



## **The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee MINUTES**

Date: October 28, 2020

Time: 3:30 P.M.

Location: Electronically

Sub-committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Ingram, Councillor Sebben

Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, Jodi Akins - Council Clerk Secretary, Chris Bantock - Deputy Clerk, Johnny Bowes - Manager of Environmental Services

### **1. Call to Order**

The Chair called the Meeting to Order.

### **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

#### Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the October 28, 2020 Infrastructure, Transportation and Safety Sub-committee meeting.

### **3. Delegations**

None scheduled.

### **4. Report of the Director of Infrastructure and Development Services**

#### **4.1 Extension of the Water and Sewage Billing Services Agreement with Festival Hydro Inc. for One Year (ITS20-20)**

**Staff Recommendation:** THAT The Corporation of the City of Stratford extends the existing contract with Festival Hydro Inc. for one year at an unchanged rate of \$3.30 per invoice;

THAT a follow-up report be prepared in 2021 outlining the rationale for the costs of this service;

AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the necessary amending agreement.

**Sub-committee Discussion:** The Director of Infrastructure and Development Services advised that discussions on this matter started in late 2019/early 2020, however, with the resignation of several key staff from both the City and Festival Hydro, as well as COVID-19, the matter was put on hold.

Festival Hydro is holding pricing as they have for the past two years and staff will be meeting with Festival Hydro in 2021 to discuss the rationale for pricing.

Motion by Councillor Burbach

**Sub-committee Recommendation:** THAT The Corporation of the City of Stratford extends the existing contract with Festival Hydro Inc. for one year at an unchanged rate of \$3.30 per invoice;

**THAT a follow-up report be prepared in 2021 outlining the rationale for the costs of this service;**

**AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the necessary amending agreement.**

**Carried**

#### **4.2 Stratford Landfill Public Input Invited October 2020 (ITS20-021)**

**Staff Recommendation:** THAT Council consider any comments received;

AND THAT the report on the Stratford Landfill Public Input Invited October 2020 (ITS20-021) be received for information.

**Sub-committee Discussion:** The Director of Infrastructure and Development Services advised that as per the Certificate of Approval for the landfill, the City is required to canvas the public for comments or concerns about the operation of the landfill twice a year.

No comments were received prior to or after approval of the staff report.

Motion by Councillor Gaffney

**Sub-committee Recommendation:** THAT Council consider any comments received;

**AND THAT the report on the Stratford Landfill Public Input Invited October 2020 (ITS20-021) be received for information.**

In response to whether household hazardous collection would continue at the Rotary Complex, the Director responded staff intend to move the collection there permanently as it is quite effective.

The Chair called the question on the motion on the floor.

**Carried**

### **5. Report of the Manager of Environmental Services**

#### **5.1 Source Protection Joint Risk Management Services Agreement Renewal (ITS20-022)**

**Staff Recommendation:** THAT The Corporation of the City of Stratford renew the Source Protection Joint Risk Management Services Agreement with the Upper Thames River Conservation Authority;

AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the agreement.

**Sub-committee Discussion:** The Manager of Environmental Services reviewed the report, noting that the City has been in partnership since 2015 with neighbouring municipalities and the Upper Thames River

Conservation Authority (UTRCA) for the UTRCA to act as risk management official and inspector as required under the Ontario Clean Water Act.

Correspondence has been received from the UTRCA with respect to renewal of the existing agreement for a further three year term. It was noted there is a decrease in contract costs, as it is a continuous improvement phase of the project, having moved on from establishment of the program.

The Chair stated that the Manager of Environmental Services is new to the City since this Sub-committee last met and welcomed him to the City.

Motion by Councillor Gaffney

**Sub-committee Recommendation: THAT The Corporation of the City of Stratford renew the Source Protection Joint Risk Management Services Agreement with the Upper Thames River Conservation Authority;**

**AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the agreement.**

**Carried**

## **6. Capital Project Update**

**Sub-committee Discussion:** The Director of Infrastructure and Development Services provided a verbal update on the status of various engineering capital projects as follows:

- Queen Street storm sewer will be ready to go next fall. Enbridge Gas and Festival Hydro have completed detailed design work and will move their infrastructure prior to the start of construction.
- In order to complete the section of the Erie Street sidewalk at the train tracks a permit is required from CN. An application was submitted but a permit has yet to be issued as a result of COVID-19 delays and staff are not aware when this may be completed. If it is not completed prior to snowfall, this section of sidewalk will need to be closed as proper snow clearing will not be feasible.
- Crane Avenue is complete and investStratford is marketing the parcels as they are now serviced.

- O'Loane is nearly complete, with the exception of some line painting. Topcoat asphalt will be completed in 2021. It was noted that bike lanes will be painted.
- Romeo Street Watermain Relining is almost complete.
- With respect to operations, staff are busy preparing for winter and are completing the following activities: hydrant pumping, flushing sewers, pothole patching and leaf cleanup. Public works staff also assisted with removal of the boardwalks and picnic tables from Market Square.

In response to where the boardwalks and picnic tables are being stored, the Director advised that the boardwalks are being stored at the Stratford Museum and the picnic tables will be there or the public works yard.

With respect to the downtown pedestrian study, the Director stated that staff are reviewing the final draft and intend to present it at the November ITS Sub-committee meeting.

In response to how the pedestrian crossing is working on Huron Street, the Director advised that there was an initial issue with the push button but the contractor fixed it within a day and no further operational issues have been identified.

The Chair stated that she sits on a board with a number of municipal representatives across Ontario and it has been noticed that a number of tenders are coming back much higher than expected. The Director advised that staff are seeing it a bit. Contractors are advising that material costs are rising and availability is sometimes an issue. A Sub-committee member advised that she has seen the same thing with smaller project budgets doubling or tripling.

## **7. Advisory Committee/Outside Board Minutes**

There were no Advisory Committee/Outside Board minutes to be provided.

**8. Next Sub-committee Meeting**

The next Infrastructure, Transportation and Safety Sub-committee meeting is November 25, 2020 at 3:30 p.m.

**9. Adjournment**

Motion by Councillor Burbach

**Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.**

**Carried**

Meeting Start Time: 3:30 P.M.

Meeting End Time: 3:45 P.M.