



The Corporation of the City of Stratford
Finance and Labour Relations Committee
Open Session
AGENDA

Date: January 31, 2022

Time: 5:30 P.M.

Location: Electronic Meeting

Committee Present: Councillor Gaffney - Chair Presiding, Councillor Clifford - Vice-Chair, Mayor Mathieson, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Karmen Krueger - Acting Director of Corporate Services, Kim McElroy - Director of Social Services, David St. Louis - Director of Community Services, John Paradis - Fire Chief, Anne Kircos - Acting Director of Human Resources, Taylor Crinklaw - Director of Infrastructure and Development Services, Spencer Steckley - Manager of Financial Services, Chris Bantock - Deputy Clerk, Naeem Khan - Chief Technology and Security Officer, Wendy Partridge - Administrative Assistant to the Director of Corporate Services, Michael Mousley - Manager of Transit, Mark Hackett - Manager of Community Facilities, Brad Hernden - Manager of Recreation and Marketing, Quin Malott - Manager of Parks, Forestry and Cemetery, Nancy Roulston - Manager of Engineering, Alyssa Bridge - Manager of Planning, Jonathan DeWeerd - Chief Building Official, Johnny Bowes - Manager of Environmental Services, Alex Burgess - Manager of Ontario Works, Darren Barkhouse - Manager of Children's Services, Corry Gunn - Manager of Anne Hathaway Day Care, Jeff Wilson - Manager of Housing, Angie Juarez - Supervisor of Social Services, Julia Merritt - CEO of Stratford Public Library, Adam Ryan - Manager of Public Works, Andy Woodham - Airport Manager, Greg Skinner - Police Chief, Gerry Foster - Deputy Police Chief, Stephanie Potter - Corporate Initiatives Lead

To watch the Committee meeting live, please click the following link: <https://stratford-ca.zoom.us/j/86959827871?pwd=V25Lb25acDcxS3liYkx1SUhQZGNYUT09>

A video recording of the meeting will also be available through a link on the City's website <https://calendar.stratford.ca/meetings> following the meeting.

1. Call to Order

The Chair to call the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Delegations

3.1. Delegation Request from Alan Kasperski

Mr. Kasperski has requested to address Committee regarding a comprehensive Open Data policy for the City of Stratford.

Motion by _____

THAT the delegation of Alan Kasperski regarding an Open Data system for the City of Stratford be heard.

4. Treasurer Update

The Acting Director of Corporate Services/Treasurer to provide an update on the 2022 draft budget, including follow up on long term debt, the airport, and background for the position of Climate Change Coordinator.

Motion by _____

Staff Recommendation: THAT staff be authorized to make the proposed changes to the budget, as noted within the Treasurer Update.

5. Report of the City Clerk

5.1. Request to Reconsider Size of Council (FIN22-007)

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Motion by _____

Staff Recommendation: THAT the report titled "Request to re-consider the size of Stratford City Council" (FIN22-007), be received for information.

5.2. Stratford City Council Advisory Committees and Local Boards

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Further to a request made by Committee at the January 25, 2022 Finance and Labour Relations Committee meeting, the attachment is provided for the information of Committee.

6. Completion of 2022 Draft Operating Budget Review

Please refer to the Draft Operating Budget section in your materials. For members of the public, this information is available on the City's website.

Committee members are asked to provide any questions, comments, or feedback on the draft 2022 Operating Budget. Amendments to the draft operating budget will require a motion.

6.1. Corporate Services Operating Budget

6.2. Fire Operating Budget

6.3. Human Resources Operating Budget

6.4. Infrastructure and Development Services Operating Budget

6.5. Social Services Operating Budget

6.6. Stratford Public Library Operating Budget

6.7. Stratford Police Services Operating Budget

7. 2022 Draft Budget

Committee members are asked to provide any additional questions, comments, or feedback on the draft 2022 Capital Budget. Any amendments to the draft capital budget will require a motion.

Motion by _____

Staff Recommendation: THAT the draft 2022 Operating and Capital Budgets be approved, as amended.

8. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by _____

Committee Decision: THAT the Finance and Labour Relations Committee meeting adjourn.



MANAGEMENT REPORT

Date: January 31, 2022
To: Mayor and Council
From: Tatiana Dafoe, City Clerk
Report#: FIN22-007
Attachments: None

Title: Request to re-consider the size of Stratford City Council

Objective: To consider the request for a further review of the size of Stratford City Council.

Background: At the January 25, 2022, Finance and Labour Relations Committee meeting, the following motion was adopted:

Committee Decision: THAT the development of a report on amending the size of council, to be considered at the January 31, 2022, Finance and Labour Relations Committee meeting, be referred to staff.

The size of Stratford City Council has ranged from as high as 15 members to the current 10 members (not including the Mayor's position). Since 1931, the number of Aldermen/Councillors has been 10 members and this number has not changed even with an expanding City size and growing population.

As part of the pre-election planning process, the Clerk's Office prepared a report in 2021 on the size and composition of Council and requested direction on same. At the June 28, 2021, Regular Council meeting, the following motion was adopted:

THAT the report entitled "Composition and Size of Council – 2022 Pre-election Report" (FIN21-009) be received;

AND THAT the composition of Stratford City Council remain status quo for the 2022 municipal election.

Analysis: The provisions for making changes to the composition of Council for local municipalities is set out in section 217 of the Municipal Act, 2001. Section 217 provides that the minimum size of council must be 5 members, 1 of whom shall be the head of council. This section further provides:

"217(3) A by-law described in this section does not come into force until the day the new council is organized,

- (a) after the first regular election following the passing of the by-law; or
- (b) if the by-law is passed in the year of a regular election before voting day, after the second regular election following the passing of the by-law."

This means that a by-law adopted in 2022, the year of a regular election, to change the size of council, would not take effect until the 2026 election.

There is no definitive means of determining the appropriate composition or size of Council. There is also no definitive answer to the question of how many councillors are appropriate to govern the municipal corporation, participate in Sub-committee, Committee, and Council meetings, attend city advisory committee meetings and attend outside committee and board meetings as City Council representatives. Thirdly, there is no optimal number regarding how many residents each councillor should represent in a ward system, if a change from at-large is made.

Should Council be interested in amending the size of Council, a motion to re-consider the June 28, 2021, resolution would be required. As outlined in the City's Procedure By-law 140-2007, a motion to reconsider a decided matter shall only be moved and seconded by two members who voted with the prevailing side on the original motion. A motion to reconsider a decided matter shall also require the approval of two-thirds support of the whole Council. If a motion to reconsider is decided in the affirmative at a meeting, then consideration of the original matter shall become the next order of business.

There are notice and public meeting requirements to be followed prior to the passage of a by-law to change the composition and size of Council. These are set out in Notice Policy C.3.10. There is no appeal mechanism for a by-law adopted under section 217 of the Municipal Act to change the composition or size of Council.

Given an amendment to the size of Council would not take effect until the 2026 municipal election, staff recommend referring consideration of this matter to the new term of Council.

Financial Implications:

Financial impact to current year operating budget:

Implementing a change in the size of City Council could have budget implications. The cost will depend on the extent of the review and level of public consultation. Public consultation could range from a public meeting with website feedback to a full consultant and on-line engagement process.

Costs associated with maintaining an 11-member Council have been included in the draft 2022 budget. If the size of Council is reduced there would be no effect until 2026.

Financial impact on future year operating budget:

Costs associated with maintaining an 11-member Council will continue to be included in the draft 2022 budget. If the size of Council is reduced there would be effects starting in 2026 and annually thereafter.

Alignment with Strategic Priorities:

Not applicable: Consideration of this report and the changing of the size of Council do not necessarily align with the strategic priorities developed.

Alignment with One Planet Principles:

Not applicable: Reducing the size of Council does not directly relate to any of the One Planet principles.

Staff Recommendation: THAT the report titled "Request to re-consider the size of Stratford City Council" (FIN22-007), be received for information.

Prepared by: Tatiana Dafoe, City Clerk

Recommended by: Karmen Krueger, Acting Director of Corporate Services
Joan Thomson, Chief Administrative Officer

Stratford City Council Advisory Committees and Local Boards Overview

Statutory Advisory Committees

Name of Committee	Number of Councillor Appointments
Accessibility Advisory Committee	1 councillor
Committee of Adjustment	No councillor appointments
Heritage Stratford	1 councillor

Non-statutory Advisory Committees

Name of Committee	Number of Councillor Appointments
Active Transportation Advisory Committee	2 councillors
Communities in Bloom	2 councillors (one serves as alternate to the Mayor)
Energy and Environment Advisory Committee	2 councillors
Social Research and Planning Committee (United Way)	1 councillor
Stratford Town and Gown Advisory Committee	3 councillors
Stratfords of the World-Ontario Committee	1 councillor
Shared Services Committee	Mayor and 2 councillors

Local Boards

Name of Local Board	Number of Councillor Appointments
Board of Park Management	2 councillors
Board of Management of the Downtown Stratford Business Improvement Area (BIA)	1 councillor
Destination Stratford Board	2 councillors
Festival Hydro Inc	Mayor and 2 councillors
Festival Hydro Services Inc	Mayor and 2 councillors
Huron Perth Health Unit Board	2 councillors
Stratford Economic Enterprise Development Co. (SEED Co.)	Mayor and 2 councillors
Stratford Public Library Boars	1 councillor
Stratford Police Services Board	Mayor and 1 Councillor

Other

Name of Committee	Number of Councillor Appointments
Court of Revision	5 councillors (Finance and Labour Relations Sub-committee members)
Gallery Stratford Board of Directors	1 councillor
Stratford Chefs School Board of Directors	1 councillor
Chamber of Commerce	1 councillor
Community Grants Evaluation Team	3 councillors
Joint Acquisition Committee (Hydro)	Mayor and 1 councillor
Municipal Golf Course Association Board	1 councillor
Minor Sports Council	Mayor
Perth and Stratford Housing Corporation	5 councillors (Social Services Sub-committee members)
Property Standards Committee	5 councillors (Planning and Heritage Sub-committee members)
South West Economic Alliance	Mayor and Deputy Mayor
Sports Wall of Fame Committee	Mayor and 1 councillor
Spruce Lodge Board of Management	2 councillors
Stratford & District Agricultural Society	1 councillor
Stratford Festival Board	Mayor (ex officio)
Stratford Perth Museum Association	1 councillor
Stratford Summer Music Board	1 councillor
Technical Training Group	1 councillor