



## Active Transportation Advisory Committee

### MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, June 22, 2022 at 7:08 p.m., electronically.

**Committee Members Present:** David Daglish – Chair presiding, Councillor Burbach, Councillor Vassilakos, Bernard Goward, John Zelek, Donald Hathaway, Pat Ranney and Lee Chandler

**Staff Present:** Tatiana Dafoe – Clerk and Vicky Trotter – Recording Secretary

**Also Present:** Sarah Merkel - HPPH

**Regrets:** Inspector Jason Clark – Stratford Police Services, Felicity Sutcliffe – Energy & Environment Advisory Committee, Nick Sheldon – Project Manager

#### 1. Call to Order

The Chair called the meeting to order at 7:08 p.m.

#### 2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

#### 3. Adoption of Previous Minutes

**Motion by** John Zelek

**Seconded by** Bernard Goward

**THAT the minutes from the Active Transportation Advisory Committee meeting dated May 25, 2022, be adopted as printed. Carried**

#### **4. Business Arising from Previous Minutes**

##### **4.1 Status of Report Card Project**

Councillor Burbach stated that data has been collected and that a designer is required to format the information. Vicky Trotter, Recording Secretary, advised she would follow up with the City Clerk to confirm the process to obtain a consultant to undertake the design work.

##### **4.2 New Bike Rack Locations**

Councillor Vassilakos stated that the type of bike racks needs to be identified as some of the older bike racks do not fit the newer types of bikes. A discussion took place to determine the best process to identify locations for additional bike racks. It was decided over the next two months each of the members would review two City facilities, including those in their neighbourhoods, and provide information and photos to Sarah Merkel to organize for the Committee to review. It was noted that ideas from other municipalities could also be shared.

Ms. Merkel stated she would forward a guide of best practices for bike parking at facilities for the Committee to review. Members noted both Cambridge and Mississauga have bike parking guides.

##### **4.3 Bike Month Update**

Sarah Merkel thanked the Committee for their work on Bike Month. Ms. Merkel noted Mike Beitz, Corporate Communications Specialist, was instrumental in promoting bike month. She noted an increase in new riders over the past month.

Councillor Vassilakos noted she spoke with the City Clerk regarding the motion to donate funds to a Cycle Stratford event and confirmed the motion should have been worded as a collaboration or a contribution to a joint project.

Pat Ranney thanked Ms. Merkel for her work on Bike Month.

Vicky Trotter, Recording Secretary, noted that when considering prizes for promotions the Committee needs to ensure that the awarding of prizes does not fall into a lottery scheme. She noted a lottery is an event that has three components being a prize, a chance to win a prize and a consideration or fee to participate. Councillor Vassilakos confirmed that prizes were removed from the Bike Month activities for the current year following a conversation with the Corporate Communications Specialist. Prizes will be revisited next year.

Ms. Merkel stated a template has been created and all information documented for future bike months. She will be passing this information onto another staff at HPPH who will be assisting the Committee starting in October until Ms. Merkel's return.

#### **4.4 Sidewalk Stencil Project Update**

Sarah Merkel advised she has been working with Jeremy Witzel, Supervisor of Public Works to complete paint selection, create a communication strategy and install the stencils prior to the commencement of school in September.

#### **4.5 Barriers to Bike Valet at Community Events**

Sarah Merkel noted that Stratford Live Music and Food believed that the bike valet was very large and difficult to set up however the system comes in a bag and can fit into an average sized vehicle. She suggested that the special event application be updated to include a note regarding the size of the bike valet and vehicle requirements to move it. Vicky Trotter, Recording Secretary, noted she will forward the minutes of the meeting to Heather Denny, Event Coordinator, for her review.

Councillor Burbach noted that a promotional document was created for the bike valet which may be of assistance.

#### **4.6 Lakeside Drive Closure Request**

Vicky Trotter, Recording Secretary, stated the motion considered by the Infrastructure, Transportation and Safety Committee (ITS Committee) to close a portion of Lakeside Drive for active transportation was defeated and no other motion regarding the matter was considered. Therefore, in accordance with the Procedural By-law, a motion to file the request, meaning take no action, will be listed on the June 27, 2022 Council agenda. Council can choose to file the request to make any other motion they see fit.

Councillor Vassilakos stated it is her intention to request the file be re-opened. She noted the Committee could send correspondence to Council prior to the June 27, 2022, Council meeting in favor of the closure. In response to a question, she noted the concerns from members of ITS Committee included social distancing no longer being required, safety issues and costs to be incurred.

Councillor Burbach stated traffic chaos was noted by member of ITS Committee, however staff did not note this concern. The proposed set up would not allow vehicles to pass due to the barriers to be put in place. She confirmed staff spoke with the Festival Theatre and no concerns were received. She believes this is an opportunity to test a partial closure.

A discussion took place regarding correspondence being drafted by the Committee and sent to the Clerk and Council prior to the June 27, 2022, Regular Council meeting.

**Motion by** John Zelek  
**Seconded by** Pat Ranney

**THAT the Chair on behalf of the Active Transportation Advisory Committee draft a letter to Council requesting reconsideration of the partial closure of Lakeside Drive. Carried**

The City Clerk confirmed the June 13, 2022, ITS Committee minutes can be found on the website and that the recording of the meeting is available on the City's YouTube channel.

## **5. New Business**

### **5.1 Avon Trail Project Update**

Tatiana Dafoe, City Clerk, noted Quin Malott, Manager of Parks, Forestry and Cemetery confirmed the posts for blazing will be installed once locates have been completed. The second portion of the project has not moved forward due to limited staff resources.

Ms. Dafoe noted she will speak with staff to determine if any resources for the wayfinding project and the design of the report card, Item 4.1, are available and that this information will be provided to the Committee.

### **5.2 Monthly Transportation Master Plan Updates**

Pat Ranney stated she spoke with the Recording Secretary to request a monthly update from staff on the Transportation Master Plan. Ms. Trotter confirmed Nick Sheldon, Project Manager, is able to provide a monthly update commencing in September 2022 and it will be listed on the agenda monthly.

Councillor Burbach noted an attendee from the stakeholder session reached out to her requesting when further information would be received.

### **5.3 Speed Limit Reductions**

Councillor Vassilakos stated a report regarding a reduction in speed limits is being completed by staff and will be listed on a future Infrastructure, Transportation and Safety Sub-committee meeting. John Zelek stated Kitchener announced they will be proceeding with a speed limit reduction. Councillor Vassilakos noted Kitchener was part of a pilot project and staff is reaching out to various municipalities who completed the pilot project to obtain feedback.

Donald Hathaway expressed concern regarding enforcement if the speed limit is dropped. Councillor Vassilakos stated that the motion also included collaboration with Stratford Police Services on enforcement and infrastructure measures. David Daglish noted that if the speed limit is decreased that bus routes will need to be reviewed as well to ensure routes can be completed within the time measures under the new speed limit.

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A discussion took place regarding the potential for electronic enforcement using photo radar.

**6. Date of Next Meeting** – September 28, 2022 at 7:00 p.m., Electronic Participation

**7. Adjournment**

**Motion by** Councillor Burbach

**Seconded by** Donald Hathaway

**THAT the June 22, 2022, Active Transportation Advisory Committee meeting adjourn. Carried**

Start Time: 7:08 P.M.

End Time: 7:55 P.M.