



A meeting of the Heritage Stratford Advisory Committee was held on September 14, 2021 at 7:00 p.m., electronically.

Members Present: Cambria Ravenhill – Chair Presiding, Roger Koert, Brian Johnson, Barb Cottle, Jack West, Jacob Vankooten, Robin Thornrose

Staff Present: Alyssa Bridge - Manager of Planning, Casey Riehl – Recording Secretary

Regrets: Councillor Danielle Ingram, Patrick O'Rourke, Howard Shubert

Minutes

1.0 Call to Order

Cambria Ravenhill, Chair, called the meeting to order at 7:03 p.m.

2.0 Disclosure of Pecuniary Interest

None declared.

3.0 Adoption of Previous Minutes

Motion by Brian Johnson

Seconded by Jacob Vankooten

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated June 8, 2021 be adopted as printed. Carried

4.0 Business Arising from Previous Minutes

(a) Heritage Alteration Permit Application/Permit Review Sub-Committee Evaluation Form

Cambria Ravenhill reported that Development Services staff is continuing to work on the alteration permit application form to better align with the Heritage Standards Act. Ms. Ravenhill will check in with staff to keep updated.

- (b) **Heritage Conservation District Standards – H. Shubert/P. O'Rourke**
Deferred to next meeting for an update.

- (c) **Blue Plaque Update – Cambria Ravenhill**
Cambria Ravenhill reported that the sub-committee received six nominations for blue plaques. The sub-committee narrowed the selection down to two very deserving candidates who were both born and raised in Stratford. Heritage Stratford worked with the Stratford Archives to research and verify the historical information provided for each applicant.

Motion by Jacob Vankooten
Seconded by Barb Cottle

THAT the Heritage Stratford Advisory Committee selects Dr. James Palmer Rankin (198 Church Street) and Richard Manuel (138 Well Street) as the 2021 Heritage Stratford Blue Plaque recipients. Carried

Cambria Ravenhill will contact both homeowners to confirm if they would be willing to place a blue plaque at their residences prior to moving forward.

- (d) **2020 James Anderson Award – Event Update**
Cambria Ravenhill reported that the James Anderson Award event recently held was a great success. The weather held out and the event could be held outside. It was well attended and both recipients were very grateful to be recognized.
- (e) **2021 Special Project Update – R. Thornrose/P. O'Rourke/R. Koert**
Deferred to next meeting for an update.
- (f) **Destination Stratford Audio Tours Update – Patrick O'Rourke**
Deferred to next meeting for an update.

5.0 Designation Sub-Committee Update

- (a) **Non-Designated Properties Register - Alyssa Bridge**
Alyssa Bridge, Manager of Planning, reported that staff has been working with the Heritage Resources Centre at the University of Waterloo to finalize the scope of the work and the budget. The purchase order has been issued and Marg Rowell will be the staff at the HRC that will be continuing to work on completing the non-designated list of properties in Stratford.
- (b) **Avoncrest Property Update – Cambria Ravenhill**
Cambria Ravenhill reported that Howard Shubert has completed the designation report and staff is now adding some additional information to it. Ms. Ravenhill has reached out to representatives at the hospital to discuss the report prior to

submitting it to Council. She will continue to work towards setting up a date and time to discuss. Ms. Ravenhill will also seek an update from the hospital regarding their development plans for the property since the Heritage Committee toured the facility and the project was put on hold due to the pandemic.

6.0 Development Services Report – Alyssa Bridge, Manager of Planning

Alyssa Bridge submitted the September Development Services Report for the Committee's information. Cambria Ravenhill reported that there are many commercial buildings in the downtown area currently undergoing some much-needed updates and renovations.

7.0 New Business

(a) 2022 HS Budget Request

Committee members discussed possible plans for 2022 and budget figures that will be required.

Motion by Jacob Vankooten

Seconded by Robin Thornrose

THAT the Heritage Stratford Advisory Committee requests a 2022 budgetary figure of \$7,725.00 from the City of Stratford. Carried

Heritage Research/Service Contracts (to provide research/writing for property designations, at-risk buildings, properties of interest list, other specific research reports & photography)	\$ 5,000.00
Awards, Plaques, Event Expenses	1,000.00
Memberships	225.00
Conferences and Expenses	<u>1,500.00</u>
TOTAL	\$ 7,725.00

(b) Member Terms Ending November 30, 2021

Staff reminded members if they wish to re-apply that applications are available on the City's website. The deadline for applications is October 22, 2021.

(c) Redevelopment of the Shakespearean Gardens – Cambria Ravenhill

Cambria Ravenhill updated the committee that she has been contacted by a citizen who is working on a redevelopment of the Shakespearean Gardens. The gardens are 85 years old, and they have never been updated, in terms of layout

and plantings. He reached out to Heritage Stratford, as the Shakespearean Gardens are a heritage garden.

(d) Gallery Stratford – Cambria Ravenhill

Cambria Ravenhill reported that there are plans for a renovation at the art gallery. The gallery is a designated heritage building and has received a heritage alteration permit earlier in the year for accessibility updates and broadening areas to use as classrooms and gallery space. There are plans to do more renovations in the future. Ms. Ravenhill will inquire if the architect working on the project would attend an upcoming Committee meeting to walk through what some of those plans will look like.

(e) Request for Placement of Blue Plaque – Cambria Ravenhill

Cambria Ravenhill reported that she had been contacted by the Stratford and District Historical Society (SDHS) initially for a blue plaque. After discussion, they explained that they did not want to put it on the recipients' residence, they would like to place it on a nearby bridge in his honour. There will be further discussions regarding this project and perhaps inviting SDHS representatives to a Heritage Stratford meeting would be beneficial.

8.0 Next Meeting Date – Tuesday, October 12, 2021 at 7:00 p.m., electronically.

9.0 Adjournment

Motion by Barb Cottle
seconded by Roger Koert

THAT the September 14, 2021 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:03 P.M.
End Time: 7:54 P.M.