



**Municipal Shared Services Committee
Thursday, November 19, 2020 – 1:30 p.m.
Zoom Meeting**

REGULAR BUDGET MEETING MINUTES

A meeting of the Municipal Shared Services Committee was held at
1:30 p.m. on November 19, 2020
Hosted by the County of Perth via Zoom

Where appropriate, motions contained in the Municipal Shared Services Committee Minutes are considered recommendations to the affected municipalities.

Committee Members Present:

Warden Jim Aitcheson, County of Perth (Chairperson)
Mayor Dan Mathieson, City of Stratford
Councillor Tom Clifford, City of Stratford
Councillor Bonnie Henderson, City of Stratford
Councillor Robert Wilhelm, County of Perth
Councillor Rhonda Ehgoetz, County of Perth
Mayor Al Strathdee, Town of St. Marys
Deputy Mayor Martin Ritsma, City of Stratford

Regrets:

Councillor Margaret Luna, Town of St. Marys

Staff Present:

Joan Thomson – CAO, City of Stratford
Janice Beirness – Director of Corporate Services, City of Stratford
Kim McElroy – Director of Social Services, City of Stratford
Linda Becker – Manager of Court Services, County of Perth
Betty Jo Belton – Archivist – Stratford-Perth Archives, County of Perth
Tyler Sager – Manager of Legislative Services/County Clerk, County of Perth

Lori Wolfe – Interim CAO, County of Perth
Mike Adair – Chief of Operations Paramedic Services, County of Perth
Mac Gilpin – Director of Paramedic Services
Corey Bridges – Manager of Finance/Treasurer
Andre Morin – Treasurer, Town of St. Marys
Brent Kittmer – CAO, Town of St. Marys
Peter Bolland – Administrator, Spruce Lodge Home for the Aged
David Schlitt – Business Manager, Spruce Lodge Home for the Aged
John Kastner – General Manager, Stratford Perth Museum
Dr. Miriam Klassen – Medical Officer of Health, Huron Perth Public Health
Julie Pauli – Director of Corporate Services, Huron Perth Public Health
Sean McCoy – Legislative Coordinator

1.0 Call to Order

The Regular Meeting of the Municipal Shared Services Committee with quorum present was called to order by Committee Chair, Warden Aitcheson at approximately 1:30 p.m.

2.0 Disclosure of Pecuniary Interest and the General Nature Thereof

None disclosed.

3.0 Confirmation of Agenda

Moved by: Deputy Mayor Ritsma

Seconded by: Councillor Henderson

THAT the Committee Agenda for the November 19, 2020 meeting be approved.

Carried.

4.0 Adoption of the Previous Minutes – September 17, 2020

Moved by: Councillor Wilhelm

Seconded by: Councillor Clifford

THAT the Municipal Shared Services Committee minutes dated September 17, 2020 be approved.

Carried.

5.0 Business Arising from the Previous Minutes

None identified.

6.0 2020 Budget Presentations

6.1 Spruce Lodge Home for the Aged

Peter Bolland, Administrator and David Schlitt, Business Manager provided the report and were available for questions.

In the midst of a PSW shortage and increased during the pandemic. Part-time staffing situation with staff only able to work at one location; this has created staff shortage issues.

Renovations to take place in the south living area for the kitchens next year, then shift to the cottage living areas. Windows are another large expense and planning to do the south units next year.

Moved by: Councillor Ehgoetz

Seconded by: Mayor Mathieson

THAT the Spruce Lodge Home for the Aged report dated November 19, 2020 be accepted as circulated.

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by Spruce Lodge Home for the Aged.

Carried.

6.2 Stratford Perth Museum

John Kastner, General Manager provided the report and was available for questions.

Attendance is a fraction of what it would be normally with an impact taking place once Stratford Festival closed. The Innkeepers dinner postponed twice and then cancelled; this accounts for approximately 10% of revenue.

Capital expenditures in the previous fiscal year and next year included a natural gas generator in February and no impact on funding partners with respect to this installation. In addition, after the 6 years \$350,000 has been expensed on capital. A federal grant through InvestStratford will provide a 300-seat outdoor stage; with no impact on funding partners.

Appreciate the working relationships over and above the financial ones. Working with both the City of Stratford and County of Perth has been a great experience through the Board.

Moved by: Councillor Wilhelm

Seconded by: Deputy Mayor Ritsma

THAT the Stratford Perth Museum report dated November 19, 2020 be accepted as circulated.

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by the Stratford Perth Museum.

Carried.

John Kastner left the meeting at approximately 1:54 p.m.

6.3 Huron Perth Public Health

Dr. Miriam Klassen, Medical Officer of Health and Julie Pauli, Director of Corporate Services provided the report and were available for questions.

Asking for a decrease in municipal funding, Board has looked at utilizing reserves. Significant increase in 2022, no notification on whether Mitigation Funding will be carried forward and shortfall has been consumed by the municipalities.

Moved by: Councillor Clifford

Seconded by: Mayor Mathieson

THAT the Huron Perth Public Health report dated November 19, 2020 be accepted as circulated.

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by the Huron Perth Public Health.

Carried.

Dr. Miriam Klassen left the meeting at approximately 1:59 p.m.

6.4 Social Services

Kim McElroy, Director of Social Services provided the report and was available for questions.

3.5% increase due to impacts seen by COVID. Provincial rent freeze will also impact the budget, however it is difficult to anticipate numbers. Social Services are looking at 3.64% through municipal share.

Moved by: Deputy Mayor Ritsma

Seconded by: Councillor Henderson

THAT the Social Services report dated November 19, 2020 be accepted as circulated.

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by Social Services.

Carried.

6.5 Stratford Perth Archives

Betty Jo Belton, Manager of Archives provided the report and was available for questions.

Overall expenses expected to decrease about 5.5%.

Moved by: Councillor Wilhelm

Seconded by: Councillor Ehgoetz

THAT the Stratford Perth Archives report dated November 19, 2020 be accepted as circulated.

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by the Stratford Perth Archives.

Carried.

6.6 Provincial Offences Administration

Linda Becker, Manager of Court Services provided the reports and was available for questions.

Appearances may be done by video trials in 2021-2022. Cases are going to require trial, however the platform to do video is needed to be in place. Charges filed are down 22% and fines collected are down 25%.

Difficult year for budgeting due to the circumstances, still covering costs currently.

Moved by: Councillor Clifford

Seconded by: Councillor Henderson

THAT the Provincial Offences Administration reports dated November 19, 2020 be accepted as circulated; and

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by Provincial Offences; and

Carried.

Linda Becker left the meeting at approximately 2:12 p.m.

6.7 Paramedic Services

Mike Adair, Chief of Paramedic Services, Corey Bridges, Manager of Financial Services/Treasurer provided the report and was available for questions.

Assisting with a decanting process moving Cedarcroft residents to the hospital. Send condolences out to the family and staff.

Three sections of the report: COVID, budget calculation error, and forecasting for 2021. Connected with Ministry of Health for a 50%-50% funding model for this year.

Moved by: Councillor Ehgoetz

Seconded by: Mayor Strathdee

THAT the Paramedic Services report dated November 19, 2020 be accepted as circulated.

THAT the Municipal Shared Services Committee recommends to their respective Councils the 2021 budget, as presented by Paramedic Services.

Carried.

7.0 New Business

None.

8.0 Next Meeting Date

December 17, 2020 – 1:30 p.m. – Regular Meeting (City of Stratford hosts)

9.0 Adjournment

Moved by: Deputy Mayor Ritsma

Seconded by: Councillor Wilhelm

THAT the meeting adjourn at approximately 2:15 p.m.