



Heritage Stratford Advisory Committee

MINUTES

A meeting of the Heritage Stratford Advisory Committee (HS) was held on Tuesday, September 10, 2024 at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: Brian Johnson – Chair Presiding, Jeff Atchison, Andy Bicanic, Councillor Larry McCabe, Jacob Vankooten

Staff Present: Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

Regrets: Barb Cottle

1. Call to Order

Brian Johnson, Chair, called the meeting to order at 7:02 p.m.

Reading of the Land Acknowledgment and a moment of silent reflection.

Reading of the Respectful Workplace Policy Statement.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Andy Bicanic

Seconded by Jeff Atchison

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated June 11, 2024, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 James Anderson and Blue Plaque Update

Brian Johnson reported that the blue plaque for Jenny Trout will be awarded at the Knox Church. Due to current renovations on the building, they have requested to delay the presentation until the scaffolding has been removed. Mr. Johnson will follow up on the status.

The James Anderson Award presentation has also been postponed and a future event date will be scheduled.

4.2 Shakespearean Gardens Heritage Designation Update

Alex Burnett reported that he is continuing to work on this designation and as the Planning Department is becoming more staffed, he will be able to dedicate more time to this project.

5. Designation Sub-Committee Update

5.1 Update on Non-Designated Properties Register

No new updates to report.

6. Building & Planning Services Report (September 2024)

The Building & Planning report for September 2024 was previously provided to HS members. Alex Burnett, Planner reviewed the report with members and was available to answer questions.

Mr. Burnett requested any of the reviews that Brian Johnson has declared a conflict of interest with, that another member of the review sub-committee completes the forms. Andy Bicanic volunteered to complete the forms for these reviews.

7. New Business

7.1 Design Review of Proposed Downtown Bike Racks (ATAC)

John Lewis, member of the City's Active Transportation Advisory Committee, addressed HS members and presented prototypes and colour options for new bike racks in the downtown core. The heart and circle shaped bike racks will be installed on various poles in the downtown area. This is a joint project between the Downtown BIA and ATAC. Mr. Lewis is

looking for approval from the Heritage Committee on the design and colour choice as the racks are being placed downtown in the Heritage Conservation District. They plan to order twelve (12) of the heart-shaped racks and two (2) of the circle racks.

Motion by Councillor McCabe

Seconded by Jacob Vankooten

THAT the Stratford Heritage Advisory Committee supports the installation of circle and heart-shaped bike racks painted black and red respectively to be placed on existing poles in the downtown core. Carried

John Lewis is no longer present at the meeting at 7:16 p.m.

7.2 2025 HS Budget Request for Council

Members discussed plans for 2025, including events, plaque presentations and conferences.

Motion by Andy Bicanic

Seconded by Councillor McCabe

THAT the Heritage Stratford Advisory Committee requests a 2025 budgetary figure of \$7,725.00 from the City of Stratford. Carried

Heritage Research/Service Contracts (to provide research/writing for property designations, at-risk buildings, properties of interest list, other specific research reports, photography)	\$2,000.00
Awards, Plaques, Event & Conference Expenses	5,500.00
Memberships	<u>225.00</u>
TOTAL	\$7,725.00

7.3 National Trust Joint Conference Montreal 2024

Barb Cottle will be attending the upcoming conference in Montreal on behalf of Heritage Stratford.

Motion by Jeff Atchison

Seconded by Andy Bicanic

THAT the Heritage Stratford Advisory Committee reimburses Barb Cottle \$206.00 for the cost of registration, up to a maximum of \$500.00 for travel and meal expenses, plus reimbursement for submitted mileage. Carried

8. Date of Next Meeting

The next meeting of Heritage Stratford will be held on Tuesday, October 8, 2024, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex, 353 McCarthy Road W., Stratford.

9. Adjournment

Motion by Jacob Vankooten

Seconded by Councillor McCabe

THAT the September 10, 2024 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:02 P.M.

End Time: 7:30 P.M.