



Stratford Accessibility Advisory Committee (AAC)

AGENDA

Date: Tuesday, March 7, 2023

Time: 11:30 a.m.

Location: Stratford Rotary Complex – Mansbridge Room, 1st Floor

Committee Members: Roger Koert – Chair Presiding, Peter Zein, Pam Mugford, Diane Sims, Andy Mark, Councillor Bonnie Henderson, Jamie Pritchard, Geoff Krauter, Heather Contois

Staff: Tatiana Dafoe – Clerk, Dan Sykes – Development Coordinator, Gabby Rodriguez – Accessibility, Diversity & Inclusion Coordinator, Casey Riehl – Recording Secretary

1. Call to Order

The Chair to call the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The Municipal Conflict of Interest Act requires any member declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member and to otherwise comply with the Act.

Name, Item and General Nature of Pecuniary Interest

3. Adoption of the Previous Minutes

Motion by

Seconded by

THAT the minutes from the Accessibility Advisory Committee meetings dated September 6, 2022 and February 7, 2023 be adopted as printed.

4. Infrastructure & Development Services Update – Dan Sykes, Development Coordinator

- Curb Replacements, Projects & Budget Update

5. Update from Site Plan Review Sub-Committee – Dan Sykes, Development Coordinator

6. Transit
None noted.

7. Parking
None noted.

8. Report from Council on Accessibility Issues – Councillor Henderson

9. Business Arising from Previous Minutes

9.1 Next steps on Launch of FADM – Tatiana Dafoe, Clerk

9.1.1 Facility Accessibility Design Manual – Launch and Communications Memo – Tatiana Dafoe, Clerk

9.2 Accessible Housing/Tax Deferral Programs

9.2.1 Community Improvement Plan for Accessible Housing Memo – Tatiana Dafoe, Clerk

9.3 Accessibility Award Presentation at Council (March 27, 2023) – Roger Koert

9.4 Plans for AAC Presentation to Council – Roger Koert, Peter Zein, Geoff Krauter, Andy Mark, and Diane Sims

9.5 National AccessAbility Week (May 28 – June 3, 2023) – Roger Koert

10. New Business

11. Date of Next Meeting

The next AAC meeting will be held on Tuesday, April 4, 2023, at 11:30 a.m., in the Avon Meeting Room (1st Floor), 82 Erie Street, Stratford.

12. Adjournment

Motion by

Seconded by

THAT the March 7, 2023, Accessibility Advisory Committee meeting adjourn.



Memorandum

To: Accessibility Advisory Committee

From: Tatiana Dafoe, Clerk

Date: February 9, 2023

RE: Community Improvement Plan for Accessible Housing

At the February 7, 2023, Accessibility Advisory Committee meeting, an update was requested on the following resolution adopted by Stratford City Council on May 24, 2022:

THAT the development of a Community Improvement Plan for Accessible Housing proceed separately from the Official Plan Review project and be referred to the 2023 budget.

Community improvement plans are a mechanism for planners to develop policy and incentives for a specific area of growth or investment.

In 2023 the Planning Division will be at capacity supporting the Attainable Housing CIP, pursuing an Official Plan update, initiating the Green Buildings CIP, conducting a thorough update on the recently adopted comprehensive zoning bylaw, as well as maintaining all daily operations.

The intent is still to proceed with an accessibility community improvement plan and toolkit, however, it is slotted for the 2024 budget and is anticipated to come forward as an expansion request. This means that the development of the plan and toolkit will occur in 2024, subject to budget approval by Stratford City Council.

Questions about the development of a community improvement plan and toolkit for accessible housing can be directed to the Director of Infrastructure and Development Services, Taylor Crinklaw, at 519-271-0250 extension 224 or tcrinklaw@stratford.ca

Sincerely,

Tatiana Dafoe,
City Clerk



Memorandum

To: Accessibility Advisory Committee

From: Tatiana Dafoe, Clerk

Date: March 1, 2023

RE: Facility Accessibility Design Manual – Launch and Communications

At the February 7, 2023, Accessibility Advisory Committee (AAC) meeting, an update was requested on the launch and communication plan to promote the Facility Accessibility Design Manual (FADM).

At the meeting, the City Clerk advised that initial communications were prepared and distributed to staff, SABA, and the public in 2022. The last communication on the FADM was completed during the 2022 National AccessAbility Week.

It is staff's understanding that the AAC would like to further promote the FADM and potentially specific sections. Members of the AAC are asked to provide information on:

- What specific sections and topics are to be highlighted in a communication on the FADM;
- What key messaging would the AAC like to convey about the FADM;
- Which members are available to assist with drafting messaging.

Sincerely,

Tatiana Dafoe,
City Clerk