



Active Transportation Advisory Committee

AGENDA

Date: Wednesday, November 22, 2023

Time: 7:00 pm

Location: Mansbridge Room, Rotary Complex, 353 McCarthy Road

Committee Members: David Daglish – Chair presiding, Councillor Burbach, Councillor Nijjar, Pat Ranney – Cycle Stratford Representative, Ian Morton, John Lewis, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative

Staff: Tatiana Dafoe – Clerk, Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager

Also Present: Inspector Jason Clarke – Stratford Police Services

1. Call to Order

Call to Order

Land Acknowledgement

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and The General Nature Thereof

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Name, Item and General Nature

3. Adoption of Previous Minutes

Motion by

Seconded by

THAT the minutes from the Active Transportation Advisory Committee meeting dated September 25, 2023 be adopted as printed.

4. Business Arising from Previous Minutes

4.1 T.J. Dolan Entrance Signage

Attached is draft signage with contact provided by a previous committee member and drafted by staff for the entrances. The content and designed is to be reviewed and finalized by current members.

4.2 Bike Racks at Rear of City Hall

John Lewis to provide an update on potential movable bike rack options.

5. New Business

6.1 Avon Trail Blazing

Felicity Sutcliffe has requested the following motion be considered:

THAT the Active Transportation Advisory Committee recommends to Stratford City Council that they permit and support the blazing of the Avon Trail through the City of Stratford.

6.2 2024 Projects and Funds – David Daglish, Chair

6. Date of Next Meeting – The December 2023 Active Transportation Advisory Committee meeting has been cancelled. Meetings will resume in January 2024.

7. Adjournment

Motion by

Seconded by

THAT the November 22, 2023, ATAC meeting adjourn.



Active Transportation Advisory Committee

MINUTES

A meeting of the Active Transportation Advisory Committee (ATAC) was held on Wednesday, September 27, 2023, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: David Daglish – Chair presiding, Councillor Burbach, John Lewis, Ian Morton, Felicity Sutcliffe – Energy & Environment Advisory Committee Representative

Staff Present: Vicky Trotter – Recording Secretary, Nick Sheldon – Project Manager, Nathan Bottema – Project Engineer

Also Present: Inspector Jason Clarke – Stratford Police Services, Jennifer Nickel – Cycle Stratford

Regrets: Councillor Nijjar, Tatiana Dafoe – Clerk, Pat Ranney – Cycle Stratford Representative

1. Call to Order

The Chair called the meeting to order at 7:01 p.m.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Councillor Burbach

Seconded by John Lewis

THAT the minutes from the Active Transportation Advisory Committee meeting dated June 28, 2023, be adopted as printed. Carried

4. Delegation Request

Cycle Stratford, represented by Jennifer Nickel, requested to address ATAC about projects they would like considered for completion in 2024.

Motion by Ian Morton

Seconded by Felicity Sutcliffe

THAT the delegation by Jennifer Nickel on behalf of Cycle Stratford be heard. Carried

Ms. Nickel discussed projects Cycle Stratford would like considered by ATAC for completion in 2024 including the following:

- yearly score card of active transportation updates;
- installing signage for the 12km Festival City bike route;
- quick start priorities in the Transportation Master Plan be completed;
- encouraging the creation of a bike structure; and
- being open to a conversation regarding a bike sharing system.

Councillor Burbach noted the installation of signage for the Festival City bike route does not fall under the mandate of ATAC, however, the Committee could advocate for the installation of signage. Additionally, she supports the update of the report card.

In response to questions, Ms. Nickel stated Cycle Stratford would like to see the statistics on the report card updated. Councillor Burbach noted census data can be accessed for the update.

5. Business Arising from Previous Minutes

5.1 2024 Budget

Vicky Trotter, Recording Secretary, provided an overview of the 2023 budget as follows:

- there being \$5,000 for materials which included trail head and entry point signage;

- \$1,500 being included for conferences and to host a series of community engagement sessions; and
- \$2,500 being budgeted for special projects which included school travel planning, bike month and report card.

A discussion took place regarding the use of 2023 budget funds to update the report card.

Motion by Felicity Sutcliffe

Seconded by Ian Morton

THAT the report card be updated with current data using up to \$500.00 from the 2023 budget. Carried

Members discussed the draft 2024 budget and potential projects to be pursued such as:

- school travel planning;
- installation of bike racks and working with the Stratford Downtown BIA to pool resources;
- inclusion of conference funds as none were used in 2023; and
- increasing the amount to refresh the T.J. Dolan entrance signage.

Motion by Felicity Sutcliffe

Seconded by Ian Morton

THAT the Active Transportation Advisory Committee requests a 2024 budgetary figure of \$10,000.00 from the City of Stratford as follows:

- **Report Card: \$500.00**
- **Cycle Month: \$500.00**
- **School Travel Plan: \$500.00**
- **Bike Racks: \$3,000.00**
- **Wayfinding: \$4,000.00**
- **Conferences and Workshops: \$1,500.00**

Carried

5.2 Reduced Speed Limit Survey Results

Nathan Bottema, Project Engineer, presented the results from the reduced speed limit survey. Highlights of the presentation included:

- public consultation having taken place in May 2023 with 711 online survey responses and 334 written responses;
- survey results indicating there is a need for enforcement of current speed limits and traffic calming measures;
- the risk of pedestrian death having decreased from 60% at 50 km/h to 25% at 40 km/h;
- staff recommending the implementation of neighbourhood 40 km/h speed limits throughout the City on local and collector streets; and
- the rollout concept including 12 designated areas and 220 gateway signs.

A discussion took place regarding the flashing speed signs. It was noted that they are moved to various locations as they are only effective for a certain amount of time before drivers cease to notice them.

In response to questions, Inspector Clarke noted that most drivers will continue to drive at their comfort speed and that the reduction in speed limit is a good idea. He also noted that Stratford Police Services does not currently have a traffic unit to specifically target speed issues.

5.3 Bike Racks – Rear of City Hall

Members discussed bike racks at the rear of City Hall. It was noted that bike racks cannot be permanently installed in Market Square. Members were advised the company that provides post and ring bike racks is Maglin. John Lewis advised he would review options for bike racks and present them at the October meeting.

5.4 T.J. Dolan Entrance Signage

Vicky Trotter, Recording Secretary, reviewed the draft sign, which was provided with the agenda, noting that the current budget would allow the purchase of two signs, one for each end of the entrance to the Avon Trail within the City limits.

Felicity Sutcliffe volunteered to take pictures of potential locations for the signs to be installed and send them to the Recording Secretary for distribution to members.

Members discussed updating the wording to include the following:

- Take litter out with you;
- Leave nature as you found it; and
- Stay on the trail.

Additionally, members would like “you are here” added to the map.

This item will be listed for further discussion on the October agenda.

5.5 Missing Sidewalk Links

Nick Sheldon, Project Manager, advised \$200,000.00 has been included in the draft 2024 budget for sidewalks on collector and/or arterial roads. To complete the list of missing sidewalk links proposed by ATAC \$600,000.00 would be required. Forman Avenue from Huron Street to Hibernia Street could be considered for 2024.

6. New Business

6.1 Snow Removal

John Lewis questioned if staff from Public Works could be invited to a meeting to discuss the plowing of sidewalks. Nick Sheldon, Project Manager, noted there is system for snow removal based on the available equipment and returning to a specific location for drifting, etc. hinders completion of routes during the required timelines. He noted staff may be able to attend to provide information.

7. Date of Next Meeting

The next meeting of the Active Transportation Advisory Committee will be held on Wednesday, October 25, 2023, at 7:00 p.m., in the Mansbridge Room, Stratford Rotary Complex, 353 McCarthy Road.

8. Adjournment

Motion by Councillor Burbach

Seconded by Felicity Sutcliffe

THAT the September 27, 2023 ATAC meeting adjourn. Carried

Start Time: 7:01 P.M.

End Time: 8:54 P.M.

The Stratford Side Trail branches off the Avon Trail, a 120 km long-distance trail between St. Marys and Conestogo. This Side Trail is just over 9 km and follows an east-west route through the middle of Stratford, ending in the TJ Dolan Natural Area. More about the Avon Trail at www.avontrail.ca

QR
CODE

Stratford Side Trail



Trail Etiquette:

- ✓ Share the Trail with cyclists
- ✓ Keep dogs on a leash
- ✓ Take litter out with you
- ✓ Leave nature as you found it
- ✓ Stay on the trail