



A meeting of the Heritage Stratford Advisory Committee was held on May 11, 2021 at 7:00 p.m., electronically.

Members Present: Cambria Ravenhill – Chair Presiding, Patrick O’Rourke, Howard Shubert, Roger Koert, Brian Johnson, Barb Cottle, Jacob Vankooten, Jack West, Robin Thornrose

Staff Present: Alyssa Bridge - Manager of Planning, Casey Riehl – Recording Secretary

Regrets: Councillor Danielle Ingram

Minutes

1.0 Call to Order

Cambria Ravenhill, Chair, called the meeting to order at 7:00 p.m.

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Adoption of Previous Minutes

Motion by Howard Shubert, seconded by Jacob Vankooten

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated April 13, 2021 be adopted as printed. Carried

4.0 Business Arising from Previous Minutes

(a) Heritage Alteration Permit Application/Permit Review Sub-Committee Evaluation Form

Deferred.

(b) Update on Sign By-law Review

Deferred.

(c) Update on Heritage Conservation District (HCD) Standards – Howard Shubert/Patrick O’Rourke

Howard Shubert reported that he has a list from Robin Thornrose of approximately six possible heritage consultants HS could contact in the future for this project. Mr. Shubert will forward the list to staff to keep on file.

(d) Blue Plaque Update – Cambria Ravenhill

Barb Cottle reported that the Blue Plaque information and application are now online. Mike Beitz helped prepare a media release for the program and that went out last Friday and was posted on social media. There have already been two applications received, as well as some general interest questions from other possible applicants. Cambria Ravenhill is doing a radio interview which will air on Friday and there was also an article in the newspaper. Ms. Ravenhill thanked Roger Koert for the list of possible nominees that he prepared. Staff will submit the Blue Plaque information for the Town Crier.

(e) 2020 James Anderson Award Update

Cambria Ravenhill has contacted the recipients to discuss the possible date of June 8, 2021. With the lockdown extension, HS will wait until the next announcement is made to see what the regulations may be for June to present the awards. Staff will prepare the two certificates for framing and have the plaque at City Hall removed to have the new plates put on.

Motion by Roger Koert, seconded by Jacob Vankooten

THAT the Heritage Stratford Advisory Committee spends up to a maximum of \$700.00 on expenses related to the 2020 James Anderson Award event. Carried

(f) 2021 Special Project Discussion – R. Thornrose/P. O’Rourke/R. Koert

No new updates. Patrick O’Rourke would be open to another Committee member volunteering to take over the social media aspect of this project.

(g) Adding an ACO Representative to Heritage Stratford – C. Ravenhill

Staff reported that a Management Report for this request has been prepared for the May 27, 2021 Planning & Heritage Sub-committee meeting.

(h) Destination Stratford Audio Tours Update – Patrick O’Rourke

No new updates.

(i) Doors Open Update – Cambria Ravenhill

Cambria Ravenhill reported that she heard back from Doors Open organizers this week regarding Stratford’s participation. Ms. Ravenhill will follow up with them and report back to the Committee.

5.0 Designation Sub-Committee Update

(a) Non-Designated Properties Register - Alyssa Bridge

Alyssa Bridge inquired with the Committee if they would like to spend the \$5,000.00 budgeted for research in its entirety, or if they would like to just use a portion of it. Members discussed what additional research projects they may need funds for later this year and determined they would like to dedicate the entire \$5,000.00 to this project. In the future, should an additional project arise, the Committee will request if Council would allow them to reallocate funds.

Motion by Patrick O'Rourke, seconded by Howard Shubert

THAT the Heritage Stratford Advisory Committee spends up to a maximum of \$5,000.00 from their 2021 budget for the University of Waterloo – Heritage Research Centre to continue work on the non-designated properties register. Carried

(b) Avoncrest Property – Howard Shubert/Cambria Ravenhill

Howard Shubert has completed the documentation to move forward with the request to designate at Sub-Committee and then Council. Heritage Stratford would like to proceed and submit the request without the consent of the Huron Perth Health Alliance at this time. Cambria Ravenhill will contact HPHA to inform them of the Committee's plan to proceed.

Motion by Robin Thornrose, seconded by Jacob Vankooten

THAT Heritage Stratford requests that City Council issue a Notice of Intention to Designate the HPHA owned Avon Crest property, 86 John Street South, Stratford, ON under Part IV, Section 29 of the Ontario Heritage Act. Carried

6.0 Development Services Report – Alyssa Bridge, Manager of Planning

Alyssa Bridge submitted the May Development Services Report for the committee's information.

7.0 New Business

No new business.

8.0 Next Meeting Date – Tuesday, June 8, 2021 at 7:00 p.m., electronically.

9.0 Adjournment

Motion by Roger Koert, seconded by Barb Cottle

THAT the April 13, 2021 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:00 P.M.

End Time: 7:42 P.M.