



## **The Corporation of the City of Stratford Planning and Heritage Sub-committee MINUTES**

Date: May 27, 2021  
Time: 3:30 P.M.  
Location: Electronic Meeting

Sub-committee Present: Councillor Ritsma - Chair Presiding, Councillor Bunting, Councillor Clifford, Councillor Vassilakos

Regrets: Councillor Ingram - Vice-Chair

Staff Present: Alyssa Bridge - Manager of Planning, Jodi Akins - Council Clerk Secretary, Tatiana Dafoe - City Clerk, Taylor Crinklaw – Director of Infrastructure and Development Services

Also present: Member of the public

### **1. Call to Order**

The Chair called the meeting to Order.

### **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the May 27, 2021 Planning and Heritage Sub-committee meeting.

### **3. Delegations**

None scheduled.

### **4. Report of the Manager of Planning**

#### **4.1 Five Year Review of the City of Stratford's Official Plan (PLA21-010)**

**Staff Recommendation:** THAT Council initiate the five-year review of the City of Stratford's Official Plan;

AND THAT in the Fall of 2021 Staff report to Council on the proposed work plan and consultation and engagement strategy.

**Sub-committee Discussion:** The Manager of Planning advised staff are seeking direction to initiate the five-year review the City's Official Plan. The City is required under the Planning Act to have an Official Plan. The current plan was adopted in 1993 and comprehensively reviewed and amended in 2015.

Since the adoption and approval of OPA 21 in 2015, the Province has made numerous changes to the Planning Act and released a new Provincial Policy Statement (PPS). As a result, there is a need to review the City's Official Plan to ensure it reflects matters of Provincial interest in the Planning Act and is consistent with the policy direction provided in the PPS.

It is anticipated that the plan will include:

- Preparation of up-to-date population, housing and employment projections;
- Policies regarding Climate Change and Climate Action;
- Policies regarding Additional Dwelling Unit;
- Review the types of land uses permitted in Industrial Areas; and
- Review intensification target and intensification related policies.

It is also anticipated that consultant services will be required to undertake components of the review and that the project will take 12-18 months.

Motion by Councillor Vassilakos

**Sub-committee Recommendation: THAT Council initiate the five-year review of the City of Stratford's Official Plan;**

**AND THAT in the Fall of 2021 Staff report to Council on the proposed work plan and consultation and engagement strategy.**

**Carried**

**5. Report of the Heritage Stratford Advisory Committee**

**5.1 Request to add a non-voting position to the Heritage Stratford Committee (PLA21-013)**

**Staff Recommendation:** THAT the request to amend the Heritage Stratford Committee's terms of reference to appoint a non-voting, ex-officio representative from the Architectural Conservancy of Ontario (Stratford Branch), be received and filed.

**Sub-committee Discussion:** The City Clerk advised that the Heritage Stratford Committee has requested to amend their terms of reference to include a non-voting representative from the Architectural Conservancy of Ontario - Stratford Branch.

As there are no non-voting members of outside organizations on any other advisory committee, staff are recommending that the Heritage Stratford request be received and filed and that the ACO rep be invited to attend and provide information as needed.

It was noted that the Active Transportation Advisory Committee has representatives from public health and police services attend meetings informally and provide information as required and it works well.

Motion by Councillor Vassilakos

**Sub-committee Recommendation: THAT the request to amend the Heritage Stratford Committee's terms of reference to appoint a non-voting, ex-officio representative from the Architectural Conservancy of Ontario (Stratford Branch), be received and filed.**

**Carried**

## 6. Project Update

**Sub-committee Discussion:** The Manager of Planning provided the following highlights from the May Development Services Project Update:

- There is a public meeting scheduled for June 21, 2021 for Zone Change Application Z05-21 related to 16 Blake Street.
- There are a number of active site plan applications, including a 50-unit street fronting townhouse at 294-295-338 Bradshaw Drive and several in the Wright Business Park.
- Development application volume remains strong, particularly formal consultation activity.
- Building permit activity remains strong and it was noted that the numbers go to end of April and some activity has occurred in May that is not noted.

The Project Update in its entirety will be included with the June 14, 2021 Planning and Heritage Committee agenda.

## 7. Advisory Committee/Outside Board Minutes

The following Advisory Committee/Outside Board minutes were provided for the information of Sub-committee:

- Heritage Stratford Advisory Committee minutes of March 9 and April 13, 2021

## 8. Next Sub-committee Meeting

The next Planning and Heritage Sub-committee meeting is Thursday, June 24, 2021 at 3:30 p.m. The meeting has been moved ahead one week as the regularly scheduled date falls on the Canada Day holiday.

## 9. Adjournment

Motion by Councillor Bunting

**Sub-committee Decision: THAT the Planning and Heritage Sub-committee meeting adjourn.**

**Carried**

Meeting Start Time: 3:30 p.m.

Meeting End Time: 3:38 p.m.