



The Corporation of the City of Stratford Community Services Committee MINUTES

Date: Monday, November 27, 2023
Time: 7:43 P.M.
Location: Council Chamber, City Hall

Committee Present: Councillor Beatty - Chair Presiding, Councillor Henderson - Vice Chair, Councillor Biehn, Councillor Burbach, Councillor Hunter, Councillor Sebben, Councillor McCabe, Deputy Mayor Nijjar, Councillor Wordofa

Regrets: Mayor Ritsma, Councillor Briscoe

Staff Present: Joan Thomson - Chief Administrative Officer, Tim Wolfe - Director of Community Services, Tatiana Dafoe - City Clerk, Kim McElroy - Director of Social Services, Karmen Krueger - Director of Corporate Services, Adam Betteridge - Director of Building and Planning Services, Neil Anderson - Director of Emergency Services/Fire Chief, Chris Bantock - Deputy Clerk, Krista Robinson – Stratford Library CEO

Also Present: Members of the public and media

1. Call to Order

The Chair called the Meeting to Order.

Mayor Ritsma provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a

member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the November 27, 2023, Community Services Committee meeting.

3. Sub-committee Minutes

Sub-committee minutes were provided for background regarding the discussion held at the November 16, 2023 Sub-committee meeting.

4. Delegations

None scheduled.

5. Report of the Chief Administrative Officer

5.1 Draft Memorandum of Understanding with the Stratford Public Library Board (COM23-011)

Staff Recommendation: THAT the entering into of a Memorandum of Understanding with the Stratford Public Library Board to outline the services and supports to be provided by both Parties, be authorized;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the Memorandum of Understanding on behalf of the City.

Sub-committee Recommendation: THAT the entering into of a Memorandum of Understanding with the Stratford Public Library Board to outline the services and supports to be provided by both Parties, be authorized;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the Memorandum of Understanding on behalf of the City.

Motion by Councillor Burbach

Seconded by Councillor McCabe

Committee Recommendation: THAT the entering into of a Memorandum of Understanding with the Stratford Public Library Board to outline the services and supports to be provided by both Parties, be authorized;

AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the Memorandum of Understanding on behalf of the City.

Carried

6. Report of the Corporate Initiatives Lead

6.1 Amendment to Policy P.3.9 - Advertising on City Property (COM23-012)

Staff Recommendation: THAT the Advertising on City Property Policy P.3.9 be amended to revise the definition of the term "advertisement(s)" to:

- "advertisement(s)" The content presented on a City of Stratford asset for the purpose of influencing, educating, or informing the public, and purchased by an external company, organization, association or individual and which contains sufficient information to induce the purchase of the advertiser's service, facility, or product.

Sub-committee Recommendation: THAT the Advertising on City Property Policy P.3.9 be amended to revise the definition of the term "advertisement(s)" to:

- "advertisement(s)" The content presented on a City of Stratford asset for the purpose of influencing, educating, or informing the public, and purchased by an external company, organization, association or individual and which contains sufficient information to induce the purchase of the advertiser's service, facility, or product.

Motion by Councillor McCabe

Seconded by Councillor Henderson

Committee Recommendation: THAT the Advertising on City Property Policy P.3.9 be amended to revise the definition of the term "advertisement(s)" to:

- "advertisement(s)" The content presented on a City of Stratford asset for the purpose of influencing, educating, or informing the public, and purchased by an external company, organization, association or individual and which

contains sufficient information to induce the purchase of the advertiser's service, facility, or product.

Carried

7. Report of the Director of Community Services

7.1 Golf Course Association 2024 Budget and Fee Schedule (COM23-013)

Staff Recommendation: THAT the 2024 Municipal Golf Course Association's Operating Budget and Fee Schedule be approved as presented in Report COM23-013.

Sub-committee Recommendation: THAT the 2024 Municipal Golf Course Association's Operating Budget and Fee Schedule be approved as presented in Report COM23-013.

Motion by Councillor Hunter

Seconded by Councillor Biehn

Committee Recommendation: THAT the 2024 Municipal Golf Course Association's Operating Budget and Fee Schedule be approved as presented in Report COM23-013.

Carried

8. For the Information of Committee

8.1 Department Update

At the November 16, 2023, Sub-committee meeting, the Director of Community Services provided an overview of the department update. The Department update presented was attached to the agenda.

Committee Discussion: The Director of Community Services highlighted the success of the capital projects having been or to be completed in 2023. It was further noted that the decline in transit riders being experienced is due to school bus service changes.

8.2 Advisory Committee/Outside Board Minutes

The following Advisory Committee/Outside Board minutes were provided for the information Committee:

- Communities in Bloom Advisory Committee minutes of September 14, 2023 and October 5, 2023

9. Adjournment

Motion by Councillor Henderson

Seconded by Councillor Burbach

Committee Decision: THAT the Community Services Committee meeting adjourn.

Carried

Meeting Start Time: 7:43 P.M.

Meeting End Time: 7:47 P.M.