



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #:	4665th
Date:	Monday, September 27, 2021
Time:	3:00 P.M.
Location:	Electronic Meeting
Council Present in Council Chambers:	Mayor Mathieson - Chair Presiding,
Council Present Electronically:	Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos
Staff Present in Council Chambers:	Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Chris Bantock - Deputy Clerk
Staff Present Electronically:	David St. Louis - Director of Community Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Karmen Krueger - Acting Director of Corporate Services, Anne Kircos - Acting Director of Human Resources, Taylor Crinklaw - Director of Infrastructure and Development Services, Jodi Akins - Council Clerk Secretary, Jeff Wilson – Manager of Housing, Alyssa Bridge – Manager of Planning, Brad Hernden – Manager of Recreation and Marketing, Mike Mousley – Manager of Transit
Also Present:	Members of the public and media

**1. Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the September 27, 2021, Regular Council meeting.

**3. Adoption of the Minutes:**

R2021-420

**Motion by** Councillor Bunting

**Seconded by** Councillor Burbach

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated September 13, 2021 be adopted as printed.**

**Carried**

**4. Adoption of the Addendum to the Agenda:**

R2021-421

**Motion by** Councillor Ritsma

**Seconded by** Councillor Clifford

**THAT the Addendum to the Regular Agenda of Council and Standing Committees dated September 27, 2021, to add a delegation and receipt of correspondence to the Planning and Heritage Committee agenda, be added to the Agenda.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the September 13, 2021, Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

5.1 Appointment to the Stratford Town and Gown Advisory Committee - Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

5.2 Appointment to the Energy & Environment Advisory Committee - Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

R2021-422

**Motion by** Councillor Burbach

**Seconded by** Councillor Vassilakos

**THAT Annaka Willemsen be appointed as the administrative representative from the University of Waterloo Stratford Campus to the Stratford Town and Gown Advisory Committee for a one-year term to November 14, 2022, or until a successor is appointed by Council;**

**AND THAT Sammie Orr be appointed as the youth representative to the Energy & Environment Advisory Committee for a one-year term to November 14, 2022, or until a successor is appointed by Council.**

**Carried**

**5.2 At the September 27, 2021, Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

4.1 City Industrial Land Pricing Policy – Annual Review - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);

5.1 CUPE Locals 1385 and 197 Inside and Outside Workers Collective Bargaining Update - Labour relations or employee negotiations (section 239.(2)(d));

6.1 Proposed Acquisition of Property - Part 2 on 44R-3969 - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);

6.2 Request to Purchase City Owned Land Update – Downie Street - Proposed or pending acquisition or disposal of land by the municipality or

local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);

6.3 Request to Purchase City Owned Land Update – McNab Street - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years).

At the In-Camera session direction was given on all items.

## **6. Hearings of Deputations and Presentations:**

### **6.1 Presentation by St. Marys Healthcare Foundation**

The following representatives of the St. Marys Healthcare Foundation requested to address Council with respect to the Patient Room Renewal Project at St. Marys Memorial Hospital:

- Ken McCutcheon
- Scott Graham
- Jon Schiedel
- Deborah Wiseman

R2021-423

**Motion by** Councillor Ingram

**Seconded by** Councillor Burbach

**THAT the presentation by the St. Marys Healthcare Foundation be heard.**

**Carried**

Scott Graham, Ken McCutcheon, and Deborah Wiseman provided a presentation regarding the Patient Room Renewal Project at the St. Marys Memorial Hospital. Highlights of the presentation included:

- the proposed upgrades meeting the expectations of the Canadian Infectious Disease Control;
- St. Marys Healthcare foundation having contributed \$250,000 to the hospital over the past 10 years; and,
- the project costing an estimated six million dollars.

A question and answer period ensued with respect to:

- the request for funding being based on number of hospital visits by Stratford residents; and,
- Stratford and St. Marys hospitals being linked in terms of information and data collection but otherwise being independent.

R2021-424

**Motion by** Councillor Ritsma

**Seconded by** Councillor Sebben

**THAT the request from the St. Marys Healthcare Foundation for funding in the amount of \$54,000 towards their Patient Room Renewal Project at the St. Marys Memorial Hospital be referred to the 2022 budget deliberations.**

**Carried**

**7. Orders of the Day:**

**7.1 Resolution - Multifunctional Digital Photocopiers Request For Proposal Results (COU21-100)**

R2021-425

**Motion by** Councillor Gaffney

**Seconded by** Councillor Ingram

**THAT the proposal for the supply, installation and servicing of fully multifunctional digital photocopiers (RFP-2021-48) be awarded to Toshiba Tec Canada Business Solutions Incorporated for the 4-year term from November 1, 2021 to October 31, 2025.**

**Carried**

**7.2 Resolution - COVID-19 Vaccination Policy for the Corporation of the City of Stratford (COU21-101)**

R2021-426

**Motion by** Councillor Beatty

**Seconded by** Councillor Bunting

**THAT the City of Stratford's report on the COVID-19 Vaccination Policy outlining status disclosure and safety compliance for all employees, volunteers and contractors (COU21-101), be received.**

It was questioned whether Council was included in the vaccination policy and whether their inclusion could be discussed.

Mayor Mathieson called the question on the motion.

**Carried**

Discussion ensued with respect to Council being subject to the same administrative policy around vaccination.

R2021-427

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Gaffney

**THAT Stratford City Council be subject to the same guidelines outlined in the COVID-19 Vaccination Policy.**

**Carried**

**7.3 Resolution - Request for Exemption from Noise Control By-law 113-79 for 2021 Stratford Symphony Orchestra performances (COU21-0102)**

The City Clerk stated that following the publishing of the agenda, the City received correspondence from the event organizers advising that the request was no longer required. This item was removed from consideration.

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Planning and Heritage Committee:**

R2021-428

**Motion by** Councillor Ritsma

**Seconded by** Councillor Burbach

**THAT the Report of the Planning and Heritage Committee dated September 27, be adopted as printed.**

A question and answer period ensued between members and staff with respect to:

- the achievement of residential intensification targets not currently being monitored and to be monitored as part of the background review during the Official Plan update;
- staff bringing back revised conditions following consultation with the City Solicitor; and,
- consideration of a clause for any agreements of purchase and sale or leases for future lots to warn of the limited parking availability.

Mayor Mathieson called the question on the motion.

**Carried**

**9.1.1 Modifications to draft approved Plan of Subdivision 31T18-001A, 40, 48, 50, 60, 66 and 72 Daly Avenue (PLA21-017)**

THAT the development of urban design guidelines for infill of residential housing in the City of Stratford, be referred to staff for review and preparation of a report to Council.

**9.2 Report of the Finance and Labour Relations Committee:**

R2021-429

**Motion by** Councillor Gaffney

**Seconded by** Councillor Clifford

**THAT the Report of the Finance and Labour Relations Committee dated September 27, 2021 be adopted as printed.**

**Carried**

**9.2.1 Destination Stratford Q2 Update (FIN21-020)**

THAT the Destination Stratford report dated August 17, 2021 be received for information.

**9.2.2 Stratford Economic Enterprise Development Corporation (SEEDCo./investStratford) – Update to July 2021 (FIN21-021)**

THAT the Stratford Economic Enterprise Development Corporation (SEEDCo./investStratford) Summary & Report: Activities of investStratford, May 2021 to July 2021, dated August 3, 2021 be received for information;

AND THAT the Stratford Economic Enterprise Development Corporation (SEEDCo./investStratford) 2020 Annual Report be received for information.

**9.2.3 Q2 Operating Budget Variance Report as at June 30, 2021 (FIN21-022)**

THAT the Q2 Operating Budget Variance Report as at June 30, 2021 be received for information.

**10. Notice of Intent:**

**10.1 Notice of Public Meeting under the Planning Act**

Stratford City Council will hold a public meeting on Monday, October 18, 2021 at 5:00 p.m. to hear all interested persons with respect to the following planning application:

- Zone Change Application Z12-21 for 7 and 9 Cobourg Street

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2021-430

**Motion by** Councillor Vassilakos

**Seconded by** Councillor Ritsma

**THAT By-laws 126-2021 and 127-2021 be taken collectively.**

**Carried** unanimously

R2021-431

**Motion by** Councillor Sebben

**Seconded by** Councillor Beatty

**THAT By-laws 126-2021 and 127-2021 be read a First and Second Time.**

**Carried** two-thirds support

R2021-432

**Motion by** Councillor Gaffney

**Seconded by** Councillor Burbach

**THAT By-laws 126-2021 and 127-2021 be read a Third Time and Finally Passed.**

**Carried**



**11.1 Amend Appointments By-law 178-2018 - By-law 126-2021**

To amend By-law 178-2018, as amended, to make appointments to the Stratford Town and Gown Committee and the Energy and Environment Committee.

**11.2 Acceptance of Proposal for the Supply, Installation and Servicing of Multifunctional Digital Photocopiers - By-law 127-2021**

To authorize the acceptance of the proposal and the undertaking of the work by Toshiba Tec Canada Business Solutions Incorporated for the supply, installation and servicing of fully multifunctional digital photocopiers [RFP-2021-48].

**12. Consent Agenda: CA-2021-121**

Council did not advise of any items to be considered on the Consent Agenda.

**13. New Business:**

There were no new business items discussed at the meeting.

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is Tuesday, October 12, 2021 at 3:00 p.m. to accommodate Thanksgiving Monday on the regularly scheduled Council date.

R2021-433

**Motion by** Councillor Ingram

**Seconded by** Councillor Clifford

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Community Services Committee [3:05 p.m. or thereafter following the Regular Council meeting];**
- **Social Services Committee [3:10 p.m. or thereafter following the Regular Council meeting]; and**
- **Planning and Heritage Committee [3:15 p.m. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

## **15. Council Reconvene:**

### **15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on September 27, 2021 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

#### Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the September 27, 2021, Reconvene Council meeting.

### **15.2 Committee Reports**

#### **15.2.1 Social Services Committee**

R2021-434

**Motion by** Councillor Henderson

**Seconded by** Councillor Ritsma

**THAT Items 5.1 and 5.2 of the Social Services Committee meeting dated September 27, 2021 be adopted as follows:**

**5.1 2021-2022 Approved Alternate AMR and Britannia St Housing Project Rent Increases (SOC21-011)**

**THAT the report titled 2021-2022 Approved Alternate Average Market Rent and Britannia Street Housing Project Rent Increases (SOC21-011) be received for information, including the alternate Average Market Rent (AMR) that has been approved by the Ministry of Municipal Affairs and Housing (MMAH) for the City of Stratford, County of Perth, and Town of St. Marys for 2021-2022;**

**AND THAT staff be authorized to implement the proposed market rates for the Britannia Street Housing Project for 2022.**

**5.2 Britannia 2022 Rent Increase and Annual Rent Increases (SOC21-012)**

**THAT the report Britannia 2022 Rent Increase and Annual Rent Increases (SOC21-012) be received for information;**

**THAT City Council approve a 1.2% rent increase guideline for the Britannia Street Housing Project effective January 1, 2022;**

**AND THAT City Council amend Delegation of Authority By-law 135-2017 as amended, to delegate authority to the Director of Social Services to implement the Ontario Annual Rent Increase Guideline at Britannia Street Housing Project going forward.**

A member requested that Items 5.1 and 5.2 be taken separately.

Mayor Mathieson called the question on Item 5.1.

**Carried**

Mayor Mathieson called the question on Item 5.2.

**Carried**

**15.3 Reading of the By-laws (reconvene):**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

**By-law 11.3 - Amend Delegation of Authority By-law 135-2017 - By-law 128-2021**

To amend By-law 135-2017, as amended, to delegate Council's authority to the Director of Social Services to implement the Ontario Annual Rent Increase Guideline at the Britannia Street Housing Project.

**By-law 11.4 - Confirmatory By-law – By-law 129-2021**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on September 27, 2021.

A member questioned consent agenda item CA-2021-121 and the availability of parking at the Stratford Festival in relation to the closure of the westbound lane of Lakeside until Spring 2022. Mayor Mathieson

advised that the timing could be less but is based on when the festival's tent might come down and ensuring they had ample parking for the season.

R2021-435

**Motion by** Councillor Burbach

**Seconded by** Councillor Vassilakos

**THAT By-laws 128-2021 and 129-2021 be taken collectively.**

**Carried** unanimously

R2021-436

**Motion by** Councillor Ingram

**Seconded by** Councillor Sebben

**THAT By-laws 128-2021 and 129-2021 be read a First and Second Time.**

**Carried** two-thirds support

R2021-437

**Motion by** Councillor Gaffney

**Seconded by** Councillor Clifford

**THAT By-laws 128-2021 and 129-2021 be read a Third Time and Finally Passed.**

**Carried**

#### **15.4 Adjournment of Council Meeting**

R2021-438

**Motion by** Councillor Beatty

**Seconded by** Councillor Ingram

**THAT the September 27, 2021 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 3:00 P.M.

Meeting End Time: 3:26 P.M.

Reconvene Meeting Start Time: 6:24 P.M.

Reconvene Meeting End Time: 6:27 P.M.

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Mayor - Daniel B. Mathieson

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Clerk - Tatiana Dafoe