



The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee MINUTES

Date: September 28, 2022
Time: 4:30 P.M.
Location: Electronic Meeting

Sub-committee Present: Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Councillor Gaffney, Councillor Sebben

Regrets: Councillor Ingram

Staff Present: Taylor Crinklaw - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Tatiana Dafoe - City Clerk, Jodi Akins - Council Clerk Secretary, Johnny Bowes - Manager of Environmental Services

1. Call to Order

The Chair called the Meeting to Order.

Councillor Ingram provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the September 28, 2022, Infrastructure, Transportation and Safety Sub-committee meeting.

3. Delegations

None scheduled.

4. Report of the Manager of Environmental Services

4.1 AMO-LAS Water and Sewer Warranty Program Agreement (ITS22-023)

Staff Recommendation: THAT the Marketing Agreement between The Corporation of the City of Stratford and Service Line Warranties of Canada Inc. for the AMO-LAS Water and Sewer Warranty Program, be entered into;

THAT Option 1 be authorized for the allocation of the 5% royalty in the pricing structure to be redirected to participating residents;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized on behalf of The Corporation of the City of Stratford to sign the Marketing Agreement.

Sub-committee Discussion: The Manager of Environmental Services provided an overview of the staff report. In 2021, Council directed staff to bring forward an agreement between Service Line Warranties of Canada and the City. Background information was provided on the program as noted in the report. It was suggested that this program is important because homeowners do not realize they are responsible for the infrastructure they may be experiencing issues with such as sewer back-ups or frozen services.

Service Line Warranties of Canada is an endorsed vendor with Local Authority Services (LAS) and the Association of Municipalities of Ontario (AMO). To proceed with the agreement, the City is required to endorse them as well. It was noted Service Line Warranties of Canada are not being favoured over other companies, they are the only organization that currently offers this service in Canada. Currently, 67 municipalities in Ontario offer the service, including Ottawa, Kingston, Meaford, and South Bruce Peninsula.

In response to a question from Sub-committee, the Manager reiterated this item was originally brought forward in 2021. Due to turnover in staff, it was re-reviewed and staff wished to bring it back for Sub-committee's consideration.

Motion by Councillor Gaffney

Sub-committee Recommendation: THAT the Marketing Agreement between The Corporation of the City of Stratford and Service Line Warranties of Canada Inc. for the AMO-LAS Water and Sewer Warranty Program, be entered into;

THAT Option 1 be authorized for the allocation of the 5% royalty in the pricing structure to be redirected to participating residents;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized on behalf of The Corporation of the City of Stratford to sign the Marketing Agreement.

Carried

5. Report of the City Clerk

5.1 Request to Permit Active Transportation Artwork on Municipal Sidewalks in School Zones (ITS22-024)

Staff Recommendation: THAT the proposed artwork promoting active transportation in School Zones as outlined in Report ITS22-024 be approved;

THAT the proposed artwork be installed and maintained by Staff in the Public Works Division in the following locations:

- Huntingdon Avenue from Huron Street to Avon Street;
- Cawston Street from Forman Avenue to Huntingdon avenue;
- Bruce Street from Downie Street to Anne Hathaway Public School;
- Morgan Street from Edison Crescent to Simcoe Street;
- Downie Street from Player Street to Bruce Street;
- Birmingham Street from McFarlane street to Easson Street;
- Easson Street from McCulloch Street to Birmingham Street;
- Cambria Street from St. Vincent Street to Shrewsbury Street;
- Nile Street from Brunswick Street to Grange Street;
- Waterloo Street from Front Street to Nile Street;

- Rebecca Street from Front Street to Nile Street;
- Grange Street from Front Street to Nile Street;
- Mowat Street from Crooks Street to Shakespeare Public School;
- Dufferin Street from Louise Street to West Gore Street;
- Cambria Street from Nelson Street to McKenzie Street;

THAT the total costs for the installation and maintenance in 2022 be funded through the Active Transportation Advisory Committee 2022 Budget (G-820-7260);

THAT Staff be authorized to add artwork locations at their discretion in areas in close proximity to Schools;

AND THAT Staff be authorized to continue this program from 2022 to 2026, subject to annual budget approval.

Sub-committee Discussion: The Clerk provided an overview of the staff report. Sub-committee was advised that the Active Transportation Advisory Committee (ATAC) would like to paint active transportation images on municipal sidewalks at the locations identified in the report. The purpose of the installation is to encourage walking to and from school and participating in the stenciled activities.

The Clerk advised Public Works staff are supportive and can offer assistance to ATAC in administering the program.

A member of Sub-committee questioned who would be responsible for maintenance of the artwork and potential wear and tear. It was noted that there have been instances of materials being used on City sidewalks that could not be fully removed. The Clerk responded that Public Works staff will assist with maintenance year over year. The Clerk advised that concerns with the materials to be used and the removal of such material have not been identified.

Motion by Councillor Sebben

Sub-committee Recommendation: THAT the proposed artwork promoting active transportation in School Zones as outlined in Report ITS22-024 be approved;

THAT the proposed artwork be installed and maintained by Staff in the Public Works Division in the following locations:

- **Huntingdon Avenue from Huron Street to Avon Street;**
- **Cawston Street from Forman Avenue to Huntingdon avenue;**
- **Bruce Street from Downie Street to Anne Hathaway Public School;**
- **Morgan Street from Edison Crescent to Simcoe Street;**
- **Downie Street from Player Street to Bruce Street;**
- **Birmingham Street from McFarlane street to Easson Street;**
- **Easson Street from McCulloch Street to Birmingham Street;**
- **Cambria Street from St. Vincent Street to Shrewsbury Street;**
- **Nile Street from Brunswick Street to Grange Street;**
- **Waterloo Street from Front Street to Nile Street;**
- **Rebecca Street from Front Street to Nile Street;**
- **Grange Street from Front Street to Nile Street;**
- **Mowat Street from Crooks Street to Shakespeare Public School;**
- **Dufferin Street from Louise Street to West Gore Street;**
- **Cambria Street from Nelson Street to McKenzie Street;**

THAT the total costs for the installation and maintenance in 2022 be funded through the Active Transportation Advisory Committee 2022 Budget (G-820-7260);

THAT Staff be authorized to add artwork locations at their discretion in areas in close proximity to Schools;

AND THAT Staff be authorized to continue this program from 2022 to 2026, subject to annual budget approval.

In response to further questions about the finish of the material, the Clerk confirmed it would be a non-slip finish.

The Chair noted she was glad to see an activity from the School Travel Planning project come forward.

The Chair called the question on the motion.

Carried

6. Department Update

Sub-committee Discussion: The Director of Infrastructure and Development Services provided the following update:

- An active transportation funding application put forward in March is still pending and staff are expecting a decision soon.
- Staff plan to bring a report regarding consideration of a 40km per hour speed limit on local roads to the November 14 meeting.
- A sidewalk project was awarded at the September 26, 2022, Council meeting. It was confirmed with the Project Manager that it will be completed before snow falls, but there is a provision that it can be completed in the spring with minimal extra cost if necessary.
- Pavement condition assessment was recently completed on the City's roads. They are generally in "fair to poor" condition and there are also several new roads that fell in the "good" condition range.
- Fall water flushing is ongoing and the public was advised that if they experience rusty water to flush their taps or contact the City.
- The Climate Change Program Manager started last week and she will reach out to stakeholders soon.

Members were advised the update in its entirety would be included with the October 11, 2022, Infrastructure, Transportation and Safety Committee agenda.

Concern was noted with the line painting on Ontario Street. The Director advised he would review with staff.

In response to whether the data from the robotic sidewalk assessment completed a few years ago is publicly available, the Director advised there is concern with the information being publicly available and potential liability in the future, however, he can take it back for consideration. The Director noted that particular assessment is completed solely for directing small repairs to meet minimum maintenance standards.

It was noted that the City has acquired some new hybrid trucks and it was asked what makes them hybrid. The Director responded that the trucks, recently purchased, have built in electrical generation capacity. Under certain speeds the vehicle would use electricity, and in some circumstances, it would use gasoline. Staff are looking into purchasing electric plug in trucks in the future.

7. Advisory Committee/Outside Board Minutes

The following Advisory Committee/Outside Board minutes were provided for the information of Sub-committee:

- Accessibility Advisory Committee minutes of May 3, 2022
- Energy and Environment Committee minutes of June 2, 2022

Sub-committee Discussion: Councillor Burbach, as the Energy and Environment Committee (Committee) Council representative, advised that the Committee was hoping to bring forward two motions during this Council term. Members were advised the Committee has an Industrial, Commercial, Institutional (ICI) Waste Reduction working group and they brought forward two proposals as follows:

Entering into the Retail Council of Canada and the Canada Plastics Pact

The I.C.I. Working Group would like to see Stratford join the Canada Plastics Pact and the review by the Climate Change Committee of current waste reduction by-laws, such as the ones Surrey and Victoria, British Columbia have in place, as a goal for creating by-laws for the City of Stratford.

Motion by Councillor Burbach

Sub-committee Decision: THAT the following Energy & Environment Advisory Committee motion be referred to staff for review and to bring forward a report for consideration:

THAT the Energy & Environment Advisory Committee requests City Council consider joining the Canada Plastics Pact to ensure that the issue of plastic waste can be addressed;

AND THAT Stratford City Council request staff undertake a review of by-laws adopted by Surrey and Victoria, British Columbia, related to plastic reduction be reviewed with a goal of creating plastic reduction by-laws for the City of Stratford.

Discussion took place regarding whether the matter would be listed at the next Committee meeting or referred to staff to bring a report forward for the new Council. The Clerk stated that there would not be sufficient time for it to be brought forward to the October 11, 2022, Council meeting but that staff would try and bring the report forward to a meeting in November. Councillor Burbach advised the working group compiled background work on this item, which hopefully reduces staff time required.

The Chair called the question on the motion.

Carried

Green Recognition Program

Councillor Burbach advised the I.C.I. working group has also drafted a proposal for an awards program for businesses who are doing good work with environmental initiatives. A request was made to develop the requested awards program.

Motion by Councillor Burbach

Sub-committee Decision: THAT the following Energy & Environment Advisory Committee motion be referred to staff for review and to bring forward a report for consideration:

THAT the Energy & Environment Advisory Committee – Industrial, Commercial, Industrial Waste Working Group requests that Stratford City Council approve the development of a Green Recognition Program in Stratford, as outlined in their draft proposal.

It was asked whether this program would be similar to the James Anderson awards run by the Heritage Advisory Committee in that it would be administered by the Energy & Environment committee. Councillor Burbach confirmed that was her understanding.

The Chair called the question on the motion.

Carried

8. Next Sub-committee Meeting

Due to the upcoming Municipal Election, Sub-committee meetings have been cancelled for the months of October, November and December, 2022.

9. Adjournment

Motion by Councillor Burbach

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 P.M.

Meeting End Time: 4:52 P.M.