



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, June 28, 2023, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, John Lewis, Ian Morton, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative, Pat Ranney – Cycle Stratford Representative

Staff: Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Adrienne Adas – HPPH

Regrets: Councillor Nijjar, Tatiana Dafoe – Clerk, Inspector Jason Clarke – Stratford Police Services

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Ian Morton

Seconded by Councillor Burbach

THAT the minutes from the Active Transportation Advisory Committee meeting dated May 24, 2023, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 Bike Month Event Debrief

Members discussed the bike month event held in Upper Queens Park on Saturday, June 3, 2023, and highlights of the discussion included:

- numbers were lower than anticipated with 50 to 60 participants;
- it being suggested that the be condensed into one area rather than spread around;
- planning for the event in 2024 commencing in January to assist in confirming volunteers and advertising;
- potentially collaborating with the BIA and car free Friday;
- police and park patrol being very popular;
- information for future events being sent to families via schools;
- working with other community groups;
- Rotary Complex being a potential location for future events;
- loop in Upper Queens Park having worked well; and
- approximately \$400.00 being spent on the event.

4.2 Micromobility

Councillor Burbach noted the program is being spearheaded by Destination Stratford. The concept is a company is hired to bring in motorized scooters and/or bicycles which patrons can rent from various locations. Councillor Burbach stated City staff reviewed the program and noted it most likely would not work for 2023, however, ATAC could provide comments for 2024.

In response to questions, Councillor Burbach noted staff will be sending a report to Council regarding their concerns and include future recommendations.

Members discussed the micromobility project and highlights of the discussion included:

- digital fencing being used to prohibit motorized scooters from entering specific areas;
- it not being safe to use them on sidewalks;
- micromobility being used heavily in Europe;
- clarity being required around how the program could work;
- by-laws needing to be in place around proper usage; and
- a public education plan being necessary.

4.3 2024 Budget Priority Items

The Recording Secretary stated the purpose of this item is to discuss large projects or priority items with a larger budget line requirement to potentially be included in the ATAC 2024 budget request submitted in September 2023.

Councillor Burbach provided examples of projects including the previous bike parking project and entrance signs for T.J. Dolan.

John Lewis stated a shared cost program for bike racks requested by businesses to be placed in front of their store could be beneficial.

In response to a question regarding the City's wayfinding project, the Recording Secretary noted the parking and destination directional signage for the downtown core has been completed. There is not funding to complete the remaining destination directional signage to be installed outside of the downtown.

Members discussed the remaining available 2023 budget funds and the highlights of the discussion included:

- There being \$5,000 under materials for trailhead or entry point signs, design and content;

- staffing and COVID restrictions having resulted in the deferral of the trailhead project in 2022;
- three sign options for the T.J. Dolan including John Street, West Gore and O'Loane Avenue being available;
- there being \$2,500 under special projects of which \$400 was used for the bike event;
- a motion is required to use any funds in the budget;
- Councillor Burbach providing any previous information regarding trailhead signs to the Recording Secretary; and
- the trailhead sign would include information such as what is permitted and what is not.

Motion by Councillor Burbach

Seconded by Felicity Sutcliffe

THAT the \$5000.00 allocated under the materials line in the 2023 Active Transportation Advisory Committee budget be dedicated to the design, content, and installation of a T.J. Dolan trailhead sign. Carried

Members discussed potential projects for 2024 and the highlights of the discussion included:

- continuation of school travel planning;
- sidewalk stencils having been installed in fall 2022;
- wayfinding signage;
- consultant to review specific aspects of active transportation to help City prioritize actions;
- bike racks for front of buses and PC Connect; and
- speed cameras.

Adrienne Adas left the meeting at 8:09 p.m.

4.4 Bike Racks

Nick Sheldon, Project Manager, spoke to the request for quotes on the installation of bike racks at the rear of City Hall. Highlights included:

- there being 10 bike rack locations surrounding City Hall;
- a quote of \$2,150 for 4 post and rings being provided to the City which would take 4 to 6 weeks for delivery;
- installation of bike racks at the rear of City Hall not being permitted due to access for generator and hydro panel; and
- bolting items to Market Square not being recommended.

Members discussed the installation of additional bike racks, highlights included:

- there being a moveable bike rack at the rear of City Hall;
- bike racks becoming full when events are taking place in the downtown core;
- members looking at various movable bike rack options for the rear of City Hall and providing a recommendation in the future; and
- Councillor Burbach having noted the BIA is interested in working with ATAC on additional benches in the downtown.

4.5 Speed Cameras

Members discussed the installation of speed cameras versus red light cameras and which locations should be included in the recommendation.

Motion by Pat Ranney

Seconded by Ian Morton

THAT the Active Transportation Advisory Committee recommends Council review the installation of red light cameras at the following locations as part of the 2024 budget discussions:

- **Forman Avenue and Huron Street;**
- **CH Meier Boulevard and Ontario Street;**
- **Erie Street and Lorne Avenue East;**

- **Ontario Street and Waterloo Street South;**
- **Erie Street and West Gore Street;**
- **Erie Street and Packham Avenue;**
- **Erie Street and Ontario Street. Carried**

4.6 Available Positions on ATAC

Councillor Burbach was approached by the Stratford Lakeside Active Adults Association regarding the possibility of a member of their association being a member of ATAC. The Recording Secretary advised there is currently one citizen vacancy and will forward information on the application process to Councillor Burbach.

5. Date of Next Meeting

The next meeting of the Active Transportation Advisory Committee will be held on Wednesday, September 27, 2023, at 7:00 p.m., in the Mansbridge Room, Stratford Rotary Complex, 353 McCarthy Road.

6. Adjournment

Motion by Councillor Burbach

Seconded by Felicity Sutcliffe

THAT the June 28, 2023 ATAC meeting adjourn. Carried

Start Time: 7:01 P.M.

End Time: 8:30 P.M.