



The Corporation of the City of Stratford
Community Services Sub-committee
Open Session
AGENDA

Date: March 17, 2022
Time: 4:30 P.M.
Location: Electronic Meeting
Sub-committee Present: Councillor Beatty - Chair Presiding, Councillor Sebben - Vice Chair, Councillor Burbach, Councillor Henderson
Staff Present: David St. Louis - Director of Community Services, Danielle Clayton - Recording Secretary

To watch the Sub-committee meeting live, please click the following link: <https://stratford-ca.zoom.us/j/83606238643?pwd=NTZaYmJCVTFXh1VlVHV3dmR3Jvdz09>
A video recording of the meeting will also be available through a link on the City's website <https://calendar.stratford.ca/meetings> following the meeting.

Pages

1. Call to Order

The Chair to call the Meeting to Order. Councillor Clifford provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Delegations

None scheduled.

4. Report of the Director of Community Services

4.1. Licence of Land Use Renewal Agreement – Hydro One Corridor at Packham Ball Diamonds (COM22-006)

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Motion by _____

Staff Recommendation: THAT a Licence of Land for Public Recreation Purposes Agreement at the Packham Road Ball Complex be entered into with Her Majesty the Queen in right of Ontario, as represented by The Minister of Government and Consumer Services, for a five-year term, commencing March 1, 2022;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the Licence Agreement on behalf of the municipal corporation.

5. Department Update

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The Director of Community Services to provide an update on the department's activities.

6. Advisory Committee/Outside Board Minutes

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The following Advisory Committee/Outside Board minutes are provided for the information of Sub-committee:

- Board of Park Management minutes of December 6, 2021

7. Next Sub-committee Meeting

The next Community Services Sub-committee meeting is Thursday, April 14, 2022 at 4:30 p.m.

8. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by _____

Sub-committee Decision: THAT the Community Services Sub-committee meeting adjourn.



MANAGEMENT REPORT

Date: February 23, 2022
To: Community Services Sub-committee
From: David St. Louis, Director of Community Services
Report#: COM22-006
Attachments: Drawing

Title: Licence of Land Use Renewal Agreement – Hydro One Corridor at Packham Ball Diamonds

Objective: To renew the agreement with Her Majesty the Queen in Right of the Province of Ontario as represented by The Minister of Government and Consumer Services for a Licence of Land for Public Recreational Purposes at the Packham Road ball complex.

Background: This twenty-five-year agreement was entered into in 1996 at the time the Packham Road Ball Complex was developed, as there is a hydro corridor running through the property.

The agreement expired October 31, 2021.

Analysis: Hydro One contacted staff advising that they wish to renew the Licence of Land Agreement for a further five-year term retroactive to November 1, 2021 and expiring October 31, 2026.

This is a different agreement with Hydro One coming before sub-committee now than what was just approved in November 2021 for the area at Festival Hydro Community Park soccer fields. This is for the other side of the road at the ball complex.

It is noted that because the agreement has expired as of October 31, 2021, a new licence of land agreement will need to be entered into with Hydro One.

Financial Implications:

Financial impact to current year operating budget:

Cost to City is Five Dollars (\$5.00) plus one hundred percent (100%) of all taxes, rates or grants in lieu thereof assessed or levied against the lands in each year. In 2021 the payment was \$116.66 including HST.

Financial impact on future year operating budget:

It is expected that the cost to the City will remain nominal, with modest increases only to the taxes.

Alignment with Strategic Priorities:**Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

Alignment with One Planet Principles:**Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

Staff Recommendation: THAT a Licence of Land for Public Recreation Purposes Agreement at the Packham Road Ball Complex be entered into with Her Majesty the Queen in right of Ontario, as represented by The Minister of Government and Consumer Services, for a five-year term, commencing March 1, 2022;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the Licence Agreement on behalf of the municipal corporation.

Prepared by:

Christa Robinson, Administrative Assistant

Recommended by:

David St. Louis, Director of Community Services

Joan Thomson, Chief Administrative Officer

Community Services Sub-committee
Department Update
FEBRUARY 2022

PARKS

- Staff continue regular maintenance:
 - Winter street tree pruning
 - Snow removal, salting/sanding
 - Furniture repair and painting
 - Trail tree pruning
 - Swan care
 - Mulching trails
 - Garbage pick-up in park system

PARKS CAPITAL

- Nothing new to report

CEMETERY

- Office is open by appointment with walk-up service using intercom system in place, staff continue:
 - Burials
 - Cemetery sales
 - Cemetery maintenance

CEMETERY CAPITAL

- Nothing new to report

TRANSIT

- Seat behind driver made unavailable to recognize social distancing
- All fleet disinfected nightly
- Hand sanitizer placed at front doors for customers to use when entering bus
- Signage remains regarding face masks while on Transit
- Gloves/surgical masks/disinfectant made available to staff
- **Weekly Ridership Average:**

• Jan 30-Feb 5	7251	Last year: 4209
• Feb 6-12	9202	7273
• Feb 13-19	8823	5508
• Feb 20-26	8168	7479

TRANSIT CAPITAL

- Bus replacement 2021 – 2 additional 40-foot buses confirmed and ordered. Tentative delivery date early March 2022.

PARALLEL TRANSIT

- All fleet disinfected nightly
- Gloves/surgical masks/disinfectant made available to staff
- Signage remains regarding face masks while on Transit
- **Weekly Ridership Average**
- Jan 30-Feb 5 243
- Feb 6-12 276
- Feb 13-19 315
- Feb 20-26 263
- Ridership at approximately 70% of normal prior to pandemic

PARALLEL TRANSIT CAPITAL

- Nothing new to report

RECREATION PROGRAMMING

- No update

RECREATION FACILITIES

- Effective March 1st, proof of vaccination and identification is no longer a requirement for patrons to be permitted entry into indoor recreational facilities. Proof of vaccination QR codes are no longer required to be scanned using the Verify Ontario app.
- Patrons are no longer required to complete COVID-19 active screening when entering an indoor recreational facility starting March 1st. Patrons will be required to complete passive (self) screening before entering the facilities.
- Effective March 1st, capacity restrictions for indoor recreational facilities, including spectator areas are lifted.
- HPHA will continue to operate the COVID-19 Assessment Centre in Hall D at the Rotary Complex for the month of March from Monday to Friday each week.
- HPPH has significantly decreased the number of Vaccination Clinics being hosted at the Rotary Complex beginning in March, with the last scheduled clinic being March 10th. Following the March 10th clinic, HPPH will be moving their items out of Halls A & B and the storage areas. Any future scheduled clinics will be pop-up style clinics with HPPH setting up on the date of the clinic.

- The Under 21 Canadian Curling Championship is being hosted at the Rotary Complex from March 25 – April 1, 2022.
- During the Curling Event, the Walking Track at the Rotary Complex will be closed. The Walking Track will be closed from March 20th to April 4th.
- The LED lighting retrofit of the Rotary Complex and Burnside Agriplex facilities has been completed. This project was completed with funds received from the 2019 Provincial Efficiencies Grant.

RECREATION FACILITIES CAPITAL

- Nothing new to report



BOARD OF PARK MANAGEMENT

A meeting of the Board of Park Management was held on **Monday, December 6, 2021 at 3:30 p.m.** via Zoom.

PRESENT: Chairman Rick Orr, Randy Brown, Sheri Maguire, Kimberley Richardson, Councilor Beatty, Councilor Henderson.

ABSENT WITH REGRETS: Vice Chair Jennifer Lamb, Dave Hanly.

STAFF PRESENT: Quin Malott Manager Parks, Forestry & Cemetery.

MINUTES

2671. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

None declared.

2672. MINUTES:

Objective: The minutes from the October 4, 2021 Zoom meeting provided for approval.

Resolution: That the minutes of the October 4, 2021 meeting be approved.

Mover: S. Maguire **Seconded:** Councilor Beatty **Carried.**

2673. TENNIS CLUB WINTER TENNIS AGREEMENT:

Objective: Chairman Orr bringing forward Stratford Tennis Club Lease contingent upon review completion by City of Stratford legal counsel. Updated and extended lease will facilitate winter tennis. [Subsequently approved by Counsel, signed and delivered.]

Resolution: To approve the agreement as amended and presented.

Mover: R. Brown **Seconded:** Councilor Beatty **Carried.**

2674. SURVIVOR GARDEN DONATION:

Objective: Parks Board to approve proposed donation of a constructed Survivor Garden by Gateman-Milloy similar to the Kitchener Power Point Presentation provided.



BOARD OF PARK MANAGEMENT

Staff Recommendation: To accept the proposed garden with approved Parks Board location. Design and construction to be in collaboration with Parks, Forestry Manager Q. Malott.

Resolution: To approve the concept and location of Survivor Garden on McLagan Drive and by other groups as approved by the Parks Board.

Discussion regarding the scope and oversight of the proposed project. The garden would provide a foundation design from which further development of memorial sculptures could be incorporated in the future. The location was clarified as east of John Street on south side of McLagan Drive, north of the railway tracks. Q. Malott offered he has considered an area that will not impact trees. Further that the design will likely incorporate a medicinal garden design in keeping with Stratford City Council input. Staff will work with Mr. Milloy on engineering design details along with proportion and bring back design proposals to the Board for review.

Discussion of the Meadowrue Natural Area rejuvenation unrelated to this location and garden.

Mover: K. Richardson

Seconders: Councilor Henderson

Carried.

2675. WINTERFEST 2022:

Objective: FYI Stratford Winterfest will operate for Saturday, January 29, 2022 and be relocated to Upper Queens Park from Lower Queens Park due to the queen Street Construction.

2676. OTHER BUSINESS:

Chairman Orr recognized Dave Hanly's diligent contribution in facilitating Festival Hydro performing maintenance on 13 light standards that were not functioning in the Lake Victoria area of the park system.

Discussion regarding an email from Bruce Whittaker offering a contribution of \$50,00.00 towards constructing a natural seating space in the parkland greenspace opposite Veterans Drive Bandshell. Chairman Orr provided a schematic to illustrate the concept. Q. Malott will speak with Mr. Milloy regarding potential costing of such a project. Both Chairman Orr and Q. Malott will speak Mr. Whittaker for consideration on optimal utilization of the funds and any potential other funds.



BOARD OF PARK MANAGEMENT

Board to revisit the suggestion of tree donations and plaquing in the park system from July Board meeting. Secretary to recirculate the request to members [2660. MEMORIAL TREE PROPOSAL]. Member input will be considered at the February 2022 meeting.

Propose next Board of Park Management meeting is Monday, February 7, 2022.

Motion to adjourn by Councilor Henderson, seconded by S. Maguire at 4:10pm