



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4625th  
Date: Monday, August 24, 2020  
Time: 3:00 P.M.  
Location: Electronically

Council Present in Council Chambers: Mayor Mathieson - Chair Presiding

Council Present Electronically: Councillor Beatty, Councillor Bunting, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Regrets: Councillor Burbach, Councillor Ingram

Staff Present in Council Chambers: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk

Staff Present Electronically: David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Janice Beirness - Acting Director of Corporate Services, Allison Jordan - Events Coordinator, Michelle Pinto - Project Engineer, Alex Burgess - Manager of Ontario Works, Naeem Khan - Manager of Information and Technology Systems, Jeff Bannon - Planner, Rachel Bossie - Planner, Adam Ryan - Manager of Public Works

**1. Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Councillors Burbach and Ingram provided regrets for this meeting.

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

None declared at the August 24, 2020 Regular Council meeting.

**3. Adoption of the Minutes:**

R2020-415

**Motion by** Councillor Henderson

**Seconded by** Councillor Vassilakos

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated August 10, 2020 be adopted as printed.**

**Carried**

**4. Adoption of the Addendum to the Agenda:**

R2020-416

**Motion by** Councillor Bunting

**Seconded by** Councillor Gaffney

**THAT the Addendum to the Regular Agenda of Council and Standing Committees dated August 24, 2020 to add Item 11.5 to the Regular Agenda and an additional delegation to Item 4.1 of the Planning and Heritage Committee agenda, be added as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the August 24, 2020, Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered**

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), And Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session direction was given on both items.

**6. Hearings of Deputations and Presentations:**

**6.1 Recognition of Certified Road Supervisor Certification**

City staff member Adam Ryan, Manager of Public Works, achieved distinction by obtaining Certified Road Supervisor certification from the Association of Ontario Road Supervisors.

Congratulations were extended to Mr. Ryan on his achievement.

**7. Orders of the Day:**

**7.1 Resolution - Dufferin Park Accessible On-Street Parallel Parking (COU20-144)**

R2020-417

**Motion by** Councillor Henderson

**Seconded by** Councillor Vassilakos

**THAT Traffic and Parking By-law 159-2008 be amended by adding as follows:**

**Schedule 21 – Designated Parking Spaces for Persons with Disabilities**

**The pavement immediately adjacent to the curb on the west side of Oak Street measured from a point 33 metres south of the**

**south curb of Dufferin Street to a point 5.4 meters southerly therefrom.**

**Carried**

**7.2 Resolution - Erie Street Accessible On-Street Parallel Parking (COU20-146)**

R2020-418

**Motion by** Councillor Henderson

**Seconded by** Councillor Gaffney

**THAT Traffic and Parking By-law 159-2008 be amended by adding as follows:**

**Schedule 21 – Designated Parking Spaces for Persons with Disabilities**

**The pavement immediately adjacent to the curb on the west side of Erie Street measured from a point 121 metres south of the south curb of Ontario Street to a point 7.4 metres southerly therefrom.**

**Carried**

**7.3 Correspondence from Residents of Fraser Drive and Forman Avenue**

Correspondence was received from several residents of Fraser Drive and Forman Avenue expressing concerns about bike paths, safety concerns and lack of parking on those streets.

R2020-419

**Motion by** Councillor Gaffney

**Seconded by** Councillor Vassilakos

**THAT the correspondence from Fraser Drive and Forman Avenue residents expressing concerns about bike paths, safety and lack of parking be referred to staff for a comprehensive report on the various issues.**

Concerns were expressed with rolling back cycling infrastructure. A request was made for a portable speed sign to be installed to determine if speeding is an issue. Additional enforcement to address traffic and parking concerns was requested.

Mayor Mathieson called the question on the motion.

**Carried**

**7.4 Correspondence - Resignation from Committee of Adjustment**

R2020-420

**Motion by** Councillor Clifford

**Seconded by** Councillor Beatty

**THAT the resignation of George Brown from the Committee of Adjustment, be accepted.**

**Carried**

**7.5 Resolution - School Zones and Community Safety Zones (COU20-145)**

Additional enforcement around secondary schools was requested.

R2020-421

**Motion by** Councillor Bunting

**Seconded by** Councillor Gaffney

**THAT the information in the report entitled School Zones and Community Safety Zones (COU20-145) be received and filed.**

**Carried**

**7.6 Resolution - Stratford Municipal Airport Reopening for Normal Business (COU20-147)**

R2020-422

**Motion by** Councillor Beatty

**Seconded by** Councillor Vassilakos

**THAT Council approve The Stratford Municipal Airport to reopen for normal business, follow all City COVID-19 safety precautions, and continue to monitor the Huron Perth Public Health website for updates.**

**Carried**

**7.7 Resolution - Romeo Street North Watermain Lining – Tender Award for Contract T2020-32 (COU20-148)**

R2020-423

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Gaffney

**THAT Council approve the award of the Romeo Street North Watermain Lining Contract to FER-PAL Construction Limited at a total tender price of \$252,044.74 including HST;**

**AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the Contract agreement.**

**Carried**

**7.8 Resolution - Extension of Lease for Farmland East of O'Loane Avenue (COU20-149)**

R2020-424

**Motion by** Councillor Ritsma

**Seconded by** Councillor Clifford

**THAT an Extension Agreement with Alex Gibson o/a Montrave Farms for the continued lease of 31.5 acres of farmland east of O'Loane Avenue to the rear of the cemetery for a period of three years be approved;**

**AND THAT the Mayor and City Clerk or their respective delegates be authorized to sign the Extension Agreement.**

**Carried**

**7.9 Notice of Appeal to the Local Planning Appeal Tribunal - Z05-19, By-law 96-2020**

Members were advised the City received a Notice of Appeal to the Local Planning Appeal Tribunal of Z05-19, By-law 96-2020, for 265 St. David Street by Larson Properties Partnership Corp.

Provided for the information of Council.

**7.10 Resolution - Housing Resource Centre Agreement with Salvation Army Stratford (COU20-150)**

R2020-425

**Motion by** Councillor Henderson

**Seconded by** Councillor Bunting

**THAT the Mayor and City Clerk, or their respective designates, be authorized to execute an agreement with The Governing Council of the Salvation Army of Canada, on behalf of Salvation Army**

**Stratford, to deliver the Housing Resource Centre and Voluntary Trusteeship Program effective October 1, 2020.**

**Carried**

**7.11 Resolution - Heritage Stratford Recommendation -Intent to Designate 265 St. David Street under Part IV, Section 29 of the Ontario Heritage Act (COU20-151)**

R2020-426

**Motion by** Councillor Gaffney

**Seconded by** Councillor Henderson

**Staff are in support of the Heritage Stratford August 18, 2020 resolution as follows to designate 265 St. David Street as it has been demonstrated that the requirements for designation under Part IV, Section 29 of the *Ontario Heritage Act* have been satisfied.**

**THAT City Council issue a notice of intention to designate 265 St. David Street under Part IV, Section 29 of the *Ontario Heritage Act* specifically the:**

- a. **Two storey rectangular residence with hip roof, pyramid roof belvedere with three windows and rear two storey wing with gable roof;**
- b. **Symmetrical front façade organization with central entrance, segmental arched window openings, and second storey opening containing a pair of single entrance doors beneath round arched transoms above the front entrance;**
- c. **East and west elevations with segmental arched window openings in a symmetrical configuration;**
- d. **Central front entrance in arched opening with stained glass sidelights and transom;**
- e. **Paired round arch openings on second storey above the front entrance;**
- f. **Red and buff Italianate brickwork including quoins, window surrounds, voussoirs and cartouches below first floor windows decorative band between storeys and below roof; and**

**g. Large, open lot surrounding the dwelling.**

**AND THAT, subject to designation, a commemorative plaque be installed on the subject lands.**

**Carried**

**7.12 Resolution - Consumption of Liquor in Al Fresco Dining Locations 2020 Extension (COU20-152)**

R2020-427

**Motion by** Councillor Beatty

**Seconded by** Councillor Vassilakos

**THAT the consumption of liquor-with-food in al fresco locations, specifically Market Square and Tom Patterson Island, pilot program be extended until October 31, 2020.**

**Carried**

**7.13 Resolution - "Lights on Stratford" Initiative 2020-2021 (COU20-153)**

R2020-428

**Motion by** Councillor Gaffney

**Seconded by** Councillor Bunting

**THAT the request to operate "Lights on Stratford" at City Hall, Market Square and in the parks system be approved to run from October, 2020 to April, 2021 subject to the necessary approvals and permits being obtained;**

**AND THAT the following requests for "Lights on Stratford" 2020-2021 be approved subject to necessary approvals and permits being obtained:**

- **Mount light art exhibits in the downtown core with a focus on Market Square and the parks system**
- **Install projectors for lighting City Hall**
- **Install WiFi security cameras at key installation areas**
- **Install Light Festival wayfinding signage**
- **Receive assistance with any necessary permitting**

- **Receive general logistical support for hydro, snow removal, and garbage receptacles.**

**And THAT the Task Force prepares a follow-up report outlining the final program for Council approval.**

**Carried**

**7.14 Resolution - Review of Measures to Provide Financial Relief during COVID-19 (COU20-154)**

Discussion was held on the safety measures implemented on transit buses. A request was made for information to be posted on the City's website about the assistance program available through Social Services and the program through United Way to assist residents, particularly with the purchase of bus passes.

R2020-429

**Motion by** Councillor Beatty

**Seconded by** Councillor Gaffney

**THAT the following be resumed effective Monday, August 31, 2020:**

- **penalty and interest charges and progressive collection activities related to property tax installment due dates,**
- **all penalties, interest, late payment charges and other fees related to water and sewer billing and all progressive collection activities,**
- **collection of transit fares and front door boarding, and**
- **water meter disconnections.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Planning and Heritage Committee:**

R2020-430

**Motion by** Councillor Ritsma

**Seconded by** Councillor Clifford

**THAT the Report of the Planning and Heritage Committee dated August 24, 2020 be adopted as printed.**

**Carried**

**9.1.1 Zone Change Application Z01-20, 677 Erie Street (PLA20-007)**

THAT the application Z01-20 to amend the zoning on the west portion of 677 Erie Street located on the southeast corner of Erie Street and Lorne Avenue East from a General Industrial- Special Provision I2-32 to a General Industrial- Special Provision Holding I2-34-H Zone to permit in addition to the existing uses:

- An eat-in restaurant with a maximum gross floor area of 223m<sup>2</sup>;
- To state that the required parking spaces for an eat-in restaurant is 1 per 4 persons seating capacity;
- To apply a parking rate of 1 space for the automatic drive through car wash;
- To require a minimum of 12 stacking spaces and a stacking lane for a drive through; and
- To apply a holding provision to prohibit a restaurant drive through until a Traffic Impact Study has been submitted and approved to the satisfaction of the City.

BE APPROVED for the following reasons:

- I. Public interest was considered;
- II. The request is consistent with the Provincial Policy Statement and Official Plan;
- III. The request will facilitate development that is appropriate for the lands, is compatible with surrounding lands and is considered to be sound land use planning; and
- IV. The request will encourage efficient use of land and infrastructure.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2020-431

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Bunting

**THAT By-laws 108-2020 to 112-2020 be taken collectively.**

**Carried** unanimously

R2020-432

**Motion by** Councillor Henderson

**Seconded by** Councillor Beatty

**THAT By-laws 108-2020 to 112-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-433

**Motion by** Councillor Gaffney

**Seconded by** Councillor Ritsma

**THAT By-laws 108-2020 to 112-2020 be read a Third Time and Finally Passed.**

**Carried**

**11.1 Zoning By-law Amendment Z01-20 for west portion of 677 Erie Street - By-law 108-2020**

To amend By-law 201-2000 as amended, with respect to zone change application Z01-20 for Rambri Management Inc. to rezone the west portion of 677 Erie Street, located on the southeast corner of Erie Street and Lorne Avenue East in the City of Stratford.

**11.2 Award of Tender for the Romeo Street North Watermain Lining Project - By-law 109-2020**

To authorize the acceptance of a tender, execution of a contract and the undertaking of the work by FER-PAL Construction Ltd. for the Romeo Street North Watermain Lining Project [T2020-32].

**11.3 Traffic and Parking By-law Amendment - By-law 110-2020**

To amend Schedule 21 of the Traffic and Parking By-law 159-2008 as amended, to add accessible parking spaces on Erie and Oak Streets.

**11.4 Purchase of Service Agreement with Salvation Army - By-law 111-2020**

To authorize the entering into and execution of a Purchase of Service Agreement with The Governing Council of the Salvation Army in Canada for the provision of housing help and voluntary trusteeship services for those who are homeless or at risk of becoming homeless.

**11.5 ADDED - Appointment of Deputy City Clerk - By-law 112-2020**

To appoint Christopher Bantock as Deputy City Clerk for The Corporation of the City of Stratford effective September 8, 2020.

**12. Consent Agenda: CA-2020-075 to CA-2020-077**

There were no Consent Agenda items considered by Council.

**13. New Business:**

**13.1 Household Hazardous Waste Collection**

Thanks were expressed to staff in the Infrastructure and Development Services department for a well-organized and attended household hazardous waste collection event.

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is September 14, 2020.

R2020-434

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Bunting

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Planning and Heritage Committee [3:15 p.m. or thereafter following the Regular Council meeting];**  
**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

**15. Council Reconvene:**

**15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on August 24, 2020 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

There were no disclosures of pecuniary interest made at Standing Committee to be re-stated.

**15.2 Reading of the By-laws (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings:

**By-law 11.5 Confirmatory By-law 113-2020**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on August 24, 2020.

R2020-435

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Bunting

**THAT By-law 113-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-436

**Motion by** Councillor Henderson

**Seconded by** Councillor Ritsma

**THAT By-law 113-2020 be read a Third Time and Finally Passed.**

**Carried**

**15.3 Adjournment of Council Meeting**

R2020-437

**Motion by** Councillor Gaffney

**Seconded by** Councillor Vassilakos

**THAT the August 24, 2020 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 3:00 P.M.

Meeting End Time: 3:36 P.M.

Reconvene Meeting Start Time: 4:14 P.M.

Reconvene Meeting End Time: 4:15 P.M.

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Mayor - Daniel B. Mathieson

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Clerk - Tatiana Dafoe