



A meeting of the Heritage Stratford Committee was held on October 20, 2020 at 7:00 p.m., City Hall Auditorium, 1 Wellington Street, Stratford ON

Members Present: Patrick O'Rourke – Chair Presiding, Howard Shubert, Cambria Ravenhill, Brian Johnson, Robin Thornrose, Roger Koert, Councillor Danielle Ingram, Jacob Vankooten

Staff Present: Jeff Bannon – Planner, Casey Riehl–Recording Secretary

Absent: Jayne Trachsel, Derek Smith

M I N U T E S

1.0 Call to Order

Patrick O'Rourke called the meeting to order at 7:00 p.m.

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Adoption of Previous Minutes

Motion by Cambria Ravenhill, seconded by Howard Shubert

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated September 8, 2020 be adopted as printed.

4.0 Business Arising from Previous Minutes

(a) Heritage Alteration Permit Application/Permit Review Sub-Committee Evaluation Form

Deferred.

(b) Update on Heritage Conservation District Standards

Deferred.

(c) Update on Sign By-law Review

Deferred.

(d) Update on Avoncrest Property Development

Patrick O'Rourke will inquire with Francesco Sabatini on the status of this project.

(e) 2019 James Anderson Award

Cambria Ravenhill has contacted the recipients and they have graciously offered to host the award presentation in the lobby at the Bradshaw Lofts. The number will be kept to under 10 attendees, masks and social distancing will be required. Heritage Stratford members who can attend during the day, as well as members of Council and the media will be invited. Staff will print the certificate and have it signed. Patrick O'Rourke will take it to be framed. Ms. Ravenhill will let staff know when the date is confirmed.

Staff will have past James Anderson information updated on the City's website.

(f) 2021 Blue Plaque Update – Cambria Ravenhill

Cambria Ravenhill reported that the Sub-committee would like to begin gathering information in the spring of 2021. They have already received two nominations and will continue adding to the list. Councillor Ingram may have a copy of the previously discussed nominees and will forward it to Ms. Ravenhill.

(g) Hamlet HCD Update – Patrick O'Rourke

The informal group of Hamlet Ward residents are continuing their work on the Heritage Conservation District process for the Hamlet Ward area. The HCD study would involve an inventory of properties, recommendations on boundaries, recommendations on goals/objectives of the district and any considerations to zoning by-laws, official plans, etc. This study is normally undertaken by professional planners, however in some instances, it has been taken on by the community group with the assistance of the ACO and Heritage Committee. Mr. O'Rourke will keep in contact with the group and keep Heritage Stratford updated on their progress.

(h) Reminder of Terms Ending Nov. 30, 2020

Staff reminded Robin Thornrose, Cambria Ravenhill, Howard Shubert and Jayne Trachsel that their terms will be ending November 30, 2020. Applications to re-apply are available online and the deadline to submit is October 23, 2020.

5.0 Designation Sub-Committee Update

(a) Non-Designated Properties Register

No new update was provided.

6.0 Development Services Report – Jeff Bannon

Jeff Bannon circulated the October report to Committee members.

7.0 New Business

(a) 2021 Plans & Priorities

Patrick O'Rourke suggested members could discuss at the November meeting plans for projects in 2021. Members were asked to send their ideas to Mr. O'Rourke prior to the meeting for inclusion on the agenda.

8.0 Next Meeting Date – Tuesday, November 10, 2020 at 7:00 p.m. – Auditorium

9.0 Adjournment

Motion by Jacob Vankooten, seconded by Roger Koert

THAT the October 20, 2020 Heritage Stratford Advisory Committee meeting adjourn.

Time: 7:25 P.M.