



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4752nd  
Date: Monday, August 12, 2024  
Time: 7:00 P.M.  
Location: Council Chamber, City Hall

Council Present: Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Nijjar, Councillor Sebben, Councillor Wordofa

Regrets: Councillor Burbach

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Taylor Crinklaw - Director of Infrastructure Services, Karmen Krueger - Director of Corporate Services, Dave Bush - Director of Human Resources, Miranda Franken - Council Clerk Secretary, Chris Van Bargaen – Deputy Fire Chief, Sadaf Ghalib – Climate Change Programs Manager, John Ritz – Homelessness and Housing Stability Supervisor, Danielle Clayton – Recording Secretary

Also Present: Members of the Public and Media

### **1. Call to Order:**

Mayor Ritsma, Chair presiding, called the Council meeting to order.

Councillor Burbach provided regrets for this meeting.

Land Acknowledgment

Moment of Silent Reflection

Singing of O Canada

Respectful Workplace Policy Statement

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Beatty declared a pecuniary interest on Items 5.1, 11.2 and 11.3 as business associates have an interest in the properties.

**3. Adoption of the Minutes:**

R2024-304

**Motion by** Councillor McCabe

**Seconded by** Councillor Nijjar

**THAT the Minutes of the Special Meeting of Council of The Corporation of the City of Stratford dated July 23, 2024 be adopted as printed.**

**Carried**

**4. Adoption of the Addenda to the Agenda:**

R2024-305

**Motion by** Councillor Beatty

**Seconded by** Councillor Sebben

**THAT the Addenda to the Regular Agenda of Council and Standing Committees dated August 12, 2024 be added to the Agenda as printed.**

**Carried**

R2024-306

**Motion by** Councillor McCabe

**Seconded by** Councillor Biehn

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated July 22, 2024, be adopted as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the July 22, 2024, Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

4.1 Proposed Disposition of Land in the Crane West Business Park - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years)

Councillor Beatty having declared a pecuniary interest did not participate in the discussion or vote on this item.

R2024-307

**Motion by** Councillor McCabe

**Seconded by** Councillor Henderson

**THAT The Corporation of the City of Stratford hereby consents to the sale of the property known as Lot 2 in the Crane West Business Park, legally described as Part of Lot 1 and 2, Concession 3 (Downie) designated as Parts 9, 10 and 11 Reference Plan 44R-5904, subject to a drainage easement over Part 9, Reference Plan 44R-5904 as in R145534, in the City of Stratford, County of Perth being part of PIN 53264-0091(LT) to Crane Avenue Holdings (Stratford Lot 2) Inc.**

**Carried**

R2024-308

**Motion by** Councillor Hunter

**Seconded by** Councillor Biehn

**THAT The Corporation of the City of Stratford hereby consents to the sale of the property known as Lot 3 in the Crane West Business Park, legally described as Part of Lot 1 and 2, Concession 3 (Downie) designated as Parts 12, 14, 15, and 16 Reference Plan 44R-5904 subject to a drainage easement over Part 14, Reference Plan 44R-5904 as in R145534, in the City of Stratford, County of Perth being part of PIN 53264-0091 to Crane Avenue Holdings (Stratford Lot 3) Inc.**

**Carried**

## **5.2 August 12, 2024, Committee of the Whole In-camera Session**

The August 12, 2024, Committee of the Whole In-camera Session was cancelled.

## **6. Hearings of Deputations and Presentations:**

### **6.1 Public Meeting under the Planning Act**

The Regular Council meeting adjourned to a public meeting at 7:09 p.m. and reconvened at 8:22 p.m.

R2024-309

**Motion by** Councillor McCabe

**Seconded by** Councillor Nijjar

**THAT the Council meeting adjourn to a public meeting under the Planning Act to hear from members of the public on Zone Change Application Z02-24 and Official Plan Amendment OPA01-24, for 3188 Vivian Line 37 and to reconvene at the conclusion of the public meeting.**

**Carried**

## **7. Orders of the Day:**

### **7.1 Resolution - Ad Hoc Grand Trunk Renewal Committee Workplan & Update 2 (COU24-086)**

Joani Gerber, CEO of investStratford, provided an overview of the second update and work plan of the Ad Hoc Grand Trunk Renewal Committee.

Members of Council and the CEO discussed:

- there being two pathways for partners to come forward;
- there being active applications with the Federal Government but no specific funding available for community hubs;
- staff and the Mayor working with provincial and federal colleagues and advocating for the project;
- there being opportunities for additional site visits; and
- members of Council being provided with talking points ahead of the AMO conference.

R2024-310

**Motion by** Councillor Henderson

**Seconded by** Councillor Nijjar

**THAT staff be directed to work with members of the Ad Hoc Grand Trunk Renewal Committee and Working Group Chairs to implement the Q3-Q4 2024 workplan as presented in Report (COU24-086).**

**Carried**

**7.2 Resolution - Fees and Charges 2025 (COU24-085)**

R2024-311

**Motion by** Councillor Hunter

**Seconded by** Councillor Wordofa

**THAT the 2025 Fees and Charges By-law to set the fees and charges for services performed by the City in 2025 be approved as presented in Report COU24-085 with an effective date of January 1, 2025;**

**THAT the Fees and Charges By-law 117-2023 as amended, be repealed upon the new Fees and Charges By-law coming into force and effect;**

**AND THAT direction be given to the City Clerk to list the 2025 Fees and Charges By-law on a future agenda for consideration by Council.**

**Carried**

**7.3 Resolution - Crossing Guard Services – Contract Extension (COU24-083)**

R2024-312

**Motion by** Councillor Hunter

**Seconded by** Councillor Briscoe

**THAT a contract extension with Commissionaires Great Lakes for the provision of Crossing Guard Services in the City of Stratford, for a one-year term ending in June 2025 be authorized;**

**AND THAT the Mayor and Clerk, or their respective designates, be authorized to execute all necessary extension documents.**

**Carried**

**7.4 Resolution - Intensive Case Management (ICM) Program Update (COU24-084)**

R2024-313

**Motion by** Councillor Henderson

**Seconded by** Councillor Briscoe

**THAT the report titled, "Intensive Care Management (ICM) Update" (COU24-084), related to the rebranding from the Supported Housing of Perth Program (SHOPP) model due to the funding source changes, be received for information.**

**Carried**

**7.5 Resolution - Request to Extend Timeframe for Part Lot Control Exemption for the Daly Avenue and Worsley Street Residential Development (COU24-087)**

R2024-314

**Motion by** Councillor McCabe

**Seconded by** Councillor Nijjar

**THAT Council authorize an extension of the original Exemption from Part Lot Control, as set out in By-law 20-2023, for an additional 6-months in order to facilitate the easements required for the required retaining wall, sanitary sewers, and storm drainage as they relate to the Daly Worsley subdivision;**

**AND THAT Council direct staff to prepare such by-law.**

**Carried**

**7.6 Resolution - Closed Meeting Investigation Report 36684-7 (COU24-088)**

R2024-315

**Motion by** Councillor Hunter

**Seconded by** Councillor McCabe

**THAT the Closed Meeting Investigation Final Report 36684-7 dated July 25, 2024, be received for information.**

**Carried**

**7.7 Correspondence - Lowering of the Flag on the Anniversary of the Montreal Massacre 1989**

R2024-316

**Motion by** Councillor Henderson

**Seconded by** Councillor Wordofa

**THAT Stratford City Council authorizes the lowering of the Flag at City Hall on December 6, 2024, the anniversary of the 1989 Montreal Massacre, to remind us of the 14 women murdered and 14 people injured at the Ecole Polytechnique in a misogynist massacre of female students and to remind that violence against women remains an issue.**

**Carried**

**7.8 Proclamation - Overdose Awareness Day**

R2024-317

**Motion by** Councillor Briscoe

**Seconded by** Councillor Wordofa

**THAT Stratford City Council hereby proclaims August 31, 2024 as Overdose Awareness Day to raise awareness of the tremendous burden addiction has on individuals, families and communities in the City of Stratford;**

**AND THAT Stratford City Council authorizes the flying of the Overdose Awareness flag beginning on August 30, 2024 to raise awareness that Opioid use and overdose have reached crisis levels in all communities.**

**Carried**

**7.9 Proclamation - British Home Child Day**

R2024-318

**Motion by** Councillor Henderson

**Seconded by** Councillor Briscoe

**THAT Stratford City Council hereby proclaims September 28, 2024 as "British Home Child Day" in the City of Stratford.**

**Carried**

**7.10 Proclamation - Stratford Symphony Orchestra Week**

R2024-319

**Motion by** Councillor McCabe

**Seconded by** Councillor Biehn

**THAT Stratford City Council hereby proclaims September 23 to 28, 2024 as Stratford Symphony Orchestra Week in recognition of the contribution made to the arts and the dedication to the community.**

**Carried**

**7.11 Added - Correspondence– Ontario Land Tribunal Decision OLT-23-001049- 173 William Street, Stratford**

R2024-320

**Motion by** Councillor Nijjar

**Seconded by** Councillor Hunter

**THAT the Memorandum of Oral Decision and Order of the Ontario Land Tribunal, Case No. OLT-23-001049, 173 William Street, be received.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled

**9. Reports of the Standing Committees:**

**9.1 Report of the Community Services Committee**

R2024-321

**Motion by** Councillor Beatty

**Seconded by** Councillor Nijjar

**THAT the Report of the Community Services Committee dated August 12, 2024 be adopted as printed.**

**Carried**

**9.1.1 Stratford Invasive Plant Plan 2024 (COM24-006)**

THAT the Stratford Invasive Plant Plan be adopted;

AND THAT staff be directed to implement the recommendations contained in the Plan and to include sufficient resources and funding in the annual budget process for Council's consideration.



**10. Notice of Intent:**

None scheduled

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings:

**11.1 Amend Part Lot Control By-law 20-2023 - By-law 94-2024**

To amend Part Lot Control By-law 20-2023 to extend the expiration date by six months.

**11.2 Conveyance of Lot 2 in the Crane West Business Park - By-law 95-2024**

To authorize the transfer (conveyance) to Crane Avenue Holdings (Stratford Lot 2) Inc. of Lot 2, Plan 44R-5904, in the Crane West Business Park.

**11.3 Conveyance of Lot 3 in the Crane West Business Park - By-law 96-2024**

To authorize the transfer (conveyance) to Crane Avenue Holdings (Stratford Lot 3) Inc. of Lot 3, Plan 44R-5904, in the Crane West Business Park.

**11.4 Transfer of Lands for the Construction of a Public Road - By-law 97-2024**

To authorize the transfer (conveyance) from W. Charlot Grains Ltd. of Part 1 on Reference Plan 44R-6212.

R2024-322

**Motion by** Councillor Beatty

**Seconded by** Councillor Sebben

**THAT By-laws 94-2024 and 97-2024 be taken collectively.**

**Carried** unanimously

R2024-323

**Motion by** Councillor Henderson

**Seconded by** Councillor Hunter

**THAT By-laws 94-2024 and 97-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-324

**Motion by** Councillor Beatty

**Seconded by** Councillor Nijjar

**THAT By-laws 94-2024 and 97-2024 be read a Third Time and Finally Passed.**

**Carried**

R2024-325

**Motion by** Councillor Hunter

**Seconded by** Councillor Nijjar

**THAT By-laws 95-2024 be read a First and Second Time.**

**Carried** two-thirds support

Councillor Beatty having declared a pecuniary interest on By-law 95-2024 did not participate in the vote.

R2024-326

**Motion by** Councillor Henderson

**Seconded by** Councillor Nijjar

**THAT By-laws 95-2024 be read a Third Time and Finally Passed.**

**Carried**

Councillor Beatty having declared a pecuniary interest on By-law 95-2024 did not participate in the vote.

R2024-327

**Motion by** Councillor McCabe

**Seconded by** Councillor Briscoe

**THAT By-laws 96-2024 be read a First and Second Time.**

**Carried** two-thirds support

Councillor Beatty having declared a pecuniary interest on By-law 96-2024 did not participate in the vote.

R2024-328

**Motion by** Councillor Hunter

**Seconded by** Councillor Biehn

**THAT By-laws 96-2024 be read a Third Time and Finally Passed.**

**Carried**

Councillor Beatty having declared a pecuniary interest on By-law 96-2024 did not participate in the vote.

**12. Consent Agenda: CA-2024-130 to CA-2024-139**

**12.1 CA-2024-130**

A member requested that CA-2024-130 be endorsed. There was no seconder for the motion.

**13. New Business:**

None noted.

**14. Adjournment to Standing Committees:**

The next Regular Council meeting is September 9, 2024 in the Council Chamber, City Hall.

R2024-329

**Motion by** Councillor McCabe

**Seconded by** Councillor Nijjar

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Finance and Labour Relations Committee [7:05 P.M. or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:10 P.M. or thereafter following the Regular Council meeting]**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

**15. Council Reconvene:**

**15.1 Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on August 12, 2024 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the August 12, 2024, Council Reconvene Meeting.

## **15.2 Committee Reports**

### **15.2.1 Finance and Labour Relations Committee**

R2024-330

**Motion by** Councillor Henderson

**Seconded by** Councillor Hunter

**THAT Items 5.1 to 6.3 of the Finance and Labour Relations Committee meeting dated August 12, 2024, be adopted as follows:**

#### **5.1 SEEDCo/investStratford Update to March 31, 2024 (FIN24-020)**

**THAT the Stratford Economic Enterprise Development Corporation (SEEDCo./investStratford) Update for the period ending March 31, 2024, be received for information.**

#### **5.2 Destination Stratford Update (FIN24-024)**

**THAT the Destination Stratford Update (FIN24-024) dated July 16, 2024, be received for information.**

#### **5.3 2024 Community Grant Appeal Request (FIN24-023)**

**THAT the request from Playmakers! Theatre School to amend Council's decision regarding the 2024 community grant award to Playmakers! Theatre School be approved and the grant provided be increased to \$5,000.00.**

#### **5.4 Property Tax Arrears and Tax Sales Update (FIN24-025)**

**THAT the report titled, "Property Tax Arrears and Tax Sales Update" (FIN24-025), be received for information.**

**6.1 Stratfords of the World Advisory Committee Funding Request (FIN24-018)**

**THAT the request from the Stratfords of the World Advisory Committee for an additional \$500.00 to assist with expenses relating to hosting information sessions for the January 2025 New Zealand Reunion, be approved and funded from the advisory committee reserve.**

**6.2 Communities in Bloom 2024 Additional Funding Request (FIN24-022)**

**THAT the request from Communities in Bloom Advisory for an additional amount of up to \$5,000.00 to assist members with expenses related to travelling to Charlottetown for the 2024 Communities in Bloom Symposium, be approved and funded from the advisory committee reserve.**

**6.3 Climate Conversations Steering Committee 2024 Request for Financial Assistance (FIN24-026)**

**THAT a Community Grant in the amount of \$3281.42 be provided to the Climate Conversations Steering Committee in kind for their Climate Conversations to be held in 2024 and 2025 to fund the following:**

- Auditorium Rental Fee - \$1,281.42
- Technical Support - \$2,000.00

**Carried**

**15.2.2 Infrastructure, Transportation and Safety Committee**

R2024-331

**Motion by** Councillor Biehn

**Seconded by** Councillor Briscoe

**THAT Items 5.1 to 8.1 of the Infrastructure, Transportation and Safety Committee meeting dated August 12, 2024 be adopted as follows:**

**5.1 Community Climate Action Plan (ITS24-015)**

**THAT the Community Climate Action Plan (CCAP) be adopted;**

**THAT staff be directed to:**

- **Identify and advance actions in CCAP that can be implemented within the existing staffing capacity and budget resources;**
- **Include CCAP programs and supporting resources required for consideration in the 2025 multi-year budget process;**

**AND THAT staff be authorized to continue to explore potential funding opportunities through senior levels of government.**

**6.1 Repair or Replace Fire Utility Vehicle (ITS24-014)**

**THAT the repair of the fire utility vehicle in the amount of \$28,025 be authorized.**

**6.2 Procure New Fire Apparatus using Canoe Procurement Group (ITS24-017)**

**THAT staff be authorized to use the Canoe procurement group to proceed with the procurement process to purchase a Pierce Quintuple Combination Pumper fire apparatus.**

**7.1 Request for an exemption to Noise Control By-law 113-79 for the Stratford Lantern Parade event (ITS24-013)**

**THAT approval be granted to Playmakers! Theatre School for an exemption to Noise Control By-law 113-79 for the Stratford Lantern Parade event occurring on Saturday, October 19, 2024, from 8:00 a.m. to 11:00 p.m. from the following provisions:**

- **Unreasonable Noise [Schedule 1 clause 8];**
- **The operation of loudspeakers and amplification of sound [Schedule 2 clause 2];**
- **Loading and unloading [Schedule 2 clause 4].**

**8.1 Erie Street Parking Lot Surface Treatment (ITS24-016)**

**THAT Council authorize staff to proceed with the design and issuing a tender for the resurfacing of the Erie Street Parking Lot at this time;**

**THAT the matter with respect to the Erie Street Parking Lot project be referred to staff to investigate alternative options for the site;**

**AND THAT staff be directed to report back with alternative options for the consideration of Council at a future meeting.**

**Carried**

A request was made to take Item 5.1 separately and for a recorded vote to be taken.

Mayor Ritsma called the question on Items 6.1 to 8.1.

**Carried**

On item 5.1 a recorded vote was undertaken:

In Support (9): Councillor Sebben, Councillor McCabe, Councillor Briscoe, Councillor Wordofa, Mayor Ritsma, Councillor Nijjar, Councillor Henderson, Councillor Beatty, Councillor Hunter

Opposed (1): Councillor Biehn

Absent (1): Councillor Burbach

**Carried**

### **15.3 Reading of the Confirmatory By-law (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings.

#### **By-law 11.5 Confirmatory By-law 98-2024**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on August 12, 2024.

R2024-332

**Motion by** Councillor Briscoe

**Seconded by** Councillor Wordofa

**THAT By-law 98-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-333

**Motion by** Councillor Hunter

**Seconded by** Councillor Nijjar

**THAT By-law 98-2024 be read a Third Time and Finally Passed.**

**Carried**

#### **15.4 Adjournment of Council Meeting**

R2024-334

**Motion by** Councillor Nijjar

**Seconded by** Councillor Hunter

**THAT the August 12, 2024 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 P.M.

Meeting End Time: 8:55 P.M.

Reconvene Meeting Start Time: 10:13 P.M.

Reconvene Meeting End Time: 10:18 P.M.

"Martin Ritsma"

Mayor - Martin Ritsma

"Tatiana Dafoe"

Clerk - Tatiana Dafoe