



The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
Open Session
AGENDA

Date: Wednesday, November 25, 2020
Time: 3:30 P.M.
Location: Electronically
Sub-committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Ingram, Councillor Sebben
Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Tatiana Dafoe - City Clerk, Jodi Akins - Council Clerk Secretary, Chris Bantock - Deputy Clerk, Johnny Bowes - Manager of Environmental Services

To watch the Sub-committee meeting live, please click the following link: <https://stratford-ca.zoom.us/j/89305602627?pwd=WjhzNXRSUC9wcmRzbVJIQ2M1NGpJdz09>

A video recording of the meeting will also be available on the [City's website](#) following the meeting. Pages

1. Call to Order

The Chair to call the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

-

3. Delegations

None scheduled.

4. Report of the Manager of Environmental Services

4.1. Water, Sanitary and Storm Service Ownership Policies and Subsidy Program (ITS20-025)

4 - 23

Motion by _____

Staff Recommendation: THAT the following Policies be approved:

S.1.6 Sanitary Service Ownership

S.1.7 Storm Service Ownership

W.1.1 Water Service Ownership

S.1.8 Sanitary Service Subsidy Program General Requirements

S.1.9 Sanitary Service Subsidy Program during reconstruction

S.1.10 Upgrade of Sanitary Service Under the Subsidy Program;

AND THAT the following Sections of Policy S.1.3 Installation or Replacement of Private Sanitary Connections be rescinded:

- **S.1.3.3 and S.1.3.4**

5. Report of the City Clerk

5.1. Renewal of the Town of Goderich Fire Dispatching Agreement (ITS20-023)

24 - 25

Motion by _____

Staff Recommendation: THAT the Mayor and Clerk be authorized to execute the renewal of the full time fire dispatching services agreement with the Town of Goderich for a period of one year to December 30, 2021.

6. Capital Project Update

Engineering to provide a verbal update on the status of various engineering capital projects.

7. Advisory Committee/Outside Board Minutes

There are no Advisory Committee/Outside Board minutes to be provided at this time.

8. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is December 30, 2020 at 3:30 p.m.

9. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by _____

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.



MANAGEMENT REPORT

Date:	November 25, 2020
To:	Infrastructure, Transportation and Safety Sub-committee
From:	Johnny Bowes, Manager of Environmental Services
Report#:	ITS20-025
Attachments:	W1.1 Water Service Ownership, S1.6 Sanitary Service Ownership S1.7 Storm Service Ownership, S.1.8 Sanitary Service Subsidy Program General Requirements, S.1.9 Sanitary Service Subsidy Program During Reconstruction, S.1.10 Upgrade of Sanitary Service Under the Subsidy Program

Title: Water, Sanitary and Storm Service Ownership Policies and Subsidy Program

Objective: To clarify the ownership policies for water services, sanitary services, and storm services and to update the existing sanitary subsidy program to better reflect current costs and provide a consistent approach to the program.

Background: Water, sanitary, and storm service ownership is often poorly understood by residents. Over the years, staff has endeavored to be consistent in the way ownership and responsibilities regarding services are treated, but no policies currently exist to provide the details for Council or residents. As services can be treated slightly differently during reconstruction, repair, or subsidy eligible projects, this can be confusing.

The historic responsibility for the various services is as follows:

Private water service related works and the associated costs:

- a) For repairs
 - Watermain to property line - City responsibility
 - Property line to water meter – property owner responsibility
- b) For upgrades and replacement (not during a reconstruction project)
 - Watermain to water meter - property owner responsibility
- c) For upgrades and replacement during a reconstruction project
 - Watermain to property line - City responsibility
 - Property line to water meter - property owner responsibility

Private sanitary and storm service related works and their associated costs:

- a) For repairs
 - Sanitary main to inside home – property owner responsibility
 - Storm main to inside home – property owner responsibility
- b) For upgrades and replacement (no reconstruction project)
 - Sanitary main to inside home - shared costs if eligible for city subsidy program, otherwise property owner responsibility
 - Storm main to inside home - property owner responsibility
- c) For upgrades and replacement (with reconstruction project)
 - Sanitary main to property line - City responsibility
 - Storm main to property line - City responsibility

The current sanitary subsidy program is the result of several initiatives begun in 2001 and updated in 2005. The subsidy program includes addressing sanitary replacements, both initiated by the property owner and/or by reconstruction projects.

In 2001, in an effort to reduce infiltration and inflow into the sanitary collection system, a sanitary replacement subsidy program began to evolve. The City of Stratford Public Works Committee approved a motion that outlined costs covered by the City during a sanitary replacement and established a 60%-40% (city/property owner) splitting of costs for any work completed on the road allowance during regular replacement. This cost sharing only applied if the property owner then continued to replace the private portion of the lateral from property line to house during the same time period. It was also established in 2001 that, during reconstruction projects, the City would pay for 40% of sewer laterals costs on the road allowance.

Effective early 2005, a more formal City of Stratford incentive program was introduced with the intent of further reducing quantity of flows entering the sanitary and storm systems. Policies S.1.3 Installation or Replacement of Private Sanitary Connections and S.1.5 Disconnection from Weeping Tile and Basement Isolation were put in place outlining cost sharing based on the 2001 philosophy but the percentages (60/40) became fixed amounts that were exchanged between property owner and the City.

Analysis: A definition of the service piping, from main to home, is a necessary first step in order to properly define and explain responsibilities in various situations. This is applicable to all of water, sanitary, and storm servicing.

Draft policies S.1.6 Sanitary Service Ownership, S.1.7 Storm Service Ownership, and W.1.1 Water Service Ownership identify the parts of the service, with consistent terminology and visual aids which detail the responsibilities of both the City and the owner of the service during installation, repair, replacement, reconstruction, etc.

By establishing service ownership, responsibilities and associated costs can be clearly communicated to staff and the public.

Staff have reviewed the average costing for sanitary service lateral replacements over the previous years and determined that the contributions noted in the existing policy are no longer relevant to current costs of construction. The policy needs to be updated to reflect more realistic costing and to capture alternative technologies that are now available for replacement and rehabilitation of services.

As a result, three new policies have been developed to address these changes.

S.1.8 – Sanitary Service Subsidy Program General Requirements

S.1.9 – Upgrade of Sanitary Service Under the Subsidy Program

S.1.10 - Sanitary Service Subsidy Program During Reconstruction

These will replace:

S.1.3.3 and S.1.3.4 – Installation or Replacement of Private Sanitary Connections

The updated policies provide clarification regarding eligibility for the sewer subsidy program. They also allow for the inclusion of rehabilitation by re-lining and outline payment options for various configurations of upgrades. This has resulted in an adjustment of City and Owner fixed contributions for upgrades and consistency while holding true to historical cost sharing percentages.

An update for the Basement Isolation policy will be brought to Council for consideration at a later date.

Financial Impact: Failure to provide consistent communication may result in an increase in staff time and budget to deal with confusion that may arise due to the lack of a formal policy.

For reconstruction projects, the cost sharing on the private side of the sewer lateral would be simplified to a single payment of subsidy monies to the owner in the amount of \$800. This represents an increase in the net subsidy of \$50 from the current policy.

For non-reconstruction projects, open cut replacement calculations are based on the average cost (2015-2019) of approximately \$10,000 on road allowance work. Under the old policy, the city costs were approximately 75%. Under the new policy, city costs will be approximately 60%, or a savings of \$1,500 per project, on average. The City contributions to the homeowner have increased to \$2,000 from \$1,400, an increase of \$600 per project. The net result is \$900 more per project that the homeowner contributes and is the first increase since the program was revised in 2005.

For re-lining and open cut combinations, a comprehensive table has been developed that considers overall costing to ensure consistency regardless of length of service and technology used. Where possible, the city will utilize re-lining technology to recognize significant cost savings. The homeowner has the authority to choose the option that best suits their situation.

The sanitary sewer rate provides funding for the collection system and wastewater treatment operations.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: THAT the following Policies be approved:

S.1.6 Sanitary Service Ownership

S.1.7 Storm Service Ownership

W.1.1 Water Service Ownership

S.1.8 Sanitary Service Subsidy Program General Requirements

S.1.9 Sanitary Service Subsidy Program during reconstruction

S.1.10 Upgrade of Sanitary Service Under the Subsidy Program;

AND THAT the following Sections of Policy S.1.3 Installation or Replacement of Private Sanitary Connections be rescinded:

- **S.1.3.3 and S.1.3.4**



Johnny Bowes, Manager of Environmental Services



Director of Infrastructure and Development Services



Joan Thomson, Chief Administrative Officer

The Corporation of the City of Stratford	W.1	Water
Policy Manual	Dept:	Infrastructure and Development Services
	Committee:	Infrastructure, Transportation and Safety

W1.1 Water Service Ownership

Adopted:

Amended:

Reaffirmed:

Related Documents:

☒ Council Policy ☐ Administrative Policy

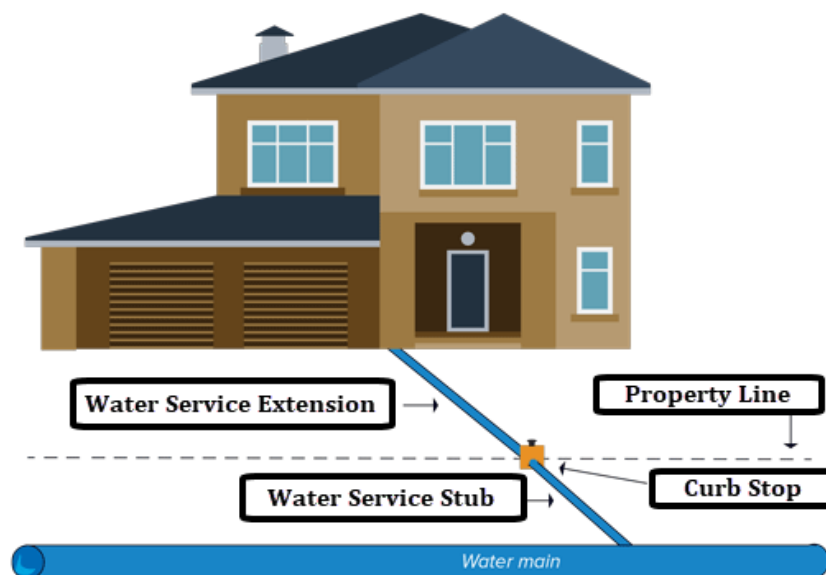
W.1.1.1 The following definitions apply:

The **"water service"** is composed of the service stub and the service extension.

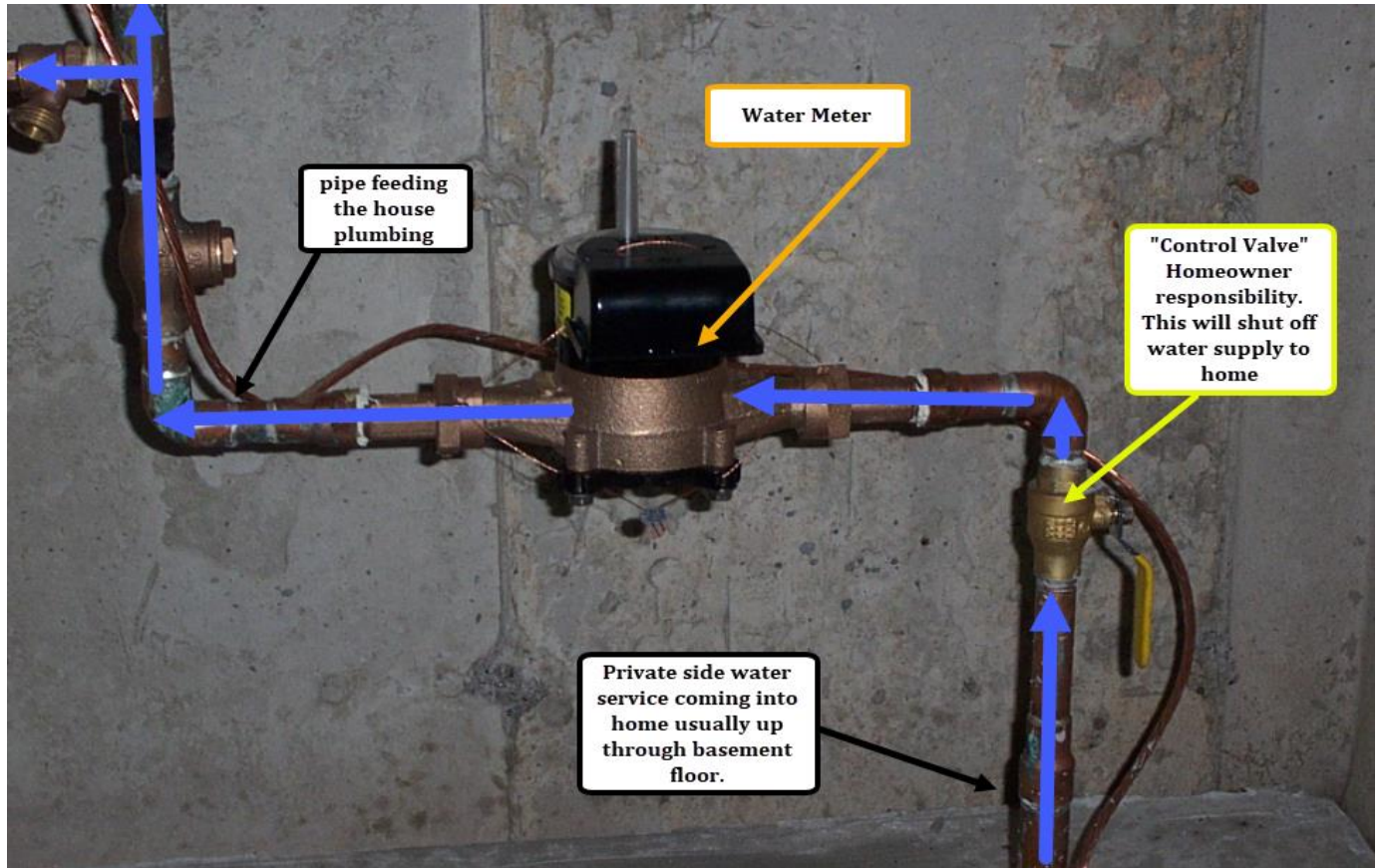
The **"service stub"** means the portion of the water service from the watermain to the property line/curb stop.

The **"service extension"** means the portion of the water service from the property line to the water meter located inside the home (the meter is City property, but the control valve is not, please see image on the following page).

Please refer to the image below for a visual description of the water service:



Please refer to the image below for a visual description of the meter and control valve:



W.1.1.2 **Curbstop**

- The curbstop (shut-off valve) is usually placed at property line.
- If the curbstop is not within reasonable vicinity of property line, then it shall be moved to property line during repair or replacement.
- All repairs or replacement of curb stops will be at the City's expense.
- The protective box that provides access to the curbstop is called the curb box. It is also the responsibility of the City.

Please see below for an image of the box as it appears on residential properties:



- W.1.1.3 The City is responsible for the maintenance and operation of the **service stub**.
- a) Replacement of the **service stub** shall be at the cost of the owner unless it is replaced as part of a city capital project.
 - b) Deficiencies identified on the **service stub**, including historical freezing, will be rectified at the City's expense if the water infrastructure is replaced under a capital project or once all deficiencies of the same nature are corrected on the **service extension**, at the property owner's expense.
- W.1.1.4 The property owner is wholly responsible for the **service extension**.
- a) The property owner shall be responsible for all costs of the maintenance and repair of the entire service extension.
 - b) Replacement of the service extension shall be at the cost of the property owner.
- W.1.1.5 **Upgrades**
- Upgrades to a **water service** shall be at the property owner's expense.

The Corporation of the City of Stratford	S.1	Sewers
Policy Manual	Dept:	Infrastructure and Development Services
	Committee:	Infrastructure, Transportation and Safety

S.1.6 Sanitary Service Ownership

Adopted:

Amended:

Reaffirmed:

Related Documents:

☒ Council Policy ☐ Administrative Policy

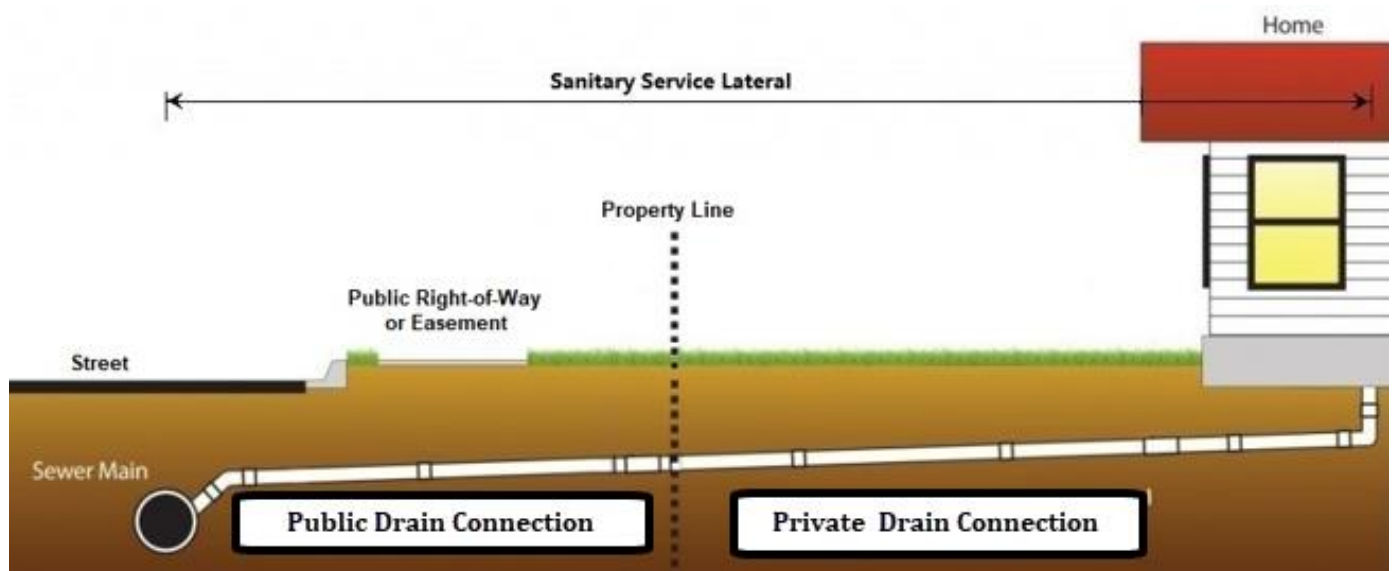
S.1.6.1 The following definitions apply:

The sanitary “**service lateral**” is composed of the public and private drain connections.

The “**public drain connection**” means the portion of the service lateral located within city property.

The “**private drain connection**” means the portion of the service lateral from the property line into the building.

**** PLEASE NOTE: The service lateral is described as two sections (public/private). This description is for construction purposes only. The property owner is responsible for the entire sanitary service lateral from the building to the sewermain. ****



S.1.6.2 The property owner is wholly responsible for the sanitary **service lateral**.

- a) The property owner shall be responsible for all costs of the maintenance and repair of the entire **service lateral**.

If an issue arises with respect to the operation of the **service lateral**, the property owner is responsible for any work necessary to correct the issue. For full replacement of the **service lateral**, eligible property owners may apply for the Sanitary Sewer Subsidy. See Policy S.1.8 Sanitary Service Subsidy Program General Requirements. Eligibility will be based on a camera inspection completed by City of Stratford Environmental Services department at the property owners' expense.

S.1.6.3 **Public Drain Connection**

- a) Partial replacement and/or repairs of the public drain connection can only be undertaken by the City of Stratford. The property owner is responsible for the full cost of the works.
- b) The City does not offer a public drain connection rodding service in the event of a blockage. It is recommended that the property owner contact a private plumber. The City should still be notified of the blockage so that staff can investigate the sewer main and confirm if there is a surcharged sewer which in turn, could lead to more property sewer back ups.
- c) For all road and sewer reconstruction projects, the **public drain connection** may be replaced according to Policy S.1.3.5: Installation or Replacement of Private Sanitary Connections.

S.1.6.4 **Private Drain Connection**

- a) The city does not offer a private drain connection rodding service in the event of a blockage. It is recommended that the property owner contact a private plumber. The city should still be notified of the blockage so that staff can investigate the sewer main and confirm if there is a surcharged sewer which in turn, could lead to more property sewer back ups.
- b) Replacement and/or other repairs of the **private drain connection** will not be undertaken by the City of Stratford. All costs associated with the repair or replacement of the **private drain connection** are the responsibility of the property owner.
- c) For all road and sewer reconstruction projects, the **private drain connection** is to be replaced at the discretion of the property owner. The City of Stratford will contribute to **private drain connection** costs, for eligible property owners, as per the City of Stratford subsidy program. See Policy S.1.8 Sanitary Service Subsidy Program General Requirements.

S.1.6.5 The City of Stratford will contribute to costs for re-lining of the entire **service lateral**, for eligible property owners, as per the City of Stratford subsidy program. See Policy S.1.8 Sanitary Service Subsidy Program General

Requirements. Eligibility will be based on a camera inspection completed by City of Stratford Environmental Services department at the property owners' expense.

- S.1.6.6 Any residential or commercial properties connected to the City sanitary collection system must adhere to the City of Stratford Sewer Use Bylaw Number 65-70.

The Corporation of the City of Stratford	S.1	Sewers
Policy Manual	Dept:	Infrastructure and Development Services
	Committee:	Infrastructure, Transportation and Safety

S.1.7 Storm Service Ownership

Adopted:

Amended:

Reaffirmed:

Related Documents:

☒ Council Policy ☐ Administrative Policy

S.1.7.1

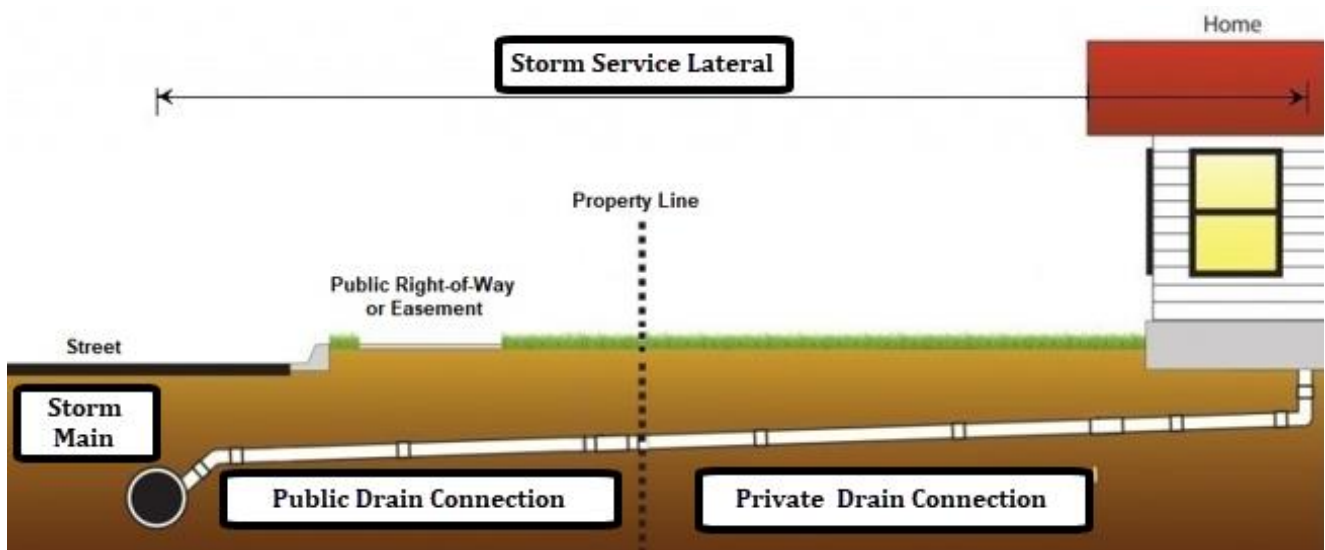
The following definitions apply:

The storm "**service lateral**" is composed of the public and private drain connections.

The "**public drain connection**" means the portion of the service lateral located within city property.

The "**private drain connection**" means the portion of the service lateral from the property line into the building.

**** PLEASE NOTE: The service lateral is described as two sections (public/private). This description is for construction purposes only. The property owner is responsible for the entire service lateral from the building to the storm main. ****



S.1.7.2

The property owner is wholly responsible for the storm **service lateral**.

- a) The property owner shall be responsible for all costs of the maintenance and repair of the entire **service lateral**. If an issue arises with respect to the operation of the **service lateral**, the property owner is responsible for any work necessary to correct the issue.

S.1.7.3

Public Drain Connection

- a) Partial replacement and/or repairs of the public drain connection can only be undertaken by the City of Stratford. The property owner is responsible for the full cost of the works.
- b) The City does not offer a public drain connection rodding service in the event of a blockage. It is recommended that the property owner contact a private plumber. The City should still be notified of the blockage so that staff can investigate the storm main and confirm if there is a surcharge which in turn, could lead to more property back ups.
- c) For all road and sewer reconstruction projects, the **public drain connection** may be replaced according to Policy S.1.4.5: Installation or Replacement of Private Storm Connections.

S.1.7.4

Private Drain Connection

- a) The city does not offer a private drain connection rodding service in the event of a blockage. It is recommended that the property owner contact a private plumber. The city should still be notified of the blockage so that staff can investigate the main and confirm if there is a surcharge which in turn, could lead to more property sewer back ups
- b) Replacement and/or other repairs of the **private drain connection** will not be undertaken by the City of Stratford. All costs associated with the repair or replacement of the **private drain connection** are the responsibility of the property owner.
- c) For all road and sewer reconstruction projects, the **private drain connection** is to be replaced at the discretion of the property owner.

The Corporation of the City of Stratford	S.1	Sewers
Policy Manual	Dept:	Infrastructure and Development Services
	Committee:	Infrastructure, Transportation and Safety

S.1.8 Sanitary Service Subsidy Program General Requirements

Adopted:

Amended:

Reaffirmed:

Related Documents:

☒ Council Policy ☐ Administrative Policy

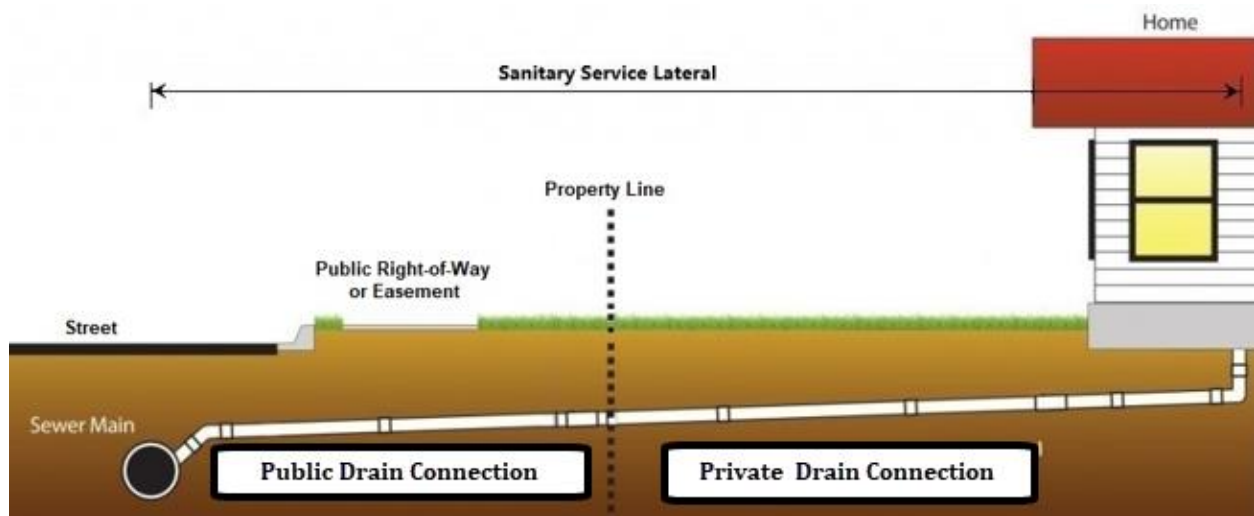
The following definitions apply:

The sanitary “**service lateral**” is composed of the public and private drain connections.

The “**public drain connection**” means the portion of the service lateral located within city property.

The “**private drain connection**” means the portion of the service lateral from the *property line into the building*.

Please refer to the image below for a visual description of the service lateral:



- S.1.8.1 Only residential properties are eligible for the subsidy program. Proof of residency may be required. Commercial, industrial, rental, and multi-use properties are not eligible. Residential properties that contain legal apartments (basement apartments for example) are not eligible for the subsidy program.
- S.1.8.2 A camera inspection will be performed by city forces, prior to decision making on upgrades, and all costs to be charged to the homeowner.
- S.1.8.3 When a homeowner wants to upgrade their sanitary **service lateral**, when there is not a reconstruction project, the City will have the authority to determine the most cost effective, efficient upgrade of the **public drain connection**. This may include full replacement, cured in place liner, or any other equivalent full upgrade.
- The homeowner will have the authority to determine the most cost effective, efficient upgrade of the **private drain connection**. This may include full replacement, cured in place liner, or any other equivalent full upgrade.
- S.1.8.4 When two properties share a **service lateral**, and there is no sanitary reconstruction project, the following shall apply:
- i. Cured in place liner is not an option
 - ii. A **public drain connection** will be supplied to each property at city cost
 - iii. **Private drain connections** will be at the sole expense of each homeowner
- S.1.8.5 The City has the authority to deem projects ineligible for the subsidy program if:
- a) The failure or deficiency of the **service lateral** can be rectified by a spot repair.
 - i. If a spot repair is required on the **private drain connection**, the homeowner is responsible for the work. All spot repairs are 100% at the cost of the homeowner.
 - ii. If a spot repair is required on the **public drain connection**, the city is responsible for the work and will provide an estimate to the homeowner. A deposit for that amount must be paid in full prior to any repairs being initiated.
 - b) **Public drain connections** do not require an upgrade.
- S.1.8.6 For Sanitary Service Subsidy details, refer to:

Policy S.1.9 – Sanitary Service Subsidy Program during Reconstruction

For Sanitary Service Subsidy details during a reconstruction project, refer to:

Policy S.1.10 – Upgrade of Sanitary Service under the Subsidy Program

The Corporation of the City of Stratford	S.1	Sewers
Policy Manual	Dept:	Infrastructure and Development Services
	Committee:	Infrastructure, Transportation and Safety

S.1.9 Sanitary Service Subsidy Program during Reconstruction

Adopted:

Amended:

Reaffirmed:

Related Documents: Sewer Use By-law 65-70 as amended

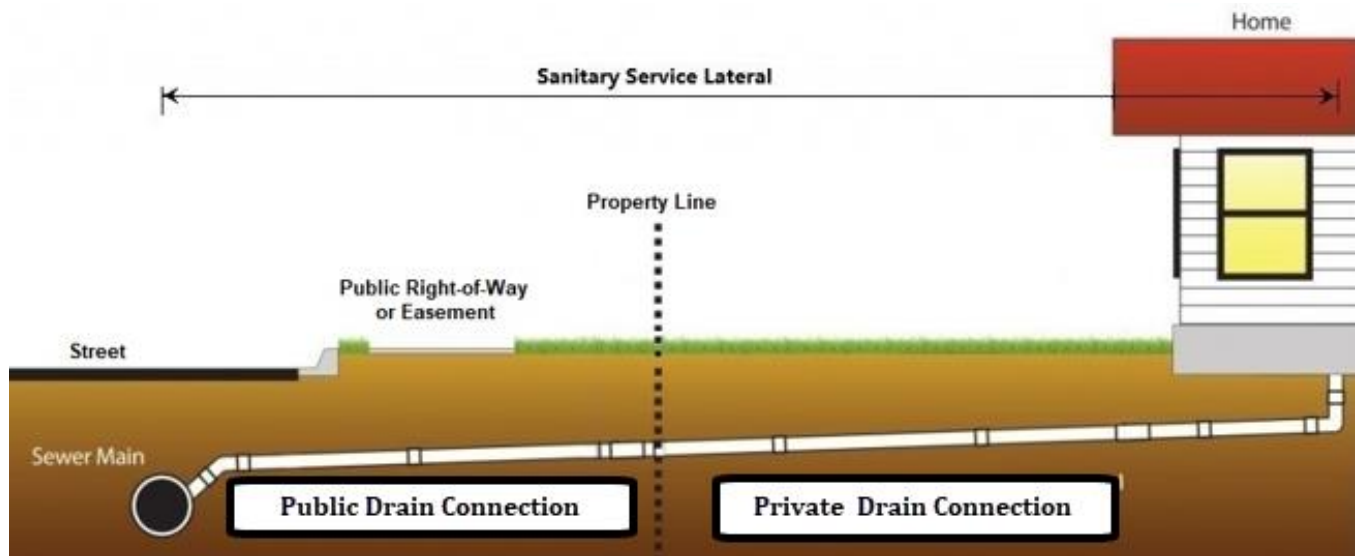
☒ Council Policy ☐ Administrative Policy

S.1.9.1 The following definitions apply:

The sanitary “**service lateral**” is composed of public and private drain connections. The “**public drain connection**” means the portion of the service lateral located within city property.

The “**private drain connection**” means the portion of the service lateral from the *property line into the building*

Please refer to the image below for a visual description of the service lateral:



- S.1.9.2 On sanitary reconstruction projects, where a residential/commercial/ industrial building presently exists and is not serviced from a sanitary sewer on the street, the City will install a sanitary **public drain connection** to property line at City cost to prevent the road from having to be dug up in the future.
- S.1.9.3 On a sanitary reconstruction project, if a homeowner wishes to replace or rehabilitate (re-line) their sanitary **service lateral**, the City will contribute \$800 towards the cost of the work on private property, provided the owner completes the work within twelve (12) months of completion of the project, as determined by the Project Engineer.
- S.1.9.4 On a sanitary reconstruction project, if a homeowner does not wish to replace their sanitary **service lateral** under the City's subsidy program, the City will install a new **public drain connection** to the property line, at City cost. Any future replacement or rehabilitation of the **private drain connection** will be solely at the homeowner's cost.

The Corporation of the City of Stratford	S.1	Sewers
Policy Manual	Dept:	Infrastructure and Development Services
	Committee:	Infrastructure, Transportation and Safety

S.1.10 Upgrade of Sanitary Service under the Subsidy Program

Adopted:

Amended:

Reaffirmed:

Related Documents: Sewer Use By-law 65-70 as amended

☒ Council Policy ☐ Administrative Policy

S.1.10.1 That the following definitions apply:

The sanitary “**service lateral**” is composed of the private drain connection and the building sewer.

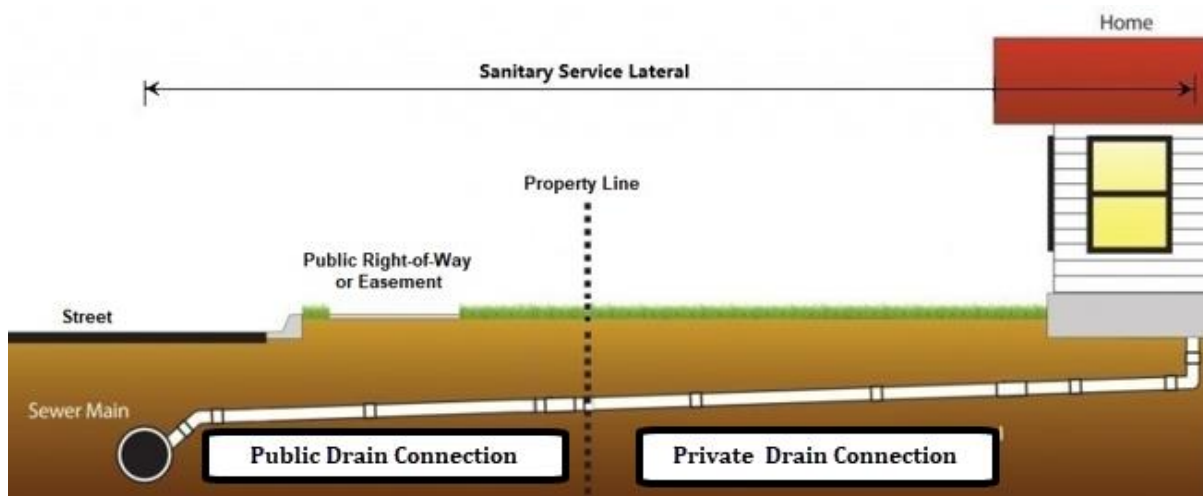
The “**public drain connection**” means the portion of the service lateral located within city property.

The “**private drain connection**” means the portion of the service lateral from the property line into the building.

Open-Cut refers to excavation exercises to complete the work.

Re-Line refers to non-invasive technology for rehabilitation purposes.

Please refer to the image below for a visual description of the service lateral:



- S.1.10.1 This policy applies to the upgrade of sanitary services where there is no sanitary reconstruction project taking place.

For sanitary service upgrades during a reconstruction project, refer to Policy S.1.9

- S.1.10.2 When the **public and private drain connections** are both to be upgraded by **open cut**, the following applies:
- i. When a homeowner wants to upgrade their sanitary **service lateral**, the homeowner pays \$4000 towards the costs for the **public drain connection**.
 - ii. When a homeowner wants to upgrade their sanitary **service lateral**, the city will pay up to \$2000 towards the costs for the **private drain connection**.
- S.1.10.3 When the **public and private drain connections** are both to be upgraded by **re-line**, the following applies:
- i. Re-lining will not be eligible where additional connections exist on the service.
 - ii. When the upgrade is completed with a cured-in-place liner for the entire service lateral, the City will be responsible for 50% of the total cost.
- S.1.10.4 When the **public and private drain connections** are both to be upgraded by a combination of **open cut** and **re-line**, the following applies:
- i. When the upgrade is completed by re-line for the **public drain connection** only and open cut for the **private drain connection**, the City will be responsible for 50% of the total costs for the **public drain connection** and will contribute up to \$2000 once the **private drain connection** upgrades are completed. The percentage is based on Table A.
 - ii. The **private drain connection** upgrades must be completed in conjunction with the **public drain connection** upgrades.
 - iii. When the upgrade is completed by re-line for the **private drain connection** only and open cut for the **public drain connection**, the City will be responsible for 50% of the total costs for the **private drain connection** and the homeowner will contribute \$4000 of the total costs of the **public drain connection**.

Please refer to the following page for the subsidy cost breakdown chart.

Table A – Sanitary Subsidy Cost Breakdown

Method	Private Drain Connection	Building Sewer	Method
Reline	City pays 50% of cost	City pays 50% of cost	Reline
	Homeowner pays 50% of cost	Homeowner pays 50% of cost	
Open Cut	Homeowner pays \$4,000.00	City pays up to \$2,000.00	Open Cut
	City covers remaining cost	Homeowner covers remaining cost	
Open Cut	Homeowner pays \$4,000.00	City pays 50% of cost	Reline
	City covers remaining cost	Homeowner pays 50% of cost	
Reline	City pays 50% of cost	City pays up to \$2,000.00	Open Cut
	Homeowner pays 50% of cost	Homeowner covers remaining cost	



MANAGEMENT REPORT

Date:	November 25, 2020
To:	Infrastructure, Transportation and Safety Sub-committee
From:	Tatiana Dafoe, City Clerk
Report#:	ITS20-023
Attachments:	None

Title: Renewal of the Town of Goderich Fire Dispatching Agreement

Objective: To consider approving the renewal of the fire dispatching agreement with the Town of Goderich for a period of one year.

Background: In November of 2019, Council authorized entering into an agreement with the Town of Goderich for full time dispatching services for a trial period of one year. Prior to that time, the City had provided back-up dispatching services to the Town beginning in 2009.

Analysis: The Town of Goderich provided written correspondence outlining their intent to continue with the agreement for a further term of one year to December 30, 2021 upon the same terms and conditions, with the exception of a standard increase in fees as a result of the CPI plus HST.

The Fire Chief has indicated that the agreement is working well and has no concerns with continuing to provide this service to the Town.

Financial Impact: Revenue in the amount of \$12,240 plus HST for the 2021 term of agreement.

Alignment with Strategic Priorities:

Strengthening our Plans, Strategies and Partnerships

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Staff Recommendation: THAT the Mayor and Clerk be authorized to execute the renewal of the full time fire dispatching services agreement with the Town of Goderich for a period of one year to December 30, 2021.



Tatiana Dafoe, City Clerk



Janice Beirness, Director of Corporate Services



Joan Thomson, Chief Administrative Officer