



A meeting of the Heritage Stratford Advisory Committee was held on June 8, 2021 at 7:00 p.m., electronically.

Members Present: Cambria Ravenhill – Chair Presiding, Patrick O’Rourke, *Howard Shubert, Roger Koert, Brian Johnson, Barb Cottle, Councillor Danielle Ingram, Jack West, Jacob Vankooten

Staff Present: Alyssa Bridge - Manager of Planning, Casey Riehl – Recording Secretary

Regrets: Robin Thornrose

Minutes

1.0 Call to Order

Cambria Ravenhill, Chair, called the meeting to order at 7:02 p.m.

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Adoption of Previous Minutes

Motion by Jacob Vankooten, seconded by Patrick O’Rourke

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated May 11, 2021 be adopted as printed. Carried

4.0 Business Arising from Previous Minutes

(a) Heritage Alteration Permit Application/Permit Review Sub-Committee Evaluation Form

Deferred.

*Howard Shubert now present at the meeting at 7:04 p.m.

(b) Update on Sign By-law Review

Patrick O'Rourke inquired if there were any updates regarding the comments that Heritage Stratford submitted to staff last year. Alyssa Bridge will investigate the status and update details of the proposed changes to the by-law. Councillor Ingram stated there had been discussions regarding updating the by-law at Planning & Heritage Sub-committee meetings. Members discussed where sign locations were or were not appropriate, signs within the HCD, illuminated signs, electronic variable signs and election-style lawn signs. There was an extensive list that the Sub-committee had asked staff to review.

(c) Update on Heritage Conservation District (HCD) Standards – Howard Shubert/Patrick O'Rourke

No new updates.

(d) Blue Plaque Update – Cambria Ravenhill

Barb Cottle created a spreadsheet to track all the nominations received for the blue plaques. Nominations are open until Friday, June 11, 2021. Roger Koert volunteered to do a follow-up radio spot to discuss the blue plaque program and remind people to send in their nominations by Friday. After the deadline, the Awards Sub-committee will review submissions and research the accuracy of the information provided over the summer and report back to the HS Committee in September.

(e) 2020 James Anderson Award – Event Update

The Committee has decided to postpone the event until July, pending phase 2 guidelines for holding gatherings. The certificates have been signed and framed and are ready to go for the event. Cambria Ravenhill will contact the venue to discuss arrangements.

(f) 2021 Special Project Update – R. Thornrose/P. O'Rourke/R. Koert

No new updates.

(g) Adding an ACO Representative to Heritage Stratford – C. Ravenhill

Cambria Ravenhill reported that this request went to the Planning & Heritage Sub-committee on May 27, 2021. The request was denied, as no committees have previously appointed non-voting representatives. Ms. Ravenhill will reach out to the ACO to let them know the outcome. HS meetings are open to the public, therefore ACO members can attend in person or electronically. Should ACO members want to attend to discuss an item, they can request to be added to the agenda as a delegate.

(h) Destination Stratford Audio Tours Update – Patrick O'Rourke

Patrick O'Rourke connected with Zac Gribble at Destination Stratford to discuss a possible heritage audio tour. Mr. O'Rourke sent him the information he had,

including links to the designated properties in Stratford. Destination Stratford will review the information and then contact Mr. O'Rourke.

(i) Doors Open Update – Cambria Ravenhill

No new updates.

5.0 Designation Sub-Committee Update

(a) Non-Designated Properties Register - Alyssa Bridge

Alyssa Bridge reported that the scope of the work and the budget have been sent to the University of Waterloo – Heritage Resource Centre. They have confirmed they have received it and had a few questions requiring clarification. Staff will inform the HS Committee when a start date has been established.

(b) Avoncrest Property – Howard Shubert/Cambria Ravenhill

The HS request for designation will go to the Planning & Heritage Sub-committee as the next step in the process. Cambria Ravenhill will reach out to the property owners to discuss prior to the report moving on to the Sub-committee

6.0 Development Services Report – Alyssa Bridge, Manager of Planning

Alyssa Bridge submitted the June Development Services Report for the Committee's information.

7.0 New Business

No new business.

8.0 Next Meeting Date – Tuesday, September 14, 2021 at 7:00 p.m., electronically.

9.0 Adjournment

Motion by Councillor Ingram, seconded by Patrick O'Rourke

THAT the June 8, 2021 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:02 P.M.

End Time: 7:36 P.M.