



Stratford Committee of Adjustment

**Public Hearing Pursuant to Sections 45 and 53 of the
*Planning Act R.S.O 1990, Ch. P.13.***

AGENDA

Date: Wednesday, October 16, 2024

Time: 4:00 p.m.

Location: Stratford City Council Chamber (upper level), located at 1 Wellington Street, Stratford.

Committee Members:

Andy Bicanic – Chair, Charlene Gordon, Ajay Mishra, Roger Black

Absent with notice: Justine Nigro

Staff:

Marc Bancroft – Manager of Planning, Alex Burnett – Planner, Jade McGowan – Planning Student, Sofia Melo – Planning Student, Eva Baker – Planning Coordinator
Adam Betteridge – Director of Building and Planning

1. Call to Order

The Chair to call the meeting to order at 4:00pm.

Opening remarks and land acknowledgement.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The Municipal Conflict of Interest Act requires any member declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member and to otherwise comply with the Act.

Name, Item and General Nature of Pecuniary Interest

No disclosures of pecuniary interest were made by a member at the October 16, 2024, Committee of Adjustment meeting.

3. General Business

3.1 Appointment of Secretary-Treasurer

Motion by: C. Gordon

Seconded by: R. Black

THAT the City of Stratford Committee of Adjustment appoint Eva Baker as the Secretary-Treasurer of the Committee of Adjustment.

Carried.

3.2 Appointment of Committee Member

Motion by: A. Mishra

Seconded by: C. Gordon

THAT the City of Stratford Committee of Adjustment appoint Roger Black as a member of the Committee of Adjustment.

Carried.

4. Adoption of the Previous Minutes

Motion by: C. Gordon

Seconded by: A. Mishra

THAT the minutes from the Stratford Committee of Adjustment meeting dated September 18, 2024 be adopted as printed.

Carried.

5. Current Applications

5.1 **A25-24 – 14 Milton Street**

Owner: Ken & Ewa Murphy

Agent: N/A

Request: The purpose of this application A25-24 under Section 45(1) of the Planning Act, R.S.O. 1990 is for a reduction in the eastern side yard setback requirement to permit construction of a two storey addition to the existing dwelling to accommodate another dwelling unit or a short term rental unit.

Permission requested:

- Section 15.3.11: To reduce the eastern side yard setback from 4.2 metres to 1.61 metres.

A. Burnett advised that the applicants are awaiting additional material in support of their application for the committees' consideration. He stated that the applicants are in support of a deferral of the application.

6. Inquiries by Members

6.1 Chair A. Bicanic brought forward the proposal to temporarily (until early 2025) adjust the Committee of Adjustment meeting start time from 4:00pm to a start time of 4:30pm or 5:00pm due to a personal conflict. Discussion occurred between committee members and staff on potential financial implications and the possibility of appointing a vice chair to step in if the chair was not available. The committee decided to keep the start time of the meeting at 4:00pm but to reassess the proposal once again if issues arise.

7. Next Meeting – November 20, 2024, at 4:00 p.m. – City Hall Council Chambers (upper level), located at 1 Wellington Street, Stratford.

8. Adjournment

Motion by: A. Mishra

Seconded by: C. Gordon Charlene

THAT the October 16, 2024 Stratford Committee of Adjustment meeting adjourn.

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