



The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
MINUTES

Date: July 27, 2022
Time: 4:30 P.M.
Location: Electronic Meeting

Sub-committee Present: Councillor Burbach - Vice Chair Presiding, Councillor Vassilakos - Chair, Councillor Gaffney

Regrets: Councillor Ingram, Councillor Sebben

Staff Present: Taylor Crinklaw - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Victoria Trotter - Recording Secretary, Chris Bantock - Deputy Clerk, Johnny Bowes - Manager of Environmental Services, Adam Ryan - Manager of Public Works

1. Call to Order

The Vice-Chair called the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the July 27, 2022, Infrastructure, Transportation and Safety Sub-committee meeting.

3. Delegations

None were scheduled.

4. Report of the Manager of Environmental Services

4.1 Basement Isolation Subsidy Program Updates (ITS22-020)

Staff Recommendation: THAT the basement isolation subsidy program rebate amounts be increased to \$675.00, \$2,500.00, and \$3000.00, for valve installation, disconnection of weeping tile inside the foundation and disconnection of weeping tile from outside the foundation, respectively;

AND THAT the updated subsidy application and general information documents be received.

Sub-committee Discussion: The Manager of Environmental Services reviewed the management report. He noted the subsidy program was developed as one of the City's responses related to the floods that occurred in Stratford in 2002 and has not been updated to reflect current costs of materials and labour. The subsidy includes backwater valve installation, disconnection of weeping tile from the sanitary lateral and a sump pit/pump installation inside the foundation, and disconnection of weeping tile from the sanitary lateral and a sump pit/pump installation outside the foundation.

In response to questions from sub-committee about eligibility for the program, the Manager of Environmental Services stated residents are only eligible for the subsidy program once and in order to determine the number of eligible homes in the City cross connections at each property would need to be confirmed. He noted there is no exact age of homes which have cross connections installed and each property is reviewed upon request by the homeowner.

Sub-committee questioned if the local plumbing companies are aware of the subsidy program.

The Manager of Environmental Services noted some local companies are making their clients aware. He noted a portion of the update to the program is providing awareness through various avenues including social media.

In response to questions from sub-committee about subsidy availability, the Manager of Environmental Services stated that unused subsidy is placed into water reserves each year and that \$11,000 of the \$30,000 budgeted in 2022 has been granted.

Motion by Councillor Vassilakos

Sub-committee Recommendation: THAT the basement isolation subsidy program rebate amounts be increased to \$675.00, \$2,500.00, and \$3000.00, for valve installation, disconnection of weeping tile inside the foundation and disconnection of weeping tile from outside the foundation, respectively;

AND THAT the updated subsidy application and general information documents be received.

Carried

5. Report of the Manager of Public Works

5.1 Blue Box Services with Circular Materials Ontario for the Transition Period of May 1, 2024 to December 31, 2025 (ITS22-021)

Staff Recommendation: THAT the Chief Administrative Officer be authorized to negotiate and enter into a contractual agreement for Blue Box Services with Circular Materials Ontario for the Transition Period of May 1, 2024, to December 31, 2025.

Sub-committee Discussion: The Manager of Public Works reviewed the management report. He noted that, due to the potential Restricted Acts Period during the 2022 Municipal Election, staff are recommending the Chief Administrative Officer be authorized to negotiate and enter into a contractual agreement for blue box services.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT the Chief Administrative Officer be authorized to negotiate and enter into a contractual agreement for Blue Box Services with Circular Materials Ontario for the Transition Period of May 1, 2024, to December 31, 2025.

Carried

6. Report of the Deputy Clerk

6.1 Overnight Parking Strategy (ITS22-019)

Staff Recommendation: THAT the Clerk be directed to bring forward a by-law to amend Section 8(1) - No Parking In Unposted Locations - of the Traffic and Parking By-law 159-2008, as amended, to add the following:

- in a manner that obstructs municipal snow clearing operations.

AND THAT staff be directed to undertake an application to the Ministry of the Attorney General, pursuant to the Provincial Offences Act, for Part II set fines to be utilized as follows:

1. \$60 voluntary payment within 7 days and \$80 set fine for parking on a roadway or shoulder between 2:00 a.m. and 6:00 a.m.; and,
2. \$60 voluntary payment within 7 days and \$80 set fine for parking in a manner that obstructs municipal snow clearing operations.

Sub-committee Discussion: The Deputy Clerk reviewed the management report. He noted the development of an overnight parking enforcement strategy was referred to staff in October, 2021. A three-pillar strategy was developed by staff including enhanced relationship with Stratford Police Services, enhanced education campaign and a review of set fines and offences. He stated staff are recommending an early fine of \$60 and a set fine of \$80 for overnight parking and obstructing snow clearing operations offences to bring Stratford in line with other municipalities.

Sub-committee questioned if it is possible to declare a snow event that would not permit vehicles to park during the day on street. The Director of Infrastructure and Development Services noted declaring an emergency snow event is aimed at relieving staff from snow removal deadlines. He noted vehicles are permitted to be towed through specific staff or Stratford Police Services. The Deputy Clerk noted the current focus is on overnight parking and once staff views the effectiveness of the strategy over the winter the option for declaration of a snow event could be considered.

In response to questions from Sub-committee about overnight parking, the Deputy Clerk noted the overnight parking portion of the by-law is in effect year-round.

Sub-committee questioned the effectiveness of installing overnight parking signage in problem areas. The Deputy Clerk noted placing signage on

some streets and not others may cause concerns from those parking on streets without signage. Additionally, sign clutter should be considered.

Sub-committee discussed the increase in the early payment and set fine noting that the increase would bring Stratford in line with other municipalities. The Deputy Clerk noted a review of all parking fines is planned to be undertaken in 2023.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT the Clerk be directed to bring forward a by-law to amend Section 8(1) - No Parking In Unposted Locations - of the Traffic and Parking By-law 159-2008, as amended, to add the following:

- **in a manner that obstructs municipal snow clearing operations.**

AND THAT staff be directed to undertake an application to the Ministry of the Attorney General, pursuant to the Provincial Offences Act, for Part II set fines to be utilized as follows:

1. **\$60 voluntary payment within 7 days and \$80 set fine for parking on a roadway or shoulder between 2:00 a.m. and 6:00 a.m.; and,**
2. **\$60 voluntary payment within 7 days and \$80 set fine for parking in a manner that obstructs municipal snow clearing operations.**

Carried

7. Department Update

Sub-committee Discussion: The Director of Infrastructure and Development Services provided an update on department activities and ongoing projects noting the following:

- Romeo Street pedestrian crossing;
- Asphalt patch work continues;
- 215 Canada Day surveys have been received; and,
- Climate Change Program Manager posting has closed and several applications were received

Sub-committee questioned if the hydro seeding that has taken place on Redford Cres is all of the grass repair scheduled to take place. The Director of Infrastructure and Development Services noted free seeding took place prior to the hydro seeding to assist with the regrowth.

A discussion took place regarding Huron Street traffic redirecting to the adjacent residential streets and if traffic calming measures could be put in place. The Director of Infrastructure and Development Services stated speed information signs are scheduled to be installed and police could potentially attend the area when possible. Staff is reviewing temporary speed humps that could be used for future projects however there is a supply delay.

8. Advisory Committee/Outside Board Minutes

The following Advisory Committee/Outside Board minutes were provided for the information of Sub-committee:

- Active Transportation and Advisory Committee minutes of May 25, 2022
- Energy and Environment Committee minutes of April 7, 2022

9. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is August 24, 2022 at 4:30 p.m.

10. Adjournment

Motion by Councillor Vassilakos

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 P.M.

Meeting End Time: 5:02 P.M.