



Stratford City Council Regular Council Open Session MINUTES

Meeting #:	4634th
Date:	Monday, November 9, 2020
Time:	3:00 P.M.
Location:	Electronically
Council Present in Council Chambers:	Mayor Mathieson - Chair Presiding
Council Present Electronically:	Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos
Staff Present in Council Chambers:	Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Chris Bantock - Deputy Clerk
Staff Present Electronically:	David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Kim McElroy - Director of Social Services, Janice Beirness - Director of Corporate Services, Neil Anderson - Deputy Fire Chief, Jodi Akins – Council Clerk Secretary, Naeem Khan – Manager of IT and Business Systems

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Beatty declared a pecuniary interest at the November 9, 2020 Committee of the Whole In-camera Session.

3. Adoption of the Minutes:

R2020-616

Motion by Councillor Vassilakos

Seconded by Councillor Gaffney

THAT the Minutes of the Regular Meeting dated October 26, 2020 of Council of The Corporation of the City of Stratford be adopted as printed.

Carried

4. Adoption of the Addenda to the Agenda:

There was no Addenda to the Regular agenda of Council and Standing Committees to be adopted.

5. Report of the Committee of the Whole In-Camera Session:

5.1 From the April 27, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:

Quinlan Road Sanitary Pumping Station Land Acquisition

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years.

R2020-617

Motion by Councillor Ritsma

Seconded by Councillor Vassilakos

THAT the Mayor and Clerk, or their respective delegates, be authorized to execute an Agreement of Purchase and Sale with Northwest Stratford (2016) Developments Inc. for Block 130, 44M-75;

AND THAT the transfer (conveyance) from Northwest Stratford (2016) Developments Inc. of Block 130, Plan 44M-75, be accepted.

Carried

5.2 At the November 9, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), And A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));
- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, direction was given on the second item.

The following three items were referred to the November 9, 2020 Reconvene In-camera Session for consideration:

- Security of municipal property of the municipality or local board (section 239.(2)(a));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)), And Labour relations or employee negotiations (section 239.(2)(d));
- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years.

The following items were referred to the November 23, 2020 In-camera Session for consideration:

- Personal matters about an identifiable individual(s) including municipal employees or local board employees) (section 239.(2)(b));
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6. Hearings of Deputations and Presentations:

None scheduled.

7. Orders of the Day:

7.1 Correspondence - Ontario Energy Board Notice

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to increase its rates effective April 1, 2021 to recover the costs associated with meeting its obligations under the federal government's Greenhouse Gas Pollution Pricing Act.

The full application is available in the Clerk's Office for viewing by appointment.

For the information of Council.

7.2 Resolution - Golf Course 2021 Budget and Fee Schedule (COU20-176)

R2020-618

Motion by Councillor Ingram

Seconded by Councillor Beatty

THAT the presentation by Steve Nesbitt be heard.

Carried

Steve Nesbitt, President of the Golf Course Association Board, provided a presentation to Council regarding the Golf Course 2021 budget and fee schedule. Highlights of the presentation included:

- the budget being set using 7 year averages; and,
- COVID-19 being the main cause for a 4% increase.

A question was raised with respect to the status of the reserve fund. Mr. Nesbitt advised that there is currently \$150,000 in the reserve fund. \$50,000 of this has been put aside as a contingency fund, some of which is starting to be spent now.

R2020-619

Motion by Councillor Ritsma

Seconded by Councillor Beatty

THAT the 2021 Municipal Golf Course Budget and Fee Schedule be approved as presented.

Mr. Nesbitt responded to a question regarding the line item of tv and cable rental and advised that the tv's are owned and it is just the cable which is rented.

Mayor Mathieson called the question on the motion.

Carried

7.3 Resolution - Municipal Golf Course Renewal Agreement (COU20-177)

R2020-620

Motion by Councillor Gaffney

Seconded by Councillor Vassilakos

THAT the Mayor and City Clerk, or designates, be authorized to enter into a renewal agreement with the Stratford Municipal Golf Course Association for the lease of the golf course on Norfolk Street, for a further three-year term from 2021-2023, upon the same terms and conditions;

AND THAT the following rates be collected for the three-year period:

2021 – \$20,000 into reserve to be used by Municipal Golf Course

2022 - \$20,000 into reserve to be used by Municipal Golf Course

2023 - \$20,000 into reserve to be used by Municipal Golf Course

Carried

7.4 Resolution - City Space for Online Learning (COU20-178)

R2020-621

Motion by Councillor Beatty

Seconded by Councillor Burbach

THAT the City promote the Stratford Public Library, the Burnside Agriplex and Rotary Complex as space for online learning.

Carried

7.5 Resolution - Bedding Plants 2021 - 2024 (COU20-179)

R2020-622

Motion by Councillor Vassilakos

Seconded by Councillor Ritsma

THAT Greyhaven Gardens be awarded the tender to supply and deliver bedding plants in 2021, 2022, 2023 and 2024 in the amount of \$327,440.10 (including HST).

It was questioned how many annuals are planted compared to perennials, and how many staff are required to maintain the beds. The Manager of Parks, Forestry & Cemetery advised that an extra 24 staff are hired each

summer for bed maintenance. It was further stated that due to the location of some beds, winter months can be quite damaging because of salt placed near walkways and roadways. As a result, plants in these areas often end up getting replaced, making it more cost effective to plant annuals. Maintenance is about the same for both types but where possible, perennials are the preferred choice.

Mayor Mathieson called the question on the motion.

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Notice of Intent:

9.1 Notice of Public Meeting under the Building Code Act

Stratford City Council will hold an electronic Public Meeting on November 16, 2020 beginning at 3:30 p.m. to consider an amendment to By-law 112-2005, a by-law passed pursuant to the Building Code Act governing the issuing and charging of permits. The proposed amendment will establish new increased permit fees for all types of building permits.

This will be an electronic meeting and a link to watch the Council meeting live will be provided on the agenda which will be posted to the City's website. A video of the meeting will also be posted to the City's website once available.

10. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2020-623

Motion by Councillor Ingram

Seconded by Councillor Bunting

THAT By-laws 142-2020 to 145-2020 be taken collectively.

Carried unanimously

R2020-624

Motion by Councillor Clifford

Seconded by Councillor Vassilakos

THAT By-law 142-2020 to 145-2020 be read a First and Second Time.

Carried two-thirds support

R2020-625

Motion by Councillor Burbach

Seconded by Councillor Gaffney

THAT By-law 142-2020 to 145-2020 be read a Third Time and Finally Passed.

Carried

10.1 Amending Agreement for Lease of Golf Course Facilities - By-law 142-2020

To authorize the execution of an Amending Agreement with the Stratford Municipal Golf Course Association for the continued lease of the golf course facilities for a further three (3) year term.

10.2 Acceptance of Tender for Supply and Delivery of Bedding Plants for 2021 through 2024 - By-law 143-2020

To authorize the acceptance of a tender, execution of the contract and the undertaking of the work by Greyhaven Ltd., for the supply and delivery of bedding plants for 2021 through 2024.

10.3 Execution of Agreement of Purchase and Sale with Northwest Stratford (2016) Developments Inc. - By-law 144-2020

To authorize the execution of an Agreement of Purchase and Sale with Northwest Stratford (2016) Developments Inc. for Block 130, 44M-75.

10.4 Acceptance of Conveyance of Block 130, Plan 44M-75 - By-law 145-2020

To accept the transfer (conveyance) from Northwest Stratford (2016) Developments Inc. of Block 130, Plan 44M-75.

11. Consent Agenda: CA-2020-100 to CA-2020-103

Council did not advise of any items to be considered on the Consent Agenda.

12. New Business:

12.1 Stratford Slow Food Market

A member stated that concerns had been raised by the organizers of the Slow Food Market as they do not have a place to locate to after November 15 because of COVID-19. They are looking for assistance to find a new location somewhere in the downtown core. With the public washrooms being closed October 31, it has also become more difficult for tourists visiting the market location.

The Chief Administrative Officer advised that Staff have not been in receipt of this feedback from the organizers and that, if put in writing, Staff will be able to consider this request moving forward.

12.2 Asset Management Plan Update

A member requested an update on the status of the Asset Management Plan.

The Director of Corporate Services advised that the Plan is complete and is currently being reviewed before coming to Council, along with a plan for looking at a new Asset Management Coordinator position. Information regarding this will be included in next year's budget process. Funds for asset management are available in a reserve to offset costs in the first 1-2 years of the Plan.

12.3 Adult Public Skating

A member stated that adult public skating has started back up again. Scheduling and COVID-19 rules around use are posted on the City's website.

A member asked a question regarding pre-registration for the adult public skating. The Director of Community Services advised that there is no pre-registration for skating, it is first come first serve. Limits for each public skating session have been capped at 50.

13. Adjournment to Standing Committees:

The next Regular Council meeting is November 23, 2020.

R2020-626

Motion by Councillor Burbach

Seconded by Councillor Ingram

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Finance and Labour Relations Committee [3:05 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [3:10 p.m. or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

14. Council Reconvene:

14.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on November 9, 2020 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the November 9, 2020 reconvene Council meeting.

14.2 Committee Reports

14.2.1 Finance and Labour Relations Committee

R2020-627

Motion by Councillor Clifford

Seconded by Councillor Gaffney

THAT Item 5.1 of the Finance and Labour Relations

Committee meeting dated November 9, 2020 be adopted as follows:

5.1 Draft 2019 Consolidated Financial Statements (FIN20-019)

THAT the draft 2019 Consolidated Financial Statements be approved and the 2019 Audit Report be received for information.

Carried

14.2.2 Infrastructure, Transportation and Safety Committee

R2020-628

Motion by Councillor Vassilakos

Seconded by Councillor Burbach

THAT Item 6.1 of the Infrastructure, Transportation and Safety Committee meeting dated November 9, 2020 be adopted as follows:

6.1 Source Protection Joint Risk Management Services Agreement Renewal (ITS20-022)

THAT The Corporation of the City of Stratford renew the Source Protection Joint Risk Management Services Agreement with the Upper Thames River Conservation Authority;

AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the agreement.

Carried

14.3 Reading of the By-laws (reconvene):

The following By-law required First and Second Readings and Third and Final Readings:

By-law 10.5 Confirmatory By-law - By-law 146-2020

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on November 9, 2020.

R2020-629

Motion by Councillor Henderson

Seconded by Councillor Ingram

THAT By-law 146-2020 be read a First and Second Time.

Carried two-thirds support

R2020-630

Motion by Councillor Ritsma

Seconded by Councillor Bunting

THAT By-law 146-2020 be read a Third Time and Finally Passed.

Carried

14.4 Adjournment of Council Meeting

R2020-631

Motion by Councillor Ritsma

Seconded by Councillor Bunting

THAT the November 9, 2020 Regular Council meeting adjourn.

Carried

Meeting Start Time: 3:00 P.M.

Meeting End Time: 3:20 P.M.

Reconvene Meeting Start Time: 3:25 P.M.

Reconvene Meeting End Time: 3:27 P.M.

Mayor - Daniel B. Mathieson

Clerk - Tatiana Dafoe