



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4624th  
Date: Monday, August 10, 2020  
Time: 3:01 P.M.  
Location: Electronically

Council Present in Council Chambers: Mayor Mathieson - Chair Presiding, Councillor Ritsma

Council Present Electronically: Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, \*Councillor Ingram, Councillor Sebben, Councillor Vassilakos

Staff Present in Council Chamber: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk

Staff Present Electronically: David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Naeem Khan- Manager of Information and Business Systems, Jodi Akins - Council Clerk Secretary, Brad Hernden - Manager of Recreation and Marketing, Rachel Bossie - Planner, Eden Grodzinski - Manager of Housing

### **1. Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Ritsma declared a pecuniary interest on Item 7.4, "Request to Allow for a Minor Variance Application for 95 Kelly's Lane," as he is the owner of Kelly's Lane.

Councillor Beatty declared a pecuniary interest on Item 5.3.

Councillor Sebben declared a pecuniary interest on Item 7.3, "Heritage Stratford Resolution Addition of Non-Designated Properties for Municipal Heritage Register," as his home is listed as one of the properties potentially to be included on the register.

**3. Adoption of the Minutes:**

R2020-382

**Motion by** Councillor Henderson

**Seconded by** Councillor Burbach

**THAT the Minutes of the Special Meeting of Council of The Corporation of the City of Stratford dated July 20, 2020 and Regular Meeting dated July 27, 2020, be adopted as printed.**

**Carried**

**4. Adoption of the Addendum to the Agenda:**

R2020-383

**Motion by** Councillor Gaffney

**Seconded by** Councillor Bunting

**THAT the Addendum to the Regular Agenda of Council and Standing Committees dated August 10, 2020 to add reconsideration of the O'Loane Avenue Trunk Sanitary Sewer Extension Decision made on July 27, 2020 and the related by-law, be added to the Agenda as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the July 27, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

Industrial Land Prices Policy & Real Estate Commissions Policy  
Amendments

[Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years)]

R2020-384

**Motion by** Councillor Burbach

**Seconded by** Councillor Beatty

**THAT the following amendments to the Industrial Land Prices Policy E.1.2 be approved:**

- **land parcels referenced within the existing Policy that are no longer available for sale be removed;**
- **the Option Fee section be rescinded;**
- **the role of the Stratford Economic Enterprise Development Corporation (SEED Co./investStratford) in coordinating land sales on behalf of the City be reflected in the policy;**

**AND THAT the industrial land transactions section of *Real Estate Commissions Policy E.1.3* be rescinded.**

**Carried**

**5.2 At the August 10, 2020 Session, under the Municipal Act, 2001, as amended, the following amended items were considered:**

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)) and Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);
- Labour relations or employee negotiations (section 239.(2)(d)), And Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session, direction was given on all items.

**5.3 ADDED - At the August 10, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

O'Loane Avenue Trunk Sanitary Sewer Extension Decision made on July 27, 2020

[Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f))]

R2020-385

**Motion by** Councillor Ritsma

**Seconded by** Councillor Vassilakos

**THAT Council reconsider the July 27, 2020 decision with respect to the O'Loane Avenue Trunk Sanitary Sewer Extension and the cancellation of Tender T2020-24 Asphalt Resurfacing 2020 – O'Loane Avenue.**

**Carried**

R2020-386

**Motion by** Councillor Henderson

**Seconded by** Councillor Vassilakos

**THAT pursuing front ending service agreements with interested developers and landowners for the O'Loane Avenue Trunk Sanitary Sewer Extension be filed.**

**Carried**

R2020-387

**Motion by** Councillor Gaffney

**Seconded by** Councillor Ritsma

**THAT Council approve the award of the Asphalt Resurfacing 2020 contract to Steve Smith Construction Corporation at a total tender price of \$1,875,748.36 including HST;**

**THAT Council approve an additional budget of \$60,000 from the Trails, Bike and Pedestrian Master Plan 2020 capital budget, \$340,000 from the remaining unallocated OCIF funds and \$50,000 from the Public Works Capital Reserve;**

**AND THAT the Mayor and City Clerk or their respective delegates be authorized to sign the necessary Contract Agreement.**

**Carried**

R2020-388

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Bunting

**THAT By-law 102-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-389

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT By-law 102-2020 be read a Third Time and Finally Passed.**

**Carried**

\*Councillor Beatty, having declared a pecuniary interest, did not participate in the discussion or vote on this item.

**6. Hearings of Deputations and Presentations:**

None scheduled.

**7. Orders of the Day:**

**7.1 Resolution - Proposed Exemption to Sign By-law 159-2004 –  
Section 4.2 – Prohibited Signs (COU20-132)**

R2020-390

**Motion by** Councillor Burbach

**Seconded by** Councillor Beatty

**THAT Bruce Whitaker be heard regarding his proposed exemption to the Sign By-law.**

**Carried**

Mr. Whitaker, owner of 4 Ontario Street, advised the proposal is to install a sign at 4 Ontario Street on a canopy instead of the brick. This maintains

the integrity of the brick and keeps the building looking clean. Mr. Whitaker requested approval for this exemption.

R2020-391

**Motion by** Councillor Ritsma

**Seconded by** Councillor Burbach

**THAT the request by Mr. Bruce Whitaker, for a Sign By-law exemption in order to erect a marque sign, measuring 0.89m<sup>2</sup> (9.6ft<sup>2</sup>) at 4 Ontario Street, be approved.**

**Carried**

**7.2 Resolution - Various Easements for Coventry Phase 4 Subdivision (COU20-130)**

R2020-392

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Ritsma

**THAT The Corporation of the City of Stratford accept an easement over Parts 6, 8, and 9 Plan 44R-5504 from Marcor Farms Ltd. for a temporary overland flow route;**

**THAT The Corporation of the City of Stratford accept an easement over Parts 15, 16, and 17 Plan 44R-5504 from Marcor Farms Ltd. for a drainage channel;**

**THAT The Corporation of the City of Stratford accept an easement over Parts 3, 4, 5, 6, and 7 Plan 44R-5504 from Marcor Farms Ltd. for a future sanitary sewer and road;**

**AND THAT The Corporation of the City of Stratford accept an easement over Parts 3, 4, 5, 6, and 8 Plan 44R-5504, and Parts 1 and 2 Plan 44R-5570 from Marcor Farms Ltd. for a temporary road and watermain.**

**Carried**

**7.3 Resolution - Heritage Stratford Resolution Addition of Non-Designated Properties for Municipal Heritage Register 2020 (COU20-131)**

R2020-393

**Motion by** Councillor Gaffney

**Seconded by** Councillor Vassilakos

**THAT Council direct staff to explore various forums available to host an open house;**

**THAT Council direct staff to notify the 63 property owners of the Heritage Stratford resolution and inform them of the upcoming open house;**

**THAT staff hold an open house to educate and inform affected property owners and the public on the objectives of including non-designated properties on the Municipal Heritage Register;**

**AND THAT following the open house, staff forward a final recommended list of properties to be included on the Municipal Heritage Registry as non-designated properties for Council's consideration.**

**Carried**

\*Councillor Sebben, having declared a pecuniary interest on this item, did not participate in the vote.

**7.4 Resolution - Request to Allow for a Minor Variance Application for 95 Kelly's Lane (COU20-134)**

R2020-394

**Motion by** Councillor Clifford

**Seconded by** Councillor Bunting

**THAT the owner of 95 Kelly's Lane be permitted to submit a minor variance application to the Committee of Adjustment.**

**Carried**

\*Councillor Ritsma, having declared a pecuniary interest on this item, did not participate in the vote.

**7.5 Resolution - 0.3m Reserve Access B12-19 and B13-19 (COU20-136)**

R2020-395

**Motion by** Councillor Henderson

**Seconded by** Councillor Burbach

**THAT The Corporation of the City of Stratford authorize the City to enter into an access agreement with the owner to allow the owner to use the 0.3m reserve on Block 141 on the draft M plan to access part 3 on the draft 44R plan for works relating to the development of the draft approved lands. This access agreement will not be entered into until the deed is stamped for consent application B12-19 and the 0.3m reserve on Block 141 on draft M plan is conveyed to the City;**

**THAT The Corporation of the City of Stratford authorize the City to enter into an access agreement with the owner to allow the owner to use the 0.3m reserve on Block 142 on the draft M plan to access part 4 on the draft 44R plan for works relating to the development of the draft approved lands. This access agreement will not be entered into until the deed is stamped for consent application B13-19 and the 0.3m reserve on Block 142 on the draft M plan is conveyed to the City;**

**AND THAT the Mayor and Clerk or their respective delegates, be authorized to execute the access agreements on behalf of The Corporation of the City of Stratford.**

**Carried**

**7.6 Resolution - Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024) (COU20-133)**

R2020-396

**Motion by** Councillor Ritsma

**Seconded by** Councillor Burbach

**THAT the Housing and Homelessness Plan for Stratford, Perth County, and St. Marys, 5-Year Update (2020-2024) be endorsed by Council.**

**Carried**

**7.7 Resolution - Agreement for Licensed Attachment with Festival Hydro Services Inc. (Rhizome Networks) (COU20-135)**

R2020-397

**Motion by** Councillor Gaffney

**Seconded by** Councillor Bunting

**THAT the Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc. (Rhizome Networks) be approved;**

**AND THAT the Mayor and City Clerk or their respective delegates be authorized to sign the Agreement.**

**Carried**



**7.8 Resolution - Alcohol Policy Amendment – Allman Arena Seating Area (COU20-140)**

R2020-398

**Motion by** Councillor Ritsma

**Seconded by** Councillor Bunting

**THAT Council approve a revision to the Municipal Alcohol Policy Section 3.1 “Areas Designated for Conditional Use of Alcohol” to include the seating area around the ice at the William Allman Memorial Arena.**

**Carried**

**7.9 Resolution - Consumption of Liquor in Al Fresco Dining Locations 2020 (COU20-138)**

R2020-399

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT a By-law authorizing the consumption of liquor in al fresco locations, specifically Market Square and Tom Patterson Island, from August 11, 2020 to August 31, 2020 be adopted.**

**Carried**

\*Councillor Ingram now present at 3:20 p.m.

**7.10 Resolution - Review of Parking Amidst COVID-19 (COU20-137)**

R2020-400

**Motion by** Councillor Ingram

**Seconded by** Councillor Beatty

**THAT the parking rate and enforcement be reinstated effective August 31, 2020;**

**AND THAT one (1) free meter hood be provided for restaurants that do not have temporary patio extensions but are providing curb-side pick-up for takeout;**

**AND THAT retail establishments requiring meter hood rentals be charged all associated fees for use.**

Discussion was held on whether additional measures should be implemented to provide free parking. It was suggested two hours of free parking would provide additional assistance. It was noted free parking is available at the Cooper and Downie lots and that the BIA is supportive of the recommendation on the floor.

Mayor Mathieson called the question on the motion.

**Carried**

**7.11 Resolution - Holding of Council Meetings, Proxy Voting and COVID-19 (COU20-139)**

Discussion was held on the holding of in-person meetings. A request was made to continue with electronic meetings until October, 2020. It was suggested a plan should be developed for the holding of in-person meetings.

A request was made to hold Sub-committee meetings electronically. Concern was expressed that adequate washrooms should be provided if in-person meetings are to be held.

R2020-401

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Sebben

**THAT Council and Committee meetings continue to be held electronically until September 2020;**

**AND THAT Sub-committee meetings resume electronically in September 2020;**

**AND THAT staff be directed to work with Huron Perth Public Health on a strategy and plan for the holding of in-person meetings resuming as early as October 2020 subject to Council's final approval.**

**Carried**

**7.12 Proclamation - Child Care Worker and Early Childhood Educator Appreciation Day**

R2020-402

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

**THAT Stratford City Council hereby proclaims October 22, 2020 as "Child Care Worker and Early Childhood Educator Appreciation Day" in the City of Stratford in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life in the community.**

**Carried**

**7.13 Resolution - 2019 Lottery Licence Activity Update (COU20-105)**

R2020-403

**Motion by** Councillor Beatty

**Seconded by** Councillor Bunting

**THAT the report entitled "2019 Lottery Licence Activity Update"(COU20-105) be received for information.**

**Carried**

**7.14 Resolution - COVID-19 Stage 3 Update (COU20-141) (COU20-141)**

R2020-404

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT the CAO's report dated August 5, 2020 titled COVID-19 Stage 3 Update (COU20-141), be received for information.**

**Carried**

**7.15 Resolution - Stratford Lions Pool Operations, Mid-Season Update (COU20-143)**

R2020-405

**Motion by** Councillor Ingram

**Seconded by** Councillor Burbach

**THAT the Management report entitled "Stratford Lions Pool Operations, Mid-Season Update" (COU20-143), be received for information.**

The number of spaces that have remained open in the schedule since the re-opening of the pool was questioned. The Manager of Recreation and Marketing advised all spaces have been filled for the length swim program, there are some open spaces available when it comes to the aqua pod swimming area. For the most part, the pool has good capacity.

It was questioned whether the maximum capacity of the pool is being reached. The Manager advised the 45 person maximum appears to be sufficient.

It was questioned whether the pool should remain open after Labour Day. The Manager advised it could be open for the first week in September while children remain on Summer break.

Mayor Mathieson called the question on the motion.

**Carried**

**7.16 Resolution - Reopening of Arenas and the Burnside Agriplex  
(COU20-142)**

R2020-406

**Motion by** Councillor Henderson

**Seconded by** Councillor Ritsma

**THAT staff proceed with the reopening of the Stratford Rotary Complex for public use as of Monday, August 17, 2020;**

**THAT staff begin to prepare one ice pad at the Rotary Complex August 24, 2020 for rentals beginning September 8, 2020;**

**THAT staff proceed with the reopening of the Stratford Agriplex for regular programming including SLAAA and Bingo, as of August 24th, 2020;**

**AND THAT staff proceed to reopen the remaining arenas as needed based on ice booking requests no earlier than September 8, 2020.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

**8.1 Community Safety and Wellbeing Plan Survey Update**

The Director of Social Services provided an update on the Community Safety and Well-being Plan, as well as the community survey that began on July 30, 2020. Residents of the City were encouraged to complete the survey. To date 472 responses have been received throughout the County.

**9. Notice of Intent:**

None scheduled.

**10. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2020-407

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

**THAT By-laws 103-2020 to 106-2020 be taken collectively.**

**Carried** unanimously

R2020-408

**Motion by** Councillor Henderson

**Seconded by** Councillor Clifford

**THAT By-laws 103-2020 to 106-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-409

**Motion by** Councillor Sebben

**Seconded by** Councillor Gaffney

**THAT By-laws 103-2020 to 106-2020 be read a Third Time and Finally Passed.**

**Carried**

**10.1 Agreement for Licensed Attachment with Festival Hydro Services Inc.- By-law 103-2020**

To authorize the entering into and execution of an Agreement for Licensed Attachment between The Corporation of the City of Stratford and Festival Hydro Services Inc. (Rhyzome Networks) to attach WIFI radios to city-owned assets, for a further five-year term to July 1, 2025.

**10.2 Acceptance of Temporary Easements from Marcor Farms Ltd. - By-law 104-2020**

To authorize the acceptance of temporary easements in gross from Marcor Farms Ltd. over certain lands on Reference Plans 44R-5504 and 44R-5570 for development of the Coventry of Stratford Phase 4 Subdivision.

**10.3 Access Agreement with Northwest Stratford (2016) Developments Inc.- By-law 105-2020**

To authorize the entering into and execution of an Access Agreement between The Corporation of the City of Stratford and Northwest Stratford (2016) Developments Inc., to allow the use of the 0.3m reserve on Block 142 on the draft M plan to access part 4 on the draft 44R plan for works relating to the development of the draft approved lands.

**10.4 Consumption of Liquor in Al Fresco Dining Locations- By-law 106-2020**

To establish consumption of liquor with food in designated public spaces and at permitted times.

**11. Consent Agenda: CA-2020-071 to CA-2020-074**

**11.1 CA-2020-074**

A request was made to endorse CA-2020-074.

R2020-410

**Motion by** Councillor Burbach

**Seconded by** Councillor Vassilakos

**THAT CA-2020-074, being a resolution from the City of Owen Sound in support of Private Members Bill M-36, Emancipation Day, be endorsed.**

**Carried**

**12. New Business:**

There were no new business items discussed at the meeting.

**13. Adjournment to Standing Committees:**

The next Regular Council meeting is August 24, 2020 in the Council Chamber, City Hall.

R2020-411

**Motion by** Councillor Burbach

**Seconded by** Councillor Ingram

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Planning and Heritage Committee [3:15 p.m. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

**14. Council Reconvene:**

**14.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on August 10, 2020 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

There were no disclosures of pecuniary interest made at Standing Committee to be restated at the reconvene portion.

**14.2 Reading of the By-laws (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings:

**By-law 10.5 Confirmatory By-law 107-2020**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on August 10, 2020.

R2020-412

**Motion by** Councillor Henderson

**Seconded by** Councillor Bunting

**THAT By-law 107-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-413

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT By-law 107-2020 be read a Third Time and Finally Passed.**

**Carried**

**14.3 Adjournment of Council Meeting**

R2020-414

**Motion by** Councillor Sebben

**Seconded by** Councillor Ingram

**THAT the August 10, 2020 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 3:00 P.M.

Meeting End Time: 3:59 P.M.

Reconvene Meeting Start Time: 4:07 P.M.

Reconvene Meeting End Time: 4:08 P.M.

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Mayor - Daniel B. Mathieson

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Clerk - Tatiana Dafoe