



## **Stratford City Council Regular Council Open Session MINUTES**

Meeting #: 4754th  
Date: Monday, September 9, 2024  
Time: 7:00 P.M.  
Location: Council Chamber, City Hall

Council Present: Mayor Ritsma - Chair Presiding, Councillor Biehn, Councillor Briscoe, Councillor Burbach, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Sebben, Councillor Wordofa

Regrets: Councillor Beatty and Councillor Nijjar

Staff Present: Joan Thomson - Chief Administrative Officer, Tatiana Dafoe - City Clerk, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Taylor Crinklaw - Director of Infrastructure Services, Karmen Krueger - Director of Corporate Services, Adam Betteridge - Director of Building and Planning Services, Chris Van Bargaen - Deputy Fire Chief, Dave Bush - Director of Human Resources, Audrey Pascual - Deputy Clerk, Kelsey Hammond - Chief Building Official, Jeremy Witzel - Manager of Public Works, John Ritz - Homelessness and Housing Stability Supervisor, Scott Petrie - Director of Fire Prevention

Also Present: Members of Public and Media

### **1. Call to Order:**

Mayor Ritsma, Chair presiding, called the Council meeting to order.

Land Acknowledgment

Moment of Silent Reflection

Singing of O Canada

Respectful Workplace Policy Statement

**2. Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the September 9, 2024 Regular Council meeting.

**3. Adoption of the Minutes:**

R2024-335

**Motion by** Councillor Biehn

**Seconded by** Councillor Hunter

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated August 12, 2024 be adopted as printed.**

**Carried**

**4. Adoption of the Addenda to the Agenda:**

R2024-336

**Motion by** Councillor McCabe

**Seconded by** Councillor Burbach

**THAT the Addenda to the Regular Agenda of Council and Standing Committees dated September 9, 2024 be added to the Agenda as printed.**

**Carried**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the September 9, 2024, Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

4.1 Proposed Repurchase of Land in the Crane West Business Park - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years); and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f));

4.2 Affordable Housing Purchase Proposal Update - Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years), and A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));

5.1 Applications for Advisory Committees and Boards - Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

At the In-camera Session, for Item 4.1, a report was received, legal advice was given, and direction was given to the City Clerk to list necessary by-laws on a future agenda. For Item 4.2, direction was given to the Chief Administrative Officer. For Item 5.1, no direction was given but personal information regarding the applicants were considered.

**6. Hearings of Deputations and Presentations:**

**6.1 Request for Delegation by the Downtown Stratford Business Improvement Area**

R2024-337

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT Jamie Pritchard and Megan Chrisholm of the Downtown Stratford BIA be heard.**

**Carried**

Jamie Pritchard, General Manager and Megan Chrisholm, Board Member of the Downtown Stratford Business Improvement Area, presented to Council regarding a request for approval of the installation of pedestrian wayfinding signs in the downtown. Highlights of the presentation included:

- the BIA receiving a RT04 Grant to cover the cost of the wayfinding project;
- City staff being engaged to assist with the project;
- the proposal being the addition of pedestrian centric maps with QR codes to the BIA Business Director to existing poles to create an inviting pathway leading visitors to more downtown experiences;
- add pedestrian centric maps, with QR codes to BIA Business Directory to existing poles;
- the proposed locations for the pilot being Albert Street, George Street, York Street, and Downie Street, with 31 pole wraps being installed;
- there being no cost to the City; and,
- the deadline to install the wraps and signs being November 31, 2024.

R2024-338

**Motion by** Councillor Burbach

**Seconded by** Councillor Biehn

**THAT the installation of pedestrian wayfinding signs in the downtown core by the Downtown Stratford Business Improvement Area be approved.**

**Carried**

**6.2 ADDED - Request for Delegation Regarding Item 7.8 Closed Meeting Investigation Report - Follow up**

R2024-339

**Motion by** Councillor Hunter

**Seconded by** Councillor Briscoe

**THAT Mike Sullivan be heard.**

**Carried**

Mike Sullivan spoke to the Closed Meeting Investigation Report - Follow-up. Highlights of the delegation included:

- recommending Council support the adoption of the Closed Meeting Protocol;
- recommending the Closed Meeting Protocol contain information for moving items back into open session;
- expressing concerns with the proposed amendments to the Delegation of Authority By-law; and,
- requesting Council decline amendments to the by-law.

## **7. Orders of the Day:**

### **7.1 Resolution - Official Plan Amendment Application OPA01-24 and Zone Change Application Z02-24 for 3188 Vivian Line 37 in the City of Stratford (COU24-105)**

Robyn McIntyre, Planning Consultant from MHBC, presented the applications on behalf of the City. Highlights of the presentation included:

- the subject lands being located north of the City, within the urban boundary and fronting onto Vivian Line 37;
- the Official Plan Amendment (OPA) and the Zoning By-law Amendment (ZBA) applications facilitating the development of a long term care facility with 288 beds and a 164 bed retirement and seniors home;
- there being 245 parking spaces proposed across the site;
- the Official Plan (OP) permitting residential on the site and the proposed amendment requesting Residential with a site specific provision for height of 5- and 7-storeys;
- the zoning for the property being agriculture and urban reserve with the proposed amendment being Institutional Community with various site-specific provisions, and a Holding Provision;
- the proposed ZBA for the north parcel including the following:

- a limit to the total number of beds to 288;
- reducing setbacks where abutting south parcel in some locations;
- reducing Landscaped Open Space requirement to 28%, including green roofs;
- reducing Landscaped Open Space in large parking lots to 7.5%;
- removing planting strip requirements where parking areas / aisles abut south parcel;
- reducing bicycle parking to 6 spaces and allowing it to be within 35m of employee entrance;
- reducing loading space requirements to 2;
- reducing loading space setback of 0m to south parcel and allowing separation from building;
- allowing access to and from loading spaces to cross lot lines with south parcel where an easement is in place.
- the proposed ZBA for the south parcel including the following:
  - a Personal Care & Service Establishment as a permitted accessory to a Retirement Home;
  - removing parking requirement for the Personal Care & Service Establishment;
  - reducing setbacks where abutting north parcel in some locations;
  - reducing setback to western lot line;
  - increasing maximum lot coverage to 34.5%;
  - removing planting strip requirements where parking areas / aisles abut south parcel;

- reducing loading space requirements to 1;
- reducing loading space setback of 0m to north parcel and allowing separation from building;
- allowing access to and from loading spaces to cross lot lines with north parcel where an easement is in place.
- a noise study having been completed for the north parcel to be developed during the first phase;
- a noise study for the phase 2 development on the south parcel occurring before development and a holding provision being included to ensure completion; and
- an overview being provided of agency and public comments received.

Members of Council discussed the applications. Highlights of the discussion included:

- planning proposals dictating whether a noise study is to be completed;
- light shields including existing trees, additional landscaping, and no fencing being proposed at this time;
- there being a requirement for light to be maintained on the property and this will be reviewed through the site plan process;
- 245 parking spaces being proposed and 199 being required;
- concerns being expressed with the reduction of greenspace;
- there being a green roof on the canopy and the south parcel;
- a property survey having been completed by the applicant and provided to members of the public; and,
- a wind study not having been completed as only one 7 storey building is proposed.

Rachel Bossie from GSP Group and Wade Stever from peopleCare addressed questions from Council. Highlights included:

- information being provided on stormwater management to address drainage concerns;
- four elevators being proposed;
- there being no detailed designs for the south parcel at this time;
- the developer reviewing the amount of accessible parking spaces and location;
- the minimum parking requirements being a challenge during shift changes and requesting an increased amount of parking and reduced greenspace to address those challenges;
- bicycle parking and Zoning By-law provisions being noted;
- greenspace options for residents being noted; and
- no issues related to accessible parking being noted at other sites.

R2024-340

**Motion by** Councillor Biehn

**Seconded by** Councillor Henderson

**THAT Brian Elliot, Donna Sobura, Paul Brown, and Jane Marie Mitchell be heard.**

**Carried**

Brian Elliot spoke to the proposed applications noting:

- the peak times being busy times for traffic and there being a bus that drops off children;
- safety of children being a concern;
- concerns being expressed regarding wind flow to property;
- requesting division between properties; and,



- requesting reassurance that if their well is disturbed it will be rectified.

Donna Sobura spoke to the proposed applications noting:

- that Council reconsider the proposed amendments;
- the mental and physical wellbeing of residents be thought about;
- concerns being expressed with the proposed amount of parking;
- concerns being expressed regarding noise and impacts to neighbouring properties; and,
- questioning whether neighbours can erect a fence as high as they want.

Paul Brown spoke to the proposed applications noting:

- being opposed to the motion;
- concerns being expressed with the cost to taxpayers and the model; and,
- requesting Council retract the land sale of 3188 Vivian Line 37 and co-sponsor an annual home care symposium.

Jane Marie Mitchell spoke to the proposed applications noting:

- recommending the plan include an accessible outdoor space for the health, wellbeing and enjoyment of residents;
- requesting the OP guidelines be followed;
- suggestion being made to include an above ground parking garage with solar panels for sustainability;
- there being no safe access to the bus stop;
- requesting parkland be added instead of accepting parkland in lieu; and,
- requesting the proposal be reconsidered and not approved as is.

R2024-341

**Motion by** Councillor Briscoe

**Seconded by** Councillor Hunter

**THAT the "About the new peopleCare Stratford Long-Term Care Questions and Answers" provided by peopleCare be received.**

**Carried**

Rachel Bossie of GSP and Wade Stever of peopleCare provided the following additional information:

- there being a staff greenspace between the building;
- indoor spaces being important;
- the proposal incorporating designs for persons with dementia;
- the team to review fencing and the planting strip during the site plan approval process;
- the completed noise study indicating there is no negative impact to neighboring or adjacent property owners;
- the loading spaces being for deliveries to the site;
- the Geotechnical Consultant being contacted to discuss the well system and these matters relating to the building permit process and not the planning process;
- the current design being built to 2015 Ministry requirements;
- the development of a multi-use pathway not being recommended as it would be incomplete;
- it being questioned how many people are on the waitlist for long term care beds; and,
- a sidewalk connection being implemented if the development proceeds.

R2024-342

**Motion by** Councillor Henderson

**Seconded by** Councillor Hunter

**THAT Official Plan Amendment application OPA01-24 and Zoning By-law Amendment application Z02-24 as submitted by GSP Group on behalf of Stratford LTC LP c/o peopleCare Inc. to establish a Long-Term Care Facility on the lands municipally known as 3188 Vivian Line 37, Stratford BE APPROVED with the addition of a Site-Specific Holding Provision on the South Parcel, for the following reasons:**

- 1. The request is consistent with the Provincial Policy Statement;**
- 2. The request is in conformity with the goals, objectives, and policies of the Official Plan;**
- 3. The request maintains the intent and purpose of the Zoning By-law, and is appropriate for the proposed use and function of the subject lands;**
- 4. The public were consulted during the application circulation and public meeting and comments that have been received in writing or at the public meeting have been reviewed, considered, and analyzed within the Planning Report;**

**AND THAT Council pass a resolution that no further notice is required under Section 34 (17) of the Planning Act.**

**Motion by** Councillor Biehn

**Seconded by** Councillor Burbach

THAT the motion be amended maintain the minimum overall Landscaped Open Space requirement of 28%.

Discussion was held on the amount of greenspace and the proposed reduction. It was noted there are 4,000 people on the wait list for long term care beds in Oxford and Perth Counties.

Mayor Ritsma called the question on the motion to amend the main motion.

**Defeated**

**Motion by** Councillor Burbach

**Seconded by** Councillor Sebben

THAT the motion be amended to increase the minimum bicycle requirement to 12 spaces for the north side.

The number of spaces was clarified.

Mayor Ritsma called the question on the motion to amend the main motion.

**Defeated**

Discussion on the main motion occurred. A member spoke against the motion and requested a recorded vote be taken.

A recorded vote on the motion was taken:

In Support (7): Councillor Biehn, Councillor McCabe, Councillor Briscoe, Mayor Ritsma, Councillor Henderson, Councillor Hunter, and Councillor Burbach

Opposed (2): Councillor Sebben and Councillor Wordofa

Absent (2): Councillor Beatty and Councillor Nijjar

**Carried**

The Regular Council meeting took a break at 9:30 p.m. and reconvened at 9:39 p.m.

## **7.2 Resolution - Updated Coordinated Strategy for Public Land Encampments (COU24-101)**

Members of the Encampment Response Team, including the Director of Social Services, Director of Fire Prevention, Manager of Public Works, and Homelessness and Housing Stability Supervisor provided Council with an overview of the Updated Coordinated Strategy for Public Land Encampments. Highlights of the presentation included:

- there being an estimated 165 unhoused individuals in Perth County;
- multiple new encampments being established in Perth County during this past summer;
- the Association of Municipalities of Ontario (AMO) having released a report on Homeless Encampments in Ontario in July 2024 highlighting the impacts of the homelessness crisis to municipalities and how they are responding;
- private property owners being responsible for addressing encampments on their own property;
- the strategy being focused on a multi-sectoral approach on how to address encampments on public lands within Stratford;
- an overview of the AMO report including statistical data and strategies;
- an overview of the factors contributing to the homelessness crisis;
- an overview of what is needed to address the homelessness crisis;
- an overview of the strategies that municipalities have taken to address the crisis;
- an overview of the strategy for addressing encampments on publicly owned lands located in Stratford;
- various City of Stratford departments being integrated in the encampment response process;
- an overview of the approach undertaken by the Encampment Response Team to address and respond to encampments being provided; and,
- the strategy being in its early implementation and will continue to evolve to adapt to the changing needs of the community.

The Mayor thanked City staff for their work to help vulnerable members of the society.

R2024-343

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT the report titled, "Updated Coordinated Strategy for Public Land Encampments" (COU24-101), be received for information.**

**Carried**

**7.3 Resolution - Canada Mortgage and Housing Corporation – Housing Accelerator Fund, Second Round (2024) (COU24-104)**

R2024-344

**Motion by** Councillor McCabe

**Seconded by** Councillor Wordofa

**THAT Council direct Staff to finalize the Action Plan as presented in Report COU24-104 and in support of an application to the Canada Mortgage and Housing Corporation – Housing Accelerator Fund 2;**

**THAT the Chief Administrative Officer, in consultation with the Director of Corporate Services, Director of Social Services, and Director of Building and Planning, be authorized to approve the Action Plan, including the refinement of the proposed initiatives, in support of the City's application for the Housing Accelerator Fund prior to finalizing the application to the Canada Mortgage and Housing Corporation;**

**THAT the Chief Administrative Officer be authorized to sign all necessary Housing Accelerator Fund application related documents in support of the City's submission;**

**THAT the Mayor and Clerk be authorized to execute all documents to effect a transfer to the City of the Housing Accelerator Fund on terms acceptable to the Director of Corporate Services and in forms acceptable to the City Solicitor;**

**AND THAT a subsequent report be prepared to outline the zoning provisions for a change from 3 Units to 4 Units as of Right, for Council's consideration.**

**Carried**

**7.4 Resolution - City Hall Auditorium Rental Policy Amendment (COU24-090)**

R2024-345

**Motion by** Councillor Biehn

**Seconded by** Councillor Wordofa

**THAT Policy P.3.4 Rental of City Hall Auditorium be rescinded and replaced with an Administrative Policy.**

**Carried**

**7.5 Resolution - Administration of Justice Building Accessible Entrance Ramp – Tender Award (COU24-092)**

R2024-346

**Motion by** Councillor Henderson

**Seconded by** Councillor Biehn

**THAT the tender (T-2024-23) for the installation of an accessible entrance ramp at the Administration of Justice Building be awarded to Uniqueco Building Restoration Inc. for a total cost of \$162,607, including HST;**

**THAT Facilities Capital Reserve Fund R-R11-FACI be used to provide the funding required;**

**AND THAT if additional work is required, subject to approval by the Director of Community Services, an additional contingency be authorized to fund any potential issues that are not within the scope of work from Facilities Capital Reserve Fund R-R11-FACI.**

**Carried**

**7.6 Resolution - Encroachment Application for 96 Huron Street (COU24-093)**

**Motion by** Councillor Hunter

**Seconded by** Councillor Henderson



THAT the encroachment application for 96 Huron Street to permit the existing concrete steps, sidewalk and handrail to encroach onto the Huron Street road allowance for a total encroachment area of 47.17m<sup>2</sup>, be approved;

THAT Council provide direction on the annual fee of \$50.00 adjusted yearly by the CPI, to be added to the property tax bill for 96 Huron Street; AND THAT the City Clerk be directed to prepare a by-law authorizing the encroachment at 96 Huron Street for consideration at a future Regular Council meeting.

A request was made to amend the motion to exempt the applicant from paying the annual fee.

R2024-347

**Motion by** Councillor Henderson

**Seconded by** Councillor McCabe

**THAT the motion be amended to exempt the applicant from the payment of the annual fee of \$50.00.**

**Carried**

Mayor Ritsma called the question on the motion as amended as follows:

R2024-348

**Motion by** Councillor Hunter

**Seconded by** Councillor Henderson

**THAT the encroachment application for 96 Huron Street to permit the existing concrete steps, sidewalk and handrail to encroach onto the Huron Street road allowance for a total encroachment area of 47.17m<sup>2</sup>, be approved;**

**THAT the applicant be exempted from the payment of the annual fee of \$50.00;**

**AND THAT the City Clerk be directed to prepare a by-law authorizing the encroachment at 96 Huron Street for consideration at a future Regular Council meeting.**

**Carried**

**7.7 Resolution - Zero Emission Vehicle Infrastructure Program (COU24-102)**

**Motion by** Councillor Burbach

**Seconded by** Councillor Wordofa

THAT staff be authorized to apply for funding to install four Level 3 EV Charging Stations under the Natural Resources Canada's Zero Emission Vehicle Infrastructure Program;

THAT the use of the Parking Reserve Fund be authorized to fund the City's portion of the project;

THAT staff report back with total project costs, and amendments required to the Traffic and Parking By-law if required.

A request was made to amend the motion to require that staff report back on usage data for existing charging stations.

R2024-349

**Motion by** Councillor Hunter

**Seconded by** Councillor Biehn

**THAT the motion be amended to include that staff report back regarding the usage data for existing charging stations.**

**Carried**

Mayor Ritsma called the question on the motion as amended as follows:

R2024-350

**Motion by** Councillor Burbach

**Seconded by** Councillor Wordofa

**THAT staff be authorized to apply for funding to install four Level 3 EV Charging Stations under the Natural Resources Canada's Zero Emission Vehicle Infrastructure Program;**

**THAT the use of the Parking Reserve Fund be authorized to fund the City's portion of the project;**

**THAT staff report back with total project costs, and amendments required to the Traffic and Parking By-law if required;**

**AND THAT staff report back regarding the usage data for existing charging stations.**

**Carried**

**7.8 Resolution - Closed Meeting Investigation Report – Follow-up (COU24-107)**

R2024-351

**Motion by** Councillor Henderson

**Seconded by** Councillor Hunter

**THAT the Closed Meeting Protocol be adopted;**

**THAT section 4.2 of the Delegation of Authority By-law 137-2017 be amended to provide authority to the Chief Administrative Officer and the Director of Human Resources to hire and promote employees, including authority to issue employment letters, and to adjust salaries in accordance with all relevant policies and legislation and subject to the passage of a by-law by Council, where necessary;**

**AND THAT section 4.3 of the Delegation of Authority By-law 137-2017 be amended to provide authority to the Chief Administrative Officer to approve the termination of City employees below the CAO or deputy CAO (if applicable) level, including authority to execute termination agreements and to amend the Delegation Restriction to "In the opinion of legal counsel where the costs associated with the termination are \$250,000 or below, not including any costs normally incurred as a result of a resignation or retirement".**

Discussion was held on the motion and the proposed amendments to the Delegation of Authority By-law.

A request was made to separate the first part of the motion.

Mayor Ritsma called the question on the first part of the motion, being the adoption of the Closed Meeting Protocol.

**Carried**

Discussion was held on the proposed amendments to the Delegation of Authority By-law.

A recorded vote was requested on the proposed amendments to the Delegation of Authority By-law.

In Support (8): Mayor Ritsma, Councillor Biehn, Councillor Briscoe, Councillor Burbach, Councillor Henderson, Councillor Hunter, Councillor McCabe, and Councillor Wordofa

Opposed (1): Councillor Sebben

Absent (2): Councillor Beatty and Councillor Nijjar

**Carried**

**7.9 Resolution - Accessibility Advisory Committee Composition and Appointments (COU24-094)**

R2024-352

**Motion by** Councillor Henderson

**Seconded by** Councillor Briscoe

**THAT Andy Mark and Kathleen Barry be appointed as citizens-at-large and Joan Jones be appointed as the Family Services Perth-Huron representative to the Accessibility Advisory Committee to November 30, 2025, or until a successor is appointed by Council;**

**AND THAT the terms of reference for the Accessibility Advisory Committee be amended to remove two citizen-at-large representatives from the composition of the Accessibility Advisory Committee.**

**Carried**

**7.10 Resolution - Appointments to the Active Transportation Advisory Committee (COU24-095)**

R2024-353

**Motion by** Councillor Burbach

**Seconded by** Councillor McCabe

**THAT Kelley Teahen be appointed as a citizen-at-large to the Active Transportation Advisory Committee to November 30, 2025, or until a successor is appointed by Council;**

**THAT Christine Lee be appointed as the Avon Trail representative to the Active Transportation Advisory Committee for the remainder of the four year term to November 30, 2025, or until a successor is appointed by Council;**

**AND THAT the terms of reference for the Active Transportation Advisory Committee be amended to remove the one representative from the Energy and Environment Advisory Committee.**

**Carried**

**7.11 Resolution - Appointments to the Communities in Bloom Advisory Committee (COU24-096)**

R2024-354

**Motion by** Councillor Henderson

**Seconded by** Councillor Biehn

**THAT Kimberly Richardson, Mary Anne Krutila, and Carys Wyn Hughes be appointed as citizen representatives to the Communities in Bloom Advisory Committee to November 30, 2025, or until a successor is appointed by Council.**

**Carried**

**7.12 Resolution - Appointments to Heritage Stratford (COU24-097)**

R2024-355

**Motion by** Councillor Briscoe

**Seconded by** Councillor Henderson

**THAT Anne Claessens, Cambria Ravenhill, Jeff Atchison, and Brian Johnson be appointed as citizen representatives to the Heritage Stratford Committee to November 30, 2025, or until a successor is appointed by Council;**

**THAT Jacob Van Kooten be appointed as the Perth Huron Builder's Association representative to the Heritage Stratford Committee to November 30, 2025, or until a successor is appointed by Council;**

**AND THAT the composition of the Heritage Stratford Committee be amended to remove the alternate Perth Huron Builders' Association representative.**

**Carried**

**7.13 Resolution - Appointments to the Energy and Environment Advisory Committee (COU24-098)**

R2024-356

**Motion by** Councillor Burbach

**Seconded by** Councillor Briscoe

**THAT Anita Jacobsen, Felicity Sutcliffe, and Geoff Krauter be appointed as citizen representatives to the Energy and**

**Environment Advisory Committee to November 30, 2025, or until a successor is appointed by Council;**

**THAT Zachary Kritzer be appointed as the Youth Representative to the Energy and Environment Advisory Committee to November 30, 2025, or until a successor is appointed by Council;**

**THAT Mike Sullivan be appointed as the Climate Momentum representative to the Energy and Environment Advisory Committee to November 30, 2025, or until a successor is appointed by Council;**

**AND THAT staff be directed to re-advertise for a citizen representative on the Energy and Environment Advisory Committee.**

**Carried**

**7.14 Resolution - Appointments to the Stratfords of the World (Ontario) Advisory Committee (COU24-099)**

R2024-357

**Motion by** Councillor McCabe

**Seconded by** Councillor Hunter

**THAT June Sharon Wells and Ken Clarke be appointed as citizen representatives to the Stratfords of the World (Ontario) Advisory Committee to November 30, 2025, or until a successor is appointed by Council;**

**AND THAT the composition of the Stratfords of the World (Ontario) Advisory Committee be amended by reducing the number of citizen representatives from 9 to 8.**

**Carried**

**7.15 Resolution - Re-appointment to Festival Hydro Inc. and Festival Hydro Services Inc. (COU24-100)**

R2024-358

**Motion by** Councillor Hunter

**Seconded by** Councillor Biehn

**THAT Mark Henderson be re-appointed to the Festival Hydro Inc. Board of Directors for a four-year term from December 1, 2024 to November 30, 2028;**

**AND THAT Tony Ciciretto be re-appointed to the Festival Hydro Services Inc. Board of Directors for a four-year term from December 1, 2024 to November 30, 2028.**

**Carried**

**7.16 Resolution - Mid-term Appointment to the Committee of Adjustment (COU24-106)**

R2024-359

**Motion by** Councillor McCabe

**Seconded by** Councillor Biehn

**THAT Roger Black be appointed as a citizen representative to the Committee of Adjustment for the remainder of a four-year term to November 14, 2026, or until successors are appointed by Council.**

**Carried**

**7.17 Resolution - Municipal Significant Request from Spottedawg Productions Inc.**

R2024-360

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT City Council hereby designates the Big Wreck Concert to be held October 19, 2024 and the Washboard Union Concert to be held November 2, 2024 at the Stratford Rotary Complex as having municipal significance for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the City's Municipal Alcohol Risk Policy, compliance with the conditions outlined by Fire Services are adhered to at all times during the event, and the required certificates of insurance being provided prior to the event.**

**Carried**



**7.18 Correspondence - Conservation Authority Fee Freeze**

R2024-361

**Motion by** Councillor Burbach

**Seconded by** Councillor Henderson

**THAT Council support the letter from the Upper Thames River Conservation Authority to the Minister of Natural Resources and Forestry asking for a reversal of the direction to freeze the fees for planning, development, and permitting.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

There were no Standing Committee reports to be considered by Council.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and could have been taken collectively upon unanimous vote of Council present:

A request was made to take Items 11.6 and 11.7 separately.

R2024-362

**Motion by** Councillor Burbach

**Seconded by** Councillor McCabe

**THAT By-laws 99-2024 to 103-2024 be taken collectively.**

**Carried** unanimously

R2024-363

**Motion by** Councillor Hunter

**Seconded by** Councillor Briscoe

**THAT By-laws 99-2024 to 103-2024 be read a First and Second Time.**

**Carried** two-thirds support



R2024-364

**Motion by** Councillor Sebben

**Seconded by** Councillor Henderson

**THAT By-laws 99-2024 to 103-2024 be read a Third Time and Finally Passed.**

**Carried**

R2024-365

**Motion by** Councillor Hunter

**Seconded by** Councillor McCabe

**THAT By-law 104-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-366

**Motion by** Councillor McCabe

**Seconded by** Councillor Hunter

**THAT By-law 104-2024 be read a Third Time and Finally Passed.**

**Carried**

R2024-367

**Motion by** Councillor Biehn

**Seconded by** Councillor Briscoe

**THAT By-law 105-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-368

**Motion by** Councillor Burbach

**Seconded by** Councillor McCabe

**THAT By-law 105-2024 be read a Third Time and Finally Passed.**

**Carried**

### **11.1 Fees and Charges 2025 - By-law 99-2024**

To establish fees and charges to be collected by The Corporation of the City of Stratford in 2025 and to repeal By-law 117-2023 as amended.

### **11.2 Award Tender for Accessible Ramp at Administration of Justice Building - By-law 100-2024**

To authorize the acceptance of a tender from Uniqueco Building Restoration Inc. for the installation of an accessible entrance ramp at the Administration of Justice Building (T-2024-23).

**11.3 Appoint a Deputy Chief Building Official - By-law 101-2024**

To appoint a Deputy Chief Building Official and repeal By-law 71-2023.

**11.4 Encroachment Agreement - 96 Huron Street - By-law 102-2024**

To authorize the entering into and execution of an encroachment agreement with The Roman Catholic Episcopal Corporation of the Diocese of London in Ontario to permit the existing concrete steps, sidewalk and handrail to encroach onto the Huron Street municipal road allowance at 96 Huron Street.

**11.5 Appointments to Advisory Committees and Boards - By-law 103-2024**

To amend By-law 4-2023, as amended, to make appointments to advisory committees and boards.

**11.6 Zoning By-law Amendment Z02-24 - 3188 Vivian Line 37 - By-law 104-2024**

To amend By-law 10-2022 as amended, with respect to Zoning Bylaw Amendment application Z02-24 by GSP Group to amend the zoning at 3188 Vivian Line 37 to be Institutional Community Special ("IN1-3"), and to amend the zoning at future parcel 3184 Vivian Line 37 to be Institutional Community Special with a Site Specific Holding Provision ("IN1-4 (H27)"), as described herein.

**11.7 Adopt Official Plan Amendment No. 34 - By-law 105-2024**

To adopt Official Plan Amendment No. 34 to add special policies to the "Residential Area" designation that applicable to the Subject Lands at 3188 Vivian Line 37 (north portion) and 3184 Vivian Line 37 (south portion) respectively.

**12. Consent Agenda: CA-2024-140 to CA-2024-150**

**12.1 CA-2024-140**

R2024-369

**Motion by** Councillor Henderson  
**Seconded by** Councillor Burbach  
**THAT CA-2024-140, being a resolution from The City of Toronto regarding Provincial Support for Family Physicians, be endorsed.**  
**Carried**

## **12.2 CA-2024-147**

In response to member requesting clarification on the liquor licence application of the business, the City Clerk advised that the new application is for the expanded new area.

## **13. New Business:**

### **13.1 Retail Business Holidays Act Exemption Application Fees**

R2024-370

**Motion by** Councillor Biehn  
**Seconded by** Councillor McCabe  
**THAT staff be directed to review the fees for the Retail Business Holidays Act Exemption Application;**

**AND THAT staff report back to Council at a future meeting.**

**Carried**

### **13.2 Homecare Symposium**

R2024-371

**Motion by** Councillor Burbach  
**Seconded by** Councillor Briscoe  
**THAT the hosting of a Homecare Symposium be referred to the Chief Administrative Officer for investigation;**

**AND THAT the Chief Administrative Officer be directed to connect with ROMA on the holding of a rural continuum of care symposium.**

**Carried**

### **13.3 Thanks to City Staff and Council**

A member thanked City staff and members of Council for attending the gathering for first responders.

**14. Reading of the Confirmatory By-law:**

The following By-law required First and Second Readings and Third and Final Readings:

**By-law 11.8 Confirmatory By-law - By-law 106-2024**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on September 9, 2024.

R2024-372

**Motion by** Councillor Henderson

**Seconded by** Councillor Biehn

**THAT By-law 106-2024 be read a First and Second Time.**

**Carried** two-thirds support

R2024-373

**Motion by** Councillor Burbach

**Seconded by** Councillor Sebben

**THAT By-law 106-2024 be read a Third Time and Finally Passed.**

**Carried**

The next Regular Council meeting is September 23, 2024 in the Council Chamber, City Hall.

**15. Adjournment of Council Meeting**

R2024-374

**Motion by** Councillor Biehn

**Seconded by** Councillor Briscoe

**THAT the September 9, 2024 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 P.M.

Meeting End Time: 10:43 P.M.

"Martin Ritsma"  
Mayor - Martin Ritsma

"Tatiana Dafoe"  
Clerk - Tatiana Dafoe