 1990, Reg. 719, s. 63 (2).

63.1 (1) At least 10 days before a catered event begins, a holder of a liquor sales licence with a caterer's endorsement shall provide to the Registrar and the local police, fire, health and building departments details concerning,

(a) the nature of the event and the name of the sponsor;

(b) the address at which the event will be held;

- (c) the dates on which and the hours during which the event will be held;
- (d) the estimated attendance for the event; and
- (e) the boundaries of the area within which liquor will be sold and served and the location of any tiered seating in the area. O. Reg. 354/07, s. 10; O. Reg. 144/11, s. 3; O. Reg. 181/11, s. 13.

(2) Subsection (1) does not apply with respect to events held in premises under the exclusive control of the licence holder if the licence holder gives prior notice to the Registrar of the licence holder's intention to cater events in premises specified in the notice. O. Reg. 354/07, s. 10; O. Reg. 144/11, s. 3.

(3) Subsection (1) does not apply with respect to events held in a residence. O. Reg. 354/07, s. 10.

63.2 The holder of a liquor sales licence with a caterer's endorsement and an employee of the licence holder are exempt from subsection 32 (1) of the Act (conveying liquor in a vehicle) when transporting liquor purchased under the licence between the premises to which the liquor sales licence applies and the location of a catered event. O. Reg. 354/07, s. 10.

64. (1) Liquor may be sold and served at events only by the licence holder or by the employees of the licence holder. R.R.O. 1990, Reg. 719, s. 64 (1).

(2) The licence holder shall ensure that employees take a course on server training approved by the Board. O. Reg. 63/98, s. 20; O. Reg. 144/11, s. 6.

65. Liquor not sold during an event must be returned to the licence holder's inventory. R.R.O. 1990, Reg. 719, s. 65.

66. The licence holder shall not promote an event at which the licence holder is offering liquor for sale or invite persons to attend the event. R.R.O. 1990, Reg. 719, s. 66.

66.1 (1) Premises must not be used for the sale and service of liquor under a caterer's endorsement to a liquor sales licence if,

- (a) an application for a licence in respect of the premises has been refused because issuing the licence would not have been in the public interest;
- (b) a licence in respect of the premises has been REVOKED or is under suspension; or
- (c) the premises has been disqualified under section 20 of the Act. O. Reg. 482/96, s. 3.

(2) The licence holder who holds both a caterer's endorsement and a bring-your-own-wine endorsement shall not permit persons to bring wine onto the premises where the caterer's endorsement applies under the bring-your-own-wine endorsement. O. Reg. 8/05, s. 6.

CONDITIONS OF ROOM SERVICE ENDORSEMENTS

67. The holder of a liquor sales licence with a room service endorsement shall ensure, as a condition of the endorsement, that food is available for sale with the liquor. R.R.O. 1990, Reg. 719, s. 67.

CONDITIONS OF MINI BAR LICENCES AND OF MINI BAR ENDORSEMENTS

68. The holder of a mini bar licence or a liquor sales licence with a mini bar endorsement shall ensure that the conditions of the licence or the endorsement, as the case may be, that are set out in sections 70 to 75 are met. R.R.O. 1990, Reg. 719, s. 68; O. Reg. 230/03, s. 29.

69. REVOKED: O. Reg. 230/03, s. 30.

70. (1) The licence holder may keep for sale, sell and serve,

- (a) REVOKED: O. Reg. 230/03, s. 31.
- (b) only liquor that the licence holder has purchased from a government store or a store operated by Brewers Retail Inc.; and
- (c) only liquor that the licence holder purchased under the licence. R.R.O. 1990, Reg. 719, s. 70 (1); O. Reg. 230/03, s. 31; O. Reg. 299/15, s. 1.

(2) When purchasing liquor under the licence, the licence holder shall provide the government store or the store operated by Brewers Retail Inc. with the licence number. R.R.O. 1990, Reg. 719, s. 70 (2); O. Reg. 299/15, s. 2.

71. The licence holder shall provide a secure area for the storage of liquor. R.R.O. 1990, Reg. 719, s. 71.

72. (1) A room rented as overnight accommodation that has mini bar service must be equipped with a dispenser for the storage of liquor and non-alcoholic beverages. R.R.O. 1990, Reg. 719, s. 72 (1).

(2) Access to the contents of the dispenser must be controlled by the licence holder or be restricted by means of a locking device. R.R.O. 1990, Reg. 719, s. 72 (2).

73. (1) The licence holder shall ensure that a key or other security device for access to the contents of a dispenser in a room with mini bar service is not given to a person who is under nineteen years of age. R.R.O. 1990, Reg. 719, s. 73 (1).

(2) The key or other security device for access to the contents of the dispenser must be separate from the room key. R.R.O. 1990, Reg. 719, s. 73 (2).

74. A dispenser in a room with mini bar service may be restocked at any time. O. Reg. 522/97, s. 2.

75. The licence holder shall retain records of mini bar sales for one year. O. Reg. 230/03, s. 32.

CONDITIONS OF GOLF COURSE ENDORSEMENTS

75.1 The holder of a liquor sales licence with a golf course endorsement shall ensure that the following conditions of the endorsement are met:

1. Motorized vending carts used for the sale and service of liquor must be operated by an employee of the holder who is 18 years of age or older.
2. Non-alcoholic beverages must be for sale from motorized vending carts used for the sale and service of liquor.
3. Employees involved in the sale and service of liquor from motorized vending carts, as well as course marshals, must take a course on server training approved by the Board.
4. A person must not drink or hold any liquor while driving a golf cart on a golf course. O. Reg. 163/96, s. 6; O. Reg. 63/98, s. 21; O. Reg. 354/07, s. 12; O. Reg. 144/11, s. 7.

75.2 Any person who obtained liquor at any licensed area of a golf course is exempt from subsection 32 (1) of the Act (conveying liquor in a vehicle) while driving or having the care or control of a golf cart on the playing area of the golf course. O. Reg. 354/07, s. 13.

76.-78. REVOKED: O. Reg. 181/11, s. 14.

79. (1) REVOKED: O. Reg. 230/03, s. 34.

(2) REVOKED: O. Reg. 195/95, s. 1 (1).

(3) REVOKED: O. Reg. 230/03, s. 34.

(4) REVOKED: O. Reg. 181/11, s. 14.

80. REVOKED: O. Reg. 181/11, s. 14.

80.1 REVOKED: O. Reg. 230/03, s. 35.

81. REVOKED: O. Reg. 354/07, s. 16.

82. REVOKED: O. Reg. 247/02, s. 23.

83. REVOKED: O. Reg. 181/11, s. 14.

84. REVOKED: O. Reg. 247/02, s. 25.

85., 86. REVOKED: O. Reg. 181/11, s. 14.

CONDITIONS OF BRING-YOUR-OWN-WINE ENDORSEMENTS

86.1 The holder of a liquor sales licence with a bring-your-own-wine endorsement shall ensure that the conditions of the endorsement that are set out in section 86.2 are met. O. Reg. 8/05, s. 8.

86.2 (1) The licence holder may permit a patron to bring into the restaurant or banquet room to which the licence applies only unopened bottles of commercially-made wine. O. Reg. 8/05, s. 8.

(2) Only the licence holder or an employee of the licence holder may open a bottle of wine brought into the restaurant or banquet room by the patron. O. Reg. 8/05, s. 8.

(3) If any of the wine in a bottle brought into the restaurant or banquet room by the patron remains at the end of the patron's visit, the licence holder shall dispose of it unless the patron is permitted to remove the bottle containing the wine in accordance with subsection 34 (3) or (4). O. Reg. 8/05, s. 8.

ADVERTISING LIQUOR AND ITS AVAILABILITY FOR SALE

87. (1) In this section,

"public service advertising" means any advertising carrying a strong message against irresponsible use of liquor where the message does not contain any direct or indirect endorsement of liquor, the brand name of liquor or of the consumption of liquor. O. Reg. 247/02, s. 27.

(2) Except for public service advertising, the holder of a licence to sell liquor may advertise or promote liquor or the availability of liquor only if the advertising,

- (a) is consistent with the principle of depicting responsibility in use or service of liquor;
- (b) promotes a general brand or type of liquor and not the consumption of liquor in general;

- (c) does not imply that consumption of liquor is required in obtaining or enhancing,
 - (i) social, professional or personal success,
 - (ii) athletic prowess,
 - (iii) sexual prowess, opportunity or appeal,
 - (iv) enjoyment of any activity,
 - (v) fulfilment of any goal, or
 - (vi) resolution of social, physical or personal problems;
 - (d) does not appeal, either directly or indirectly, to persons under the legal drinking age or is not placed in media that are targeted specifically at people under that age;
 - (e) does not associate consumption of liquor with driving a motorized vehicle, or with any other activity that requires care and skill or has elements of physical danger;
 - (f) does not depict motorized vehicles in motion in advertising showing the consumption of liquor, unless the motorized vehicle is a form of public transportation;
 - (g) does not suggest any illegal sale, illegal purchase, illegal gift, illegal handling or illegal consumption of liquor; and
 - (h) is in compliance with the guidelines related to advertising issued by the Registrar and published on the website of the Alcohol and Gaming Commission of Ontario, as they are amended from time to time. O. Reg. 247/02, s. 27; O. Reg. 284/02, s. 3; O. Reg. 144/11, s. 3; O. Reg. 299/15, s. 5.
- (3) When premises to which a licence applies are used as a setting for a film or television production, the licence holder may show the name of the establishment if the licence holder complies with the requirements set out in subsection (2). O. Reg. 247/02, s. 27.

INFORMATION AND RETURNS

88.-90. REVOKED: O. Reg. 230/03, s. 36.

91. REVOKED: O. Reg. 354/07, s. 16.

92., 92.1 REVOKED: O. Reg. 230/03, s. 36.

93. (1) If a person other than the holder of a liquor sales licence or mini bar licence is entitled to receive 15 per cent or more of the gross revenue from the sale of liquor under the licence, the licence holder shall provide the Registrar with a copy of the agreement or, if the agreement is not in writing, with details of the arrangement entitling the person to the payment within thirty days after entering into the agreement. R.R.O. 1990, Reg. 719, s. 93; O. Reg. 63/98, s. 33; O. Reg. 144/11, s. 3.

(2) A licence holder that is registered as a bingo hall owner or operator under the *Gaming Control Act, 1992* is not required to comply with subsection (1) if the revenue from the sale and service of liquor is included in the calculation of any payments made to the bingo hall owner or operator for the provision of gaming services in accordance with the terms and conditions of the lottery licence issued to a charitable or religious organization by the Registrar or a municipal council pursuant to clause 207 (1) (b) of the *Criminal Code* (Canada). O. Reg. 563/06, s. 3; O. Reg. 144/11, s. 3.

TRANSFER OF LICENCE

94. (1) The following are prescribed changes for the purposes of section 16 of the Act:

1. An individual becomes or ceases to be an officer or director of a licence holder that is a corporation or a corporation that effectively controls the business.
2. A person becomes or ceases to be a partner of a licence holder that is a partnership.
3. A person or partnership acquires a beneficial interest in the business of the licence holder, including holding or controlling shares of a licence holder that is a corporation or in a corporation that effectively controls the business.
4. A person or partnership other than the licence holder becomes entitled to any of the profits from the sale of liquor or liable for any obligations incurred from the sale of liquor at the premises to which the licence applies. O. Reg. 354/07, s. 17; O. Reg. 89/19, s. 4.

(2) For the purposes of paragraph 3 of subsection (1), if a person or partnership acquires shares in a licence holder that is a corporation or in a corporation that effectively controls the business of the licence holder, an acquisition that results in the person or partnership holding or controlling 10 per cent or more of the outstanding shares, or of a class of shares, of the corporation is a prescribed change. O. Reg. 354/07, s. 17.

(3) Despite subsection (1), the following prescribed changes shall be considered rollovers by the Registrar for the purposes of transferring a licence if the principal individuals involved in the business of the licence holder remain the same after the change occurs:

1. A licence holder that is a sole proprietorship becomes a corporation.
2. A licence holder that is a partnership becomes a sole proprietorship or a corporation.
3. A licence holder that is a corporation becomes a sole proprietorship or a partnership. O. Reg. 354/07, s. 17; O. Reg. 285/08, s. 5; O. Reg. 144/11, s. 3.

(4) Despite paragraph 1 of subsection (1), if an individual ceases to be an officer or director of a licence holder that is a corporation, the corporation may keep for sale, offer for sale or sell liquor without transferring its licence, if the corporation gives the Registrar notice of the change within 30 days after it occurs. O. Reg. 354/07, s. 17; O. Reg. 144/11, s. 3.

(5) Despite paragraph 2 of subsection (1), if a partner ceases to be a partner in a partnership that is a licence holder, the partnership may keep for sale, offer for sale or sell liquor without transferring its licence, if the partnership gives the Registrar notice of the change within 30 days after it occurs. O. Reg. 354/07, s. 17; O. Reg. 144/11, s. 3.

95. REVOKED: O. Reg. 354/07, s. 17.

96. For the purposes of subsection 18 (1) of the Act (temporary transfer of licence), the Registrar may transfer a licence,

- (a) when a trustee in bankruptcy acquires the business of the licence holder;
- (b) when a court-appointed receiver acquires the business of the licence holder;
- (c) when a mortgagee takes possession of the premises to which the licence applies;
- (d) when a franchiser takes possession of the premises to which the licence applies;
- (e) when the landlord takes possession of the premises to which the licence applies; or
- (f) when executors or administrators of the estate of a deceased licence holder take possession of the premises to which the licence applies. R.R.O. 1990, Reg. 719, s. 96; O. Reg. 63/98, s. 36; O. Reg. 230/03, s. 37; O. Reg. 144/11, s. 3.

TEMPORARY EXTENSION OF PREMISES

97. (1) The Registrar may approve a temporary physical extension of the premises to which a licence to sell liquor applies for a period of 14 days or less if the extension is adjacent to the premises to which the licence applies. O. Reg. 63/98, s. 37; O. Reg. 144/11, s. 3.

(2) Despite subsection (1), beginning on June 8, 2020 and ending on December 18, 2020, the Registrar may approve a temporary physical extension that is adjacent to the premises to which a licence to sell liquor applies for a period that ends no later than 3 a.m. on January 1, 2021. O. Reg. 260/20, s. 7 (1).

Note: On January 2, 2021, subsection 97 (2) of the Regulation is revoked. (See: O. Reg. 260/20, s. 7 (2))

EXEMPTIONS FROM PROVISIONS OF THE ACT

98. (1) Subsection 5 (3) of the Act does not apply with respect to the delivery of liquor by a person in accordance with section 56.2. O. Reg. 86/20, s. 2.

(2) This section is revoked on January 1, 2021. O. Reg. 86/20, s. 2.

98.1-98.2.6 REVOKED: O. Reg. 230/03, s. 38.

98.3 The Registrar is exempt from subsection 6 (6) of the Act with respect to an application for the renewal or transfer of a licence to sell liquor made by a trustee in bankruptcy or a court-appointed receiver. O. Reg. 196/95, s. 1; O. Reg. 63/98, s. 38; O. Reg. 144/11, s. 3.

99. (1) The Registrar is exempt from subsection 7 (1) of the Act in respect of an application for a licence,

- (a) if a previous licence with respect to the premises was in force less than six months before the application is made; and
- (b) if the previous licence was not revoked by reason of the public interest. R.R.O. 1990, Reg. 719, s. 99 (1); O. Reg. 63/98, s. 39 (1); O. Reg. 144/11, s. 3.

(2) The Registrar is exempt from subsection 7 (1) of the Act in respect of an application for a licence for premises for which a previous application was made,

- (a) if notice of the previous application was first given under subsection 7 (1) of the Act within seven months before the current application is made; and
- (b) if the previous application was not refused by reason of the public interest. R.R.O. 1990, Reg. 719, s. 99 (2); O. Reg. 63/98, s. 39 (1); O. Reg. 144/11, s. 3.

(3) If a licence holder applies to add facilities to the premises to which the licence applies, to increase the capacity of the premises or to alter the boundaries of the premises, the Registrar is exempt from subsection 7 (1) of the Act,

- (a) with respect to indoor premises, if the capacity of the premises is decreased or is increased,
 - (i) by less than 25 per cent, if the capacity of the premises is eighty or more persons, or

(ii) by less than twenty persons, if the capacity of the premises is less than eighty persons; and

(b) with respect to outdoor premises, if the capacity of the premises is decreased or is increased by less than 25 per cent. R.R.O. 1990, Reg. 719, s. 99 (3); O. Reg. 31/94, s. 10; O. Reg. 63/98, s. 39 (2); O. Reg. 144/11, s. 3.

(4) For the purpose of subsection (3), a change in the capacity of premises is measured in relation to the maximum capacity of the premises set out on the licence that was issued after the most recent notice given under subsection 7 (1) of the Act. R.R.O. 1990, Reg. 719, s. 99 (4).

(5) The Registrar is exempt from subsection 7 (1) of the Act with respect to an application by the Canadian Forces for a licence to sell liquor. R.R.O. 1990, Reg. 719, s. 99 (5); O. Reg. 63/98, s. 39 (1); O. Reg. 144/11, s. 3.

(6) The Registrar is exempt from subsection 7 (1) of the Act with respect to an application for a mini bar licence. O. Reg. 346/93, s. 13; O. Reg. 63/98, s. 39 (1); O. Reg. 144/11, s. 3.

(7) The Registrar is exempt from subsection 7 (1) of the Act with respect to an application by a manufacturer licensed to sell beer, Ontario wine or spirits under section 2.1. O. Reg. 196/07, s. 5; O. Reg. 144/11, s. 3; O. Reg. 260/20, s. 8.

100., 100.1 REVOKED: O. Reg. 354/07, s. 18.

101.-103. REVOKED: O. Reg. 247/02, s. 28.

104. REVOKED: O. Reg. 354/99, s. 2.

105.-107. REVOKED: O. Reg. 247/02, s. 28.

TRANSITIONAL PROVISIONS

108.-111. REVOKED: O. Reg. 247/02, s. 28.

112. (1) The conditions described in this section apply to every licence that applies with respect to premises,

(a) that were classified as clubs, canteens, resorts and recreational facilities under Regulation 581 of the Revised Regulations of Ontario, 1980 as it read immediately before the 15th day of September, 1990; and

(b) that were located in municipalities that prohibit the sale of liquor in other classes of premises immediately before the 15th day of September, 1990. R.R.O. 1990, Reg. 719, s. 112 (1).

(2) Liquor may be sold and served only to those classes of person entitled to use the premises immediately before the 15th day of September, 1990. R.R.O. 1990, Reg. 719, s. 112 (2).

(3) The licence holder may sell and serve only those types of liquor that the licence holder was authorized to sell immediately before the 15th day of September, 1990. R.R.O. 1990, Reg. 719, s. 112 (3).

113. REVOKED: O. Reg. 247/02, s. 28.

Français

[Back to top](#)

BY-LAW NUMBER ●-2020
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to establish consumption of liquor with food
in designated public spaces and at permitted times.

WHEREAS section 11 of the *Municipal Act*, 2001 S.O. 2001, c. 25 ("**Municipal Act**") provides that a municipality may pass by-laws respecting matters within the spheres of jurisdiction of culture, parks, recreation and heritage;

AND WHEREAS section 8.(1) of the *Municipal Act* provides that the powers of the municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS section 31(2)(d) of the *Liquor Licence Act* R.S.O. 1990, Chapter L.19 ("**Liquor Licence Act**") allows a municipality to designate by by-law a public space that is owned or controlled by the municipality as a place where the consumption of liquor is permitted;

AND WHEREAS the Government of Ontario has amended Regulation 719 and released Infor Bulletin 61 under the *Liquor Licence Act* to temporarily allow liquor sales licensees to sell beer, wine and spirits as part of a food order for takeout or delivery until December 31, 2020.

AND WHEREAS section 425 of the *Municipal Act* provides that the City may pass by-laws providing that a person who contravene a by-law passed under the provisions of the *Municipal Act* is guilty of an offence;

AND WHEREAS section 429 of the *Municipal Act* allows the City to establish a system of fines for offences under a by-law of the City passed under the *Municipal Act*;

AND WHEREAS the Council of The Corporation of the City of Stratford (the "City") deems it in the public interest to allow for the consumption of liquor with food from area restaurants in the designated public spaces;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

Short Title

1. This By-law shall be known and referred to as "Consumption of Liquor with Food in Designated Public Places".

Definitions

2. In this By-law the following definitions shall apply:

"*Applicable Laws*" means all applicable statutes, regulations, enforceable and published rules, guidelines and policies, laws and by-laws of Canada, the Province of Ontario, and the City or other Regulatory Authorities, including without limitation the Alcohol Gaming Commission of Ontario;

"*By-law Enforcement Officer*" means a police officer of Stratford Police Services, commissionaire, assistant or any other officer, peace officer or civilian person engaged by Stratford Police Services and/or appointed by The Corporation of the

City of Stratford to enforce or carry out the provisions of this by-law or any part thereof;

“*City*” means The Corporation of the City of Stratford;

“*City Property*” means a parcel, lot, block, strata lot, public park or other area of land that is located in the City and which is either owned or occupied by the City, or in which the City has vested interest pursuant to a statute and includes a “Highway”;

“*Highway*” includes a common and public highway, street, avenue, parkway, driveway, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property line thereof;

“*Liquor*” has the meaning set out in the Liquor Licence Act as may be amended from time to time and means spirits, wine and beer or any combination thereof and includes any alcohol in a form appropriate for human consumption as a beverage, alone or in combination with any other matter;

“*Liquor Licence Act*” means the *Liquor Licence Act* R.S.O. 1990, Chapter L.19, as may be amended and/or replaced from time to time;

“*Permitted Space*” means a Public Space or part of a Public Space that has been designated by the City by this By-law as a place where Liquor may be consumed, but does not include a building, structure, vehicle or other installation within the Public Place unless specifically designated by Council by this By-law;

“*Public Space*” includes a place, building or vehicle to which the public is invited or has or is allowed access;

“*Regulatory Authorities*” includes but are not limited to the Alcohol Gaming Commission of Ontario, and Ontario Ministry of Transportation.

Permitted Spaces and Hours

3. The following Public Spaces shall be designated as a Permitted Space where the City shall allow, during the specified hours, the consumption of Liquor subject to the terms and conditions set out in this By-law:

a. The Public Spaces or parts thereof listed on the attached Schedule A to the By-law and further identified by signage posted in accordance with this By-law are hereby designated as Permitted Spaces where Liquor may be consumed subject to the provisions set out in section 5 of this By-law.

b. The hours that Liquor may be consumed in any Permitted Spaces are as follows:

Sunday to Thursday from 4:00 p.m. to 8:00 p.m.
Friday to Saturday from 11:00 a.m. to 9:00 p.m.

c. Liquor may not be consumed in any part or portion of the Public Space that are outside of the boundaries of the Permitted Spaces as identified by signage posted in accordance with this By-law.

Signage

4. The City shall post the appropriate signage setting out the boundaries of the Permitted Space and the hours during which Liquor may be consumed in the Permitted Spaces.

Terms and Conditions Consumption in Permitted Spaces

5. The consumption of Liquor in the Permitted Spaces shall only be permitted subject to the following terms and conditions:

- a. Only Liquor purchased from City restaurants with food shall be allowed in the Permitted Spaces;
- b. The consumption of Liquor and food must be consumed in a responsible manner and in compliance with all Applicable Laws including all City policies, by-laws, practices and procedures;
- c. No glass containers shall be used at any time and for any purpose in the Permitted Spaces;
- d. Only food and Liquor purchased from a City restaurant is allowed in the Permitted Spaces; and
- e. Liquor shall not be consumed outside of any designated Permitted Spaces.

Offence

- 6. Any person who contravenes any provision of this By-law is guilty of an offence and liable to the maximum fine and such other penalties as provided in the *Provincial Offences Act*, R.S.O. 1990, c.P 33, as amended, and the Municipal Act, and every fine is recoverable under the *Provincial Offences Act*.

Interpretation

- 7. In this By-law, unless the context otherwise requires words importing the singular number shall include the plural.
- 8. If a Court of competent jurisdiction declares any section or part of a section of this By-law invalid, it is the intention of Council that the remainder of the By-law shall continue to be in force.

Effective

- 9. This By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 10th day of August, 2020.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Members of Council
From: Tatiana Dafoe, City Clerk
Report#: COU20-137
Attachments: N/A

Title: Review of Parking Amidst COVID-19

Objective: To review parking measures implemented in the City of Stratford during COVID-19 and to consider any additional measures required.

Background: At the April 1, 2020 Special Council meeting, Council passed a resolution to undertake a number of initiatives in the City to provide for the immediate relief and flexibility of residents and businesses. One of these initiatives was to provide free parking until May 31, 2020 or the commencement of the Festival Theatre season.

In April 2020, it was announced that the 2020 Festival Theatre season would be cancelled and at the May 25, 2020 Regular Council meeting, the following resolution was passed:

THAT the daily rental rates for meter hood rentals for businesses in the downtown core be waived until August 30, 2020;

AND THAT the waiver of rental rates apply to two (2) meter hood rentals per business.

Analysis:

Paid Parking in the Downtown Core

When considering additional initiatives related to parking, the following should be taken into consideration:

- supporting business in the downtown core affected by COVID-19,
- loss of parking revenue,
- available enforcement, and
- safety measures to be implemented as a result of COVID-19.

For any initiative that is implemented, parking enforcement officers will be required to enforce maximum parking time limits, no-parking and no-stopping provisions and safety concerns. Some initiatives will also be easier to enforce than others given the number of available parking enforcement officers and their hours worked.

Taking into account the above noted considerations, the following options have been developed for consideration by Council.

Return to Status Quo

Paid parking could be re-instated Monday-Saturday effective Tuesday, September 1, 2020.

Advantages:

- Would generate revenue for the City.
- Other cities have phased back in their parking restrictions (Toronto, Regina, Kingston, Whitby).
- Easy to communicate.

Disadvantages:

- May not fully support downtown businesses affected by COVID-19.
- Regular cleaning of the pay by plate machines would be required.

Free Parking

Free parking Monday-Saturday could be extended until October 31, 2020. An extension to October 31st is consistent with the timeline provided for other COVID-19 related initiatives that impact parking such as the temporary patio boardwalk extension.

Advantages:

- Easy to communicate.
- Supports downtown businesses affected by COVID-19.
- Cleaning of the pay by plate machines would not be required as parking would be free.

Disadvantages:

- Downtown employees may continue to park in short term spaces which would reduce the available inventory for members of the public.
- Loss of revenue for the City.

Free 4 Hour Parking

Four (4) hours of free parking could be provided Monday-Saturday to October 31, 2020.

Advantages:

- Easy to communicate.
- Supports downtown businesses affected by COVID-19.
- Would generate revenue for the City.

- Would encourage downtown employees to park in the long-term lots and not on-street.

Disadvantages:

- Loss of revenue for the City.
- More difficult to enforce.
- Does not result in a lot of turnover at parking spaces.
- Cleaning of the pay by plate machines would be required.

Free 2 Hour Parking

Two (2) hours of free parking could be provided Monday-Saturday to October 31, 2020.

Advantages:

- Easy to communicate.
- Supports downtown businesses affected by COVID-19.
- Would generate revenue for the City.
- Would encourage downtown employees to park in the long-term lots and not on-street.
- Would result in additional turnover at parking spaces.
- Easy to enforce.
- Is comparable to the City of London which has also implemented a 2-hour free parking limit.

Disadvantages

- Loss of revenue.
- Regular cleaning of the pay by plate machines would be required.

Free Saturday Parking

The City could offer free Saturday parking and maintain paid parking Monday-Friday for the remainder of 2020.

Advantages:

- Supports downtown businesses affected by COVID-19.
- Would generate revenue for the City.
- Easy to communicate.
- Easy to enforce.

Disadvantages:

- Loss of revenue.
- Regular cleaning of the pay by plate machines would be required.

Implement a 2-hour paid parking limit

The maximum parking time limit could be reduced from 4 to 2 hours and payment could be required starting Tuesday, September 1, 2020.

Advantages:

- Would result in additional turnover in parking spaces.
- Would generate revenue for the City.
- Supported by the Stratford City Centre Business Improvement Area.

Disadvantages:

- Difficult to communicate.
- Regular cleaning of the pay by plate machines would be required.

Summary

Staff consulted the Stratford City Centre BIA who are supportive of returning paid parking requirements to the status quo effective Tuesday, September 1, 2020. Should Council wish to provide additional relief to businesses in the downtown, staff recommend implementing a 2-hour free parking limit in the downtown core Monday-Saturday until October 31, 2020. This option is recommended as it supports businesses in the downtown core, will generate revenue for the City, is easy to communicate, and reduces the amount of people required to use the pay by plate machines.

With this option, all parking rules and regulations would come into effect on November 1, 2020.

Meter Hood Rentals

The City adopted Meter Hood Rental Policy P.1.2. The purpose is to provide a controlled system for:

- the trades people to park at metered spaces in the downtown core when engaged in repairs, or renovations, etc., and no other parking is available to them;
- persons moving in or out of a downtown residence; or
- on occasion, when extenuating circumstances arise, and "reserved" parking is required, the City has used the Meter Hood for this purpose as well.

Persons obtaining a meter hood are able to "reserve" a parking space in the downtown core for the entire day and are not required to remit payment at the meter or machine.

The COVID-19 pandemic resulted in many businesses changing their service delivery model as they have had to adapt to the new environment by completing curbside pick-up.

A recommendation has been put forward by the Stratford City Centre Business Improvement Area as follows:

"That meter hoods in the downtown core currently being offered for business curbside pick up be reduced to a single space for any restaurant that does not have a patio extension (so none for retail). We would like to see this take effect as soon as possible to help free up several high-demand parking spaces."

Should Council wish to continue providing meter hood rentals the following needs to be taken into account:

- number of meter hoods to be provided,
- whether fees will be charged,
- how long meter hood rentals will be provided for,
- where there are any exceptions, example: Sinclair Pharmacy

If the meter hoods are to be provided free of charge staff still recommend collecting the \$50 cash deposit which is refunded once all meter hood items are returned. Staff also support linking the timeline for this initiative with other parking initiatives implemented.

Summary

For the consideration of Council.

Financial Impact: In a given year when the Festival is operating it is estimated that approximately \$205,000/month is collected in parking revenue. To date \$190,165.67 has been collected in parking revenue.

The loss of parking revenue will depend on the initiatives that are implemented. While the parking budget can be funded through the Parking Reserve there will be affects for future years as the City will not be contributing the same in 2020 to the reserve fund. In 2020 we budgeted to transfer \$929,420 to the parking reserve fund. Depending on the initiative adopted, money may be needed from the parking reserve fund to cover lost revenue. The parking reserve fund balance is currently \$2,404,970. It is important to note the parking inventory is aging and improvements (parking lot reconstruction, parking technology replacement) will be required within the next 2-5 years.

Alignment with Strategic Priorities:

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment, including during emergency situations.

Staff Recommendation: THAT direction be given on any additional parking measures/incentives to be offered;

AND THAT direction be given on the provision of meter hoods in the downtown core for businesses.



Tatiana Dafoe, Clerk



Janice Beirness, Acting Director of Corporate Services



Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: August 10, 2020
To: Mayor and Members of Council
From: Tatiana Dafoe, City Clerk
Report#: COU20-139
Attachments: Auditorium Layout - In-person Council Meetings

Title: Holding of Council Meetings, Proxy Voting and COVID-19

Objective: To consider options for the holding of Council and Committee meetings for the remainder of 2020 in light of the COVID-19 pandemic and to consider proxy voting.

Background: The *Municipal Emergency Act, 2020*, provides municipalities with a tool to ensure that local decision making by municipal councils is not detrimentally impacted by existing quorum requirements, as set out in the *Municipal Act, 2001*, (Municipal Act) during emergency situations, such as the COVID-19 outbreak.

Since these amendments, the province has made additional changes to the Municipal Act to allow members of councils, committees and certain local boards who participate in open and closed meetings electronically to be counted for the purposes of quorum. These provisions are optional and municipalities have the flexibility to determine if they wish to use these provisions and incorporate them into their procedure by-laws.

Municipal councils, committees and boards can choose to further amend their procedure by-laws to:

- allow the use of electronic participation at meetings
- state whether members can participate in both open and closed meetings
- state whether members participating electronically count towards quorum

during periods of time when an emergency has not been declared.

When considering whether meetings should be held electronically or whether there should be a return to in-person meetings the following factors need to be considered:

- requirements for social distancing and health and safety measures
- ability to broadcast meetings to the public
- ability for members of the public to participate

- restrictive measures being implemented by the province in response to the pandemic

Presently under Stage 3 of the Provincial reopening regulations, the City is allowed a total of 50 persons, excluding staff, inside any building at one time. This regulation will limit the available spaces that can be used for the holding of Council and Committee meetings.

It is important for municipal council decision making to not be hindered. At this time it may be beneficial to amend the Procedure By-law 140-2007 to include provisions which would permit the holding of electronic meetings outside of a declared emergency even if a decision is made to resume in-person meetings.

The province is also providing municipalities with the flexibility to choose to allow proxy votes for municipal council members who are absent from in-person meetings. This power helps ensure continuing representation of constituents' interests on municipal councils when a member is unable to attend in person due to, illness, a leave of absence, or the need to practice physical distancing, for example. This power would not apply to electronic meetings.

Analysis:

Electronic Meetings

Sub-committee, Committee, Council and advisory committee meetings could all be held electronically using the zoom platform. With this method, social distancing is not an issue, the meetings can be live streamed to Facebook and a recording of the meeting can be uploaded by the following business day. Members of the public can continue to watch the meeting while in progress and delegations would still be permitted electronically. Additional zoom licences would be required to ensure all necessary staff are able to create and conduct these meetings.

In order to continue with electronic meetings an amendment to the procedure by-law would be required. This amendment would set out when electronic meetings could be held and would ensure members participating are able to be counted towards quorum.

Meetings conducted electronically are still required to follow existing meeting rules, including that the City:

- provides notice of meetings to the public,
- maintains meeting minutes,
- continues to hold meetings open to the public (subject to certain exceptions).

Holding of In-person Meetings in Council Chambers

Meetings could resume in Council Chambers however, concerns have been expressed that social distancing may not be feasible for all 11 members of Council and staff. If the holding of meetings is to be pursued for all of Council, Plexiglas would need to be installed at each desk and potentially between the gallery and the area where councillors sit. It is likely members would still need to wear a face covering throughout the meeting which could

result in additional sound issues. Alternative arrangements may also need to be made for delegations.

Sub-committee meetings could resume in Council Chambers with proper social distancing.

If a decision is made to resume in-person meetings in Council Chambers, Council and Committee meetings would be broadcasted using Rogers. Due to social distancing requirements and the inability of the City to livestream at this time, participation by members of the public would be limited. There would be a limit on the number of members from the public that would be permitted in Council Chambers, if any.

Holding of In-person Meetings in the Auditorium

The Auditorium could be used for the holding of Committee and Council meetings. Attached to this report is a proposed layout for the holding of these meetings in this room. For this option, Council and staff would utilize the main floor and then the balcony would be reserved for members of the public.

If this option is pursued there could not be any additional auditorium rentals due to the amount of work required to set-up the meeting. With this option there would be costs to:

- move each Councillor's desk,
- run all necessary cables/connections for laptops,
- obtain a contractor for sound and broadcasting,
- costs for a projector/screen to display presentations.

If a decision is made to not use this space for Council and Committee meetings then in-person advisory committee meetings could be held in this space.

Holding of In-person Meetings at the Rotary Complex

For this option, one of the halls could be rented at the Rotary Complex for the holding of Committee and Council meetings. Similar to the Auditorium, there could not be any additional rentals due to the amount of work required to set-up the meeting. Holding of meetings at this location could also impact the ability for Community Services staff to book ice rentals due to the 50 person limit. With this option there would be costs to:

- move each Councillor's desk,
- run all necessary cables/connections for laptops,
- obtain a contractor for sound and broadcasting,
- costs for a projector/screen to display presentations.

Proxy Voting

Municipalities that wish to allow proxy voting are required to amend their procedure by-laws to allow a member of council to appoint another member of the same council to act in their place when they are absent.

If proxy voting is to be permitted the following considerations must be taken into account:

- How proxies may be established and revoked;

- Circumstances where proxies may or may not be used; and
- How a proxyholder may participate in a meeting including voting, speaking or asking questions on behalf of the appointment member.

If permitted it would be the role of the City Clerk to establish a process for appointing and revoking proxies. Amendments to the Code of Conduct may also be required to ensure that votes are appropriately cast.

The following limitations would apply:

- A proxyholder cannot be appointed unless they are a member of the same council as the appointing member;
- A member cannot act as a proxyholder for more than one other member of council at a time;
- An appointed proxy is not counted when determining if a quorum is present;
- A member appointing a proxy shall notify the City Clerk of the appointments in accordance with any process established;
- When a recorded vote is taken, the clerk shall record the name and vote of every proxyholder and the name of the member of council for whom the proxyholder is acting.
- Council member absence rules would also still apply. This means that a member's seat would become vacant if they were absent from three successive months of council meetings without being authorized to do so by Council.

If a decision is made to pursue the continuation of electronic meetings then proxy voting would not be required.

Financial Impact: The following costs have been identified for the holding of Council meetings in light of COVID-19:

Electronic meetings:

- Additional zoom webinar licences - \$400/licence, estimate 2-3 additional licences required

Council Chambers:

- Plexiglass Boxes - \$650/desk. There may be additional costs for plexiglass installed in other areas, including between the gallery and council.

Auditorium/Rotary Complex:

- Moving Councillor's desks – approximately \$720
- IT Set-up – approximately \$600
- Plexiglass for balcony (if required) - \$1,500
- Contractor to broadcast meetings (including sound) - *would need to issue a request for proposal

- There could be a loss of revenue generated by Community Services if meetings are held at the Rotary Complex.

Alignment with Strategic Priorities:

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment, including during emergency situations.

Staff Recommendation: THAT Sub-committee meetings resume in-person in Council Chambers effective September, 2020;

AND THAT direction be given on the holding of Council, Committee and advisory committee meetings for the remainder of 2020;

AND THAT the Procedure By-law 140-2007 be amended to include provisions permitting the holding of electronic meetings for Council and advisory committees and for members participating electronically to be counted towards quorum in order to ensure municipal decision making is not affected;

AND THAT the notice requirements for amendments to the Procedural By-law as set out in Notice Policy C.3.10 be suspended;

AND THAT a follow-up report be prepared outlining a system for proxy voting in the City.



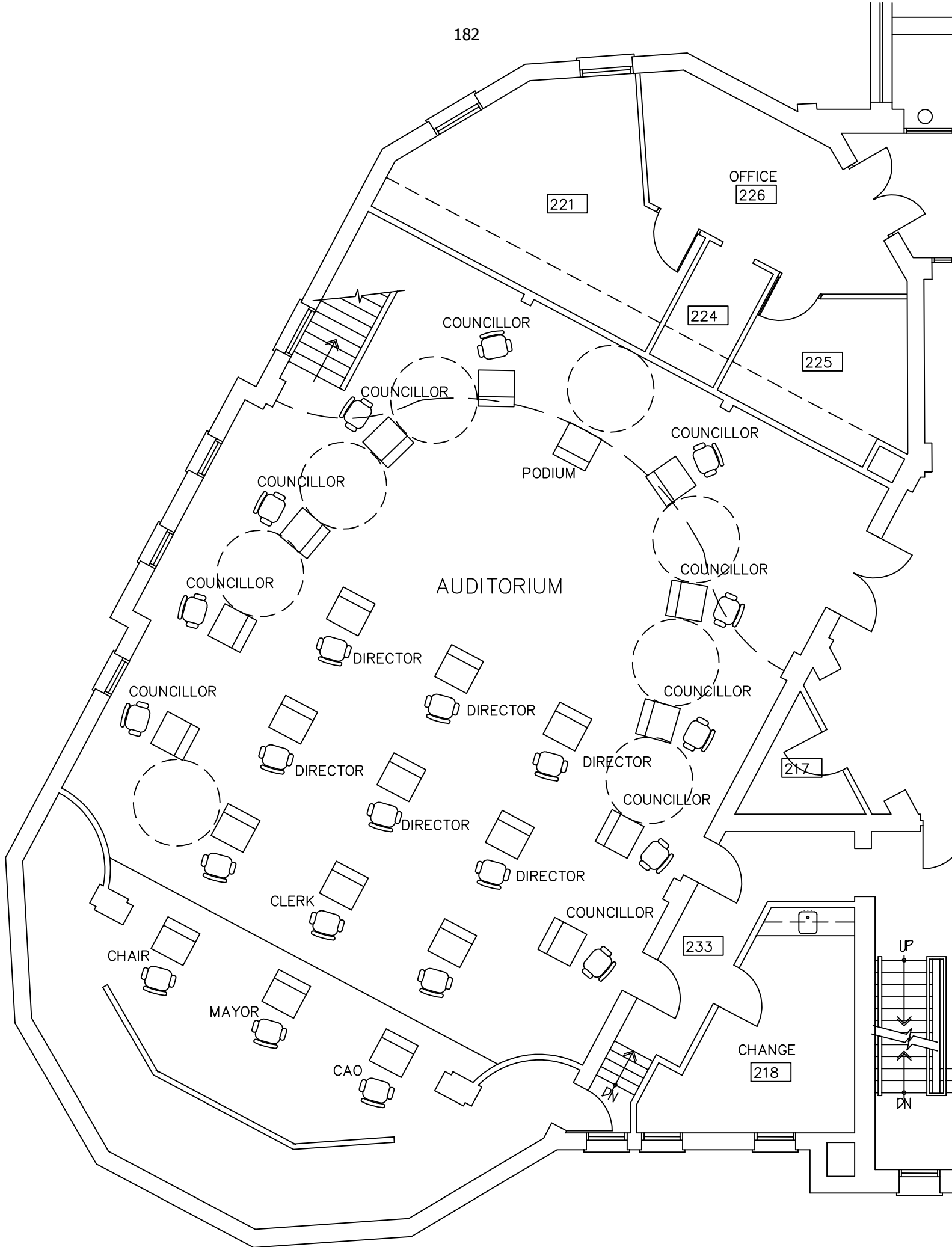
Tatiana Dafoe, City Clerk



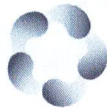
Janice Beirness, Acting Director of Corporate Services



Joan Thomson, Chief Administrative Officer



COALITION ONTARIENNE POUR
de meilleurs services
éducatifs à l'enfance



ONTARIO COALITION FOR
Better Child Care



July 15, 2020

Re: 20th Annual Child Care Worker and Early Childhood Educator Appreciation Day, October 22, 2020

To Ontario mayors and councils,

We are writing to ask that you and your council proclaim and participate in Child Care Worker & Early Childhood Educator Appreciation Day on Thursday, October 22, 2020. This day recognizes the commitment, hard work and dedication of Early Childhood Educators (ECEs) and staff who work with young children. Each year, the day is proclaimed by The Ontario Coalition for Better Child Care (OCBCC), the Canadian Union of Public Employees (CUPE), municipalities and school boards across Ontario, and is marked by hundreds of child care centres, unions, and allies.

This year's Child Care Worker and Early Childhood Educator Appreciation Day is especially important as we recover from COVID-19. Child care centres are the cornerstone of our economic recovery and function to ensure that parents have the support they need to fully participate in the workforce.

If your council does not issue official proclamations, there are many ways for your municipality to participate in celebrating this important day:

- Your council sponsors a public announcement;
- Display our posters and distribute our buttons; and
- Organize events and contests for the day or have councilors or the mayor participate in events hosted by child care centres.

A sample proclamation and document outlining additional ways to recognize this important day is attached.

We would love to acknowledge municipalities who choose to celebrate child care workers and ECEs across Ontario on October 22, 2020. Please let us know how your municipality is participating in the appreciation day and we will add you to our list of proclamations and celebrations.

Please direct any correspondence on proclamations and/or celebration activities to the attention of Carolyn Ferns, by mail: Ontario Coalition for Better Child Care, 489 College St., Suite 206, Toronto, ON M6G 1A5, or by email at: carolyn@childcareontario.org.

Thank you for your consideration.

Sheila Olan-Maclean
President, OCBCC

Fred Hahn
President, CUPE Ontario Division

20th Annual Child Care Worker & Early Childhood Educator Appreciation Day

October 22, 2020

Proclamation

Whereas years of research confirms the benefits of high quality child care for young children's intellectual, emotional, social and physical development and later life outcomes; and

Whereas child care promotes the well-being of children and responds to the needs of parents and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and

Whereas trained and knowledgeable Early Childhood Educators and child care staff are the key to quality in early learning and child care programs and champions for children;

Therefore Be It Resolved that October 22, 2020 be designated the 20th annual "Child Care Worker & Early Childhood Educator Appreciation Day" in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.



MANAGEMENT REPORT

Date: July 13, 2020
To: Mayor and Members of Council
From: Tatiana Dafoe, City Clerk
Report#: COU20-105
Attachments: Regular Bingo Averages and Amounts 2017, 2018, 2019

Title: 2019 Lottery Licence Activity Update

Objective: To provide information on lottery licence activities in 2019.

Background: Municipalities have been given the authority to issue lottery licences to eligible local charitable or religious organizations. These organizations must have been operating for at least one year and the lottery event must have a prize that is less than \$50,000. In order for an activity to be considered a lottery scheme three components must be present: a prize, a chance to win and a fee.

Each year staff provides an update on municipal lottery activity within the City. Lottery events include:

- Bingo
- Nevada (Break Open Tickets)
- Raffle/Bazaar lotteries with prize boards of \$50,000 and under
- Catch the Ace

Analysis: The table below outlines the number of lottery licences issued per year by category.

	2017	2018	2019
Bingo*	47	43	40
Nevada	6	9	8
Raffle	25	23	35**
Catch the Ace	1	1	1
Total	79	76	84

* Bingo licence for a particular group may be for multiple events

** Number of raffle licences **issued** in 2019 to coincide with the actual lottery fee revenue for the same time period. Previous years showed the actual number of raffles that **occurred** in that year.

Raffles

The raffle licence category generally includes groups selling tickets for specific merchandise prizes however 50/50 draws remain popular as well. Generally, raffles coincide with special events already taking place in the City. There were 16 organizations with active raffle lottery licences in 2019. Many groups held multiple events throughout the year.

Nevada

Nevada licences are generally issued for a period of six (6) months to one (1) year and the locations of ticket sales must be registered with the Alcohol and Gaming Commission of Ontario. There are 5 organizations that have active Break Open Ticket licences.

Catch the Ace

In 2019, one Catch the Ace licence issued to the MS Society. The 2019 licence resulted in \$73.02 in licence fees being collected in 2019. This current licence expires June 24, 2020 at the latest. The previous 2018 licence to the Army, Navy & Air Force Veterans Unit 261 resulted in \$586.73 in licence fees being collected in 2019.

Bingo

There were a total of 456 licensed bingo events in 2019, hosted by 40 different charitable groups. The attached tables provide further information on bingos, including club's net revenue, total average share, average attendance and average money spent per player. The average share per event and average spent per person increased however the average attendance decreased from 2018.

Summary

While the revenue received from lottery licences has reduced slightly since 2018, it continues to be a central service offered by the Clerk's Office.

Financial Impact: The revenue received from lottery licences in 2018 was \$54,432 and in 2019 was \$53,309.

Alignment with Strategic Priorities:

Not applicable: The Alcohol and Gaming Commission of Ontario regulates charitable lottery licensing in Ontario and authorizes the City of Stratford to issue licences for lottery events conducted in the City. While this service does not necessarily align with the strategic priorities, it is an essential service which assists groups run charitable programs and services which benefit Ontario residents, specifically residents in this community.

Staff Recommendation: THAT the report entitled "2019 Lottery Licence Activity Update"(COU20-105) be received for information.



Tatiana Dafoe, City Clerk



Janice Beirness, Acting Director of Corporate Services

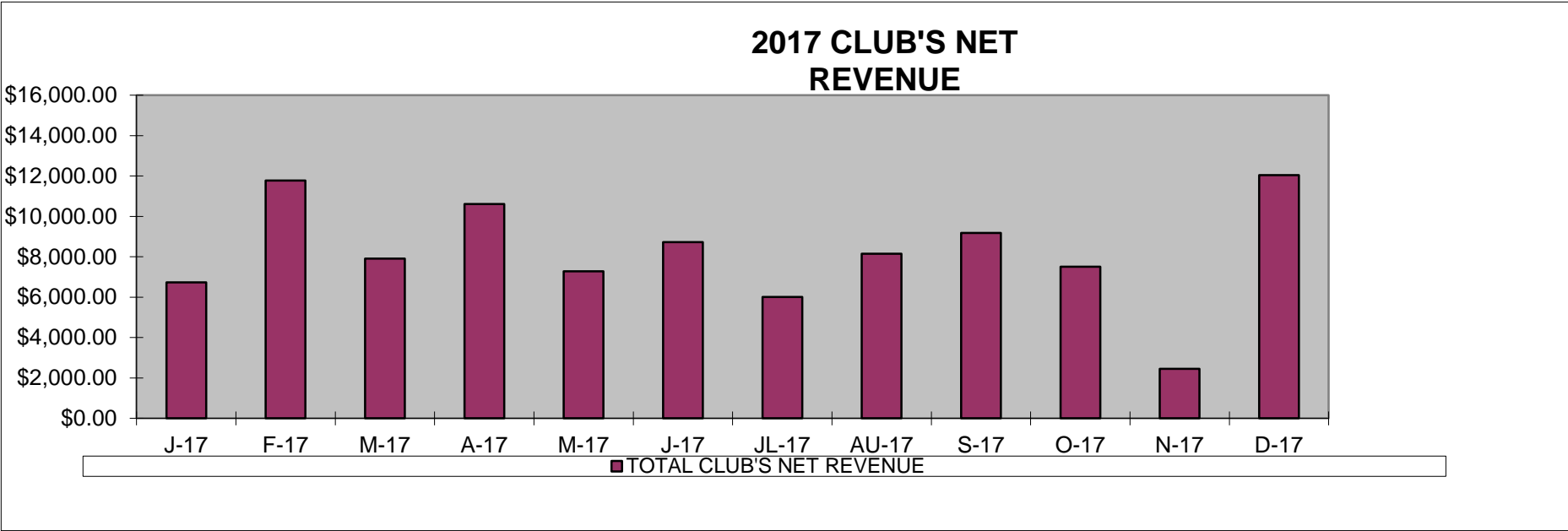


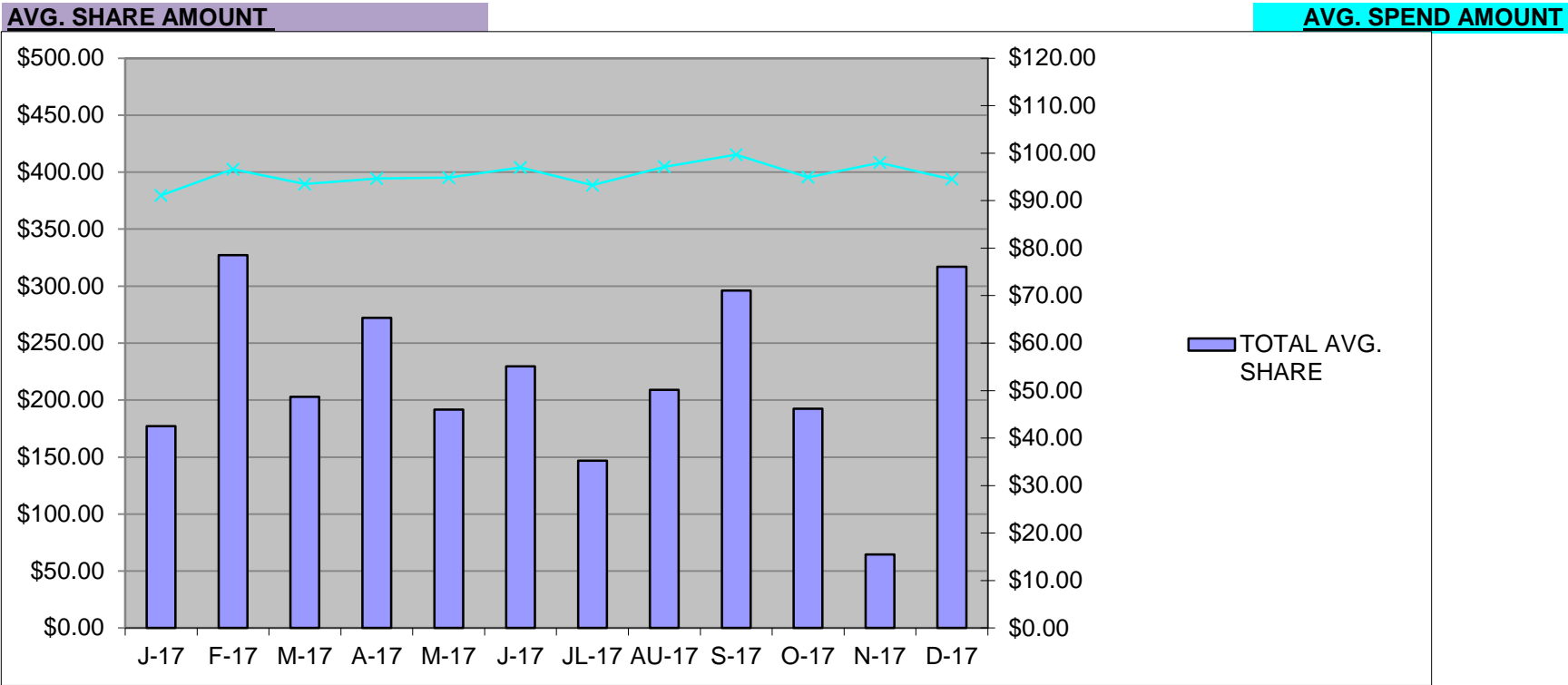
Joan Thomson, Chief Administrative Officer

2017

REGULAR BINGO AVERAGES

<u>DATE</u>	<u>TOTAL CLUB'S NET REVENUE</u>	<u>NO.# OF EVENTS PER MONTH</u>	<u>TOTAL AVG. SHARE</u>	<u>AVG. ATTENDANCE</u>	<u>AVG. SPEND</u>
J-17	\$6,730.95	38	\$177.13	50.8	\$ 91.11
F-17	\$11,780.25	36	\$327.23	53.7	\$ 96.61
M-17	\$7,911.35	39	\$202.86	52.7	\$ 93.50
A-17	\$10,616.12	39	\$272.21	54.6	\$ 94.64
M-17	\$7,283.85	38	\$191.68	49.3	\$ 94.85
J-17	\$8,724.52	38	\$229.59	48.9	\$ 96.98
JL-17	\$6,015.47	41	\$146.72	52.4	\$ 93.25
AU-17	\$8,155.83	39	\$209.10	50.1	\$ 97.13
S-17	\$9,176.53	31	\$296.02	56.6	\$ 99.68
O-17	\$7,502.82	39	\$192.38	49.8	\$ 94.92
N-17	\$2,449.86	38	\$64.47	45.9	\$ 97.99
D-17	\$12,046.48	38	\$317.01	54.4	\$ 94.50
MONTHLY AVG.'S:	\$8,199.50		\$218.87	51.60	\$95.43



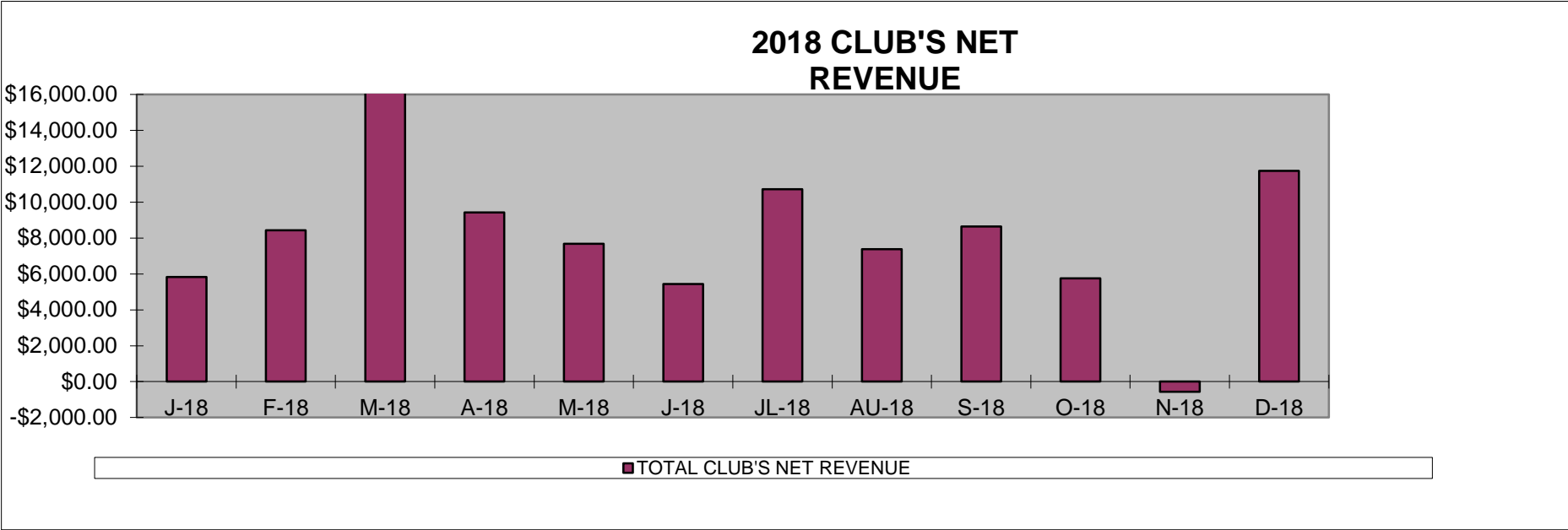


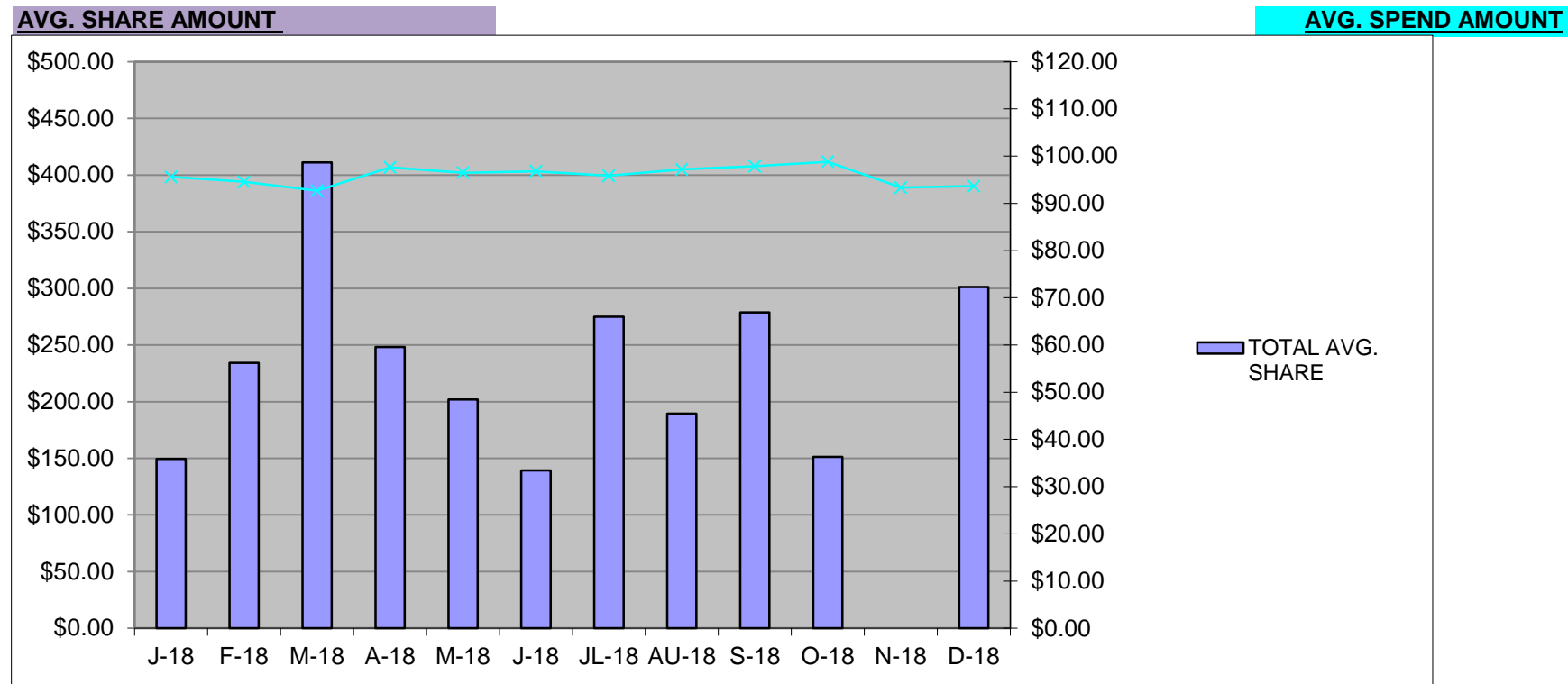
TOTAL AVG. SHARE

2018

REGULAR BINGO AVERAGES

<u>DATE</u>	<u>TOTAL CLUB'S NET REVENUE</u>	<u>NO.# OF EVENTS PER MONTH</u>	<u>TOTAL AVG. SHARE</u>	<u>AVG. ATTENDANCE</u>	<u>AVG. SPEND</u>
J-18	\$5,828.20	39	\$149.44	48.03	\$ 95.59
F-18	\$8,429.27	36	\$234.15	51.11	\$ 94.56
M-18	\$16,440.89	40	\$411.02	59.03	\$ 92.65
A-18	\$9,428.89	38	\$248.13	49.13	\$ 97.61
M-18	\$7,674.90	38	\$201.97	51.05	\$ 96.47
J-18	\$5,435.95	39	\$139.38	45.72	\$ 96.79
JL-18	\$10,718.26	39	\$274.83	52.46	\$ 95.83
AU-18	\$7,384.89	39	\$189.36	49.9	\$ 97.19
S-18	\$8,645.58	31	\$278.89	51.23	\$ 97.85
O-18	\$5,749.58	38	\$151.30	48.74	\$ 98.79
N-18	-\$568.29	38	\$0.00	43.13	\$ 93.34
D-18	\$11,742.10	39	\$301.08	52.23	\$ 93.65
MONTHLY AVG.'S:	\$8,075.85		\$214.96	50.15	\$95.86

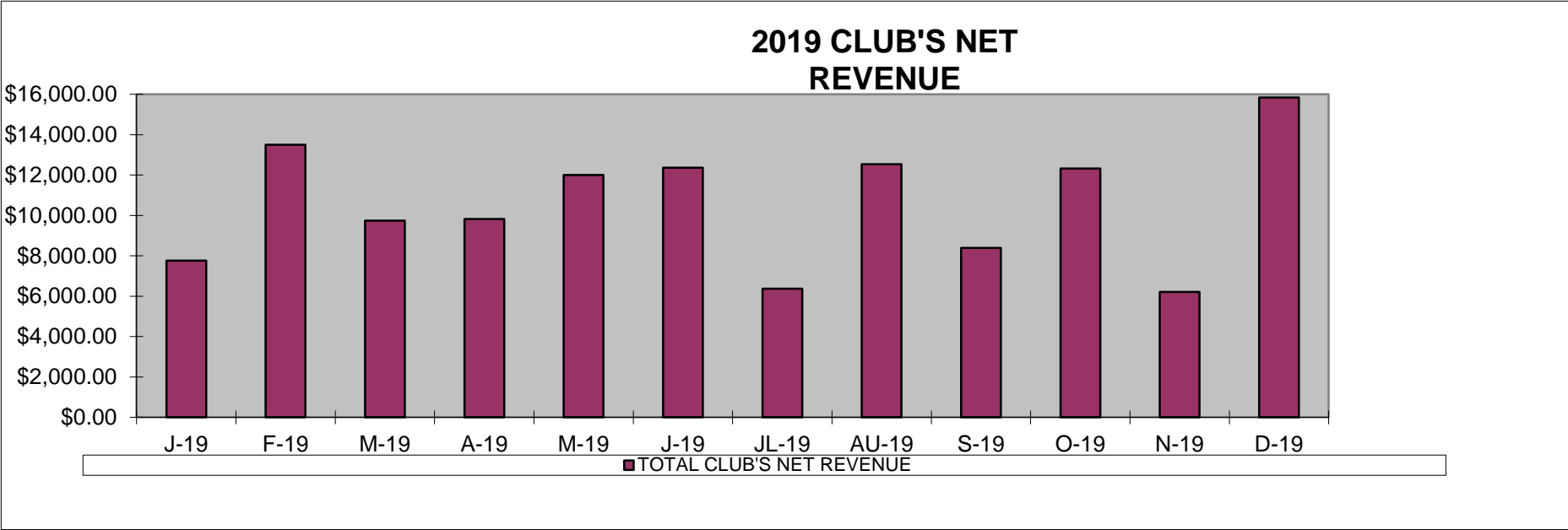


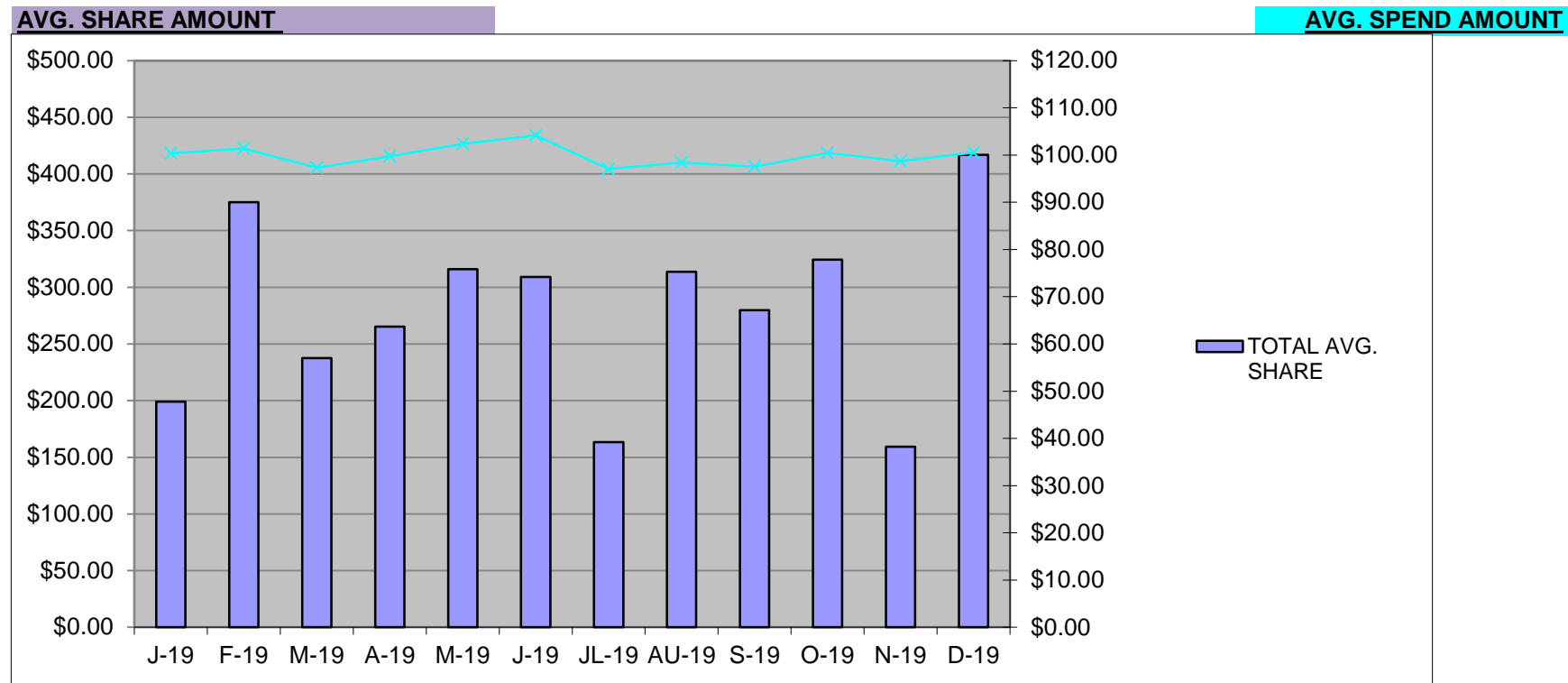


2019

REGULAR BINGO AVERAGES

<u>DATE</u>	<u>TOTAL CLUB'S NET REVENUE</u>	<u>NO.# OF EVENTS PER MONTH</u>	<u>TOTAL AVG. SHARE</u>	<u>AVG. ATTENDANCE</u>	<u>AVG. SPEND</u>
J-19	\$7,764.01	39	\$199.08	43.79	\$ 100.38
F-19	\$13,500.87	36	\$375.02	46.3	\$ 101.41
M-19	\$9,740.91	41	\$237.58	51.15	\$ 97.30
A-19	\$9,819.11	37	\$265.38	48.89	\$ 99.77
M-19	\$12,008.53	38	\$316.01	50.18	\$ 102.38
J-19	\$12,368.61	40	\$309.22	48.95	\$ 104.17
JL-19	\$6,372.26	39	\$163.39	46.69	\$ 97.04
AU-19	\$12,542.80	40	\$313.57	50.5	\$ 98.41
S-19	\$8,397.10	30	\$279.90	51.13	\$ 97.56
O-19	\$12,326.09	38	\$324.37	52.73	\$ 100.46
N-19	\$6,210.28	39	\$159.24	43.97	\$ 98.73
D-19	\$15,841.66	38	\$416.89	51.68	\$ 100.52
MONTHLY AVG.'S:	\$10,574.35		\$279.97	48.83	\$99.84





MANAGEMENT REPORT

Date: August 5, 2020
To: Mayor Mathieson and City Council
From: Joan Thomson, CAO
Report#: COU20-141
Attachments: None

Title: COVID-19 Stage 3 Update (COU20-141)

Objective: To provide an update to Council regarding the COVID-19 Stage 3 Update.

Background: The Province of Ontario announced Stage 3 of the Province's reopening framework on July 13. This framework includes the opening of nearly all businesses and public spaces with public health and workplace safety measures and restrictions in place.

Stage 3 has been implemented across the Province with a regional approach. As of July 17, the majority of public health jurisdictions were permitted to enter Stage 3. This included Huron Perth Public Health.

As part of the Stage 3 reopening, the gathering limits were increased to the following:

- Indoor gathering limits increased to a maximum of 50 people per building
- Outdoor gathering limits increased to a maximum of 100 people
- Gathering limits are subject to the two-metre physical distancing requirement

Public gathering limits apply to indoor and outdoor events, such as community events or gatherings, concerts, live shows, festivals, conferences, sports and recreational fitness activities, fundraisers, fairs, festivals or open houses.

On July 27, child care centres were permitted to operate with cohorts of 15 children which is an increase from the previous cohort of 10 children.

Social circles will be kept to a maximum of 10 people province-wide, regardless of the stage.

The Province advises that a number of high-risk places and activities are not yet safe to open even in Stage 3 due to the likelihood of large crowds congregating, difficulties with physical distancing, or challenges maintaining the proper cleaning and sanitation required to prevent the spread of COVID-19. These include prolonged or deliberate contact while playing sports, buffet-style food services, dancing at restaurants and bars, saunas, steam rooms, bath houses.

As previously reported to Council, Staff has been maintaining essential services, developing policies, procedures and plans related to the City's response to the pandemic, consulting with Huron Perth Public Health and our partners, transitioning to recovery and now to moving to Stage 3 reopening under the Province's framework.

Analysis: The following is an update of City operations as we enter into Stage 3 of the Province's reopening framework:

Face Covering Policy

The City has included the guidelines issued by the Medical Officer of Health for the use of non-medical masks or face coverings by staff and members of the public accessing indoor municipal public spaces in our information for Employees. Training sessions to review these procedures are also underway.

The City is purchasing reusable, washable face masks for employees and members of Council to wear in municipal offices.

Vulnerable citizens of the City will have access to non-medical masks or face coverings and this distribution is underway through The Local, Social Services and outreach workers in the community.

The United Way of Perth-Huron, along with 211 has compiled a list of local suppliers and makers of masks (some of which have masks available at no cost). The list is maintained on the United Way's website. Those who cannot afford masks can also apply to the United Way Perth Huron Urgent Need Fund for assistance.

City Hall Offices

As part of the Province's Stage 3, City Hall Offices reopened to the public on July 27 by appointment only for such services as commissioning of documents, applying for marriage licences and arranging for civil ceremonies. All other services continue to be available online or via telephone.

On August 10, City Hall Offices and both Fire Stations will open to the public for walk-in service. The accessible rear entrance will be available for staff and the public to use to access the services. There is signage and hand sanitizer stations throughout the building to guide the public and plexiglass has been installed at reception counters.

Other City administrative Offices remain closed to the public with services provided online or via telephone.

During the COVID-19 emergency, most municipal services continued with little interruption or were modified as necessary. Exceptions include the arenas and recreational facilities which were closed by Provincial Order. The landfill site was closed at the beginning until protocols could be in place for the safety of the public and employees. Since then, work was completed in order to reopen the landfill site, including on Saturdays.

The City launched the green bin program at the beginning of the pandemic and this new service has been well received. After having cancelled household hazardous waste collection days for several months due to the pandemic, a new expanded site was set up at the Rotary Complex and collected a record amount of hazardous waste from residents.

Council and Committee Meetings – is being addressed in a report from the City Clerk also at the August 10 Council meeting.

Child Care Services

On March 17, the Province ordered the closure of all licensed child care centres and all facilities providing indoor recreational programs (including EarlyON Child and Family Centres) until March 31. On March 22 the Province then announced that in order to support health care and frontline workers, they planned to exempt certain child care centres from the order to close all licensed child care centres. This was to recognize that health care and other frontline workers must continue to go to work during this time and need support with the care of their children. Approval was received from the Ministry of Education for the re-opening of the Anne Hathaway Day Care Centre to support health care and frontline workers on April 21 and families began attending April 27.

On June 9 the Province announced that as part of the next stage of the Reopening Framework, child care centres in Ontario would be allowed to reopen starting June 12. At the same time, the Province announced that emergency child care would continue until June 26.

On June 29 the Anne Hathaway Day Care Centre changed over from providing emergency child care to child care with the appropriate screening and protocols remaining in place.

As part of Stage 3, Children's Services continues to work with child care providers to support the reopening of child care services through the service area.

Emergency Housing

Emergency Housing continues to be a priority and there is ongoing engagement by outreach staff as part of emergency housing services. Outreach has been working in the service area to establish relationships with clients and to focus on rehousing of clients accessing services. The Homelessness Emergency Operations Group was formed at the

start of the pandemic as a frontline outreach group to promote greater collaboration in the service area.

Public and Parallel Transit

Both public and parallel transit continued to operate in Stratford through the emergency as essential services. A decision was made early on to provide free transit for riders and to require riders to enter and exit public transit buses from the rear door.

As the Province reopened to business, bus shelters reopened in the City on July 20.

The Sunday On-demand Service was launched at the beginning of July and is being well received.

Ridership was significantly reduced in the first part of the emergency, but has been climbing steadily with the reopening of businesses and entering into of Stage 3.

With the installation of plexiglass by the drivers, a return to using the front doors for entry will be possible along with a return to collection of fares.

Splash Pad and Playgrounds

On June 17 the Splash Pad at Anne Hathaway Park opened. Parents and caregivers bringing children to the splash pad are asked to follow the guidance of Huron Perth Public Health including proper hygiene and safe physical distancing. The washrooms were also opened and added to the cleaning and disinfecting circuit by the City.

On July 17 playgrounds opened with guidelines and signage in place. The playground equipment is not sanitized and signage to that effect has been installed for public awareness.

Facilities / Amenities Bookings – is being addressed in a report from Community Services at the August 10 Council meeting.

Recreational Programming

With the mandatory closure of recreational facilities in March, virtual programming was developed for seniors. This is offered 7 days a week along with regular communications with seniors via email lists and telephone trees and through websites.

On July 10 the Lions Pool reopened for lengths swimming, water fitness, family swims and aqua pods, in accordance with capacity and guidelines from public health.

Communications

Throughout the COVID-19 pandemic, the public has been kept informed of the City's actions in responding to the emergency through media releases and social media. Links to public health information on the Huron Perth Public Health website were provided through the city's website.

Environmental Services

During the pandemic, essential services have been maintained with physical distancing measures put into place. This required in part, the relocation of some staff to other facilities during hours of operation.

Building and Planning

The Division continues to issue permits, complete inspections and consulted early on with the builders association to advise of the electronic process for applications during the pandemic. By-law complaints are being investigated and orders issued as necessary.

Facility staff have been redeployed to assist with building reopening and the cleaning circuit of municipal offices and public washrooms.

Public Works

Operations have continued with safety protocols in place for employees. Public Works staff have been actively involved with special events, the drive-in theatre, Lakeside Drive closures and patio boardwalk extensions in the core in addition to their inspection and maintenance schedules. The Landfill Site previously closed to the public, has been reopened, including Saturday morning service.

Fire Services

As of July 27, the Fire Department began a phased in approach to reopening, with appointments only for public services. As of August 10, the Departments will be open to the public to apply for permits in person. Safety precautions are in place.

Fire inspections continued through the pandemic and business inspections resumed in Stage 2 with restaurants being the priority.

There is a decrease in medical calls for the Fire Department, however call volumes for other types of emergencies continue.

Financial Impact: Updates on the financial impacts to operating budgets have been provided to Council.

Additional expenses have been incurred related to additional material and supplies, and personal protective equipment. Revenue has been reduced in several areas related to booking revenue, licencing fees and parking revenue and fines.

Priority that Aligns with Recommendation:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Widening our Economic Opportunities

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

CAO's Recommendation: THAT the CAO's report dated August 5, 2020 titled COVID-19 Stage 3 Update (COU20-141), be received for information.



Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: August 6, 2020
To: Mayor and City Council
From: Brad Hernden, Recreation & Marketing Manager
Report#: COU20-143
Attachments: None

Title: Stratford Lions Pool Operations, Mid-Season Update

Objective: To provide Council with information on the mid-season operational status of the outdoor Stratford Lions Pool program.

Background: On July 10, 2020, the Stratford Lions Pool program opened its doors for the summer season. The program schedule has included:

- Pool programming offered from 8am – 8pm, Monday through Friday.
- On the weekend, programming is offered from 12 – 8pm.
- Forty-five (45) minute programming sections of activity within the hours of operation.

Each 45-minute programming section includes time buffers built-in to allow for safe guest entry and exit through the indoor facility (and as it relates to COVID-19 and maintaining physical distancing), and for staff to complete thorough cleaning of the facilities and its amenities.

Analysis: A trial run of the original operational plan presented to Council in June lasted for seven (7) days from the opening date of July 10th. Only one minor modification to the program schedule was required. It included the removal of an evening family swim having low attendance, and was replaced with an additional lengths swim program.

Added to the program schedule were Friday Family free swims, supported financially by an anonymous donor.

Physical distancing efforts for both staff and public have been maintained and well-coordinated. Wherever physical distancing measures aren't achievable, face coverings and adequate personal protective equipment are worn.

Pre-program and activity registration continue to be offered online and by phone, and/or at the front counter in a contactless delivery.

Program Registration and Attendance Statistics

For the operational period of July 10 – 31, 2020, the program statistics are:

Reserved Programs

Lengths Swimming - 370 reservations
 AquaPods (private areas to swim) - 150 reservations
 Water Fitness Classes - 36 reservations

Total Reserved Programs: 556

Non-Reserved (drop-in) Single Swim Admissions

Child - 194
 Youth - 14
 Adult - 213
 Family - 47
 Senior - 1

Total Single Swim Admissions: 469

There have been no known cases of COVID-19 being brought into the Lions Pool facility and/or transmitted to the community as a result of people participating within the facility.

Financial Impact: To operate the Lions Pool in July and August, it was projected to cost:

Projected Revenue: + \$30,000
 Projected Expense: - \$250,000

Net Profit/Loss: - \$220,000 (loss)

For the period of July 10 – 31, 2020 the actual expenses and revenues on the Lions Pool program are:

Expense

Utilities: \$15,000
 Materials: \$35,000
 Marketing and Promotion: \$2,500
 Cleaning/Custodial: \$9,000
 Wages: \$61,000

Total Actual Expenses: \$122,500

Revenue

Program Reservations/Walk-in: \$11,000

Sponsorship: \$5,000

Total Actual Revenue: \$16,000

Program Net Profit/Loss: - \$106,500 (loss)

Moving forward, the Lions Pool operation could continue into September, weather permitting, on a reduced post-season schedule. The cost to run the operation into September would be \$18,000 - \$30,000 per week.

It is unknown what revenues would be brought in to support the operation during the fall period as swimming in this season, outdoors, has not occurred in previous years.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Staff Recommendation: THAT the Management report entitled "Stratford Lions Pool Operations, Mid-Season Update" (COU20-143), be received for information.



Brad Hernden, Recreation & Marketing Manager



David St. Louis, Director of Community Services



Joan Thomson, Chief Administrative Officer



MANAGEMENT REPORT

Date: July 31, 2020
To: Mayor and City Council
From: Jim Bryson, Facilities Manager
Report#: COU20-142
Attachments: Recommendations for Entering Arenas;
Recommendations for Entering Agriplex

Title: Reopening of Arenas and the Burnside Agriplex

Objective: To provide Council with a framework for the reopening of arenas and the Burnside Agriplex.

Background: On March 14, 2020 all municipal facilities were closed to the public to help stop the spread of the Covid-19 virus. Also, all minor hockey groups suspended operations as per Hockey Canada's instruction. Due to the unknowns and high cost of maintaining the arena ice, all four ice sheets were removed at the end of March to minimize their expense. Staff has continued the maintenance of the arenas throughout the pandemic to enable their readiness to reopen.

In April of 2020 the Provincial Government announced a four step recovery effort outlining the requirements to enable each step of recovery. As of July 17, the City of Stratford moved into Stage 3, which allows most business to be open.

As recreational facilities move to reopen, all are tasked with having protocols to enable the public to reuse these facilities. Most reopening protocols include statements of recommended mandatory masks, social distancing etc. These protocols can also center on restrictive use of dressing rooms and spectator seating.

In order to reopen our facilities we need to have staff in their respective work locations to cover the needs of the users as well as provide upgraded cleaning and social protocols. Staff continues to follow all public health guidelines and have also developed new basic rules for entering Stratford arenas and expected conduct while within the facilities. These recommendations are attached.

Presently under Stage 3 of Provincial reopening regulations we are allowed a total of 50 persons inside any building at one time. Staff has requested the Province provide Stratford Community Services with an exemption so that 50 persons can be allowed into each area of our larger facilities that has a separate entrance and exit.

Analysis: Hockey Canada has given a tentative date of September 8th for teams to start to train on ice, while socially distancing. They have not provided a directive on when games may recommence.

On Thursday July 9, 2020 staff conducted a conference call with our local minor sports partners to discuss next steps in the arenas. From this discussion it appears at this time that each of the groups would like to commence their operations on September 8th. The minor groups are not aware of when games will be permitted, but each has a plan in place should games not be allowed for the foreseeable future. These include on ice skills training and in house scrimmaging with team members.

Opening of Arenas

In order to meet the September 8th date for ice use, facility staff will need to begin ice production by August 24th. This will enable one ice surface at the Rotary arena to be installed as well as the Allman arena as necessitated by booking requests for ice time.

Once staff are in the building making ice they will also be able to provide the new sanitation procedures as needed in public areas of the facilities. This would enable the facility doors to be opened Monday, August 17th to the public for the Community Hall and meeting room use. The walking track would remain closed. Social distancing measures would need to be maintained and monitored at all times.

Programming of the rinks will require a one half hour break between rentals so that the capacity of 50 is not exceeded. This will enable the completed rental time to vacate the facility before the next rental arrives.

In order to control the total number of people in the building the walking track will remain closed and walk-in traffic will not be allowed. The number of people allowed in the building at any one time, excluding staff will be as follows:

- Ice Pad – no more than 35 people at one time
- Dr. Van Boekel Office – no more than 5 people at one time
- Elite Fitness (upstairs) – no more than 10 people at one time

Rental of the Community Halls, Tim Taylor Lounge, Games Room or Mansbridge Room will be restricted to periods when the ice surface is not in play.

Staff and/or volunteers will be required at entrance to the facility to ensure the building does not exceed 50 patrons during evenings and weekends when the ice receives most of its use.

All bookings will be made no later than 24 hours before the rental period with total expected attendance included. All on site payments must be made by debit or credit card.

Opening of Agriplex

With the market now open during Saturday mornings, staff is working to ensure operational personnel are in place to reopen the Agriplex for normal use as of Monday, August 24th, 2020. This would include Stratford Lakeside Active Adults Association (SLAAA) programming as well as Bingo.

Staff are working on a phased approach to have all day programming available for SLAAA ending at 4pm each day so that Bingo would then be able to have up to 50 persons in the bingo space as long as social distancing is maintained and someone is present to record who and how many persons are present. This will enable tracing should someone be diagnosed with Covid-19 and has been present in our facilities.

Staff will revisit occupancy of these spaces at the beginning of October in an effort to accommodate our sports users who traditionally begin rentals at that time of year, (i.e. Bingo may need to decrease their participant numbers in order to allow other facility users to access the building). Currently, staff are reviewing with the minor sport groups who rent the Agriplex sports floor on evenings and weekends, what they could or would like to utilize under the present Covid-19 restrictions.

Similarly, the meeting rooms and fieldhouse will be restricted in their use when the Saturday morning market is present.

Moving Forward

Staff will look to The Huron Perth Public Health to advise us of social distancing requirements once we have formal approvals to reoccupy the arenas and Agriplex. These are likely to include separations in the stands and some areas restricted from use to maintain the six-foot distancing rule.

All minor sports users will be required to complete waivers before they can be allowed onto the premises.

The additional sanitation required to occupy the facilities will result in the need for additional support staff to ensure new cleaning protocols.

Financial Impact: Increased sanitation in the arenas and Agriplex is estimated to cost an additional \$13,000 per month while the pandemic protocols are in place.

Alignment with Strategic Priorities:

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: THAT staff proceed with the reopening of the Stratford Rotary Complex for public use as of Monday, August 17, 2020;

THAT staff begin to prepare one ice pad at the Rotary Complex August 24, 2020 for rentals beginning September 8, 2020;

THAT staff proceed with the reopening of the Stratford Agriplex for regular programming including SLAAA and Bingo, as of August 24th, 2020;

AND THAT staff proceed to reopen the remaining arenas as needed based on ice booking requests no earlier than September 8, 2020.



Jim Bryson, Facilities Manager



David St. Louis, Director of Community Services



Joan Thomson, Chief Administrative Officer



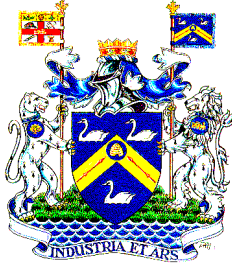
ENTERING BURNSIDE AGRIPLEX

1. **WEARING OF MASKS IS MANDATORY AS PER THE HURON PERTH PUBLIC HEALTH**
2. All users are to exit the facility through the side designated exits.
3. Wash your hands frequently using soap and water.
4. SOCIAL DISTANCING IS REQUIRED AT ALL TIMES.
5. No sharing of food or beverages.
6. STAFF IS CHALLENGED TO ENSURE FACILITY CLEANLINESS IS MAINTAINED AT ALL TIMES.
Please provide staff with adequate distancing if you absolutely must speak to the staff member.
7. In order to protect staff and our clientele, any discrepancy requiring negotiation should be put in writing immediately following use of the facility and directed to the facility manager. The manager will address the concern during business hours.
8. Please protect yourself, your family and your community by socially distancing from those outside your family group.



ENTERING CITY OF STRATFORD ARENAS

1. **WEARING OF MASKS IS MANDATORY AS PER THE HURON PERTH PUBLIC HEALTH**
2. All 1 hour rentals are based on 50 minutes of ice use. Players are to arrive no more than 15 minutes before their ice time. All participants are to vacate the dressing room no later than 15 minutes after the rental ends and immediately vacate the facility through the side exits (do not reenter the lobby to exit the facility).
3. All participants are to arrive with no more than 1 parent or guardian to assist the player.
4. All persons accompanying players are to be seated only in the designated areas of the stands. **SOCIAL DISTANCING IS REQUIRED AT ALL TIMES**
5. All players and spectators are to exit each of the facilities through the side designated exits.
6. All SHOWERS ARE CLOSED. Players should arrive ready to play when possible. Dressing room bathrooms are open for player use only.
7. For Jr B Warrior games, all visiting teams must arrive no sooner than 1 hour before their game begins.
8. Wash your hands frequently using soap and water.
9. There is to be no sharing of water bottles. Players should maintain their own water bottle.
10. Helmets are mandatory for all users. Full face coverings are strongly recommended.
11. Benches are not to be accessed by coaching staff until actual ice time is to begin.
12. **SPITTING ANYWHERE IN CITY FACILITIES IS STRICTLY PROHIBITED**
13. Purchases in the lobby area at machines or snack bar should only occur when entering the facility.
14. **STAFF IS CHALLENGED TO ENSURE FACILITY CLEANLINESS IS MAINTAINED AT ALL TIMES.** Please *provide staff with adequate distancing if you absolutely must speak to the staff member.*
15. In order to protect staff and our clientele, any discrepancy requiring negotiation should be put in writing immediately following the rental time and directed to the facility manager. The manager will address the concern during business hours.
16. Please protect yourself, your family and your community by socially distancing from those outside your family group.



**BY-LAW NUMBER ____-2020
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the entering into and execution of an Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc. (Rhizome Networks) to attach WIFI radios to city-owned assets, for a further five-year term to July 1, 2025.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 8.(2) of the *Municipal Act, 2001*, provides that in the event of ambiguity in whether or not a municipality has the authority under this or any other Act to pass a by-law or to take any other action, the ambiguity shall be resolved so as to include, rather than exclude powers the municipality had on the day before this Act came into force;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS the Council of The Corporation of the City of Stratford adopted By-law 147-2010 to grant access to its poles and other equipment by Festival Hydro Services Inc., in accordance with the terms and conditions as set out in an Agreement for Licensed Attachment, effective July 1, 2010;

AND WHEREAS the Council of The Corporation of the City of Stratford agreed to a five-year extension of the Agreement for Licensed Attachment on May 26, 2015, authorized by By-law 57-2015 to July 1, 2020;

AND WHEREAS the Council of The Corporation of the City of Stratford wishes to enter into a further agreement with Festival Hydro Services Inc. for a five-year term to July 1, 2025;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc., dated March 20, 2020 be entered into and the Mayor and Clerk or their respective delegates are hereby authorized to execute the said agreement on behalf of and for this Corporation and to affix the corporate seal thereto.
2. The Mayor and Clerk, or their respective delegates, are authorized to execute all other documents as deemed necessary, with respect to this agreement.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 10th day of August, 2020.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



**BY-LAW NUMBER ____-2020
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the acceptance of temporary easements in gross from Marcor Farms Ltd. over certain lands on Reference Plans 44R-5504 and 44R-5570 for development of the Coventry of Stratford Phase 4 Subdivision.

WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(1) of the *Municipal Act, 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS The Corporation of the City of Stratford and Marcor Farms Ltd. entered into a subdivision servicing agreement for the development of the Coventry of Stratford Phase 4 subdivision;

AND WHEREAS as part of the subdivision servicing agreement Marcor Farms Ltd. agreed to convey easements in gross as described herein to The Corporation of the City of Stratford for overland flow routes, a temporary road and watermain, and a drainage channel as part of an overall plan for servicing and development of lands north of McCarthy Road;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That The Corporation of the City of Stratford hereby accepts easements in gross from Marcor Farms Ltd. over the lands described in Paragraph 2 herein.
2. That the lands to which the easements in gross referred to in Paragraph 1 herein, are Part of Lots 3 and 4, Concession 2 and now designated as:
 - a) Part 3 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a future sanitary sewer and road and temporary road and watermain;
 - b) Part 4 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a future sanitary sewer and road and temporary road and watermain;
 - c) Part 5 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a future sanitary sewer and road and temporary road and watermain;
 - d) Part 6 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a temporary overland flow route and future sanitary sewer and road and temporary road and watermain;

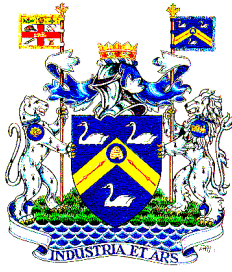
- e) Part 7 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a future sanitary sewer and road;
 - f) Part 8 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for temporary overland flow route and a temporary road and watermain;
 - g) Part 9 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a temporary overland flow route;
 - h) Part 15 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a drainage channel;
 - i) Part 16 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a drainage channel;
 - j) Part 17 on Plan 44R-5504 being part of PIN 53157-0411 (LT) for a drainage channel;
 - k) Part 1 on Plan 44R-5570 being part of PIN 53157-0887 (LT) for a temporary road and watermain;
 - l) Part 2 on Plan 44R-5570 being part of PIN 53157-0887 (LT) for a temporary road and watermain.
3. The Mayor and Clerk, or their respective delegates, of The Corporation of the City of Stratford are hereby authorized to execute all documents related to this grant of easement.
4. Copies of Reference Plans 44R-5504 and 44R-5570 have been deposited at the Registry Office.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 10th day of August, 2020.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



**BY-LAW NUMBER ____-2020
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the entering into and execution of an Access Agreement between The Corporation of the City of Stratford and Northwest Stratford (2016) Developments Inc., to allow the use of the 0.3m reserve on Block 142 on the draft M plan to access part 4 on the draft 44R plan for works relating to the development of the draft approved lands.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 8.(2) of the *Municipal Act, 2001*, provides that in the event of ambiguity in whether or not a municipality has the authority under this or any other Act to pass a by-law or to take any other action, the ambiguity shall be resolved so as to include, rather than exclude powers the municipality had on the day before this Act came into force;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS on September 11, 2019, the Committee of Adjustment granted provisional consent to allow the creation of two lots on 4117 Perth Line 36 (City file B12-19 and B13-19);

AND WHEREAS allowing the owner to access these lands over the 0.3m reserve for maintenance and to complete works related to the approval process for the development of the lands, will clear off an outstanding condition for consent applications B12-19 and B13-19;

AND WHEREAS it is recommended that an access agreement between the City and Northwest Stratford (2016) Developments Inc, is required that includes

indemnification and insurance provisions for access over the reserves for the specified works;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

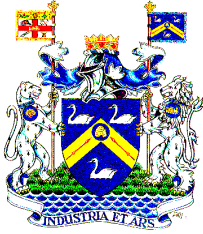
1. That the Access Agreement between The Corporation of the City of Stratford and Northwest Stratford (2016) Developments Inc, dated August 10, 2020 be entered into and the Mayor and Clerk or their respective delegates are hereby authorized to execute the said agreement on behalf of and for this Corporation and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 10th day of August, 2020.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe



**BY-LAW NUMBER ____-2020
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to establish consumption of liquor with food
in designated public spaces and at permitted times.

WHEREAS section 11 of the *Municipal Act*, 2001 S.O. 2001, c. 25 ("**Municipal Act**") provides that a municipality may pass by-laws respecting matters within the spheres of jurisdiction of culture, parks, recreation and heritage;

AND WHEREAS section 8.(1) of the *Municipal Act* provides that the powers of the municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS section 31(2)(d) of the *Liquor Licence Act* R.S.O. 1990, Chapter L.19 ("**Liquor Licence Act**") allows a municipality to designate by by-law a public space that is owned or controlled by the municipality as a place where the consumption of liquor is permitted;

AND WHEREAS the Government of Ontario has amended Regulation 719 and released Infor Bulletin 61 under the *Liquor Licence Act* to temporarily allow liquor sales licensees to sell beer, wine and spirits as part of a food order for takeout or delivery until December 31, 2020.

AND WHEREAS section 425 of the *Municipal Act* provides that the City may pass by-laws providing that a person who contravene a by-law passed under the provisions of the *Municipal Act* is guilty of an offence;

AND WHEREAS section 429 of the *Municipal Act* allows the City to establish a system of fines for offences under a by-law of the City passed under the *Municipal Act*;

AND WHEREAS the Council of The Corporation of the City of Stratford (the "City") deems it in the public interest to allow for the consumption of liquor with food from area restaurants in the designated public spaces;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

Short Title

1. This By-law shall be known and referred to as "Consumption of Liquor with Food in Designated Public Places".

Definitions

2. In this By-law the following definitions shall apply:

"*Applicable Laws*" means all applicable statutes, regulations, enforceable and published rules, guidelines and policies, laws and by-laws of Canada, the Province of Ontario, and the City or other Regulatory Authorities, including without limitation the Alcohol Gaming Commission of Ontario;

“*By-law Enforcement Officer*” means a police officer of Stratford Police Services, commissionaire, assistant or any other officer, peace officer or civilian person engaged by Stratford Police Services and/or appointed by The Corporation of the City of Stratford to enforce or carry out the provisions of this by-law or any part thereof;

“*City*” means The Corporation of the City of Stratford;

“*City Property*” means a parcel, lot, block, strata lot, public park or other area of land that is located in the City and which is either owned or occupied by the City, or in which the City has vested interest pursuant to a statute and includes a “Highway”;

“*Highway*” includes a common and public highway, street, avenue, parkway, driveway, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property line thereof;

“*Liquor*” has the meaning set out in the Liquor Licence Act as may be amended from time to time and means spirits, wine and beer or any combination thereof and includes any alcohol in a form appropriate for human consumption as a beverage, alone or in combination with any other matter;

“*Liquor Licence Act*” means the *Liquor Licence Act* R.S.O. 1990, Chapter L.19, as may be amended and/or replaced from time to time;

“*Permitted Space*” means a Public Space or part of a Public Space that has been designated by the City by this By-law as a place where Liquor may be consumed, but does not include a building, structure, vehicle or other installation within the Public Place unless specifically designated by Council by this By-law;

“*Public Space*” includes a place, building or vehicle to which the public is invited or has or is allowed access;

“*Regulatory Authorities*” includes but are not limited to the Alcohol Gaming Commission of Ontario, and Ontario Ministry of Transportation.

Permitted Spaces and Hours

3. The following Public Spaces shall be designated as a Permitted Space where the City shall allow, during the specified hours, the consumption of Liquor subject to the terms and conditions set out in this By-law:

a. The Public Spaces or parts thereof listed on the attached Schedule A to the By-law and further identified by signage posted in accordance with this By-law are hereby designated as Permitted Spaces where Liquor may be consumed subject to the provisions set out in section 5 of this By-law.

b. The hours that Liquor may be consumed in any Permitted Spaces are as follows:

Sunday to Thursday from 4:00 p.m. to 8:00 p.m.
Friday to Saturday from 11:00 a.m. to 9:00 p.m.

c. Liquor may not be consumed in any part or portion of the Public Space that are outside of the boundaries of the Permitted Spaces as identified by signage posted in accordance with this By-law.

Signage

4. The City shall post the appropriate signage setting out the boundaries of the Permitted Space and the hours during which Liquor may be consumed in the Permitted Spaces.

Terms and Conditions Consumption in Permitted Spaces

5. The consumption of Liquor in the Permitted Spaces shall only be permitted subject to the following terms and conditions:
- a. Only Liquor purchased from City restaurants with food shall be allowed in the Permitted Spaces;
 - b. The consumption of Liquor and food must be consumed in a responsible manner and in compliance with all Applicable Laws including all City policies, by-laws, practices and procedures;
 - c. No glass containers shall be used at any time and for any purpose in the Permitted Spaces;
 - d. Only food and Liquor purchased from a City restaurant is allowed in the Permitted Spaces; and
 - e. Liquor shall not be consumed outside of any designated Permitted Spaces.

Offence

6. Any person who contravenes any provision of this By-law is guilty of an offence and liable to the maximum fine and such other penalties as provided in the *Provincial Offences Act*, R.S.O. 1990, c.P 33, as amended, and the Municipal Act, and every fine is recoverable under the *Provincial Offences Act*.

Interpretation

7. In this By-law, unless the context otherwise requires words importing the singular number shall include the plural.
8. If a Court of competent jurisdiction declares any section or part of a section of this By-law invalid, it is the intention of Council that the remainder of the By-law shall continue to be in force.

Effective

9. This By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 10th day of August, 2020.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe

SCHEDULE A to By-law ____-2020
Adopted this 10th day of August, 2020





STRATFORD CITY COUNCIL CONSENT AGENDA

August 10, 2020

REFERENCE NO. CONSENT AGENDA ITEM

- | | |
|-------------|--|
| CA-2020-071 | <p>In accordance with By-law 102-2008 and By-law 135-2017, the City Clerk provides notification that the following streets were/will be temporarily closed for parades/street events:</p> <ul style="list-style-type: none"> • The previously approved StreetSide Live program will now operate in designated parking spaces downtown for daily performances between August 23, 2020 and August 30, 2020. Summer Music also concludes on August 23, 2020 and StreetSide has coordinated their start times as not to conflict. Summer Music is aware of the revised dates. |
| CA-2020-072 | <p>In accordance with By-law 135-2017 the Infrastructure and Development Services Department provides notification that the following streets were temporarily closed to through traffic, local traffic only:</p> <ul style="list-style-type: none"> • Whitlock Street, from Oak Street to Louise Street on or about Wednesday, July 29, 2020 for approximately two days, for road maintenance. |
| CA-2020-073 | <p>Resolution from the Town of Amherstburg endorsing a resolution from the County of Renfrew requesting that the provincial government fast-track ICIP grant applications to provide employment and sustainable infrastructure.</p> <p>Attachment – Resolution from Amherstburg dated July 28, 2020</p> <p>Endorsement of the resolution is requested.</p> |

CA-2020-074 Resolution from the City of Owen Sound in support of Private Members
Bill M-36, Emancipation Day.

Attachment – Resolution from Owen Sound dated July 31, 2020

Endorsement of the resolution is requested.



The Corporation of The Town of Amherstburg

July 28, 2020

VIA EMAIL

To: All Ontario Municipalities

RE: Investing in Canada Infrastructure Program Grant

At its meeting of July 13th, 2020, Council passed the following resolution for your consideration:

That Administration BE DIRECTED to send correspondence in support of the Town of Renfrew's resolution regarding their request to fast track investing in Canada Infrastructure Program (ICIP) Grant Applications.

Enclosed is a copy of the Town of Renfrew's resolution for convenience and reference purposes.

Regards,

Tammy Fowkes
Deputy Clerk, Town of Amherstburg
(519) 736-0012 ext. 2216
tfowkes@amherstburg.ca

cc:

The Right Honourable Justin Trudeau, Prime Minister of Canada
Email: justin.trudeau@parl.gc.ca

Honourable Doug Ford, Premier of Ontario
Email: premier@ontario.ca

Taras Natyshak, MPP
Email: tnayshak-qp@ndp.on.ca

Chris Lewis, MP
Email: chris.lewis@parl.gc.ca

Robert Auger, Town Solicitor, Legal and Legislative Services/Clerk - Town of Essex
Email: rauger@essex.ca

Jennifer Astrologo, Director of Corporate Services/Clerk - Town of Kingsville
Email: jastrologo@kingsville.ca

Agatha Robertson, Director of Council Services/Clerk - Town of LaSalle
Email: arobertson@lasalle.ca

Kristen Newman, Director of Legislative and Legal Services/Clerk - Town of Lakeshore
Email: knewman@lakeshore.ca

Brenda Percy, Municipal Clerk/Manager of Legislative Services - Municipality of Leamington
Email: bpercy@leamington.ca

Laura Moy, Director of Corporate Services/Clerk - Town of Tecumseh
Email: lmoy@tecumseh.ca

Mary Birch, Director of Council and Community Services/Clerk -County of Essex
Email: mbirch@countyofessex.ca

Valerie Critchley, City Clerk – City of Windsor
Email: clerks@citywindsor.ca

Association of Municipalities of Ontario (AMO)
Email: amo@amo.on.ca

Federation of Canadian Municipalities (FCM)
Email: info@fcm.ca

Rural Ontario Municipalities Association
Email: roma@roma.on.ca



CORPORATION OF THE TOWN OF RENFREW

RESOLUTION NO. 2020 - 06 - 44

Moved By: Reeve Emon
Seconded By: Councillor Jamieson

WHEREAS the COVID-19 pandemic crisis has had a catastrophic affect on employment and small business survival rates, with over 11.3% jobless rate in Ontario in April 2020 alone with only a few signs of a change over the next several fiscal periods;

AND WHEREAS the Renfrew County region is already at a distinct economic disadvantage due to a shorter infrastructure construction season and the lack of essential services, like effective and available broadband across its vast and rural area that would allow for greater flexibility to work from home, or telecommute;

AND WHEREAS the County of Renfrew and the other 19 municipalities and first nations reserves within the geographical borders have an incredible influence on the economy through investments in infrastructure spending, with over \$70million being invested in 2020 in municipal projects, but will now have to evaluate and adjust the way they safely operate and offer community services and modes of transportation;

AND WHEREAS the County of Renfrew and the other 19 municipalities and first nations reserves have submitted over \$73.5 million worth of applications to the *Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream*, with all considered shovel ready and shovel worthy;

AND WHEREAS the County of Renfrew and the other 19 municipalities and first nations reserves have submitted previously over \$25million in the *Investing in Canada Infrastructure Program: Green Stream* and *Investing in Canada Infrastructure Program: Rural & Northern Stream*;

AND WHEREAS both large and small infrastructure projects have the immediate effect on local small and medium businesses in our region with consideration of the multiplier ratio on every \$1million invested having the ability to create 7.6 jobs in the local marketplace, meaning that approval of these projects would create over 1,200 jobs across Renfrew County;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Renfrew calls upon the Governments of Ontario and Canada to fast track the review of current and previous *Investing in Canada Infrastructure Program* grant applications in order to provide much needed employment and investment into rural Ontario to provide sustainable infrastructure that will be safe and suitable in a post-pandemic setting;

AND FURTHER THAT a copy of this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; MP Cheryl Gallant, Renfrew-Nipissing-Pembroke; the Honourable John Yakabuski, MPP Renfrew-Nipissing-Pembroke; the Minister of Infrastructure; the Association of Municipalities Ontario; Rural Ontario Municipalities Association and all Municipalities within the Province of Ontario.

- CARRIED -

I, Jennifer Charkavi, Deputy Clerk of the Corporation of the Town of Renfrew, do hereby certify this to be a true and complete copy of Resolution No. 2020 - 06 - 44, passed by the Council of the Corporation of the Town of Renfrew at its meeting held the 23rd day of June 2020.

DATED at Renfrew, Ontario
this 24th day of June 2020.

Jennifer Charkavi

Jennifer Charkavi

July 31, 2020

Alex Ruff, Member of Parliament
Bruce – Grey – Owen Sound
1102 2nd Avenue East, Suite 208
Owen Sound, ON N4K 2J1

Dear Mr. Ruff:

Re: Support for Private Member's Bill M-36 – Emancipation Day

At its Regular meeting held on July 27, 2020, the Council of the Corporation of the City of Owen Sound considered the above noted matter and passed Resolution No. R-200727-023 as follows:

R-200727-023

"THAT Owen Sound City Council acknowledges and supports the following Private Members Bill put forward by Majid Jowhari: M-36, Emancipation Day, 43rd Parliament, 1st Session that reads as follows:

"THAT the House recognizes that:

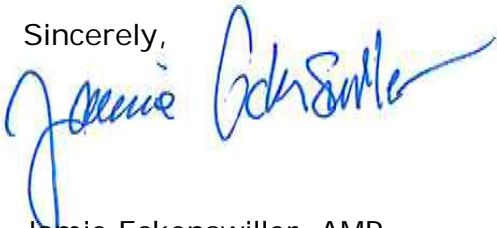
- a. The British Parliament abolished slavery in the British Empire as of August 1, 1834;**
- b. Slavery existed in the British North America prior to the abolition in 1834;**
- c. Abolitionists and others who struggled against slavery, including those who arrived in Upper and Lower Canada by the Underground Railroad, have historically celebrated August 1st as Emancipation;**
- d. The Government of Canada announced on January 30, 2018 that it would officially recognize the United Nations International Decade for people of African Descent to highlight the important contributions that people of African descent have made to Canadian society, and to provide a platform for confronting anti-Black racism;**
- e. The heritage of Canada's peoples of African descent and the contributions they have made and continue to make to Canada and in the opinion of the House, the Government should designate August 1 of every year as "Emancipation Day" in Canada."; and**

THAT support for this motion be sent to the Member of Parliament for Bruce-Grey-Owen Sound and all House of Commons representatives; and

THAT support for this motion be sent to all municipalities in Ontario."

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Jamie Eckenswiller, AMP
Deputy Clerk
City of Owen Sound

cc. All Members of the House of Commons
All Ontario Municipalities



**BY-LAW NUMBER ____-2020
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on August 10, 2020.

WHEREAS subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on August 10, 2020 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 10th day of August, 2020.

Mayor – Daniel B. Mathieson

Clerk – Tatiana Dafoe