



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #:	4655th
Date:	Tuesday, May 25, 2021
Time:	3:00 P.M.
Location:	Electronic Meeting
Council Present in Council Chambers:	*Mayor Mathieson - Chair Presiding, Councillor Ritsma
Council Present Electronically:	Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Sebben, Councillor Vassilakos
Staff Present in Council Chambers:	Joan Thomson - Chief Administrative Officer, Chris Bantock - Deputy Clerk
Staff Present Electronically:	Tatiana Dafoe - City Clerk, David St. Louis - Director of Community Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Anne Kircos - Acting Director of Human Resources, Taylor Crinklaw - Director of Infrastructure and Development Services, Jodi Akins - Council Clerk Secretary, Spencer Steckley - Manager of Financial Services, Marilyn Pickering – Supervisor of Tax Revenue, Jeneane Fast – Housing Stability Policy & Program Coordinator, Greg Skinner – Police Chief, Alyssa Bridge – Manager of Planning, Victoria Nikoltcheva – Planner, Jeff Bannon – Planner, Mike Mousley – Manager of Transit, Dave Senko – Acting Inspector, Tracey Farmer - DPRA Consultants, Scott Knapman - Chief Executive Officer of Festival Hydro, Alyson Conrad - Chief Financial Officer of Festival Hydro

**1. Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the May 25, 2021 Regular Council meeting.

**3. Adoption of the Minutes:**

R2021-225

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Henderson

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated May 10, 2021 be adopted as printed.**

**Carried**

**4. Adoption of the Addendum to the Agenda:**

R2021-226

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Sebben

**THAT the Addendum to the Regular Agenda of Council and Standing Committees dated May 25, 2021, to add receipt of correspondence and a delegation to Item 5.1 on the Infrastructure, Transportation and Safety Committee agenda, be added.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 From the May 10, 2021 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

Sale to South West BuildCo Limited

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years).

R2021-227

**Motion by** Councillor Gaffney

**Seconded by** Councillor Clifford

**THAT The Corporation of the City of Stratford hereby consents to the sale of part of Lot 4 Plan 44M-38 designated as Part 1 on Plan 44R-5305 being all of PIN 53264-0147 (LT) and part of Block 31 Plan 44M-38 designated as Part 3 on Plan 44R-5305 being part of PIN 53264-0155 (LT), all in the City of Stratford, County of Perth, in the Wright Business Park, to South West BuildCo Limited.**

**Carried**

**5.2 At the May 25, 2021 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)), and Labour relations or employee negotiations (section 239.(2)(d));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session, direction was given on all items.

**6. Hearings of Deputations and Presentations:**

None scheduled.

**7. Orders of the Day:**

**7.1 Resolution - Financial Statements and Commentary for Festival Hydro Inc. (FHI) – Dec 31 2020 and Mar 31 2021 (COU21-054)**

R2021-228

**Motion by** Councillor Burbach

**Seconded by** Councillor Ingram

**THAT the presentation by Scott Knapman and Alyson Conrad be heard.**

**Carried**

Scott Knapman, Chief Executive Officer, and Alyson Conrad, Chief Financial Officer, of Festival Hydro provided a presentation regarding financial statements and commentary for Festival Hydro Inc. and Festival Hydro Services Inc. (Rhyzome).

R2021-229

**Motion by** Councillor Gaffney

**Seconded by** Councillor Beatty

**THAT the Festival Hydro Inc. 2020 audited financial statements and commentary for the year ended December 31, 2020, be approved by City Council;**

**THAT the Festival Hydro Inc. financial statements and commentary for the period ending March 31, 2021, be received for information;**

**THAT the attached Resolution of the Sole Shareholder of Festival Hydro Inc. be adopted by City Council and authorization given for the Mayor and Clerk to sign the Resolution on behalf of The Corporation of the City of Stratford;**

**THAT the financial statements of Festival Hydro Inc. as of December 31, 2020 consisting of the Balance Sheet as at December 31, 2020, the Statement of Income for the year ended December 31, 2020 and the Statement of Retained Earnings for the year ended December 31, 2020, and the notes to the financial statements, and the report of the auditors thereon dated April 29, 2021 be and the same are hereby approved and adopted;**

**THAT KPMG LLP be and they are hereby appointed auditors of the Corporation until the next annual meeting at a remuneration to be fixed by the directors, the directors being hereby authorized to fix such remuneration;**

**AND THAT all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the directors and officers of the Corporation since the**

**last annual meeting of the shareholder as the same are set out or referred to in the minutes of the meetings and resolutions of the board of directors or referred to or given effect to in the aforesaid financial statements be and the same are hereby approved, ratified and confirmed.**

A question and answer period ensued with respect to:

- verbiage to ratify and confirm actions by the board being standard when approving yearly financials;
- Festival Hydro operating under the Business Corporations Act;
- having the City Solicitor review wording to approve yearly financials to ensure proper compliance with requirements.

Mayor Mathieson called the question on the motion.

**Carried**

**7.2 Resolution - Financial Statements and Commentary for Festival Hydro Services Inc. Rhyzome (FHSI) – Dec 31 2020 and Mar 31 2021 (COU21-055)**

R2021-230

**Motion by** Councillor Bunting

**Seconded by** Councillor Clifford

**THAT the Festival Hydro Services Inc. 2020 audited financial statements and commentary for the year ended December 31, 2020, be approved by City Council;**

**THAT the Festival Hydro Services Inc. financial statements and commentary for the period ending March 31, 2021, be received for information;**

**THAT the attached Resolution of the Sole Shareholder of Festival Hydro Services Inc. be adopted by City Council and authorization given for the Mayor and Clerk to sign the Resolution on behalf of The Corporation of the City of Stratford;**

**THAT the financial statements of Festival Hydro Services Inc. as of December 31, 2020 consisting of the Balance Sheet as at December 31, 2020, the Statement of Income for the year ended December 31, 2020 and the Statement of Retained Earnings for the year ended December 31, 2020, and the notes to the financial**

**statements, and the report of the auditors thereon dated April 29, 2021 be and the same are hereby approved and adopted;**

**THAT KPMG LLP be and they are hereby appointed auditors of the Corporation until the next annual meeting at a remuneration to be fixed by the directors, the directors being hereby authorized to fix such remuneration;**

**AND THAT all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the directors and officers of the Corporation since the last annual meeting of the shareholder as the same are set out or referred to in the minutes of the meetings and resolutions of the board of directors or referred to or given effect to in the aforesaid financial statements be and the same are hereby approved, ratified and confirmed.**

**Carried**

**7.3 Resolution - Consideration of adoption of the CSWB Plan 2021-2024 and Implementation Plan (COU21-057)**

R2021-231

**Motion by** Councillor Burbach

**Seconded by** Councillor Vassilakos

**THAT the presentation by Greg Skinner, Kim McElroy, Dave Senko, Tracey Farmer, and Jeanene Fast be heard.**

**Carried**

Greg Skinner, Chief of Police, Kim McElroy, Director of Social Services, Dave Senko, Acting Inspector, Tracey Farmer, DPRA Consultants, and Jeanene Fast, Housing Stability Policy and Program Coordinator, provided a presentation regarding adoption of the Community Safety and Well-Being Plan.

R2021-232

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT the Community Safety and Well-being Plan 2021-2024 be adopted by Stratford City Council, and forwarded to the Ministry of the Solicitor General, as required by the Police Services Act, 1990;**

**AND THAT additional resources to implement and sustain the Community Safety and Well-being Plan as outlined in Report COU21-057 be referred to the 2022 budget process.**

Discussion ensued between members and staff with respect to:

- taking further steps to address the key priority of protection from discrimination and considering this as a separate objective to look at the broader community and the impacts of racism;
- the City of Stratford having recently joined the Canadian Collation of Inclusive Municipalities and suggesting other partner municipalities also join;
- 2022 budget impacts and entering into a cost sharing plan with partner municipalities;

Mayor Mathieson called the question on the motion.

**Carried**

#### **7.4 Proclamation - Sensity**

R2021-233

**Motion by** Councillor Sebben

**Seconded by** Councillor Henderson

**THAT City Council hereby proclaims June 2021 as "Deafblind Awareness Month" in the City of Stratford to promote public awareness of deafblind issues and to recognize the contribution of Canadians who are deafblind.**

**Carried**

#### **7.5 Correspondence - LPAT Case No. PL200467**

The appeal of By-law 116-2020 to amend the Zoning By-law with respect to 173 Huron Street has been withdrawn. There are no other outstanding appeals in the matter and the decision of Council is final and binding.

For the information of Council.

#### **7.6 Resolution - 2021 Electric Ice Resurfacer – T2021-16 Award (COU21-053)**

R2021-234

**Motion by** Councillor Beatty

**Seconded by** Councillor Gaffney

**THAT the report titled 2021 Electric Ice Resurfacer – T2021-16 Award (COU21-053) be received by Council;**

**AND THAT Council award the 2021 Electric Ice Resurfacer Tender to Zamboni Company Limited in the amount of \$185,596.85 (including HST).**

**Carried**

**7.7 Proclamation - Canadian Trigeminal Neuralgia Association**

R2021-235

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

**THAT City Council hereby proclaims October 7, 2021 as "International Trigeminal Neuralgia Day" in the City of Stratford to bring awareness to those who suffer from Trigeminal Neuralgia.**

**Carried**

**7.8 Resolution- Electric Vehicle Charging Station Review and Expansion (COU21-056)**

R2021-236

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

THAT direction be given to submit an application for funding to install 11 dual output, Level 2 EV Charging Stations, to NRCan's RFP under the Zero Emission Vehicle Infrastructure Program and report back to Council with total project costs if the City's application is approved;

AND THAT a one-time transfer from the Parking Reserve Fund in the amount of \$7,449.85 be approved for replacement of the EV Charging Station at Upper Queens Park.

A question and answer period ensued between members and staff with respect to reviewing the incorporation of Level 3 charging stations under the application to this RFP. A member requested a friendly amendment to the motion to include exploring the inclusion of Level 3 chargers. The mover and seconder of the motion agreed to the friendly amendment.

Discussion continued with respect to:



- reporting back on costs associated with adding Level 3 charging stations to the City's application;
- the Upper Queens Park charging stations requiring replacement as the model is no longer supported by the vendor;
- staff reporting back on installation options and costing depending on the success of the funding application; and,
- reviewing potential site locations for station installation based on available infrastructure from Festival Hydro;

Mayor Mathieson called the question on the motion, as amended as follows:

**THAT direction be given to submit an application for funding to install 11 dual output, Level 2 EV Charging Stations, including the evaluation of installing Level 3 EV Charging Stations, to NRCan's RFP under the Zero Emission Vehicle Infrastructure Program and report back to Council with total project costs if the City's application is approved;**

**AND THAT a one-time transfer from the Parking Reserve Fund in the amount of \$7,449.85 be approved for replacement of the EV Charging Station at Upper Queens Park.**

**Carried**

#### **7.9 Correspondence - Resignation from Communities in Bloom**

\*Mayor Mathieson departed the meeting at 4:04 p.m.

\*Deputy Mayor Ritsma assumed the role of Chair at 4:04 p.m.

R2021-237

**Motion by** Councillor Beatty

**Seconded by** Councillor Burbach

**THAT the resignation of Paul Smith from the Communities in Bloom Advisory Committee, effective June 1, 2021, be accepted.**

**Carried**

#### **7.10 Resolution - 2021 Asphalt Resurfacing Project Update (COU21-058)**

R2021-238

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Ingram

**THAT the Report on the 2021 Asphalt Resurfacing Project Update (COU21-058) be received for information;**

**AND THAT staff report back to Council for tender award.**

Discussion ensued between members and staff with respect to:

- being able to add additional costs during the award of the tender for Council to consider continuing the bike lanes from McCarthy Road to Vivian Line;

Deputy Mayor Ritsma called the question on the motion.

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

**8.1 Reconsideration of Patio Fees**

At the May 10, 2021 Regular Council meeting, a request was made to list the following motion for consideration on the May 25th Council agenda:

THAT the March 22, 2021 Council resolution regarding patio pricing (R2021-143) be reconsidered.

R2021-239

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Sebben

**THAT the March 22, 2021 Council resolution regarding patio pricing (R2021-143) be reconsidered.**

The City Clerk clarified the procedure for reconsidering the March 22, 2021 Council resolution regarding patio pricing. If the motion was carried, a motion to rescind the resolution would need to be carried, followed by any discussion and direction to potentially waive patio fees.

Deputy Mayor Ritsma called the question on the motion.

**Carried** two-thirds support

R2021-240

**Motion by** Councillor Burbach

**Seconded by** Councillor Ingram

**THAT the March 22, 2021 Council resolution regarding patio pricing (R2021-143) be rescinded.**

Discussion ensued between members and staff with respect to:

- the lost revenue for waiving all patio fees for the 2021 season being approximately \$33,500; and,
- retail businesses currently having access to the approved meter hood rental program and staff reviewing the program in relation to the provinces new reopening plan;

Deputy Mayor Ritsma called the question on the motion.

**Carried**

R2021-241

**Motion by** Councillor Henderson

**Seconded by** Councillor Burbach

**THAT the fees for the 2021 patio program be waived.**

In response to a question, the City Clerk clarified the waiver of 2021 patio fees would apply to all patio types under the program.

Deputy Mayor Ritsma called the question on the motion.

**Carried**

**9. Reports of the Standing Committees:**

**9.1 Report of the Infrastructure, Transportation and Safety Committee:**

R2021-242

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Burbach

**THAT the Report of the Infrastructure, Transportation and Safety Committee dated May 25, 2021 be adopted as printed.**

**Carried**

**9.1.1 Passive House Standards and Net Zero Ready Homes (ITS21-011)**

THAT the development of a green standards policy, including the development of programs to offset associated costs such as a reduction in development charges or property tax relief, be referred to the 2022 budget.

**9.1.2 Update of Sewer Policy S.1.8 and Sewer Policy S.1.10 (ITS21-012)**

THAT Sewer Policies S.1.8 and S.1.10 are updated to reflect new wording outlined in Report (ITS21-012) that will help eliminate policy misinterpretation from the public.

**9.1.3 Resolution - 2020 Stratford Water Pollution Control Plant Annual Report (ITS21-013)**

THAT the 2020 Stratford Water Pollution Control Plant Annual Report be received for information to ensure transparency between the owner and operating authority.

**9.1.4 Request for Exemption from Noise Control By-law 113-79 for The HUB Stratford's five-year anniversary (ITS21-010)**

THAT approval be given to the request from The HUB Stratford for an exemption to the Noise Control By-law 113-79 for their five-year anniversary event held at 31 Market Place on Thursday, July 1, 2021 from 2:00 p.m. to 10:00 p.m. from the following provisions:

- Unreasonable noise [Schedule 1 clause 8]
- The operation of loudspeakers and amplification of sound [Schedule 2 Clause 2]
- The operation or use of musical instruments [Schedule 2 Clause 17], and,

subject to applicable Provincial Orders and Public Health Guidelines in place at that time.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2021-243

**Motion by** Councillor Beatty

**Seconded by** Councillor Ingram

**THAT By-laws 70-2021 to 75-2021 be taken collectively.**

**Carried** unanimously

R2021-244

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Bunting

**THAT By-laws 70-2021 to 75-2021 be read a First and Second Time.**

**Carried** two-thirds support

R2021-245

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT By-laws 70-2021 to 75-2021 be read a Third Time and Finally Passed.**

**Carried**

**11.1 Appoint Park Patrollers for 2021 - By-law 70-2021**

To amend By-law 60-2003 as amended, to appoint Park Patrollers for 2021.

**11.2 Acceptance of Tender for Supply and Installation of Accessible Bus Shelters - By-law 71-2021**

To authorize the acceptance of a tender, execution of the contract and the undertaking of the work by Daytech Limited for the supply and installation of 12 5'X10' and two 4'X8' accessible bus shelters and concrete pads, as required [T-2021-14].

**11.3 Acceptance of Tender for Supply and Delivery of One 2021 Electric Ice Resurfacer - By-law 72-2021**

To authorize the acceptance of a tender by Zamboni Company Limited for the supply and delivery of one 2021 electric ice resurfacer [T-2021-16].

**11.4 Amend By-law 60-2021, a By-law to Set Tax Ratios, Rates and Reductions - By-law 73-2021**

To amend By-law 60-2021, a by-law to set tax ratios, tax rates and tax reductions for prescribed subclasses for the year 2021 and govern and regulate the finances of The Corporation of the City of Stratford.

**11.5 Appointment to Shared Services Committee - By-law 74-2021**

To amend By-law 178-2018, as amended, to appoint Councillor Gaffney to the Shared Services Committee.

**11.6 Transfer to South West BuildCo Limited of Part 1 and 3, 44R-5305 - By-law 75-2021**

To authorize the transfer (conveyance) to South West BuildCo Limited of part of Lot 4 Plan 44M-38 designated as Part 1 on Plan 44R-5305 being all of PIN 53264-0147 (LT) and part of Block 31 Plan 44M-38 designated as Part 3 on Plan 44R-5305 being part of PIN 53264-0155 (LT), all in the Wright Business Park.

**12. Consent Agenda: CA-2021-069 to CA-2021-075**

R2021-246

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Henderson

**THAT CA-2021-073, being a Resolution from the City of Barrie regarding a national 3-digit suicide and crisis hotline, be endorsed.**

**Carried**

R2021-247

**Motion by** Councillor Burbach

**Seconded by** Councillor Vassilakos

**THAT CA-2021-069, being a Resolution from the Town of Perth requesting provincial funding for hospital major capital equipment, be endorsed.**

Discussion ensued with respect to:

- hospitals having to cover their own capital costs creating healthcare that is not universal across the province; and,
- smaller municipalities not having the same opportunity to raise money for capital costs.

Deputy Mayor Ritsma called the question on the motion.

**Carried**

**13. New Business:**

There were no new business items discussed at the meeting.

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is June 14, 2021 at 3:00 p.m.

R2021-248

**Motion by** Councillor Clifford

**Seconded by** Councillor Ingram

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Planning and Heritage Committee [3:05 p.m. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [3:10 p.m. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

**15. Council Reconvene:**

**15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on May 25, 2021 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the May 25, 2021 reconvene Council meeting.

**15.2 Reading of the By-laws (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings:

**Confirmatory By-law - By-law 76-2021**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on May 25, 2021.

R2021-249

**Motion by** Councillor Burbach

**Seconded by** Councillor Ingram

**THAT By-law 76-2021 be read a First and Second Time.**

**Carried** two-thirds support

R2021-250

**Motion by** Councillor Henderson

**Seconded by** Councillor Bunting

**THAT By-law 76-2021 be read a Third Time and Finally Passed.**

**Carried**

### **15.3 Adjournment of Council Meeting**

R2021-251

**Motion by** Councillor Clifford

**Seconded by** Councillor Sebben

**THAT the May 25, 2021 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 3:00 P.M.

Meeting End Time: 4:32 P.M.

Reconvene Meeting Start Time: 5:44 P.M.

Reconvene Meeting End Time: 5:45 P.M.

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Mayor - Daniel B. Mathieson

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Clerk - Tatiana Dafoe