



Active Transportation Advisory Committee

AGENDA

Date: Wednesday, June 28, 2023

Time: 7:00 pm

Location: Mansbridge Room, Rotary Complex, 353 McCarthy Road

Committee Members: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, Pat Ranney – Cycle Stratford Representative, Ian Morton, John Lewis, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative

Staff: Tatiana Dafoe – Clerk, Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Adrienne Adas – HPPH, Inspector Jason Clarke – Stratford Police Services

1. Call to Order

Call to Order

Land Acknowledgement

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and The General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Name, Item and General Nature

3. Adoption of Previous Minutes

Motion by

Seconded by

THAT the minutes from the Active Transportation Advisory Committee meeting dated May 24, 2023, be adopted as printed.

4. Business Arising from Previous Minutes

4.1 Bike Month Event Debrief

Debrief from the June 2, 2023 bike month launch event.

4.2 Micromobility

5. New Business

5.1 2024 Budget Priority Items

Committee to discuss large projects or priority items with a larger budget line requirement to potentially be included in the ATAC 2024 budget request.

6. Date of Next Meeting – September 27, 2023 at 7:00pm (Stratford Rotary Complex, Mansbridge Room – 1st Floor)

7. Adjournment

Motion by

Seconded by

THAT the June 28, 2023, ATAC meeting adjourn.



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, May 24, 2023 at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, John Lewis, Ian Morton, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative, Pat Ranney – Cycle Stratford Representative

Staff: Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Adrienne Adas – HPPH, Inspector Jason Clarke – Stratford Police Services

Regrets: Tatiana Dafoe – Clerk

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Councillor Burbach

Seconded by Councillor Nijjar

THAT the minutes from the Active Transportation Advisory Committee meeting dated April 26, 2023, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 Bike Racks

The Recording Secretary stated staff confirmed bike racks are not removed in the winter and currently they do not provide a level of service which includes

snow removal around bike racks. In the downtown core it is the property owner's responsibility to clear snow in front of the businesses and ideally snow would also be cleared from around the bike racks.

Members discussed the item and highlights of the discussion included:

- the City has some post and ring bike racks in stock to replace damaged ones, if required;
- the 2023 budget includes \$5,000 for materials;
- aesthetic options such as a bike shaped rack being discussed;
- Nick Sheldon, Project Manager, will analyze and provide a quote for the purchase and installation of bike racks; and
- a ring cannot be attached to a parking meter pole due to accessibility.

Motion by John Lewis

Seconded by Ian Morton

THAT the Active Transportation Advisory Committee request a quote for the installation of two post and ring bicycle racks or similar bike racks in Market Square at the South entrance of City Hall;

AND THAT the item be brought back to a future meeting for discussion. Carried.

4.2 Bike Month Update

Adrienne Adas from Huron Perth Public Health (HPPH) provided an update on the event scheduled from 9:00 a.m. to 12:00 p.m. on June 3, 2023, in Upper Queens Park. Members discussed bike month details and highlights of the discussion included:

- ads promoting bike month and the kick off event will be posted on May 29 by Mike Beitz, Corporate Communications Specialist on social media;
- HPPH will post bike month promotions each week during the month of June;
- the event has been listed on the My Stratford Now event calendar;
- an on-air interview with My Stratford Now will take place on May 29 at 10:30 a.m. with Adrienne Adas and a member of Cycle Stratford participating;

- the promotional ad has been provided to the Avon Maitland District School Board and the Stratford Public Library;
- three Bike Patrol personnel and Constable Fischer from Stratford Police Services will be present at the event with a tent for bike registration;
- HPPH will provide helmet safety information;
- bike lights will be handed out to all participants;
- polaroid pictures will be taken of participants with police upon request;
- a bubble machine for participants to bike through a bubble area will be set up;
- adult ride, hosted by Cycle Stratford, to commence from the parking lot adjacent to the tennis courts
- Cycle Stratford to have a table promoting their organization;
- Totally Spoked has provided bells and ball caps; and
- Ross' Bike Shop donation to be picked up this week.

Motion by Ian Morton

Seconded by Councillor Burbach

THAT the Active Transportation Advisory Committee spend up to \$500.00 on bike related prizes for the June 3, 2023, Bike Month launch event. Carried

Members continued to discuss bike month details and highlights of the discussion included:

- Councillor Burbach will create a promotional poster noting sponsors to be placed at each bike shop;
- eight volunteers are required for the barricades and the bike valet;
- six volunteers from Cycle Stratford will be present;
- John Lewis, Councillor Nijjar and David Daglish will be present at the event;
- Pat Ranney will organize drinks and food for the volunteers; and
- Set-up will commence at 8:15 a.m.

4.3 Missing Sidewalk Links

A discussion took place regarding various locations missing sidewalk links throughout the City.

Motion by David Daglish

Seconded by Pat Ranney

THAT the following missing sidewalk links be recommended to the Accessibility Advisory Committee for their review:

- **Willow Street from Burritt Street to Gordon Street;**
- **Burritt Street from Willow Street to Ontario Street;**
- **Oak Street from Wingfield Avenue to Lorne Avenue;**
- **Forman Avenue, east side, from Huron Street to Hibernia Avenue;**
- **Forman Avenue, east side, from Huron Street to Norman Street;**
- **Worsley Avenue, north side, from Birmingham Street to the existing sidewalk.**

Carried

5. New Business

5.1 Enforcement of Road Safety Related to Active Transportation

Inspector Jason Clarke of Stratford Police Services referring to a PowerPoint presentation spoke on Road Safety Enforcement. Highlights of the presentation included:

- the ultimate goal of traffic law enforcement is to achieve voluntary compliance by all persons using the highways so as to reduce collision rates;
- summary of Motor Vehicle Collisions (MVC's) by year including fatality, hit & run, impaired, personal injury and property damage;
- the number of MVC's is lowest on Sunday and highest on Friday with a gradual increase over the week;
- the number of MVC's is highest at 3:00 p.m.;
- the number of MVC's is highest in January, February and November which could be attributed to inclement weather;
- on average there are ten MVC's involving pedestrians each year and five involving cyclists;
- Ontario Street, Huron Street, Erie Street and Waterloo Street between Lakeside Drive and Douro Street have the highest number of MVC's;

- Stratford Police Services receive approximately 25,000 calls per year; and
- the top MVC location is Forman Avenue and Huron Street.

Adrienne Adas left the meeting at 8:02 p.m..

Members discussed the presentation and highlights of the discussion included:

- a survey regarding a potential reduction to the speed limit on local streets to 40km/h is now available;
- speed and distraction contribute to accidents; and
- speed cameras may assist with speeding and in turn MVC's.

5.2 Romeo Street Bike Lanes

Nick Sheldon, Project Manager, confirmed the line painting contractor will be in the City in June to complete all line painting, including bike lanes. The Project Manager noted Romeo Street does not have a consistent road width and therefore some of the white lines are edge lines and not bike lanes.

5.3 Accessible Training

The Recording Secretary noted City of Stratford volunteers, including members of advisory committees, are required to complete training related to accessibility in accordance with the Accessibility for Ontarians with Disabilities Act, 2005. To meet this requirement, the Clerk will be circulating training materials for each member to review and then they will be asked to complete a form stating they have completed the training. The Clerk will be circulating materials in different formats such as reading a brochure or watching a video so that all volunteers can complete the training. This training is mandatory and there will be strict deadlines for completion. Requests for assistance with completing the training or questions can be sent to the Clerk, Tatiana Dafoe. Training materials will be circulated via email.

5.4 Micromobility

Councillor Burbach noted Destination Stratford is currently researching a Micromobility Pilot and asked for the item to be listed on the June agenda for discussion.

6. Date of Next Meeting

The next meeting of the Active Transportation Advisory Committee will be held on Wednesday, June 28, 2023, at 7:00 p.m., in the Mansbridge Room, Stratford Rotary Complex, 353 McCarthy Road.

7. Adjournment

Motion by Felicity Sutcliffe

Seconded by Councillor Nijjar

THAT the May 24, 2023 ATAC meeting adjourn. Carried

Start Time: 7:01 P.M.

End Time: 8:46 P.M.