



**Stratford City Council**  
**Regular Council Open Session**  
**AGENDA**

**Meeting #:** 4713rd  
**Date:** Monday, February 13, 2023  
**Time:** 7:00 P.M.  
**Location:** Council Chamber, City Hall  
**Council Present:** Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Burbach, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Sebben, Councillor Wordofa  
**Staff Present:** Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Taylor Crinklaw - Director of Infrastructure and Development Services, Tim Wolfe - Director of Community Services, Karmen Krueger - Director of Corporate Services, Anne Kircos - Director of Human Resources, Chris Bantock - Deputy Clerk, Kevin Bonnell - Manager of Equity, Inclusion and Indigenous Initiatives

To watch the Council meeting live, please click the following link:

<https://video.isilive.ca/stratford/live.html>

A video recording of the meeting will also be available through a link on the City's website

<https://calendar.stratford.ca/meetings> following the meeting.

Pages

**1. Call to Order:**

Mayor Ritsma, Chair presiding, to call the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring

a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

**3. Adoption of the Minutes:**

10 - 25

Motion by

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated January 23, 2023 be adopted as printed.**

**4. Adoption of the Addendum/Addenda to the Agenda:**

Motion by

**THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated February 13, 2023 be added to the Agenda as printed.**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the February 6, 2023, Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

3.1 Council Obligations and Best Practices Education and Training Session - A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1). (section 239.(3.1)).

As the purpose of the Session was to provide an education session, no member discussed or dealt with any matter that materially advanced the business or decision-making of Council.

**5.2 At the February 13, 2023, Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

3.1 2022 Downtown Stratford Business Improvement Area Board of Management Applications - Personal matters about an identifiable

individual(s) including municipal employees or local board employees (section 239.(2)(b)).

**6. Hearings of Deputations and Presentations:**

None scheduled.

**7. Orders of the Day:**

**7.1 Proclamation - Kin Canada Day and Kin Canada Week**

26 - 27

Motion by

**THAT Stratford City Council hereby proclaims Monday, February 20, 2023 as "Kin Canada Day" and the week of February 19-25, 2023 as "Kin Canada Week" in the City of Stratford in celebration of all Kin Canada clubs and authorizes flying of the Kin flag at City Hall from February 19-25, 2023.**

**7.2 Resolution - Stratford Live Music & Food**

The Stratford Live Music & Food organizing committee have requested designation of the 2023 Stratford Live Music & Food event (formerly Stratford Blues & Ribfest) to be held June 16, 17 and 18, 2023 in the York Street parking lot and around the Veterans Drive Bandshell, as a municipally significant event for the purpose of obtaining a liquor licence.

Comments were only received from Huron Perth Public Health (HPPH). HPPH advised they have no concerns with the designation of this event as municipally significant as long as all food safety requirements are met for the event. This includes forms submitted by the event coordinator at least 30 days prior to the start of the event.

Motion by

**THAT City Council hereby designates the Stratford Live Music & Food event to be held June 16-18, 2023 in the York Street parking lot and on Veterans Drive as having municipal significance for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the City's Municipal Alcohol Risk Policy and the required certificates of insurance being provided.**

**7.3 Resolution - Canadian Dairy XPO**

Organizers of the Canadian Dairy XPO have requested designation of the 2023 Canadian Dairy XPO event to be held April 6 and April 7, 2023 in the Cow Coliseum building at the Stratford Rotary Complex, as a municipally significant event for the purpose of obtaining a liquor licence.

Comments received from departments and agencies include:

- no concerns from Huron Perth Public Health;
- the Fire Department has requested that organizers contact them to address a number of issues, including location and compatibility of a private fire service tanker truck and maintenance and addition of fire routes;
- following confirmation that consumption of alcohol will be restricted to the Cow Coliseum, Facilities staff indicated no concerns; and
- following confirmation that the AGCO makes the decision regarding placement of the bar area and applicable fencing following a concern about a children's play area adjacent to the bar area, Corporate Services indicated no concerns.

Motion by

**THAT City Council hereby designates the 2023 Canadian Dairy XPO event to be held April 6 and 7, 2023 in the Cow Coliseum at the Stratford Rotary Complex as having municipal significance for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the City's Municipal Alcohol Risk Policy and the required certificates of insurance being provided.**

#### **7.4 Correspondence - Resignation from Stratfords of the World (Ontario) Advisory Committee**

Motion by

**THAT the resignation of Mary-Anne Krutila from the Stratfords of the World (Ontario) Advisory Committee be accepted;**

**AND THAT the Terms of Reference for the Stratfords of the World (Ontario) Advisory Committee be amended to decrease the number of citizen appointments from eleven (11) members to ten members (10).**

#### **7.5 Correspondence - Resignation from Board of Park Management**

Motion by

**THAT the resignation of Julie Robinson from the Board of Park Management be accepted.**

#### **7.6 Resolution - The City of Stratford Land Acknowledgement and Protocols for Use (COU23-027)**

Motion by

**Staff Recommendation:** THAT the spoken and written Land Acknowledgement as detailed in Report COU23-027, be adopted for official City use during, but not limited to, the following:

- Regular Council Meetings,
- Special Council Meetings,
- Sub-committee Meetings,
- Advisory Committee Meetings, and
- City of Stratford events, public information and consultation sessions and staff meetings.

**7.7 Resolution - Children's Services Ontario Transfer Payment Agreement 2023-2027 (COU23-028) 33 - 35**

Motion by

**Staff Recommendation:** THAT the report titled "Children's Services Ontario Transfer Payment Agreement 2023-2027" (COU23-028) be received;

THAT the Mayor and Clerk, or their respective delegates, be authorized to enter into the Ontario Transfer Payment Agreement with the Ministry of Education (Province of Ontario) that pertains to all funding allocations for all licensed child care and early years programming in Stratford, St. Marys, and Perth County;

THAT City Council delegates its approval authority to the Director of Social Services to execute individual service contracts with each licensed child care and EarlyON provider;

AND THAT section 13.9 of the Delegation of Authority By-law 135-2017, be amended to include licensed-based programs for child care, before and after school programs and EarlyON programs.

**7.8 Resolution - Appointments to the Downtown Stratford Business Improvement Area Board of Management 2022-2026 (COU23-029) 36 - 38**

Motion by

**Staff Recommendation:** THAT direction be given on the appointment of members, and any conditions to be applied, to the Downtown Stratford Business Improvement Area Board of Management for a four-year term to November 14, 2026, or until successors are appointed by Stratford City Council.

**7.9 Resignation from the Active Transportation Advisory Committee (ATAC)**

Motion by

**THAT the resignation of Donald Hathaway from the Active Transportation Advisory Committee be accepted.**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Social Services Committee**

Motion by

**THAT the Report of the Social Services Committee dated February 13, 2023 be adopted as printed.**

- |              |  |                |
|--------------|--|----------------|
| <b>9.1.1</b> | <b>Housing Division Update – Year in Review 2022 (SOC23-005)</b>   | <b>39 - 41</b> |
|              | THAT the report titled, "Housing Division Update – Year in Review 2022" (SOC23-005), be received for information.                    |                |
| <b>9.1.2</b> | <b>Information on Anne Hathaway Day Care Centre's Enrollment Status (SOC23-003)</b>  | <b>42 - 43</b> |
|              | THAT the report titled, "Information on Anne Hathaway Day Care Centre's Enrollment Status" (SOC23-003), be received for information. |                |
| <b>9.1.3</b> | <b>2022 Ontario Works Year in Review (SOC23-004)</b>   | <b>44 - 49</b> |
|              | THAT the report titled, "2022 Ontario Works Year in Review" (SOC23-004), be received for information.                                |                |
| <b>9.1.4</b> | <b>Service System Manager Bi-Monthly Update to Council (SOC23-006)</b>   | <b>50 - 56</b> |
|              | THAT the report titled, "Service System Manager Bi-Monthly Update to Council" (SOC23-006), be received for information.              |                |
| <b>9.1.5</b> | <b>Children's Services Division Overview – 2023 Outlook (SOC23-001)</b>  | <b>57 - 58</b> |
|              | THAT the report titled, "Children's Services Division Overview – 2023 Outlook" (SOC23-001), be received for information.             |                |
| <b>9.1.6</b> | <b>Homelessness Division Update (SOC23-002)</b>  | <b>59 - 62</b> |
|              | THAT the report titled, "Homelessness Division Update"   |                |

(SOC23-002), be received for information.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by

**THAT By-laws 11.1 to 11.3 be taken collectively.**

Motion by

**THAT By-laws 11.1 to 11.3 be read a First and Second Time.**

Motion by

**THAT By-laws 11.1 to 11.3 be read a Third Time and Finally Passed.**

**11.1 Ontario Transfer Payment Agreement for Funding under the Children's Services Ontario Program**

63 - 64

To authorize the execution of an Ontario Transfer Payment Agreement between His Majesty the King in right of the Province of Ontario, as represented by the Minister of Education, and The Corporation of the City of Stratford for funding under the Children's Services Ontario Program for services related to childcare programs licensed under the Child Care and Early Years Act, 2014 as well as EarlyON Child and Family Centres in Stratford, St. Marys, and Perth County.

**11.2 Amend Delegation of Authority By-law 135-2017 for Execution of Individual Service Contracts with Licensed Childcare and EarlyON providers**

65 - 67

To amend By-law 135-2017, as amended, to delegate Council's authority to the Director of Social Services, or their respective delegates, to execute individual service contracts with each licensed childcare and EarlyON provider.

**11.3 Amend Appointments By-law 4-2023 to Make Appointments to the Downtown Stratford Business Improvement Area Board of Management**

68 - 69

To amend By-law 4-2023, as amended, to make an appointments to the Downtown Stratford Business Improvement Area Board of Management.

**12. Consent Agenda: CA-2023-009 to CA-2023-016**

Council to advise if they wish to consider any items listed on the Consent Agenda.

**13. New Business:****14. Adjournment to Standing Committees:**

The next Regular Council meeting is February 27, 2023.

Motion by

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- Finance and Labour Relations Committee [7:05 p.m. or thereafter following the Regular Council meeting];
- Planning and Heritage Committee [7:10 p.m. or thereafter following the Regular Council meeting];
- Infrastructure, Transportation and Safety Committee [7:15 p.m. or thereafter following the Regular Council meeting];

and to Committee of the Whole if necessary, and to reconvene into Council.

**15. Council Reconvene:****15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on February 13, 2023 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

**15.2 Reading of the By-laws (reconvene):**

The following By-law requires First and Second Readings and Third and



Final Readings:

**By-law 11.4 Confirmatory By-law**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 13, 2023.

Motion by

**THAT By-law 11.4 be read a First and Second Time.**

Motion by

**THAT By-law 11.4 be read a Third Time and Finally Passed.**

**15.3 Adjournment of Council Meeting**

Meeting Start Time:

Meeting End Time:

Motion by

**THAT the February 13, 2023 Regular Council meeting adjourn.**



## Stratford City Council Regular Council Open Session MINUTES

Meeting #:	4712th
Date:	Monday, January 23, 2023
Time:	7:00 P.M.
Location:	Electronic Meeting
Council Present in Council Chambers:	Mayor Ritsma - Chair Presiding
Council Present Electronically:	Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Burbach, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Sebben, Councillor Wordofa
Staff Present in Council Chambers:	Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Chris Bantock - Deputy Clerk, Karmen Krueger - Director of Corporate Services
Staff Present Electronically:	Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Taylor Crinklaw - Director of Infrastructure and Development Services, Anne Kircos - Director of Human Resources, Tim Wolfe - Director of Community Services, Andrea Hächler – Manager of Planning, Jonathan DeWeerd – Chief Building Official, Brad Hernden – Manager of Recreation and Marketing, Zac Gribble – CEO of Destination Stratford, Joani Gerber – CEO of investStratford, Mike Pullen – Managing Director of investStratford
Also Present:	Members of the Public and Media

**1. Call to Order:**

Mayor Ritsma, Chair presiding called the Council meeting to order.

Moment of Silent Reflection

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made at the January 23, 2023, Regular Council meeting.

**3. Adoption of the Minutes:**

R2023-36

**Motion by** Councillor Beatty

**Seconded by** Councillor Wordofa

**THAT the Minutes of the Regular Meeting dated January 9, 2023 and the Special Meeting dated January 16, 2023 of Council of The Corporation of the City of Stratford be adopted as printed.**

**Carried**

**4. Adoption of the Addendum to the Agenda**

There was no addendum to the January 23, 2023, Regular Council agenda.

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 January 23, 2023, Committee of the Whole In-camera Session**

The January 23, 2023, Committee of the Whole In-camera Session was cancelled.

**6. Hearings of Deputations and Presentations:**

Delegations were listed under the relevant report in Section 7.

## 7. Orders of the Day:

### 7.1 Resolution - Stratford Attainable Market Housing Project Update (COU23-020)

Caroline Baker, consultant, and Joani Gerber, CEO of investStratford, provided a presentation regarding the Stratford Attainable Market Housing Project. Highlights of the presentation included:

- the project being a continuum of the Stratford Housing Project, adopted by Council in June 2021;
- the implementation project being managed by investStratford with the Baker Planning Group and Stantec being retained as consultants;
- the project to date having completed a background review and study, development of draft policies and programs, and stakeholder consultation;
- next steps of the project to include development of a framework and refinement of the Community Incentives Toolkit;
- deliverables of the Community Incentives Toolkit and analyzing the impacts of Bill 23;
- a media campaign including stories from residents who have struggled to find attainable housing; and,
- the Pilot Housing Project reviewing available resources to support sustainable housing.

Discussion ensued with respect to:

- opportunities to consider more sustainable homes;
- the need to quantify sustainable housing from a financial perspective in addition to the initial definition adopted by Council;
- the municipal leadership program inspiring greater uptake of the incentives toolkit; and,
- further exploration of co-operative housing incentives with respect to attainable rentals.

R2023-37

**Motion by** Councillor McCabe

**Seconded by** Councillor Burbach

**THAT the delegations of Nicole Andre and Jason Davis regarding the attainable housing project be heard.**

**Carried**

Nicole Andre introduced herself as a single, low-income renter, with over 70% of her income spent on rent. She stated she considers herself precariously housed and if evicted, she does not know if she could find another place to live. She stated she cannot afford to have children and has a chemical sensitivity so she cannot share air with other tenants. She advised she would live in a tiny home in the downtown if she could own it.

Ms. Andre stated that as a primary stakeholder in this project she should be invited to help generate ideas. She feels like she has not been given a voice with decision making power. Ms. Andre asked for the project deadline to be extended so that primary stakeholders and experts can be invited to future discussions. She further stated that for every comment made online there are many more who share concerns and that consideration needs to be given to a wide range of incomes when looking at those living in attainable housing. Social Services and developers need to be at the table with decision making power. Ms. Andre identified further reasons why the deadline should be extended and questions yet to be answered. She requested collaboration for best practices for community engagement to be applied to this project and future City projects. Ms. Andre noted that for a small community we have great resources and should be able to take care of all our citizens and be a model for other communities looking to do the same.

Jason Davis was not available to be heard at this time.

R2023-38

**Motion by** Councillor Hunter

**Seconded by** Councillor Biehn

**THAT the report titled, "Stratford Attainable Market Housing Project Update" (COU23-020) be received for information.**

Discussion ensued with respect to:

- two previous stakeholder sessions being held that were approximately an hour in length and virtual, in addition to an online survey and three-hour open house;
- the City only being able to control rules and charges under their purview and jurisdiction with respect to the incentives toolkit and the maintenance of current affordable housing units;
- the incentives toolkit potentially offering a range of incentives with a greater emphasis on affordable housing versus attainable housing;
- the project requiring a clear focus to meet requirements of the grant and deliverables of the project being due by the end of March, 2023; and,
- a date not yet being set for a future public meeting related to this project.

Jason Davis, now present at the meeting, provided several statistics regarding Ontario's population compared to the availability of housing. Mr. Davis emphasized that the increase in population has been lower than the increase in housing availability. He stated that housing is not getting smaller and median age of homeowners has not changed. He stated that all outliers suggest there is not a shortage of housing, but cost has increased significantly which results in affordability concerns. Many people own multiple properties and corporations have found a way to make more money by charging maximum amounts while maintaining vacancies. Airbnb is also contributing to the problem as many homes are becoming short term rentals. This results in higher rents around the community because of more Airbnb rentals.

Mr. Davis stated that the challenge is not just building more homes but the need to have attainable or affordable rates, or non-market housing. He further stated that the market is the problem right now. Mr. Davis asked that the City not sell any municipally owned lands for development to developers so that the City maintains control. He further requested that for this project, a cap be set at \$1,200 for a two bedroom space, \$1,000 for a one bedroom space, or \$600 per room with shared living spaces.

Discussion ensued with respect to:

- receiving more information via email from the presenter; and,
- whether the City can leverage contractor's first right of refusal should there be a need to increase housing supply.

Mayor Ritsma called the question on the motion.

**Carried**

## **7.2 Resolution - Stratford Sport Tourism Strategy (COU23-023)**

Joani Gerber, CEO of investStratford, introduced the project and those in attendance from Destinate Group. Representatives from Destinate Group provided a presentation and highlights included:

- the purpose being to create resiliency in the tourism sector;
- the engagement strategy including engagement with over 287 individuals;
- the impact of the sports tourism industry in Canada and in Stratford;
- the opportunities in Stratford to host more events and increase shoulder and off-season visitation and spending; and,
- establishing a set of strategic priorities for sport tourism which enhance staffing, funding, communications, facilities, and hosting policies.

Discussion ensued with respect to:

- a reasonable timeframe to reach positive revenue being a few years for larger events;
- projections out for economic activity not having been completed but having the potential to generate up to \$5 million;
- understanding the needs of current user groups and utilizing recreational spaces not being used;
- the Tourism Advisory Committee of Destination Stratford including four groups comprised of 10 volunteers each;
- the strategy giving consideration to events for non-traditional sports;

*A vibrant city, leading the way in community-driven excellence.*

- the importance of having accommodators involved in the task force and providing input;
- new facilities or facility enhancements not necessarily being required to host new events; and,
- enhanced communication throughout the tourism industry of future events taking place.

R2023-39

**Motion by** Councillor Beatty

**Seconded by** Councillor Briscoe

**THAT the existing Sport Tourism Steering Committee (Community Services Department, Destination Stratford, investStratford) remain active and that the Tourism Advisory Committees of Destination Stratford be leveraged to inform and support the creation of the Stratford Sport Tourism Office;**

**AND THAT the Steering Committee explore funding opportunities and partnerships to create an organizational structure and funding model for inclusion in the City of Stratford 2024 budget.**

A question and answer period ensued between members and staff with respect to:

- the motion supporting but not committing to the creation of a Sport Tourism Office; and,
- creation of the Sport Tourism Office being considered during 2024 budget deliberations.

Mayor Ritsma called the question on the motion.

**Carried**

### **7.3 Resolution - Annual Ministry of Transportation Fire Response Rate Increase (COU23-021)**

R2023-40

**Motion by** Councillor Sebben

**Seconded by** Councillor Nijjar

**THAT Schedule "F" of the Fees and Charges By-law 128-2022, be amended to increase the MTO rate from \$509.89 to the new MTO rate of \$543.03 for the following fees:**



- **Nuisance/Malicious Responses (i.e. Open Burning By-law Violation);**
- **Fire Department Assistance beyond Normal Requirements or Circumstances (i.e. Fire Staff and Vehicle required for fire watch);**
- **Response to False Automatic Fire Alarm;**
- **Failure to notify of system maintenance; and**
- **Nuisance/malicious false alarms.**

**Carried**

**7.4 Resolution - William Allman Memorial Arena Sound System – RFP-2022-47 Award (COU23-022)**

The City Clerk clarified that the amount of funding required in the recommendation had been corrected to reflect an amount of \$66,500.00.

R2023-41

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT the Request for Proposal (RFP-2022-47) for the supply and installation of a new sound system for the William Allman Memorial Arena be awarded to CP-Stoneman Inc. at a total proposal price of \$75,145.00, including HST;**

**AND THAT the Recreation Capital Reserve Fund R-R11-RECR be used to provide the funding required in the amount of \$66,500.00, after the HST rebate.**

**Carried**

**7.5 Resolution - Removal of Holding Provision for lands located at 4117 Perth Line 36 (COU23-024)**

R2023-42

**Motion by** Councillor Hunter

**Seconded by** Councillor McCabe

**THAT Zoning By-law 10-2022, as amended, be further amended by removing the Holding Provision (H22) from the property municipally known as 4117 Perth Line 36, for the following reasons:**

- **The conditions outlined in the Holding Provision when the “H” can be removed have been satisfied;**
- **Removal of the Holding Provision will allow for development in conformity with the City of Stratford Official Plan; and**
- **Removal of the Holding Provision is consistent with the Provincial Policy Statement.**

**Carried**

## **7.6 Resolution - Consideration of a Return to In-person Meetings (COU23-025)**

A question and answer period ensued between members and staff with respect to:

- the elevator still awaiting TSSA certification before being operational;
- the increased participation seen with electronic meetings;
- advisory committee meetings being recommended to meet in person at the Rotary Complex, subject to sufficient space being available for members and the public to attend;
- 82 Erie Street being used by the Accessibility Advisory Committee subject to rooms being available;
- technology constraints not allowing for hybrid meetings but a livestream being available for viewing of in-person meetings;
- staff still investigating secondary meeting locations, including hybrid contingency plans, and reporting back to a future meeting of Council;
- continuing with electronic meetings for an additional month before seeing if any updates on elevator repair timeline;
- the review of secondary meeting locations being focused on City facilities due to ease of booking and fewer conflicts with external programs and services; and,
- staff being hopeful that clearer timelines for repair will be available in one month.

Councillor McCabe departed the meeting at 8:56 p.m.

R2023-43

**Motion by** Councillor Burbach

**Seconded by** Councillor Briscoe

**THAT electronic meetings continue for Council, Committee, and Sub-committee meetings until the elevator at Stratford City Hall is repaired and meetings can resume in Council Chambers;**

**AND THAT Advisory Committee meetings return to in-person in March, 2023.**

Councillor McCabe returned to the meeting at 8:57 p.m.

**Carried**

## **7.7 Resolution - Animal Control By-law Review (COU23-026)**

Councillor Wordofa departed the meeting at 8:59 p.m.

A question and answer period ensued between members and staff with respect to:

- members being able to add additional direction for the consultant if directed to proceed at this time;
- staff reviewing competing priorities closer to 2024 to determine if a consultant is still required even if referred to 2024 budget deliberations; and,
- direction to proceed with a consultant in 2023 involving a potential impact to the tax levy.

Councilor Wordofa returned to the meeting at 9:00 p.m.

R2023-44

**Motion by** Councillor Burbach

**Seconded by** Councillor Hunter

**THAT the review of the Animal Control By-law 195-2002 be referred to the 2024 budget deliberations.**

Discussion continued with respect to:

- everything being adopted as recommended by the working group; and,

- Council being able to provide direction on additional items to review prior to 2024 budget deliberations.

Mayor Ritsma called the question on the motion.

**Carried**

## **8. Business for Which Previous Notice Has Been Given:**

### **8.1 Notice of Motion from Councillor Sebben**

At the January 9, 2023, Regular Council meeting, notice was given that Councillor Sebben intended to put forward the following motion for consideration:

THAT as part of the Procedural by-law review, staff include options for the publishing of agendas seven days prior to meetings;

THAT a review of and possible alternatives to the current three-step decision making process be included;

AND THAT options be included for alternative and more efficient ways for recorded votes to be made, as well as permitting recorded votes at In-Camera meetings.

R2023-45

**Motion by** Councillor Sebben

**Seconded by** Councillor Burbach

**THAT as part of the Procedural by-law review, staff include options for the publishing of agendas seven days prior to meetings;**

**THAT a review of and possible alternatives to the current three-step decision making process be included;**

**AND THAT options be included for alternative and more efficient ways for recorded votes to be made, as well as permitting recorded votes at In-Camera meetings.**

A question and answer period ensued with respect to:

- the motion adding additional options for consideration during the already planned review of the Procedural By-law;
- whether there is a need for the motion if a review is already planned;

- the current delegation request process allowing for requests to come in after the deadline and options for adjustments being outlined in a future report; and,
- staff preparing an initial report for a future Sub-committee meeting and getting direction from Council on overarching goals.

Mayor Ritsma called the question on the motion.

**Carried**

**9. Reports of the Standing Committees:**

There were no Standing Committee reports to be considered at the January 23, 2023 Council meeting.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2023-46

**Motion by** Councillor Henderson

**Seconded by** Councillor McCabe

**THAT By-laws 9-2023 to 11-2023 be taken collectively.**

**Carried** unanimously

R2023-47

**Motion by** Councillor Burbach

**Seconded by** Councillor Briscoe

**THAT By-laws 9-2023 to 11-2023 be read a First and Second Time.**

**Carried** two-thirds support

R2023-48

**Motion by** Councillor Beatty

**Seconded by** Councillor Wordofa

**THAT By-laws 9-2023 to 11-2023 be read a Third Time and Finally Passed.**

**Carried**

**11.1 Acceptance of Proposal for a Sound System for the William Allman Memorial Arena - By-law 9-2023**

To authorize the acceptance of a proposal with CP-Stoneman Inc., for the supply and installation of a new sound system for the William Allman Memorial Arena (RFP-2022-47).

**11.2 Amend Zoning By-law 10-2022 to Remove Holding Provision H22 from 4117 Perth Line 36 - By-law 10-2023**

To amend By-law 10-2022 as amended, with respect to the removal of holding provision application H04-22 by Baker Planning Group to rezone the lands municipally known as 4117 Perth Line 36 to allow the full range of uses in the R4(2)-28(H22)(H23) zone with a maximum of 392 dwelling units.

**11.3 Amend Fees and Charges By-law to Amend Ministry of Transportation Fire Response Rates - By-law 11-2023**

To amend Schedule "F" of the Fees and Charges By-law 128-2022, to amend the Ministry of Transportation Fire Response Rate for nuisance or malicious responses.

**12. Consent Agenda: CA-2022-006 to CA-2022-008**

Council did not advise of any items to be considered on the Consent Agenda.

**13. New Business:**

There were no new business items discussed at the meeting.

**14. Adjournment to Standing Committees:**

Council recessed at 9:12 p.m. before adjourning to Standing Committees at 9:20 p.m.

The next Regular Council meeting is February 13, 2023.

R2022-49

**Motion by** Councillor Burbach

**Seconded by** Councillor McCabe

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Infrastructure, Transportation and Safety Committee [7:05 p.m. or thereafter following the Regular Council meeting];**

- **Social Services Committee [7:10 p.m. or thereafter following the Regular Council meeting]; and**
- **Community Services Committee [7:15 p.m. or thereafter following the Regular Council meeting]**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

## **15. Council Reconvene:**

### **15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on January 23, 2023 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

#### Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member at the January 23, 2023, reconvene Council meeting.

### **15.2 Committee Reports**

#### **15.2.1 Infrastructure, Transportation and Safety Committee**

R2022-50

**Motion by** Councillor Burbach

**Seconded by** Councillor McCabe

**THAT Item 4.1 of the Infrastructure, Transportation and Safety Committee meeting dated January 23, 2023 be adopted as follows:**

**4.1 Proposed Amendment to Building By-law #112-2005 including fee Schedule 'A' (ITS23-001)**

**THAT Schedules A, B, C, and D of the Building By-law 112-2005, as amended, be further amended as outlined in the Attachment to Report ITS23-001;**

**AND THAT the proposed amendments to the building permit fees come into effect on February 1, 2023.**

**Carried**

### **15.3 Reading of the By-laws (reconvene):**

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

#### **Revise Building Permit Fees - By-law 12-2023**

To amend By-law 112-2005 as amended, to revise building permit fees effective February 1, 2023.

#### **Confirmatory By-law - By-law 13-2023**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on January 23, 2023.

R2023-51

**Motion by** Councillor Burbach

**Seconded by** Councillor Biehn

**THAT By-laws 12-2023 and 13-2023 be taken collectively.**

**Carried** unanimously

R2023-52

**Motion by** Councillor Henderson

**Seconded by** Councillor Briscoe

**THAT By-laws 12-2023 and 13-2023 be read a First and Second Time.**

**Carried** two-thirds support

R2023-53

**Motion by** Councillor McCabe

**Seconded by** Councillor Biehn

**THAT By-laws 12-2023 and 13-2023 be read a Third Time and Finally Passed.**

**Carried**



#### **15.4 Adjournment of Council Meeting**

R2022-54

**Motion by** Councillor Nijjar

**Seconded by** Councillor Wordofa

**THAT the January 23, 2023 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 P.M.

Meeting End Time: 9:12 P.M.

Meeting Reconvene Start Time: 9:31 P.M.

Meeting Reconvene End Time: 9:33 P.M.

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Mayor - Martin Ritsma

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Clerk - Tatiana Dafoe

# *Kinsmen Club of Stratford*

*"Serving the communities Greatest Need"*

*P.O. Box 21111, Stratford, ON*

January 18, 2023

Mayor Martin Ritsma & Council  
City of Stratford  
P.O. Box 818, Stratford, Ontario, N5A 6W1

**RE: Kin Canada Day 2023 Proclamation**

Dear Mayor & Council

*Kin Canada was founded on Feb 20, 1920 in Hamilton, Ontario and has been a vibrant and responsible all-Canadian service organization devoted to serving communities across Canada.*

*Kin Canada, Canada's largest all-Canadian service organization, is made up of Canadian men and women who gather together in clubs to volunteer their time for the purposes of bettering their communities by performing 'hands-on' service work, raising funds for important community projects and having fun.*

*Chartered in 1945, the Kinsmen Club of Stratford was one of the most recognized service clubs in the city and at one time had over 75 active members. Major fund-raising and service projects over the past 40 years have included Arena Booth, Canada Day and Santa Claus parades, July 1st fireworks, Stratford Blues and Ribfest, Camp Tanner, high school bursaries and Cystic Fibrosis.*

*The Covid pandemic put a hold on many activities including the celebration of Kin Canada's 100<sup>th</sup> anniversary and the Stratford Kinsmen Clubs 75<sup>th</sup> Anniversary in 2020.*

*We are respectfully requesting that the City of Stratford Council declare Monday, February 20<sup>th</sup>, 2023 Kin Canada Day and the week of February 19 – 25, 2023 as Kin Canada Week and fly the Kin flag over City Hall during that week.*

Respectfully  
On behalf of the Kinsmen Club of Stratford

*Bob Malcolmson*

Bob Malcolmson, Life Member  
519-273-4511 bobmalcolmson@gmail.com

# PROCLAMATION

Whereas, Kin Canada has been a vibrant and responsible all-Canadian service organization devoted to serving communities across Canada since 1920,

Whereas, Kin Canada clubs and their members have demonstrated excellence, pride, integrity, inclusiveness, and compassion in their pursuit of further enriching our community,

Whereas, Kin Canada is celebrating its 103rd anniversary on February 20, 2023,

Whereas, The Kinsmen Club of Stratford is celebrating its 78<sup>th</sup> anniversary in 2023

Therefore, I, **Martin Ritsma, Mayor of the City of Stratford, Ontario**, feel that all members of our community would welcome the opportunity to celebrate our local club and Kin Canada's rich history of Serving the Community's Greatest Need. With great honour,

## I DO HEREBY DECLARE

Monday, February 20, 2023  
**Kin Canada Day**

and declare the week of

February 19 - 25, 2023  
**Kin Canada Week**

as a celebration of all Kin Canada clubs.

Further, I encourage all members of our community to thank and congratulate our local Kinsmen, Kinettes, and Kin members who give so generously of their time and talent for the betterment of our City and region.

## IN WITNESS WHEREOF, I

have hereunto set my hand and caused the seal of the

**City of Stratford**

to be affixed this \_\_\_\_ day of 2023

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## MANAGEMENT REPORT

**Date:** February 13, 2023  
**To:** Mayor and Members of Council  
**From:** Kevin Bonnell, Manager of Equity, Inclusion, and Indigenous Initiatives  
**Report #:** COU23-027  
**Attachments:** N/A

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**Title:** The City of Stratford Land Acknowledgement and Protocols for Use

**Objective:** To provide Council with an introduction about how, why, and when to use the Land Acknowledgement and to request the use of the Land Acknowledgement at the beginning of all public events and meetings.

**Background:** Traditional land acknowledgement statements are a reminder that we must continue to strengthen the relationships and understanding between non-Indigenous peoples. The Land Acknowledgement is a formal statement used to recognize and remember the long history that brought us to reside on this land.

Between April 2022 and October 2022, conversations were undertaken by staff in the Clerk's Office and later included consultation with different Indigenous people, knowledge keepers, elders, organizations, academics and interested parties who are knowledgeable about Indigenous engagement in this region. This work helped inform the development of a meaningful and respectful Land Acknowledgement that can be used for official use in the City of Stratford.

The Land Acknowledgement is a way for settlers and uninvited guests to recognize, appreciate and respect the local Indigenous people and to honour their history, knowledge, culture, and rights. However, it is important to understand that Land Acknowledgements are not a new practice because when Indigenous Peoples visited other territories, it was, and still is, customary to respect and acknowledge the traditional custodians of the land.

**Analysis:** Following consultation with Indigenous people, knowledge keepers, elders, organizations, academics, and interested parties, a spoken and written Land Acknowledgment has been developed for adoption. This report also details the protocols for using the developed Land Acknowledgement.

### **How do you develop and share a Land Acknowledgement?**

The Land Acknowledgement for official use was constructed after researching the specific land, Indigenous People and Treaties of the land that the City of Stratford sits on. Versions of the Land Acknowledgement were shared and adapted with the feedback and ongoing support of Indigenous Elders, communities, organizations, and Municipalities. It is also recommended that we observe a moment of silence after the Land Acknowledgement is recited for meeting attendees to reflect on how Truth and Reconciliation can be practiced during the meeting and in your day-to-day lives. The Land acknowledgement should be followed by a moment of reflection.

### **Who shares the Land Acknowledgement?**

The Land Acknowledgement is designed to be used by non-Indigenous people at the start of a meeting. At formal events such as council meetings, the Land Acknowledgement should be shared by the Mayor, Deputy Mayor, or Chair. It should be shared by the Mayor, Deputy Mayor or designate at programs or public events. If neither is available, the event host should proceed by sharing the Land Acknowledgement.

### **Where do we share the Land Acknowledgement?**

A Land Acknowledgement is a cultural practice that should be done at the start of all Council meetings, in person and virtual. Additionally, it should be considered to be used at any public gathering or events, including all staff meetings. The Land Acknowledgement should be done at any City organized or hosted events and gatherings, and should be read at the beginning of a meeting before calling the meeting to order/program to start.

### **Who are we acknowledging?**

#### *People*

The Land Acknowledgement in the City of Stratford should recognize the **Neutral (Attawandaron), Anishinaabe and Haudenosaunee peoples.**

*Neutral (Attawandaron) (Atta-wan-da-ron)*

The name Attawandaron is used by the Huron-Wendat to mean “people of a slightly different language.” Neutral was the Iroquoian language spoken by the Neutral Nation. Attawandaron is an Iroquoian people who lived in what is now southwestern Ontario in Canada.

### *Anishinaabe (Anish-nahh-bay)*

The name Anishinaabe translates to "people from whence lowered." Another definition refers to "the good humans," meaning those on the right road or path are given to them by the Creator Gitche Manitou or Great Spirit. The Anishinaabe speak Anishinaabe languages that belong to the Algonquian language family and are present in the Great Lakes Region.

### *Haudenosaunee peoples (hoe-dee-no-SHOW-nee)*

The name "Haudenosaunee " describes "people who build a house." The name represents the confederation among six Native American nations, more commonly known as the Iroquois Confederacy. The six nations that comprise the Haudenosaunee speak Iroquoian languages. The Iroquoian language group includes over ten languages: Cayuga, Mohawk, Oneida, Onondaga, Tuscarora and Seneca."

### *Treaties*

The following is provided for the information of Council.

#### *The Dish with One Spoon Wampum Belt Covenant of 1701,*

The Dish with One Spoon Wampum Belt Covenant of 1701 was developed by Indigenous People of the Great Lakes region and northeastern North America to describe how the land can be shared to the mutual benefit of all people living on the land. A "dish with one spoon" was referenced by Indigenous peoples who make treaties with each other to avoid violent conflict. The "dish" represents the land to be shared peacefully, and the "spoon" represents the individuals living on and using the resources of the land in a spirit of mutual cooperation. Often, a bowl or kettle was referred to rather than a dish. One of the most known wampum belt is the one treaty made between the Haudenosaunee and the Anishinaabe peoples before the coming of the Europeans.

#### *The Huron Tract Treaty of 1827,*

The Huron Tract Treaty of 1827 included southwestern Ontario bordering on Lake Huron and Lake Erie. This treaty uses the intersection of the St. Clair River and "a hickory tree marked with a broad arrow on two sides" to mark part of its boundary. This agreement was made between eighteen Anishinaabek Chiefs and the Canada Company.

### **What are the two forms of the Land Acknowledgement?**

The full Land Acknowledgement should be read out loud for all attendees to hear, preceded by a moment of silence to reflect on how the specific event moves toward Reconciliation while remembering the history of the land. The Land Acknowledgement should also be shared in an accessible way to ensure all meeting participants can

equitably engage in reflection. At the end of the Land Acknowledgement, please encourage the meeting participants to take a moment to reflect. This reflection can include reflecting on what the Truth and Reconciliation Calls to Action, Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls and their Calls for Justice means for you in your personal and professional lives. The abbreviated Land Acknowledgement should be used in the email signature block for all staff.

### **Why do we do a Land Acknowledgement?**

The Land Acknowledgement is to provide a reminder that we must continue to strengthen the relationships and understanding between non-Indigenous and Indigenous peoples. The Land Acknowledgement can be used by the City as a practice of reconciliation aimed at recognizing the traditional or treaty territories of Indigenous peoples. As we look toward the future, we want to continue to express gratitude to those who reside here, and to honour the Indigenous people who have lived and worked on this land historically and presently.

### **Spoken Land Acknowledgement**

We acknowledge that Stratford is positioned on the traditional territory of the **Haudenosaunee, Anishinaabe and the Neutral (Attawandaron) peoples**. As we gather, we are reminded that the City of Stratford is situated on treaty land that is steeped in rich Indigenous history and home to many First Nations, Métis, and Inuit peoples today. We acknowledge that Stratford is situated on land that was shared between the **Haudenosaunee, Anishinaabe and the Neutral (Attawandaron) peoples**. We are grateful to have the opportunity to live, work, and play on this land.

### **Written Land Acknowledgement**

We acknowledge that Stratford is situated on lands shared between many First Nations, Métis and Inuit peoples today. As a City, we have responsibility for the stewardship of the land on which we live and work. Today we acknowledge **Haudenosaunee, Anishinaabe and the Neutral (Attawandaron) peoples** and we are grateful to have the opportunity to live, work, and play on this land.

### **Financial Implications:**

There are no financial implications to be reported as a result of this report. Following adoption of the Land Acknowledgment it will be incorporated into the email signature block and provided for use at City meetings and events.

### **Financial impact to current year operating budget:**

Funds have been allocated in the 2023 draft budget for Indigenous Training which at the time of writing this report is subject to council approval.

### **Legal considerations:**

The Land Acknowledgements have been reviewed by the City's legal counsel.

## **Alignment with Strategic Priorities:**

### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

The Land Acknowledgement is a way for the City of Stratford to reflect on the historical ways the Land our municipal buildings are located on were used for and it also allows us to centre the experiences of Indigenous People who lived and live in our city today. It is also a way for us to think how the Land Acknowledgement is a cultural practice of reconciliation aimed at recognizing the traditional or treaty territories of Indigenous peoples.

## **Alignment with One Planet Principles:**

### **Equity and Local Economy**

Creating safe, equitable places to live and work and support local prosperity

The Land Acknowledgement statement is a reminder that we must continue to strengthen the relationships and understanding between non-Indigenous peoples and Indigenous peoples.

### **Culture and Community**

Nurturing local identity and heritage, empowering communities, and promoting a culture of sustainable living. The Land Acknowledgement is for all staff and residents to learn about the Indigenous history.

**Staff Recommendation: THAT the spoken and written Land Acknowledgement as detailed in Report COU23-027, be adopted for official City use during, but not limited to, the following:**

- **Regular Council Meetings,**
- **Special Council Meetings,**
- **Sub-committee Meetings,**
- **Advisory Committee Meetings, and**
- **City of Stratford events, public information and consultation sessions and staff meetings.**

**Prepared by:** Kevin Bonnell, Manager of Diversity, Equity and Indigenous Initiatives

**Recommended by:** Joan Thomson, Chief Administrative Officer





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## MANAGEMENT REPORT

**Date:** February 13, 2023  
**To:** Mayor and City Council  
**From:** Darren Barkhouse - Manager of Children's Services  
**Report#:** COU23-028  
**Attachments:** None

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**Title:** Children's Services Ontario Transfer Payment Agreement 2023-2027

**Objective:** Provide Council with the Ontario Transfer Payment Agreement that pertains to all funding allocations for all licensed child care and early years programming in Stratford, St. Marys, and Perth County and, to have Council give approval to delegate the authority to the Director of Social Services and/or the Chief Administrative Officer to execute the individual service contracts with each licensed child care and EarlyON provider.

**Background:** The Ontario Transfer Payment Agreement has been updated and extended for the period of January 1, 2023, until December 31, 2027. The funding covers all licensed child care centres and early years programs that the City of Stratford as the Consolidated Municipal Service Manager (CMSM) flows to eight current service providers across 25 licensed locations throughout Stratford, St. Marys, and Perth County. This funding agreement mirrors previous ones with the addition of Canada Wide Early Learning and Child Care (CWELCC) funding allocations to help reduced child care costs to \$10 a day by 2026.

**Analysis:** This Transfer Payment Agreement (TPA) meets the funding requirements for all licensed child care and early years programs for the duration of its term, and reflects the proposed expansion needs for our service area over the next five years. The 2023 budget submission was based on previous recommendations from the Ministry, and the received funding aligns with what was submitted.

It is recommended that Council also consider delegating their approval authority for entering into individual service contracts with each licensed child care and EarlyON provider, once the Ontario Transfer Payment Agreement has been authorized by Council. This will enhance efficiencies with this program and reduce the requirement for preparing reports and seeking Council approval for each licensed provider.

## **Financial Implications:**

### **Financial impact to current year operating budget:**

There are no impacts on our current 2023 projections. CWELCC funding will automatically flow to services providers in the same manner that existing funding supports are flowed. Total funding allocation for all service areas totals \$14,008,335 for 2023 and will be paid out in monthly installments.

### **Financial impact on future year operating budget:**

This TPA will cover the funding period from January 1, 2023 until December 31, 2027, and at this time the agreement meets our proposed expansion targets and funding supports required to maintain current funding allocations to our service providers. We anticipate there may be some amendments to this agreement throughout its life span which is expected as a variety of industry pressures continue to provide obstacles for current service providers. The effect of any such potential changes to the City's bottom line is not expected to be significant and is limited to the shared portion.

## **Alignment with Strategic Priorities:**

### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

### **Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

### **Widening our Economic Opportunities**

Strengthening Stratford's economy by developing, attracting, and retaining a diversity of businesses and talent.

## **Alignment with One Planet Principles:**

### **Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

### **Culture and Community**

Nurturing local identity and heritage, empowering communities, and promoting a culture of sustainable living.

**Staff Recommendation: THAT the report titled "Children's Services Ontario Transfer Payment Agreement 2023-2027" (COU23-028) be received;**

**THAT the Mayor and Clerk, or their respective delegates, be authorized to enter into the Ontario Transfer Payment Agreement with the Ministry of**

**Education (Province of Ontario) that pertains to all funding allocations for all licensed child care and early years programming in Stratford, St. Marys, and Perth County;**

**THAT City Council delegates its approval authority to the Director of Social Services to execute individual service contracts with each licensed child care and EarlyON provider;**

**AND THAT section 13.9 of the Delegation of Authority By-law 135-2017, be amended to include licensed-based programs for child care, before and after school programs and EarlyON programs.**

<b>Prepared by:</b>	Darren Barkhouse, Manager of Children's Services
<b>Recommended by:</b>	Kim McElroy, Director of Social Services
	Joan Thomson, Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** February 13, 2023  
**To:** Mayor and Council  
**From:** Tatiana Dafoe, City Clerk  
**Report #:** COU23-029  
**Attachments:** None

**Title:** Appointments to the Downtown Stratford Business Improvement Area Board of Management 2022-2026

**Objective:** To consider appointments to the Downtown Stratford Business Improvement Area Board of Management for the 2022-2026 term of Council.

**Background:** The Downtown Stratford Business Improvement Area is Stratford Ontario's only Business Improvement Area (BIA). The Board of Management of the Downtown Stratford BIA consists of up to eight (8) volunteers who are business owners or representatives in the Stratford BIA boundaries, in addition to a City Council representative. The positions are a four year term that runs concurrently with city council terms.

### Eligibility

1. Every person who owns a commercial or industrial property within an area where a business improvement area (BIA) is established, who is shown on the last revised assessment roll of the City of Stratford is responsible for paying the BIA levy, is subject to receiving notices and therefore eligible to be appointed to the Board of Directors.
2. In the BIA, every person who operates a business, either owning the business premises or holding them under a lease requiring the payment of property taxes, is subject to receiving notice and therefore is eligible to be appointed to the Board of Directors.
3. Every person operating a business in leased space under a gross lease entered into on or before June 11, 1998 is a member of the (BIA) City Centre whether or not the landlord has exercised the right to make the business owner responsible for the (BIA) City Centre levy.
4. Incorporated members shall be represented only by a named person so designated in the corporation's official designation letter for that purpose filed with the City of Stratford.

Notwithstanding Paragraph 3 above, every person operating a business in leased spaced under a gross lease that was entered into between January 16, 1997 (the date of the introduction of the *Fair Municipal Finance Act, 1997* which repealed the business occupancy tax) and June 11, 1998 (the date *the Small Business and Charities Protection Act, 1998* took effect) is eligible for appointment if the landlord and tenant took the elimination of the business occupancy tax into account when determining the rent. Every person who is not subject to notice, is therefore, not eligible for appointment.

Every person operating a business in leased space under a gross lease that was entered into after June 11, 1998 is not subject to notice, are therefore, not eligible for appointment.

### **Analysis:**

#### **Appointments**

City Council, when making appointments and reappointments to City advisory and ad-hoc committees, boards, outside boards and agencies, local boards and joint boards, may take into consideration at their sole discretion, the following factors, including but not limited to:

- Experience and/or skill set of an applicant or member that may help to guide the work of the committee or board;
- Awareness of the community and local issues on the agenda by an applicant or member;
- Degree of project knowledge a member has acquired while on the committee or board, where retention of such project knowledge would be of assistance in the completion of the project;
- Number of applications received for the vacant position(s) on a committee or board;
- Years of service on the committee or board [for citizens applying for reappointment to the same committee or board];
- Attendance at committee or board meetings [for citizens applying for reappointment to the same committee or board].

For the Downtown Stratford Business Improvement Area Board of Management, there are eight (8) positions available for a four-year term to November 14, 2026. Following advertisement of these positions, seven (7) applications were received from the following individuals:

1. Carly Douglas
2. Meghan Chisholm
3. Jennifer Birmingham

4. Meghan Miller
5. Stephanie Theodoropoulos
6. Kiersten Hatanaka
7. Shawn Malvern – first year appointed to the Board was 2021

All applications were complete with the exception of:

- Shawn Malvern – a new declaration is required to be submitted
- Meghan Miller – a declaration is required to be submitted

If Shawn Malvern and Meghan Miller are to be appointed to the Board, staff would recommend a condition be added that they submit the Business Improvement Area Declaration by May 31, 2023. The BIA will ensure that training is provided to the Board Members regarding accessibility and governance. The BIA and Board are governed by the Municipal Act, 2001.

### **Financial Implications:**

#### **Financial Implications to Current and Future Years Budgets:**

The costs for recruitment of citizen representatives to advisory committees and local boards is included in the annual budget.

#### **Alignment with Strategic Priorities:**

**Not applicable:** This report does not directly relate to one of Council's Strategic Priorities.

#### **Alignment with One Planet Principles:**

**Not applicable:** This report does not directly relate to one of the One Planet Principles.

**Staff Recommendation: THAT direction be given on the appointment of members, and any conditions to be applied, to the Downtown Stratford Business Improvement Area Board of Management for a four-year term to November 14, 2026, or until successors are appointed by Stratford City Council.**

**Prepared by:** Tatiana Dafoe, City Clerk  
**Recommended by:** Joan Thomson, Chief Administrative Officer




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## MANAGEMENT REPORT

**Date:** January 10, 2023  
**To:** Social Services Sub-committee  
**From:** Kelly Stone, Supervisor of Social Services – Housing, Jeff Wilson, Manager of Housing, and Kim McElroy, Director of Social Services  
**Report #:** SOC23-005  
**Attachments:** None

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**Title:** Housing Division Update – Year in Review 2022

**Objective:** To provide the Social Services Sub-committee with an update regarding the work of the Housing Division.

**Background:** As the Consolidated Municipal Service Manager (CMSM) for Stratford, Perth County and St. Marys, the housing division is responsible for managing the provision of housing to individuals and families with low-to-moderate incomes. This includes being responsible for the centralized waitlist for Rent-Geared-to-Income housing, managing the operation of the Perth & Stratford Housing Corporation and the Britannia Street affordable apartments and the administration of a rent supplement program for approximately 122 units in the private market.

The Perth & Stratford Housing Corporation is comprised of 663 adult and family units in the communities of Atwood, Listowel, Milverton, Mitchell, St. Marys, and Stratford while the Britannia Street apartments consist of a 35-unit affordable existing building along with a 27-unit building currently under construction.

Over the past year, the housing team has focused on rebuilding connections with tenants and working with community partners to promote the health, safety, and well-being in the social housing system. In 2022, Council approved an additional Public Housing Review Officer which, along with collaborative work with community partners, has allowed the opportunity to work together to prevent evictions when able, and instead connect tenants with the supports required to stabilize within their homes. Through the coordination of multiple case conferences, in-home meetings, increased inspections (as warranted), working diligently to try to determine the root cause of issues arising, and putting effective strategies in place, there has been a strong focus on helping individuals remain living in their homes, rather than pursuing evictions.

In addition to the work being completed to stabilize tenancies, the housing team has seen the benefits of proactive measures designed to meet the needs of the community. Public Housing Review Officers have been hosting drop-in sessions within community housing buildings, with a focus on relationship building, assisting with completing of paperwork, and at times are able to problem-solve concerns in real time. This will continue to be a strong focus in the upcoming year, with the addition of community partners being available at drop-in times as well.

**Analysis:** Through 2020 and 2021, in order to ensure the health and safety of tenants, staff and the community, there were periods of time where the housing team and community partners were limited in their ability to connect with residents in-person. Over the past months, the housing team has been engaging with tenants in a positive and supportive manner, to work proactively to prevent eviction.

### **Financial Implications:**

#### **Financial impact to current year operating budget:**

Tenant engagement and collaboration with community partners is occurring within the proposed Draft 2023 operating budget and as such, there are no other financial implications as a result of this report.

#### **Financial impact to current year operating budget:**

There are no other identified financial implications for future year budgets as a result of this report.

### **Legal considerations:**

A focus on eviction prevention should decrease future interactions with the Landlord Tenant Board, mitigating legal risks for the Corporation.

### **Alignment with Strategic Priorities:**

#### **Strengthening our Plans, Strategies and Partnerships**

Collaboration with community partners allows the housing division to better serve tenants.

### **Alignment with One Planet Principles:**

#### **Health and Happiness**

Positive interactions with tenants and the community will promote health, happiness and well-being.



**Staff Recommendation: THAT the report titled, "Housing Division Update – Year in Review 2022" (SOC23-005), be received for information.**

**Prepared by:** Kelly Stone, Supervisor of Social Services – Housing  
Jeff Wilson, Manager of Housing

**Recommended by:** Kim McElroy, Director of Social Services  
Joan Thomson, Chief Administrative Officer



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## MANAGEMENT REPORT

**Date:** January 10, 2023  
**To:** Social Services Sub-Committee  
**From:** Corry Gunn, Manager of Anne Hathaway Day Care Centre  
**Report #:** SOC23-003  
**Attachments:** None

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**Title:** Information on Anne Hathaway Day Care Centre's Enrollment Status

**Objective:** To provide Council with an update on Anne Hathaway Day Care Centre's enrollment status as numbers return to pre-COVID capacity.

**Background:** Anne Hathaway Day Care is a licensed full day childcare that falls under the jurisdiction of the Ministry of Education under the Child Care and Early Years Act, 2014. The program is licensed by the Ministry of Education under their Child Care Quality Assurance and Early Learning Division.

The mandate of Anne Hathaway Day Care Centre is to deliver quality childcare programs that are fully inclusive of all children and families and to meet Ontario's Early Learning Framework's Six Principles and How Does Learning Happen, Ontario's Pedagogy for the Early Years as set out by the Ministry of Education.

The Social Services Department at the City of Stratford is the Consolidated Municipal Service Manager (CMSM) and is responsible to administer the child care programs at Anne Hathaway Day Care Centre.

Anne Hathaway Day Care Centre is licensed for 107 children between the age of 18 months and six years.

**Analysis:** Anne Hathaway Day Care Centre staff has worked closely with the Ministry of Education and Huron Perth Public Health (HPPH) to develop policies and procedures for the delivery of childcare programs during the pandemic and the eventual return to 'normal' (pre-COVID) childcare operations.

In March 2022 requirements for cohorting children, daily on-site screening, and social distancing of children were lifted and childcare group sizes - previously capped at 50% of capacity were allowed to return to full licensed capacity. Enrollment at Anne

Hathaway Day Care Centre increased and reached 75% capacity by mid September 2022.

From September to December 2022, staffing challenges and a spike in illness during what HPPH is calling a “triple threat season” of COVID, influenza and RSV hindered efforts to return to full capacity by year end. It is however, projected that the childcare centre will reach 95 – 100% capacity by mid January 2023.

**Financial Implications:** There is no financial impact as a result of this informational report.

### **Alignment with Strategic Priorities:**

#### **Widening our Economic Opportunities**

Strengthening Stratford’s economy by developing, attracting, and retaining a diversity of businesses and talent.

### **Alignment with One Planet Principles:**

#### **Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

#### **Equity and Local Economy**

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

#### **Culture and Community**

Nurturing local identity and heritage, empowering communities, and promoting a culture of sustainable living.

**Staff Recommendation: THAT the report titled, “Information on Anne Hathaway Day Care Centre’s Enrollment Status” (SOC23-003), be received for information.**

<b>Prepared by:</b>	Corry Gunn, Manager of Anne Hathaway Day Care Centre
<b>Recommended by:</b>	Kim McElroy, Director of Social Services
	Joan Thomson, Chief Administrative Officer




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## MANAGEMENT REPORT

**Date:** January 10, 2023  
**To:** Social Services Sub-committee  
**From:** Alex Burgess, Manager of Ontario Works and Kim McElroy, Director of Social Services  
**Report #:** SOC23-004  
**Attachments:** None

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**Title:** 2022 Ontario Works Year in Review

**Objective:** To provide the Mayor and Council with an update on the Ontario Works Division and the work completed in 2022.

**Background:** The Ontario Works Division supports individuals and families within the Consolidated Municipal Service Manager (CMSM) area of Stratford, St Marys and Perth County with basic financial assistance and employment supports, as legislated in the Ontario Works Act, 1997. The provincially funded program is delivered locally with funding provided by the Province of Ontario for social assistance payments, as well as 50% of the administrative costs necessary to deliver the program. The remaining 50% of administrative costs to deliver the Ontario Works program is provided by the local municipalities.

In report SOC21-009, a thorough caseload update and caseload forecast was provided, detailing employment outcomes measured by the province and our level of achievement toward completing those goals, an overview of the caseload and Ministry-forecasted caseload trends that we anticipated over the coming years. This report will provide an update on the employment outcomes, caseload size and current initiatives being undertaken by the local Ontario Works Division.

### Analysis:

#### Caseload

Over the course of 2022<sup>1</sup>, the Ontario Works caseload for the CMSM area has averaged 646 benefit units, representing 1146 individuals. The overall caseload numbers were their lowest to begin the year, with 602 benefit units receiving assistance in January

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<sup>1</sup> Data accurate as of the October 31; Social Assistance Operations Performance Report, Nov. 10, 2022.

2022. As of October 31, 2022, that number has increased to 674. This is consistent with the rest of the province as we have seen the overall number of persons receiving Ontario Works in all of Ontario increase from 199,899 benefit units in January to 216,075 as of October. Temporary Care Assistance (TCA) files have remained fairly stagnant, averaging 61 benefit units receiving TCA over the course of the year.

The caseload composition<sup>2</sup>, utilizing monthly averages over the course of 2022, is listed below:

Singles without children	410
Singles with children	206
Couples without children	7
Couples with children	20

The average months on assistance has reduced from 35 months in 2021 to 30 months as of 2022, though that does not reflect the complexity of the current caseload. There continues to be a majority of households lead by women, with 58% of the caseload having a female-gendered head of household. The predominant age range for the head of the family has remained in line with current years, with 32% of the overall caseload falling in the age range of 25-34 years old and a further 26% of the caseload representing the 35-44 years old range.

When reviewing the highest level of education completed, almost half, 45%, of the caseload has achieved a secondary school education. Seventeen percent have completed some form of post-secondary education while just over a third, 39%, have not completed high school. Currently, over half of the caseload is participating in employment programming while the remainder are deferred from active participation for a variety of reasons, such as having non-school-aged children or having a medical reason that makes them unable to look for work or participate in employment activities.

## **Employment Outcomes**

Within the current two-year service planning cycle of 2021 and 2022, the City of Stratford's Ontario Works Division is being measured on three targets: the percentage of files which close each month due to employment reasons, the overall percentage of the caseload which exits assistance to employment each month and the percentage of the caseload that is actively employed each month. As of October 31, 2022, the local Ontario Works office is on pace to meet the targets set in all three categories. In 2021, the Division reached 1 of 3 targets but exceeded the target substantially, therefore achieving the appropriate number of points as detailed in the Ministry contract.

The current averages being measured in regard to employment outcomes, for the completed year of 2021 and the current year, as of October 31, 2022, are as follows:

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<sup>2</sup> This data is accurate as of September 30, 2022; OW Caseload At A Glance, 2022.

Year	% of files exiting to employment	Target set by MCCSS	% of overall caseload exiting to employment	Target set by MCCSS
2021	23.85%	<b>31.05%</b>	1.46%	<b>1.65%</b>
2022	25.94%	<b>24.09%</b>	1.52%	<b>1.47%</b>
Year	% of caseload with employment earnings	Target set by MCCSS	Average monthly employment earnings per case	Target set by MCCSS
2021	10.24%	<b>N/A</b>	\$852	<b>\$771</b>
2022	13.58%	<b>10.34%</b>	\$887	<b>N/A</b>

The reasons why the Division did not meet targets in 2021 varies, from the unreasonable targets set by the Ministry as detailed in report SOC20-003 to the local employment context. Further to this, the COVID-19 pandemic and the economic recovery greatly impacted recipients of Ontario Works and their ability to find and maintain employment for a variety of reasons. There was no financial penalty imposed by the Province on any of the Ontario Works offices who did not achieve their targets for these reasons. As of October 31, 2022, the local office is exceeding all targets set by the Ministry for 2022. This is due to both the resilience and determination of Ontario Works recipients and the hard work and effort put forth by staff in the Ontario Works Division.

Furthermore, it should be noted that the local office is exceeding provincial averages in all of the measured outcomes in 2022, and exceeded the average in three out of four outcomes in 2021.

## **Updates on Ministry-led Initiatives impacting local recipients**

### **Centralized Intake**

As detailed in report SOC21-006, the Ontario Works Division went live with Centralized Intake in June of 2021. With this change, applicants for Ontario Works assistance would be instructed to contact the Intake and Benefits Administration Unit (IBAU) to complete an online or telephone application. The automated, risk-based application process was a key initiative in the social assistance renewal plan. As of this time, all 47 Ontario Works offices across the province are enrolled in Centralized Intake. The program has not been without hiccups and continues to be a direct point of stress for the local office due to the delayed response time for clients, the elongated application timeline, and the additional work required by local office staff when receiving some applications from the Provincial unit. The local office has worked very hard to streamline processes and support clients through this transition period, with varied success. This process continues to be a focus of the Ontario Municipal Social Services Association (OMSSA) advocacy and the challenges are frequently highlighted by the Director of Social Services at Provincial tables. The local office continues to see a high volume of applications, though the provincial unit handles approximately 60% of the local office

applications in any given month. The work continues to improve the user experience, in conjunction with our municipal and provincial counterparts, with an aim to ensure users must tell their story only once and files are granted in a timely and efficient manner.

### **Electronic document management (EDM)**

As detailed in report SOC21-008, the Ontario Works Division went live with electronic document management (EDM) in November 2021. Since that time, active master files in the local office have been digitized, and the office has been actively scanning documents into the Social Assistance Management Software (SAMS). The move to EDM has been very beneficial for the Division and continues to improve efficiencies, improve file retention strategies, and allows staff to spend less time searching for documents.

### **Employment Services Transformation**

As detailed in report COU21-107, the Ontario Works Division is undergoing a significant change to the structure of the program, due to the transformation of employment services. In April 2022, it was announced that the local Ontario Works office was a successful proponent to become the Service System Manager (SSM) for employment services across the Stratford-Bruce Peninsula. This was achieved as a member of a four-county consortium, including Bruce, Huron, and Grey County. Bruce County is the lead proponent and is effectively acting as the SSM with participation from the local office on the executive steering committee, the implementation committee, and the regional advisory committee. A further report is being provided to detail the consortium's progress toward a successful roll-out of the new SSM within the current Employment Ontario model.

### **Social Assistance Recovery and Renewal**

As detailed in report SOC21-001, the Ministry announced a new vision for the Ontario Works program and began the arduous task of redesigning, in consultation with municipal partners, social assistance programming. The recovery and renewal project continued to move ahead until early 2022 when the project was put on hold due to the Provincial election. At this time, there have been no further announcements made about the status of Social Assistance Recovery and Renewal.

### **Financial Implications**

#### **Financial impact to current year operating budget:**

There is no impact on the current year operating budget as a result of this report.

#### **Financial impact on future year operating budget:**

There may be an impact to future budgets and added stressors on future budget cycles due to an increased caseload and/or workload as a result of increased community need for the Ontario Works program. The Province estimates the caseload to continue rising, and a pending recession will only further the depth of economic need in our community.

Please note, there will be no municipal impact to the Ontario Works budget due to an increase or decrease of social assistance benefit payments, as benefit payments are fully covered by the Province of Ontario and fluctuate according to actual benefit payments made.

Currently, provincial budget allocations are frozen at 2018 actuals, and there is a further reduction in the 2023 budget of \$263,133 due to Employment Services Transformation. Increased pressure on the office may result in a need for increased provincial funding, municipal funding, or a re-allocation of staffing within the Ontario Works Division to meet the increased demands and maintain service level standards. Social Assistance Recovery and Renewal carries with it unknown budgetary impacts, though they are unexpected to have an impact on 2023, 2024 budgets may be further impacted by provincial initiatives in either a positive or negative direction.

### **Alignment with Strategic Priorities:**

#### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

#### **Widening our Economic Opportunities**

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

### **Alignment with One Planet Principles:**

#### **Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

#### **Equity and Local Economy**

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

#### **Culture and Community**

Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living.

#### **Local and Sustainable Food**

Promoting sustainable humane farming and healthy diets high in local, seasonal organic food and vegetable protein.

#### **Travel and Transport**

Reducing the need to travel, encouraging walking, cycling and low carbon transport.



**Staff Recommendation: THAT the report titled, "2022 Ontario Works Year in Review" (SOC23-004), be received for information.**

**Prepared by:** Alex Burgess, Manager of Ontario Works  
**Recommended by:** Kim McElroy, Director of Social Services  
Joan Thomson, Chief Administrative Officer



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## MANAGEMENT REPORT

**Date:** January 10, 2023  
**To:** Social Services Sub-committee  
**From:** Alex Burgess, Manager of Ontario Works and Kim McElroy, Director of Social Services  
**Report #:** SOC23-006  
**Attachments:** Consortium Member Council Information Report

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**Title:** Service System Manager Bi-Monthly Update to Council

**Objective:** To provide an update from the Stratford-Bruce Peninsula Service System Manager on the activities of the Consortium.

**Background:** Counties of Bruce (lead), Grey, Huron, and the City of Stratford were selected as the Employment Service System Manager (SSM) for the Stratford – Bruce Peninsula Economic Region by the Ministry of Labour, Immigration, Training and Skill Development (MLITSD) as part of Ontario’s Employment Services Transformation in the Spring of 2022. The SSM is to build and implement a locally responsive employment services system that effectively meets the needs of a diverse range of job seekers and employers in the catchment area.

The City of Stratford currently has representation on all committees identified in the governance structure and is an active participant in helping to reshape the employment services landscape as a member of the SSM. Locally, the Ontario Works Division continues to prepare for the transformation go-live date of April 1, 2023, whereby Ontario Works employment supports will be uploaded to the SSM. The budgetary impacts of the Ontario Works budget reduction have been detailed in the 2023 budget package.

**Analysis:** The attached report, the “Consortium Member Council Information Report” details the activities currently being undertaken and the work that has been done by the Consortium to date. This bi-monthly update provides a snapshot of the work currently being undertaken by the SSM to effect positive and long-lasting systemic changes to the employment services in the Stratford-Bruce Peninsula economic region.

Locally, the Ontario Works office will cease to provide employment services as of April 1, 2023, and will move toward providing more stability supports and life stabilization services. These are not new services for the local office, as Ontario Works caseworkers

currently provide these supports in conjunction with financial assistance and employment assistance, but the systemic change to focus solely on stability supports is new for the division. Currently, the Province is training the administrative team so that this information can be passed along to the Ontario Works staff, and we are exploring further training opportunities meant to enhance staff experience and comfort within the new model.

It was identified in report **COU21-107** that there would be further budgetary impacts highlighted once they were made known. In September 2022, it was identified that the Provincial contribution to the Ontario Works budget for 2023 would be reduced by approximately 17%, or \$263,133. This amount is pro-rated due to the start date of April 1, 2023, for the new model. It has been communicated that in 2024 and beyond, the reduction will be 22%, or \$351,890. This reduction will be from 2022 actuals, not the already reduced 2023 amount, meaning that the Provincial contribution to the Ontario Works budget will sit at approximately \$1,247,610 as of 2024. The Division's plan to absorb these costs is detailed in the 2023 budget package.

Overall, this represents a significant shift for the Division amidst a year of changes and learnings. As we continue to move through economic recovery due to the COVID-19 pandemic, a low unemployment yet high participation rate, a growing caseload, employment services transformation and the ongoing social assistance recovery and renewal (see report **SOC21-001**), the Division will continue to update Council as to the impact these changes will have within the local context.

### **Financial Implications:**

#### **Financial impact on future year operating budget:**

This report provides information about a reduction in the 2023 operating budget for the Ontario Works Division. This reduction is thoroughly detailed in the 2023 budget package and is estimated at \$263,133 for 2023, and \$351,890 for 2024.

### **Alignment with Strategic Priorities:**

#### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

#### **Widening our Economic Opportunities**

Strengthening Stratford's economy by developing, attracting, and retaining a diversity of businesses and talent.

## **Alignment with One Planet Principles:**

### **Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

### **Equity and Local Economy**

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

**Staff Recommendation: THAT the report titled, "Service System Manager Bi-Monthly Update to Council" (SOC23-006), be received for information.**

#### **Prepared by:**

Alex Burgess, Manager of Ontario Works

#### **Recommended by:**

Kim McElroy, Director of Social Services

Joan Thomson, Chief Administrative Officer

## Background:

Counties of Bruce (lead), Grey, Huron, and the City of Stratford were selected as the Employment Service System Manager (SSM) for the Stratford – Bruce Peninsula Economic Region by the Ministry of Labour, Immigration, Training and Skill Development (MLITSD) as part of Ontario’s Employment Services Transformation in the Spring of 2022. The SSM is to build and implement a locally responsive employment services system that effectively meets the needs of a diverse range of job seekers and employers in the catchment area.

The Transfer Payment Agreement, approved by Bruce Council, and signed with the province provides \$12.28 million to serve 4,474 clients within the Stratford-Bruce Peninsula Economic Region per year until March 31, 2025; with a possible two-year extension. Councils have delegated authority to oversee this system to an Executive Steering Committee. This Steering Committee is made up of Economic Development Directors and Human Services Directors from each of the municipalities that make up the consortium.

The SSM provided an update on the activities of the SSM in September 2022 (included as an attachment to this report). In that update, details were provided on the establishment of the SSM governance structure, hiring of SSM staff, and the retention of expert support to conduct a current state network assessment.

## Information Update:

Over the course of September to November 2022, the SSM has been engaged in a process to assess the current performance of the employment system in the Stratford to Bruce Peninsula catchment area and develop the strategy to strengthen the system starting in April 2023. Through this strategic planning experience, the SSM engaged community partners through the Executive Steering Committee, Service Provider Network, and Regional Advisory Committee to co-design the vision and strategy for the future state employment system in the areas. The following outlined the key findings and results of that process.

- **Current State Network Performance:** Through analysis of historical quantitative performance data, and qualitative narratives from service providers



## Consortium Member Council Information Report

and community partners, the following actionable insights were developed to inform system design.

- **Increased capacity to service clients at high risk for long-term unemployment:** There has been limited capacity development in the service provider network to serve the most at risk; this is a combination of a resourcing, design, and training challenge. The SSM will work to develop network capacity to focus on the most at risk.
- **Focus on Employer Engagement, and Job Development and Retention:** There are inconsistent approaches to employer engagement and job development across the service provider network. The SSM will develop and implement a model of service delivery that builds consistency and capacity to develop these services.
- **Specialized Populations:** There is limited capacity across the service provider network to deliver services to those with specialized service needs (e.g, Indigenous peoples, those with disabilities, etc.). The SSM will work with the service provider network to develop capacity to address the diverse needs of people in the community.
- **Vision, Mission, and Values:** Based on the findings of the current state network assessment, and co-design with system partners, the SSM developed the following vision, mission, and values:
  - **Vision:** A community where all are supported, as whole persons, to achieve financial security, have meaningful work, and employers have access to incredible talent.
  - **Mission:** By collaborating with our partners, we manage a system that is responsive and exceeds expectations. We invest in our network to ensure its strength and sustainability.
  - **Values:**
    - **Hope:** We foster hope in every client, every time. Clients know they have reached someone that will help when they engage with our network.
    - **Client Centred:** We focus on the whole client. Aware of their life situation, past trauma, hopes, and strengths, we design individual approaches to meet the clients' goals.



## Consortium Member Council Information Report

- **Inclusive & Accessible:** We welcome everyone. We also believe when all voices are involved, we are stronger together. Our network will ensure that programming is accessible and meets the needs of our diverse community.
- **Collaboration:** We collaborate first. Our clients, partners, network, employers, and funders have the knowledge to drive meaningful outcomes for the community when they are engaged.
- **Accountable:** We are outcomes focused. As government funded services, we ensure there is value in our investment, and positive impact in the community.
- **Strategic Pillars of Approach:** To address the findings of the current state network assessment and to deliver on the vision and mission, the SSM will undertake design and implementation work based on the following pillars:
  - **Integration of Supply & Demand Side Employment:** Through partnership, the SSM will integrate the needs of employers and job seekers to better address the gaps that exist between those looking to hire and those seeking work.
  - **Integration of Social Assistance:** The SSM is working closely with our Ontario Works and Ontario Disability Support Program partners to develop referral pathways and an integrated case management approach that better supports Social Assistance recipients' success in gaining meaningful and sustainable employment.
  - **Community Development:** The SSM is working with a broad range of community partners to co-design the future state employment service model to ensure that the system meets the needs of various stakeholders within the catchment area.
  - **Evidence Based Accountability:** The SSM is integrating census, employment service, Social Assistance; labour market, and performance data to develop targets and funding model. This will result in a framework to ensure that network is creating outcomes for stakeholders and impact for the community.
- **Right Level of Service Right Away:** The future state service system will facilitate the referral of client to the right level of service right away. This will ensure that client motivation and goals are harnessed to successfully navigate the employment system to meaningful outcomes.





## **Consortium Member Council Information Report**

The SSM has prepared a report providing an initial overview of this strategy and detailed implementation approach and submitted for review by Ministry of Labour, Immigration, Training and Skills Development. This report was reviewed by the Service Provider Network and the Executive Steering Committee prior to its submission to the Ministry. The preparation and submission of this report is an important milestone during the transition phase (July 2022-March 2023) of the SSM.

Over the course of the Winter 2023, the SSM will continue to co-design the detailed implementation approach with our stakeholders. To date, there has been strong engagement and support of the strategic plan from our community stakeholders and service provider network.





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## MANAGEMENT REPORT

**Date:** January 10, 2023  
**To:** Social Services Sub-committee  
**From:** Darren Barkhouse - Manager of Children's Services  
**Report #:** SOC23-001  
**Attachments:** None

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**Title:** Children's Services Division Overview – 2023 Outlook

**Objective:** Provide Council with an update and overview of the programs and services provided by the Children's Services Division and our outlook for 2023.

**Background:** The Children's Services Division consists of seven full time staff, including the Manager of Children's Services, one Early Years Coordinator, four Special Needs Resource Consultants, and one Administrative staff. Together we serve the children and families of Stratford, St. Marys, and Perth County in licensed child care centres, before and after school programs, EarlyON family centres, and community-based programming and partnerships. We are one of the Consolidated Municipal Service Managers (CMSM), for the 47 provincial leads. We act as the funding administrator for eight service providers across 25 licenced child care sites distributing a number of supports such as fee subsidy, wage enhancement, Canada-Wide Early Learning and Child Care (CWELCC) and Workforce Funding to support the day-to-day operation of these centres.

**Analysis:** Currently we are working through a number of objectives for 2023, including the implementation of CWELCC and extended Workforce Funding to support to ongoing recruitment and retention of qualified Registered Early Childhood Educators (RECEs) to the child care sector. We are also expanding our Resources Consultant reach into more community-based programs to support families without access to child care due to the current waitlists and capacity concerns facing the industry province-wide. We are also considering providing funding for four to five new community capital projects to expand child care capacity and utilize recently announced provincial funding to help offset costs. A review to bring licensed home child care in house with existing provincial funding to support further expansion of child care is under review.

**Financial Implications:**

**Financial impact to current year operating budget:** The 2023 Budgets have been submitted and are aligned with federal and provincial funding supports. The new CWELCC and Workforce Funding lines have been added and are now actively used to support operations. As such, there are no financial implications from this report.

**Financial impact on future year operating budget:** New proposals for capital-based builds to support child care expansion plans will be developed (four-five sites proposed for 2023). The funding allocations, supports and partnerships will be worked into these new proposals, but exact financial implications to the City and its partners are unknown at this time.

### **Alignment with Strategic Priorities:**

#### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

#### **Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

#### **Widening our Economic Opportunities**

Strengthening Stratford's economy by developing, attracting, and retaining a diversity of businesses and talent.

### **Alignment with One Planet Principles:**

#### **Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

#### **Equity and Local Economy**

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

#### **Culture and Community**

Nurturing local identity and heritage, empowering communities, and promoting a culture of sustainable living.

**Staff Recommendation: THAT the report titled, "Children's Services Division Overview – 2023 Outlook" (SOC23-001), be received for information.**

#### **Prepared by:**

Darren Barkhouse, Manager of Children's Services

#### **Recommended by:**

Kim McElroy – Director of Social Services

Joan Thomson – Chief Administrative Officer




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## MANAGEMENT REPORT

**Date:** January 10, 2023  
**To:** Social Services Sub-committee  
**From:** John Ritz, Supervisor of Homelessness and Housing Stability  
 Kim McElroy, Director of Social Services  
**Report #:** SOC23-002  
**Attachments:** None

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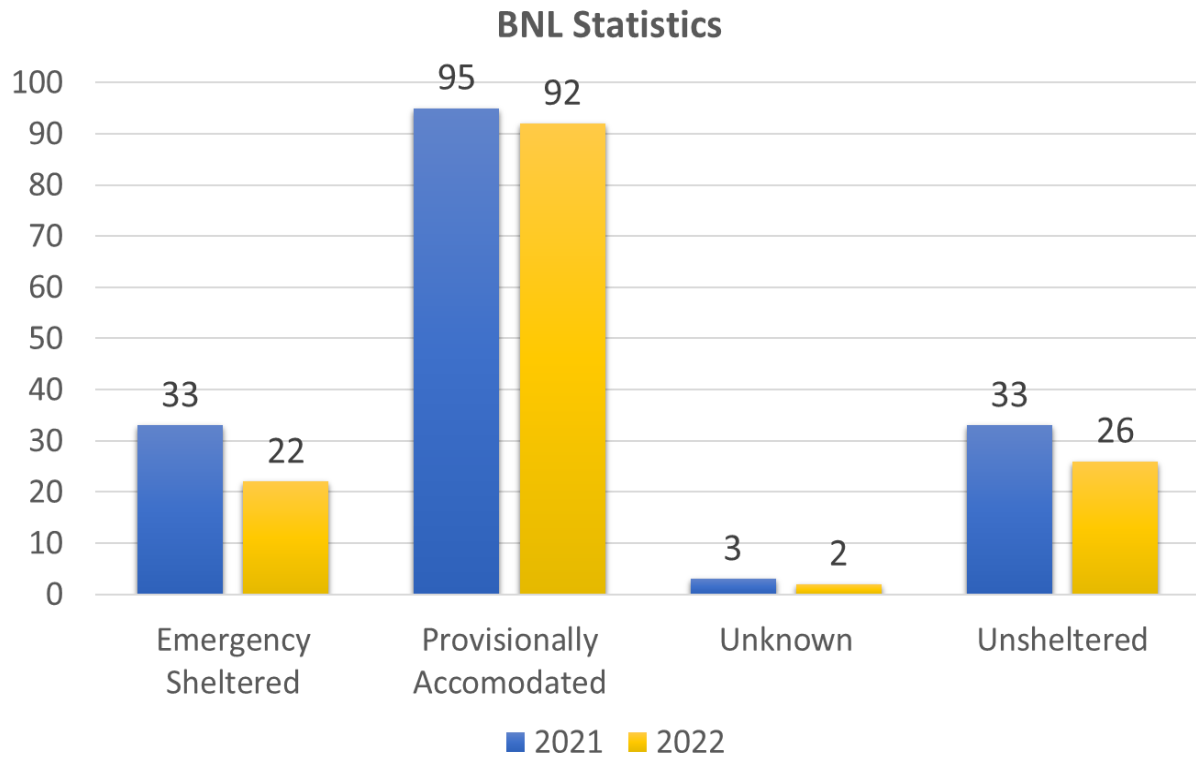
**Title:** Homelessness Division Update

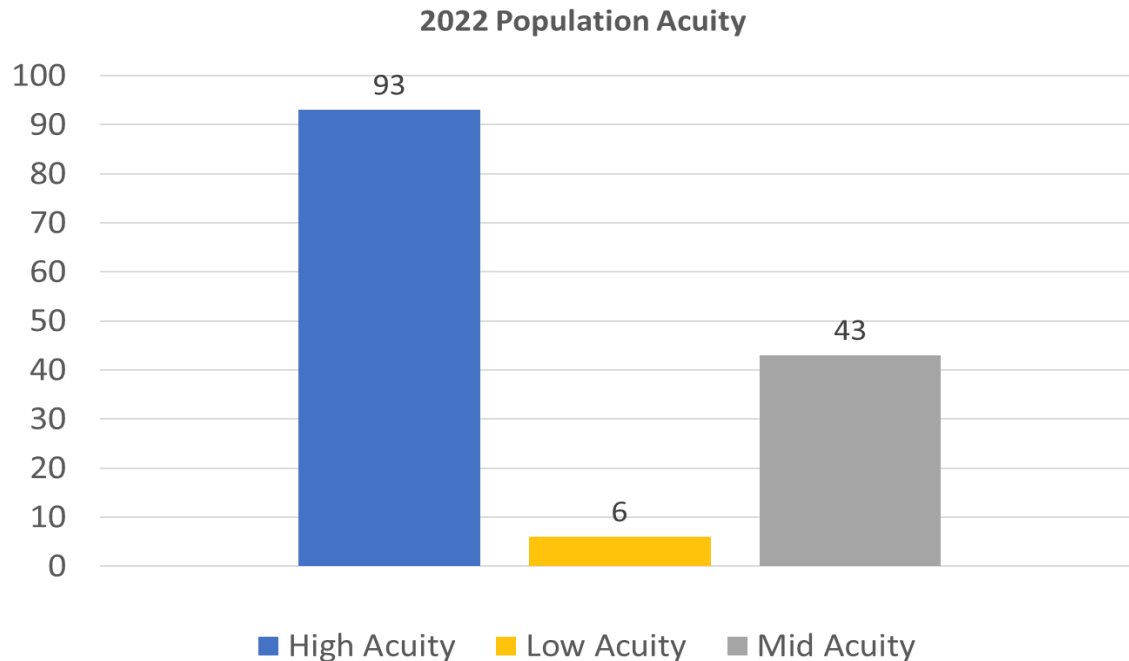
**Objective:** To provide an overview of the current state of homelessness in the City of Stratford, Town of St. Marys, and the County of Perth and review the impact made in reducing homelessness as the Consolidated Municipal Service Manager (CMSM).

**Background:** The City of Stratford's Social Services Department and our community partners remain committed to supporting individuals experiencing homelessness through a variety of locally responsive strategies. The strategies are outlined further in this report and have been detailed in previous reports, SOC22-003 and SOC22-012. These options include temporary accommodations through emergency motel stays, supporting participants in locating permanent housing, street outreach and intensive case management services. To better understand our current demographic, the CMSM operates a real time list of everyone experiencing homelessness in our service area through our local By-Name List (BNL). This report will highlight the current levels of homelessness and highlight the different types of homelessness.

**Analysis:** The City of Stratford is committed to ending chronic homelessness by 2025, keeping in line with the Government of Ontario's target. There has been a reduction in homelessness over the past year, totalling 13.4% according to data captured on our local By-Name List. Currently there are a total of 22 individuals accessing emergency shelter through the local motel system. The individuals receive bi-weekly check-ins from the City of Stratford's Outreach team, and receive further assistance through the Connections Centre drop-in space and outreach team. Services being provided include not only the provision of emergency shelter, but also includes provision of food and clothing supports, support with achieving document readiness, assistance completing housing searches and applications, as well as connection to financial supports through the local Ontario Works office. According to our By-Name List, there are currently 142 individuals and families experiencing homelessness across our Stratford, St Marys, and Perth County, with 93 high acuity individuals amongst this population of whom would

meet the criteria for permanent supportive housing. Through collaboration with local service providers involved with our Coordinated Access Leadership and Frontline Outreach working groups, as well as the development and implementation of internal policies and procedures that support clients experiencing homelessness, we continue to work towards the goal of reducing our Local By-Name List and achieving functional zero in our community.





Low Acuity: No housing intervention required

Mid Acuity: Assess for rapid rehousing

High Acuity: Assess for permanent supportive housing/ housing first<sup>1</sup>

**Financial Impact to Current Year Operating Budget:** The homelessness prevention strategies are funded using both Ministry and Municipal funding which has been included in the 2023 Draft Budget. Prior to 2023, homelessness response initiatives were reflected in both the Housing and Ontario Works budgets. In 2023 these amounts were centralized into a newly created budget specific to Homelessness Prevention.

**Financial impact on future year operating budget:** There may be future financial implications depending on levels of provincial funding available.

### **Alignment with Strategic Priorities:**

#### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

#### **Widening our Economic Opportunities**

<sup>1</sup> *OrgCode Consulting Inc.* 2015 *VI-SPDAT*. Retrieved from <https://pehqc.org/wp-content/uploads/2016/09/VI-SPDAT-v2.01-Single-US-Fillable.pdf>

Strengthening Stratford's economy by developing, attracting and retaining a diversity of businesses and talent.

**Alignment with One Planet Principles:**

**Health and Happiness**

Encouraging active, social, meaningful lives to promote good health and wellbeing.

**Equity and Local Economy**

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

**Staff Recommendation: THAT the report titled, "Homelessness Division Update" (SOC23-002), be received for information.**

<b>Prepared by:</b>	John Ritz, Supervisor of Homelessness and Housing Stability
<b>Recommended by:</b>	Kim McElroy, Director of Social Services
	Joan Thomson, Chief Administrative Officer



**BY-LAW NUMBER XX-2023  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to authorize the execution of an Ontario Transfer Payment Agreement between His Majesty the King in right of the Province of Ontario, as represented by the Minister of Education, and The Corporation of the City of Stratford for funding under the Children's Services Ontario Program for services related to childcare programs licensed under the Child Care and Early Years Act, 2014 as well as EarlyON Child and Family Centres in Stratford, St. Marys, and Perth County.

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**WHEREAS** Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** the Province of Ontario will provide funds to The Corporation of the City of Stratford to support the provision of services related to childcare programs licensed under the Child Care and Early Years Act, 2014 as well as EarlyON Child and Family Centres;

**AND WHEREAS** the term of the funding is between January 1, 2023 to December 31, 2027;

**AND WHEREAS** it is deemed expedient to authorize the execution of an Ontario Transfer Payment Agreement ("Agreement") with His Majesty the King in right of the Province of Ontario, as represented by the Minister of Education, and The Corporation of the City of Stratford for funding under the Children's Services Ontario Program for services related to childcare programs licensed under the Child Care and Early Years Act, 2014 as well as EarlyON Child and Family Centres;

**AND WHEREAS** the funding allocations are for all licensed childcare and early years programming in Stratford, St. Marys, and Perth County;

**NOW THEREFORE BE IT ENACTED** by the Council of The Corporation of the City of Stratford as follows:

1. That the Mayor and Clerk, or their respective delegates, are hereby authorized to execute on behalf of The Corporation of the City of Stratford the Ontario Transfer Payment Agreement for funding under the Children's Services Ontario Program for services related to child care programs licensed under the Child Care and Early Years Act, 2014 as well as EarlyON Child and Family Centres in Stratford, St. Marys, and Perth County, between His Majesty the King in right of the Province of Ontario, represented by the Minister of Education, and The Corporation of the City of Stratford.

2. That this By-law shall come into force and effect upon final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 13th day of February, 2023.

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Mayor – Martin Ritsma

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Clerk – Tatiana Dafoe





**BY-LAW NUMBER XX-2023  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to amend By-law 135-2017, as amended, to delegate Council's authority to the Director of Social Services, or their respective delegates, to execute individual service contracts with each licensed childcare and EarlyON provider.

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**WHEREAS** Section 8(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, (Municipal Act, 2001) provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the Municipal Act, 2001, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10(1) of the Municipal Act 2001, provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** section 23.1 and 23.2 of the Municipal Act, 2001, as amended, authorizes a municipality to delegate certain powers and duties;

**WHEREAS** the Council of The Corporation of the City of Stratford enacted By-law 135-2017 to delegate certain authority to certain officials and employees of The Corporation of the City of Stratford or to authorize certain routine administrative practices;

**AND WHEREAS** By-law 135-2017 is amended from time to time by Council as deemed appropriate;

**AND WHEREAS** the Council of The Corporation of the City of Stratford adopted Delegation of Powers and Duties Policy as required under section 270 of the *Municipal Act, 2001*, with respect to the delegation of Council's legislative and administrative authority;

**AND WHEREAS** the Council of The Corporation of the City of Stratford deems it necessary to amend By-law 135-2017, as amended, to delegate certain authority to the Director of Social Services, or their respective delegates, to execute individual service contracts with each licensed childcare and EarlyON provider to support the provision of services related to childcare programs licensed under the *Child Care and Early Years Act, 2014*;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the Council of The Corporation of the City of Stratford hereby delegates Council's authority to the Director of Social Services, or their respective delegates,

to execute individual service contracts with each licensed childcare and EarlyON provider with respect to funding under the Ontario Transfer Payment Agreement dated January 1, 2023.

2. That section 13.9 in Schedule "A" of By-law 135-2017, be amended by deleting and replacing it with the new section 13.9 in Schedule "A" attached hereto.
3. All other provisions of By-law 135-2017, as amended, shall remain in force and effect.
4. This By-law shall come into force upon its final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 13th day of February, 2023.

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Mayor – Martin Ritsma

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Clerk – Tatiana Dafoe

**THIS IS SCHEDULE "A" to By-law XX-2023**

Adopted this 13th day of February, 2023

**Amending Schedule "A"  
To By-law 135-2017, as amended**

	<b>DELEGATED AUTHORITY</b>	<b>DELEGATE</b>	<b>SOURCE OF POWER OR DUTY</b>	<b>DELEGATION RESTRICTIONS</b>	<b>COMMUNICATION</b>	<b>Previously Delegated</b>	<b>New</b>
13.9	Authority to execute purchase of service agreements with agencies to provide subsidized childcare and individual service contracts with each licensed child care and EarlyON provider.	Director of Social Services	By-law 134-97	Authority to execute purchase of service agreements with agencies to provide subsidized childcare and licensed-based programs for child care, before and after school programs and EarlyON programs.	Signed copy to Clerk's Office	Yes	No



**BY-LAW NUMBER XX-2023  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to amend By-law 4-2023, as amended, to make an appointments to the Downtown Stratford Business Improvement Area Board of Management.

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**WHEREAS** Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Council of The Corporation of the City of Stratford adopted By-law 4-2023 to appoint Council Members to Sub-committees of Council and Standing Committees of Council and to Advisory Committees, Boards and Agencies and to appoint Citizens to Advisory Committees and Boards during the 2022 term of municipal office;

**AND WHEREAS** Council of The Corporation of the City of Stratford deems it necessary to make further appointments to its Advisory Committees, Committees and Boards;

**NOW THEREFORE BE IT ENACTED** by the Council of The Corporation of the City of Stratford as follows:

1. That By-law 4-2023 be further amended by deleting Section 2.5 and replacing it with the following new section 2.5:
  - a) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for a four-year term to November 14, 2026 or until a successor is appointed by City Council.
  - b) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for a four-year term to November 14, 2026 or until a successor is appointed by City Council.
  - c) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for a four-year term to November 14, 2026 or until a successor is appointed by City Council.
  - d) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for a four-year term to November 14, 2026 or until a successor is appointed by City Council.

- e) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for a four-year term to November 14, 2026 or until a successor is appointed by City Council.
- f) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for a four-year term to November 14, 2026 or until a successor is appointed by City Council.
- g) (insert name) is hereby appointed as a Director to the Board of Management of the Downtown Stratford Business Improvement Area (BIA) for the remainder of a four-year term to November 14, 2026 or until a successor is appointed by City Council.

2. All other provisions of By-law 4-2023 remain in force and effect.

3. That this By-law shall come into force and effect upon final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 13th day of February, 2023.

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Mayor – Martin Ritsma

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Clerk – Tatiana Dafoe



## **STRATFORD CITY COUNCIL**

### **CONSENT AGENDA**

February 13, 2023

#### **REFERENCE NO.    CONSENT AGENDA ITEM**

- |             |   |
|-------------|---|
| CA-2023-009 | <p>Notification that the Infrastructure and Development Services Department intends to issue Tenders in accordance with the City's Purchasing Policy for:</p> <ul style="list-style-type: none"> <li>• Annual Asphalt, Concrete and Turf Restoration</li> <li>• Ontario Street Watermain Replacement</li> <li>• Albert Street Reconstruction (Phase 1)</li> <li>• Watermain Relining</li> </ul>                                     |
| CA-2023-010 | <p>Notification that the Infrastructure and Development Services Department - Fleet Division intends to issue a Tender in accordance with the City's Purchasing Policy for:</p> <ul style="list-style-type: none"> <li>• Removal of In-ground fuel tanks from the following locations: Transit, Parks, Cemetery, and Airport, and installation of replacement fuel tanks at the Transit, Cemetery and Airport locations.</li> </ul> |
| CA-2023-011 | <p>Resolution from the Town of Petrolia regarding the responsibility of municipalities to conduct school board trustee elections.</p> <p>Attachment – Resolution from Petrolia dated January 25, 2023</p> <p>Endorsement of this resolution is requested.</p>   |
| CA-2023-012 | <p>In accordance with By-law 102-2008 and By-law 135-2017, the Infrastructure and Development Services Department provides notification that the following streets were/will be temporarily closed for parades/street events:</p>   |

- Lakeside Drive from Front Street to Lakeside Drive North and Queen Street from Lakeside Drive to the Festival Theatre Parking Lot on Sunday, June 18, 2023, from 7:00 a.m. to 3:00 p.m. for the June Kinsmen Car Show.
- Matilda Street from Oakdale Avenue to Smith Street on Tuesday, May 2, 2023, from 8:30 a.m. to 4:30 p.m. for the Miller Cup Rugby Tournament.
- Veterans Drive from Waterloo Street to Cobourg Street, York Street Parking Lot and Erie Street northbound from Ontario Street to Veterans Drive on Thursday, June 15, 2023, at 6:00 a.m. to Sunday, June 18, 2023, at 7:00 p.m. and Cobourg Street from Waterloo Street to Veterans Drive (access remains for local residents and businesses) on Friday, June 16, 2023 at 6:00 a.m. to Sunday, June 18, 2023 at 7:00 p.m. for the 2023 Stratford Live Music and Food event.
- Morenz Drive from Lakeside Drive to Water Street from 10:00 a.m. to 3:00 p.m. and Lakeside Drive from Waterloo Street to North Street from 12:00 p.m. to 3:00 p.m. on Sunday, April 2, 2023 for the annual Swan Parade.

CA-2023-013	Notification that the Knights of Columbus Ontario Charity Foundation has been issued a Provincial Lottery Licence by the Alcohol and Gaming Commission of Ontario (AGCO) for a 50/50 Draw Raffle Lottery Licence. The tickets will be sold online and there will be 14 electronic draws between February 1, 2023 and December 31, 2023.
CA-2023-014	Notification that the Infrastructure and Development Services Department - Fleet Division intends to re-issue a Tender in accordance with the City's Purchasing Policy for: <ul style="list-style-type: none"> <li>• Flusher/vacuum</li> </ul>
CA-2023-015	In accordance with By-law 135-2017, the Infrastructure and Development Services Department provides notification that the following streets were/will be temporarily closed to through traffic, local traffic only: <ul style="list-style-type: none"> <li>• Brunswick Street, from Nile Street to Front Street, Stratford, will be temporarily closed to through traffic, with a temporary two-way local traffic only traffic set up, Wednesday, January 25, 2023 for one day only for Tree Maintenance.</li> </ul>

- St. Vincent Street, from West Gore Street to Woods Street on Tuesday, January 24, 2023 for one day only for Tree Maintenance.
- Nile Street, from Rebecca Street to Grange Street on Tuesday, January 24, 2023 for one day only for Tree Maintenance.

CA-2023-016

Notification that the Infrastructure and Development Services Department intends to issue a Tender in accordance with the City's Purchasing Policy for:

- Asphalt Resurfacing 2023
- Dunn's Bridge Rehabilitation
- Geotechnical Investigation and Material Testing



January 25, 2023

Hon. Steven Lecce, Minister of Education  
MPP Bob Bailey, Sarnia-Lambton  
County of Lambton  
Municipalities of Lambton County and Ontario

***Via email***

During the December 12, 2022, regular meeting of council, the following resolution was passed:

Moved: Bill Clark      Seconded: Debb Pitel

WHEREAS in the Province of Ontario, municipalities are responsible to conduct the election process on behalf of the school boards; and

WHEREAS an extensive amount of resources, time and management to advertise, co-ordinate and complete these trustee elections is placed on the municipality; and

WHEREAS municipalities do not receive any compensation or re-imbursement for use of orchestration of the school board trustee elections.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Petrolia request that staff forward this motion to the Hon. Steven Lecce, Minister of Education, MPP Bob Bailey, Ontario Municipal Councils and the County of Lambton requesting that school boards become responsible for conducting their own trustee elections or at minimum municipalities be compensated by the school boards for overseeing such trustee elections;

Carried

Kind regards,

*Original Signed*

Mandi Pearson  
Clerk/Operations Clerk

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

[www.town.petrolia.on.ca](http://www.town.petrolia.on.ca)





**BY-LAW NUMBER XX-2023  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 13, 2023.

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**WHEREAS** subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25*, as amended, (*the Act*) provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

**NOW THEREFORE BE IT ENACTED** by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on February 13, 2023, in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 13th day of February, 2023.

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Mayor – Martin Ritsma

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Clerk – Tatiana Dafoe