



## **The Corporation of the City of Stratford Planning and Heritage Committee MINUTES**

Date: Monday, February 13, 2023  
Time: 7:37 P.M.  
Location: Council Chamber, City Hall

Committee Present: Councillor Sebben - Chair Presiding, Councillor Burbach - Vice Chair, Mayor Ritsma, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Wordofa

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Karmen Krueger - Director of Corporate Services, Kim McElroy - Director of Social Services, John Paradis - Fire Chief, Anne Kircos - Director of Human Resources, Tim Wolfe - Director of Community Services, Johnny Bowes – Manager of Environmental Services, Sadaf Ghalib – Climate Change Programs Manager, Andrea Hächler – Manager of Planning, Jodi Akins – Council Clerk Secretary

Also Present: Members of the Public and Media

### **1. Call to Order**

The Chair called the Meeting to Order.

### **2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence

from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a Member at the February 13, 2023, Planning and Heritage Committee meeting.

**3. Sub-committee Minutes**

Sub-committee minutes were provided for background regarding the discussion held at the January 26, 2023, Sub-committee meeting.

**4. Delegations**

None scheduled.

**5. Report of the Planner**

**5.1 Heritage Conservation District (HCD) Incentive Program Applications – 56-62 Wellington Street (PLA23-001)**

**Staff Recommendation:** THAT Council approve the Building Code Upgrade Loan application submitted by Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of \$50,000 to assist with physical repair of the roof system, plumbing, electrical and ventilation systems;

THAT Council approve the Façade Improvement Loan application submitted by Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of \$25,000 to assist with physical repair and replacement of masonry and windows;

AND THAT Council approve the Rehabilitation Grant to Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of 10% of increased taxes.

**Sub-committee Recommendation:** THAT Council approve the Building Code Upgrade Loan application submitted by Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of \$50,000 to assist with physical repair of the roof system, plumbing, electrical and ventilation systems;

THAT Council approve the Façade Improvement Loan application submitted by Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of \$25,000 to assist with physical repair and replacement of masonry and windows;

AND THAT Council approve the Rehabilitation Grant to Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of 10% of increased taxes.

**Motion by** Councillor Beatty

**Seconded by** Councillor Burbach

**Committee Recommendation: THAT Council approve the Building Code Upgrade Loan application submitted by Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of \$50,000 to assist with physical repair of the roof system, plumbing, electrical and ventilation systems;**

**THAT Council approve the Façade Improvement Loan application submitted by Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of \$25,000 to assist with physical repair and replacement of masonry and windows;**

**AND THAT Council approve the Rehabilitation Grant to Rebecca and Geoffrey Cheney for 56-62 Wellington Street in the amount of 10% of increased taxes.**

**Carried**

## **6. For the Information of Committee**

### **6.1 Department Update**

**Sub-committee Discussion:** The Director of Infrastructure and Development Services provided an overview of matters the Planning and Heritage Sub-committee is responsible for including the physical growth of the City, heritage preservation, by-law matters such as sign variance permits, and building and planning policy and by-law updates.

It was noted that for items such as Official Plan or Zoning By-law application matters in which there are strict timelines, following the Public Meeting process, reports on those matters skip Sub-committee and are considered by Planning and Heritage Committee.

This Sub-committee also works closely with the Heritage Stratford Committee regarding designation of heritage buildings or considering approval of alterations to designated buildings.

Staff are in the process of re-formatting the department update for this Sub-committee and hope to bring forward more detailed numbers to the next Sub-committee meeting.

**7. Adjournment**

**Motion by** Councillor Henderson

**Seconded by** Councillor McCabe

**Committee Decision: THAT the Planning and Heritage Committee meeting adjourn.**

**Carried**

Meeting Start Time: 7:37 P.M.

Meeting End Time: 7:38 P.M.