

Heritage Stratford Advisory Committee

AGENDA

Date: Tuesday, December 10, 2024

Time: 7:00 p.m.

Location: Stratford Rotary Complex - Mansbridge Room, 353 McCarthy Road W.

Committee Members: Brian Johnson – Chair Presiding, Jacob Vankooten, Barb Cottle, Jeff Atchison, Councillor Larry McCabe, Andy Bicanic, Cambria Ravenhill, Anne Ceballo

Staff: Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

1. Call to Order

The Chair to call the meeting to order.

Land Acknowledgment and Moment of Silent Reflection

Respectful Workplace Policy Statement

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The Municipal Conflict of Interest Act requires any member declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member and to otherwise comply with the Act.

3. Election of 2024/25 Chair and Vice-Chair

4. Adoption of the Previous Minutes

Motion by

Seconded by

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated November 13, 2024 be adopted as printed.

5. Business Arising from Previous Minutes

5.1 Update on James Anderson Award – Brian Johnson/Barb Cottle

5.2 Shakespearean Garden Heritage Designation Update –Alex Burnett

6. Designation Sub-Committee Update

6.1 Update on Non-Designated Properties Register – Alex Burnett

7. Building & Planning Services Report (December 2024) – Alex Burnett

8. New Business

8.1 Review of HS Sub-committees – Brian Johnson

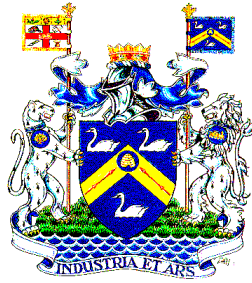
- Permit Review & Heritage Sign Sub-committee
- Designation Sub-committee
- Awards Sub-committee

9. Next Meeting – Tuesday, January 14, 2025 at 7:00 p.m. – Rotary Complex (Mansbridge Room), 353 McCarthy Road W., Stratford

10. Adjournment

Motion by
Seconded by

THAT the December 10, 2024 Heritage Stratford Advisory Committee meeting adjourn.



Heritage Stratford Advisory Committee

MINUTES

A meeting of the Heritage Stratford Advisory Committee (HS) was held on Wednesday, November 13, 2024 at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex.

Committee Members Present: Brian Johnson – Chair Presiding, Jeff Atchison, Councillor Larry McCabe, Jacob Vankooten, Barb Cottle, Anne Ceballo, Cambria Ravenhill, Andy Bicanic

Staff Present: Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

1. Call to Order

Brian Johnson, Chair, called the meeting to order at 7:02 p.m.

Reading of the Land Acknowledgment and a moment of silent reflection.

Reading of the Respectful Workplace Policy Statement.

2. Declarations of Pecuniary Interest and The General Nature Thereof

None declared.

3. Adoption of Previous Minutes

Motion by Barb Cottle

Seconded by Cambria Ravenhill

THAT the minutes from the Heritage Stratford Advisory Committee meeting dated October 8, 2024, be adopted as printed. Carried

4. Business Arising from Previous Minutes

4.1 James Anderson and Blue Plaque Update

Brian Johnson is working with Thor Dingman to coordinate the presentation of the James Anderson Award.

The Blue Plaque for Jenny Trout has been presented at the Knox Church.

Starting in 2025, the Committee will present the Blue Plaques and James Anderson awards in alternating years. A Blue Plaque will be presented in 2025 and the James Anderson Award will be presented in 2026.

4.2 Shakespearean Gardens Heritage Designation Update

Alex Burnett reported that the Request for Designation will be going before Council on December 16, 2024. The request will be for Council to issue a Notice of Intent to declare this a heritage property. Following this there will be a notice period and if everything moves along as planned, the designation may be completed in January.

5. Designation Sub-Committee Update

5.1 Update on Non-Designated Properties Register

Alex Burnett stated that the report for 120 St. Vincent Street is scheduled to go to the December 16, 2024 Council meeting.

The reports for the remaining three properties will be scheduled to go before Council later in the New Year.

- 87 Nile Street
- 35 Caledonia Street
- 144 Water Street

6. Building & Planning Services Report (November 2024)

The Building & Planning report for November 2024 was previously provided to HS members. Alex Burnett, Planner reviewed the report with members and was available to answer questions.

7. New Business

None noted.

8. Date of Next Meeting

The next meeting of Heritage Stratford will be held on Tuesday, December 10, 2024, at 7:00 p.m., in the Mansbridge Room at the Stratford Rotary Complex, 353 McCarthy Road W., Stratford.

9. Adjournment

Motion by Jacob Vankooten

Seconded by Andy Bicanic

THAT the November 13, 2024 Heritage Stratford Advisory Committee meeting adjourn. Carried

Start Time: 7:02 P.M.

End Time: 7:15 P.M.