



The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Committee
Open Session
AGENDA

Date: Monday, May 12, 2025

Time: 7:10 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Burbach - Chair Presiding, Mayor Ritsma, Councillor Beatty, Councillor Biehn, Councillor Briscoe, Councillor Henderson, Councillor Hunter, Councillor McCabe, Councillor Sebben, Councillor Wordofa

Staff Present: Adam Betteridge - Interim Chief Administrative Officer, Tatiana Dafoe - City Clerk, Taylor Crinklaw - Director of Infrastructure Services, Neil Anderson - Director of Emergency Services/Fire Chief, Karmen Krueger - Director of Corporate Services and Acting Director of Human Resources, Kim McElroy - Director of Social Services, Tim Wolfe - Director of Community Services, Audrey Pascual - Deputy Clerk

To watch the Committee meeting live, please click the following link:

<https://video.isilive.ca/stratford/live.html>

A video recording of the meeting will also be available through a link on the City's website

<https://calendar.stratford.ca/meetings> following the meeting.

Pages

1. Call to Order

The Chair to call the Meeting to Order.

Councillor Nijjar has provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by

the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

- | | | |
|-----|--|---------|
| 3. | Sub-committee Minutes | 4 - 11 |
| | Sub-committee minutes are attached for background regarding the discussion held at the April 30, 2025 Sub-committee meeting. | |
| 4. | Delegations | |
| | None scheduled. | |
| 5. | Report of the Project Engineer | |
| 5.1 | O’Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations (ITS25-008) | 12 - 15 |
| | <p>Staff Recommendation: THAT the report titled, “O’Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations” (ITS25-008), be received for information;</p> <p>THAT the design as presented to the public during the Open House on Engage Stratford be accepted;</p> <p>THAT staff be authorized to proceed with construction tendering;</p> <p>AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.</p> <p>Motion by</p> <p>Sub-committee Recommendation: THAT the report titled, “O’Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations” (ITS25-008), be received for information;</p> <p>THAT the design as presented to the public during the Open House on Engage Stratford be accepted;</p> <p>THAT staff be authorized to proceed with construction tendering;</p> <p>AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.</p> | |
| 6. | For the Information of Committee | |
| 6.1 | Department Update | 16 - 21 |

A copy of the update has been posted to the City's website on the "Engineering" page.

6.2 Advisory Committee/Outside Board Minutes

There are no Advisory Committee/Outside Board minutes to be provided to Committee.

7. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by

Committee Decision: THAT the Infrastructure, Transportation and Safety Committee meeting adjourn.



The Corporation of the City of Stratford Infrastructure, Transportation and Safety Sub-committee

MINUTES

Date: April 30, 2025
 Time: 4:30 P.M.
 Location: Council Chamber, City Hall

Sub-committee Present: Councillor Burbach - Chair Presiding, Councillor Nijjar - Vice Chair, Councillor Hunter

Staff Present: Taylor Crinklaw - Director of Infrastructure Services, Audrey Pascual - Deputy Clerk, Neil Anderson - Director of Emergency Services/Fire Chief

Also present: Members of the Public and Media

1. **Call to Order**

The Chair called the Meeting to Order.

Councillor Beatty and Councillor McCabe provided regrets for the meeting.

Land Acknowledgment

Moment of Silent Reflection

Respectful Conduct Statement

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence

from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Hunter declared a pecuniary interest regarding Item 4.1 O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations (ITS25-008). Councillor Hunter owns lands that will benefit from the extension project.

3. Delegations

3.1 Request for Delegation by Lynn Brown

Sub-committee Discussion:

Lynn Brown, referring to a PowerPoint presentation, spoke to the Sub-committee regarding the Blue Community movement. Highlights of the presentation included:

- an overview of the Blue Community Committee of London's Council of Canadians request for Stratford to become a Blue Community;
- there being over 200 communities and institutions all over the globe who have made the commitment to become a Blue Community;
- the Blue Community being a Canadian movement that arose in 2009 and envisioned by the Council of Canadians, CUPE, Eau Secours, and the Blue Planet Project;
- Blue Communities recognizing water as a common part of the natural heritage, and not a commodity for profit;
- communities making the commitment to be a Blue Community passing three resolutions and Stratford being close to making these three commitments;
- Stratford already having programs in place to discourage plastic bottle use in municipal facilities and the Blue Community taking this commitment further;

- the commitment to ban the sale of bottled water only being applicable to municipal facilities and events and not all vendors in Stratford;
- Stratford potentially influencing other municipalities in the area if it becomes a Blue Community resulting in the Thames Watershed becoming the first Blue Community watershed on the globe;
- the three resolutions of the Blue Community being:
 - recognize water and sanitation as human rights;
 - ban or phase out the sale of bottled water in municipal facilities and at municipal events;
 - promote publicly financed, owned, and operated water and wastewater services;
- an overview of the implications of the three resolutions to Stratford and examples of steps taken by other municipalities to fulfill the three resolutions in their respective jurisdictions;
- a summary of the experiences of other countries and jurisdictions who have privatized water and wastewater services;
- an overview of risks involved in privatizing water and wastewater systems; and
- the presenter noting that the Perth Sustainability Hub has provided a letter of support.

A member noted that Stratford is already limiting the sale of single-use water bottles in municipal facilities and events and the resolution will bring this further by completely banning the sale of single-use water bottles in all municipal facilities and events.

Motion by Councillor Hunter

Sub-committee Decision: THAT the matter be referred to staff to investigate the implications of the Blue Community designation and to report back to the Sub-committee.

Carried

3.2 Request for Delegation by Tia Petrie

Sub-committee Discussion:

Tia Petrie, referring to a PowerPoint presentation, spoke to Sub-committee to request that a rideshare technology by-law be introduced. Highlights of the presentation included:

- an overview of routes and a comparison of the costs for using taxi or Uber;
- there being no regulation requiring taxi cabs to be equipped with meters;
- it being important to embrace new models of transportation such as ridesharing options especially due to the tourism-focused industry in the City;
- there being a need to increase transportation options if Stratford is moving toward a year-round tourism model;
- an overview of statistics on the number of rideshare users globally and how visitors to Stratford form part of this user group;
- an overview of the Taxi Licensing By-law and its goal to protect consumers from unfair business practices; and
- a request for Council to consider separating taxi licensing and rideshare licensing and to direct staff to explore the obligations of the municipality to welcome rideshare programs in Stratford.

Members of the Sub-committee, Ms. Petrie, and staff held a discussion regarding the following:

- it being questioned whether rideshare companies are included in the definition under the taxi licensing by-law; and,
- staff being in consultation with the City Solicitor as to the definitions and applications of the by-law.

Motion by Councillor Hunter

Sub-committee Decision: THAT the matter be referred to staff to review the application and implications of the Taxi Licensing By-law and to report back to the Sub-committee.

Carried

4. Report of the Project Engineer

4.1 O’Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations (ITS25-008)

Staff Recommendation: THAT the report titled, “O’Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations” (ITS25-008), be received for information;

THAT the design as presented to the public during the Open House on Engage Stratford be accepted;

THAT staff be authorized to proceed with construction tendering;

AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.

Sub-committee Discussion: The Project Manager provided an overview of the report noting the following:

- the proposed project extending the sanitary trunk sewer by 420 m from Riddell Street to Galt Street;
- the project being planned to be done by micro-channeling to limit impacts to surrounding streets and reduce the construction timeline;
- an overview of the closures and lane restrictions to be implemented during the construction period;
- an overview of the consultation process including comments received from property owners and businesses in the surrounding area; and
- a summary of the project expenses and funding sources.

The Director of Infrastructure Services noted that the City has previously submitted applications to receive Provincial funding for the sanitary extension to help support the City's growth. Even without Provincial funding, the project remains critical to the development of this portion of the City. The Director added that they strongly support and recommend that the project proceeds as presented.

Motion by Councillor Nijjar

Sub-committee Recommendation: THAT the report titled, "O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations" (ITS25-008), be received for information;

THAT the design as presented to the public during the Open House on Engage Stratford be accepted;

THAT staff be authorized to proceed with construction tendering;

AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.

Carried

Councillor Hunter having declared a pecuniary interest did not participate in the discussion or vote on the matter.

5. Department Update

Sub-committee Discussion: The Director of Infrastructure Services provided an update on department activities and ongoing projects. The following items were highlighted:

- the pedestrian crossings initially started last year will be formally installed in the upcoming weeks at Waterloo and William Streets as well as McCarthy Road and Greenwood Drive;
- the Erie Street Parking Lot repairs are moving along and minor considerations are being taken to increase the number of parking spaces;
- there being a minor delay to the Erie Street Parking Lot project due to an issue with the asphalt supply;

- staff reaffirming with the environmental consultant that Phase 2 studies will be required if there are to be buildings built on the site of the Erie Street Parking Lot;
- Phase 2 being planned following the construction in the Erie Street Parking Lot;
- the pavement condition assessment by GEI Consultants will begin soon with the final report expected to be ready in July, the report quantitatively showing the condition of the roads throughout the City;
- an internal asphalt resurfacing working group comprised of staff from Public Works, Engineering, and Asset Management being started in May to develop a more robust and consistent approach to resurfacing moving forward;
- the contract for the Automated Speed Enforcement being received and reviewed by staff and expected to be signed shortly;
- there being work conducted to prepare for the implementation of the Automated Speed Enforcement Program which is expected to commence in the fall;
- a one-in-five-year storm event occurred on April 3rd which resulted in flooding throughout the City and an ongoing investigation is underway to ensure that there was no system failure in the City's infrastructure contributing to the impacts of the storm event;
- the waste collection services proposal being finalized and Council being provided with options and costing on how to move forward; and
- staff training for landfill gas well monitoring and balancing was conducted and the training is expected to result in cost savings and overall improvement in the level of service.

Members of the Sub-committee and the Director of Infrastructure Services held a discussion regarding the following:

- the Automated Speed Enforcement program being a two-year pilot which will be administered externally by a third party;

- staff looking to gain sufficient knowledge on the administration of the program through the pilot and will look at the implementation of the Administrative Monetary Penalty System to move the program internally following its completion; and
- the Automated Speed Enforcement pilot program being done through a third-party to allow for swift implementation of the program as staff work on building capacity and knowledge to bring it in-house.

6. Advisory Committee/Outside Board Minutes

There were no Advisory Committee/Outside Board minutes provided to Sub-committee.

7. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is May 28, 2025 at 4:30 p.m. in the Council Chamber, City Hall.

8. Adjournment

Motion by Councillor Hunter

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:30 P.M.

Meeting End Time: 5:03 P.M.



MANAGEMENT REPORT

Date: April 30, 2025
To: Infrastructure, Transportation and Safety Sub-Committee
From: Nathan Bottema, Project Engineer
Report Number: ITS25-008
Attachments: None

Title: O'Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations

Objective: To present the feedback from the Open House, and to obtain Council approval to initiate the O'Loane Trunk Sanitary Sewer Extension Project.

Background: The Stratford West Secondary Plan, completed in 2008, identified the O'Loane Trunk Sanitary Sewer Extension as part of the master servicing strategy to accommodate predominantly residential growth in northwest Stratford.

The first segment of the O'Loane Avenue Trunk Sanitary Sewer was completed in 2008, extending from the Water Pollution Control Plant to a point approximately 200 metres south of Huron Street. The currently proposed second phase would extend the trunk sewer from its existing terminus to Galt Road, covering a length of 420 metres.

The City engaged MTE Consultants Inc. in September 2024 to complete the design and tender specifications to extend the O'Loane Trunk Sanitary Sewer from 200m south of Huron Street to Galt Road. The consultant will also be responsible for contract administration and field inspections.

The proposed specific improvements scheduled for this project are the:

- Installation of 420m sanitary trunk sewer, upwards of 11m deep
- Installation of a local sanitary sewer south of Huron Street
- Installation of sanitary services to property line
- Provisions for future connections at Huron Street and Galt Road
- Reinstate the asphalt roadway, curb and gutter, and sidewalks

The trunk sewer is proposed to be installed via trenchless methods to limit the impact to public, traffic flow on Huron Street, and existing infrastructure. Three access shafts

are proposed to serve as the launching and/or receiving pits for the microtunneling operation.

If Council authorizes the project, construction is planned to begin in the summer of 2025 and concluding in the summer of 2026.

Analysis: On March 26, 2025, an invitation to attend the virtual open house was delivered to all properties within the project limits. The property owners and tenants were requested to visit the Engage Stratford page and review a presentation, project plans, anticipated construction schedule, and complete a Resident/Owner Questionnaire prior to April 4, 2025. An option to discuss the project and complete the questionnaire in-person was also provided.

During the Open House period, the City of Stratford received feedback through various channels, including resident questionnaires and direct communication. Additionally, the project page on the Engage Stratford webpage recorded 24 visits, reflecting a mild level of public interest. The main concerns raised focused on access to businesses and the request for service connections.

The 2025 approved capital program contains \$2,290,000 in budgeted expenses for this project and allocated an additional \$2,000,000 in 2026 for an estimated total project cost of \$4,290,000. Funding applications for the complete trunk sewer extension to Perth Line 36 (Quinlan Road), submitted through the Housing Enabling Water System fund, were unsuccessful. Staff will continue to pursue funding opportunities to support the entire project.

The trunk sewer was identified in the 2022 Development Charges Background Study as a requirement to facilitate growth.

The funding as outlined in the 2025 budget is \$171,600 from existing capital reserve funds and \$4,118,400 from Sanitary Development Charges. The available balance in the Sanitary Development Charges Reserve fund is approximately \$1.3 million which means there is currently insufficient cash available in the reserve fund of \$2.8 million which will require borrowing to proceed.

This could take the form of borrowing from other development charges funds to be repaid as development charges are collected. This effectively puts the Sanitary Development Charge Reserve Fund into a deficit until DCs are collected from development, which could impact other development charge-funded projects in the future. Alternatively, external debt instruments could be explored, which would be repaid from development charges collected in future years.

In either case, there would be no tax levy impact to proceed.

Financial Implications:

Financial impact to current year operating budget: If Council authorizes proceeding with the project, a tender will be issued and return to Council for approval and/or further direction. Any variances from the approved amounts and sources noted would also be identified.

Financial impact on future year operating budget:

The eventual capital project work will increase annual operating and maintenance cost in future years as the trunk sewer is extended and utilized. The works should have no impact to the property tax levy, as all costs for sanitary are paid through user fees and user fee reserve funds.

Link to asset management plan and strategy:

These new assets, while initially funded from development charges, would be added to the asset management plan and require planning for future maintenance and replacement. Components include the trunk line, mains, valves, manholes and any technological components. New asset replacement for each component is planned for based on estimated useful life of those components. The increases to the asset base would increase future capital planning forecasts and funding strategies would be updated accordingly (noting again, that the funding strategies are based upon user fees for the water and wastewater assets).

Alignment with Strategic Priorities:

Enhance our Infrastructure

This report aligns with this priority as the O’Loane Trunk Sanitary Sewer Extension project expands our sewer infrastructure for future growth within our community.

Alignment with One Planet Principles:

Equity and Local Economy

Creating safe, equitable places to live and work which support local prosperity and international fair trade.

Land and Nature

Protecting and restoring land for the benefit of people and wildlife.

Staff Recommendation: THAT the report titled, “O’Loane Trunk Sanitary Sewer Extension Project – Open House and Recommendations” (ITS25-008), be received for information;

THAT the design as presented to the public during the Open House on Engage Stratford be accepted;

THAT staff be authorized to proceed with construction tendering;

AND THAT the borrowing for the required amounts be authorized and structured as an internal loan from other existing Development Charges to be repaid by future development charges collected.

Prepared by: Nathan Bottema, Project Engineer

Recommended by: Taylor Crinklaw, Director of Infrastructure Services
Adam Betteridge, Interim Chief Administrative Officer

Infrastructure, Transportation and Safety Sub-Committee

April 30, 2025

IS Update Regarding Capital Projects and General Operations

The following Infrastructure Services update on capital projects and general operations is an extension of the proposed key deliverables identified in the Engineering, Environmental, Public Works and Climate Divisions' respective annual workplans.

Studies

- Storm Model and Master Plan Update
 - Subject to budget approval, update to existing storm model and consolidation of all existing storm master plans and EA reports, climate change adaptation to be included.
- Sanitary Master Plan Update
 - RFP for consultant services awarded to Civica, work nearing completion.
 - New sanitary model to be used to update existing Sanitary Master Plan and incorporate all lands annexed since 2004.
 - Second Open House scheduled for April/May.

Capital Projects - Ongoing

- Albert Street Reconstruction 2023 Phase 1 – Waterloo to Front Street
 - Full reconstruction complete, with minor deficiencies and topcoat work scheduled for May/June.
- Concrete and Asphalt Restoration
 - Continuation of multi-year tender to replace damaged concrete sidewalk, curbs and asphalt road cuts, including restoration works.
- Albert Street Reconstruction Phase 2 – Front to King Street
 - Full reconstruction with new watermain, sanitary and storm sewers.
 - Design includes continuation of 'bicycle boulevard' and traffic calming.
 - Tender awarded to Van Bree Infrastructure at March 24 council meeting, construction anticipated to begin in May
- Asphalt Resurfacing 2024
 - Connecting Link project - funding granted for Erie Street from south of Ontario Street to West Gore Street. Tender awarded to Steve Smith Construction Corporation. Construction substantially complete with some restoration to be completed in the spring.
- Erie Street Active Transportation
 - Design includes a road diet and protected bike lanes. Working with MTO for approvals, but have not received a response yet.
- Pedestrian Crossing Improvements 2024
 - Pedestrian crossings at Waterloo Street / William Street, McCarthy Road West / Greenwood Drive.
 - Tender awarded to J-AAR Civil Infrastructures Limited, crossings to be operational by end of May.

- Downtown Intersection Improvements
 - Various intersection improvements to enhance pedestrian safety in accordance with the Downtown Traffic Study.
 - Designs being finalized: Church/Ontario/Huron; Waterloo/Ontario, Downie/George. This will include an evaluation of a potential pedestrian crossing near Huron Street Bridge.
 - Tender anticipated in May.
- Erie Street Parking Lot Repairs
 - Maintenance repairs for parking lot surface and drainage.
 - Tender awarded to Steve Smith Construction
 - Construction ongoing.
 - Redevelopment consideration see 'Special Projects' section below.

Capital Projects – 2025

- Avon and Avondale Reconstruction
 - Avon Street from Avondale to John, Avondale Street from the Cemetery bridge to Huron Street.
 - Full reconstruction with new watermains, sanitary and storm sewers.
 - Tender closing April 22, with award scheduled for May 12.
- Huron Street Reconstruction Phase 2 – John to Matilda
 - Subject to Connecting Link funding – waiting for notification if successful or not.
 - Full reconstruction with new watermains, sanitary and storm sewers.
 - Design being finalized.
- Erie Street Multi-Use Trail Rehabilitation– Lorne Avenue to the south
 - Full reconstruction of trail to replace existing trail that has deteriorated.
 - Tender closes mid May, and will also include new sidewalks on the east side of Erie Street from Lorne Ave south to connect to the existing sidewalk.
- Lorne and Downie Intersection
 - Intersection improvement to include left turn lanes on Lorne Avenue, in both directions.
 - Design ongoing, with tender planned for early summer.
- Asphalt Resurfacing 2025
 - Resurfacing for various streets – Regent Street, Britannia Street, Willow Street, provisional additional segments subject to budget approval and tender pricing.
 - Tender scheduled for May.
- O'Loane Avenue Trunk Sanitary Sewer Extension
 - Consulting services awarded to MTE Consultants in 2024 for the design and tender of the trunk sanitary sewer from its current terminus south of Huron Street, to approximately Galt Street, by micro-tunnelling.
 - Open house report to sub-committee April 30, with tender to be released shortly thereafter
- Pedestrian Crossing Improvements 2025

- Design ongoing for pedestrian crossings at Downie/George, Downie/West Gore, and West Gore/Mowat area.
 - Tender scheduled for summer 2025.
- Bridge and Culvert Repairs 2025
 - Tenders / quotations to be issued for concrete works on various structures, and erosion control works at various structures, anticipated for May.
- East Gore Watermain
 - Design ongoing for watermain looping on East Gore Street between Laurier Street and Borden Street.
- Watermain Relining
 - Design ongoing for watermain relining on Morrison Street, Neal Avenue and Fern Street.

Divisional Updates

Engineering Division Works

- Automated Speed Enforcement (ASE) report has been received by Council, staff are reviewing the terms of an agreement with a service provider for the pilot program.
- Red Light Enforcement will be considered upon effective delivery of ASE.
- Pavement Condition Assessment 2025 to be completed by GEI Consultants Canada Ltd, with data collection and final report complete by early July
- Review of development engineering plans and reports for various proposed subdivisions.
- Review of formal consultations, site plan applications, zone change applications, and various other planning matters.
- Inspection services for subdivision construction are ongoing.
- Municipal consents are ongoing, for the review and approval of utility infrastructure installation within the City's right-of-way.
- Supporting Corporate special projects, Grand Trunk Community Hub servicing, attainable housing, new industrial subdivision development.
- Advisory Staff committee representations provided for Accessibility, Active Transportation, and Energy and Environment.
- Compiling data for asset management initiatives.
- Survey and design ongoing for 2025 and future projects.

Environmental Services Operations Update: Water

- Spring fire hydrant flushing will begin this week. Communication through the City's social media channels has been used to notify the public.
- The Request for Quotation for a large purchase of Water Meters was posted and has closed as of April 11.
- The Request for Proposal for ladder and safety equipment upgrades to both water towers have been posted to Bids and Tenders.
- Several water service leaks and curb stop replacements have been completed throughout the City.

Environmental Services Operations Update: Wastewater

- Environmental Services staff responded to several calls for basement back-ups during the April 3 large rainfall and snowmelt event. Staff investigated numerous locations throughout the City of impacted residents. Further investigation is being conducted to determine the exact causes of these issues.

Environmental Services Operations Update: Stormwater

- Environmental Services and Public Works staff responded to multiple calls for road flooding and plugged catch basins due to the April 3 large rainfall and snow melt event. Several sections of roads were closed periodically until grating and inlets could be cleared of debris.
- Spring Stormwater Management Pond Inspections were completed by staff. Several small issues were noted and will be resolved both by in-house staff and contractors.

Environmental Services Operations Update: Water Pollution Control Plant

- Operations Staff at the WPCP observed bright green influent coming into the plant. Environmental Services staff opened several maintenance holes in the catchment area to determine the source. Due to the short duration in which the water was in the collection system, the exact source was not able to be found. Samples were collected from the influent water, and analysis of the green-coloured water suggested that this was green dye.
- A power failure at the WPCP caused issues in the main Lift Station. The maintenance electrician was called in to reset the sequence and main breaker on the Lift Station Storm pump to resolve the issue.

Public Works Operations Update: General and Road Maintenance

- Pothole Season – online submissions entered directly to Burnside.
- Asphalt plant will open 1st week of May.
- Planning 2025 repair season – now beginning manhole and catch basin repairs.
- Winter control debriefing session in the coming weeks.
- Several RFQs coming out.
- Shifts are now over – We have Midnight and Day shifts only.

Public Works Operations Update: Fleet

- 2024 2 new Hybrid Buses are on the road.
- Continuing with spring setup of equipment and PM maintenance.
- Several RFQ's are in the works.
- Status quo -Airport Fuel tanks are operational but not available for Public use due to some calibration needs and then finished landscaping in the spring.
- ATU negotiations started.

Public Works Operations Update: Waste Management

- Concrete crushing at landfill RFQ has been awarded to T.Musselman Excavating.
- Bin service at landfill for metal bin was awarded to AIM.
- Asphalt shingles has been awarded to Waste Management.
- Request for Proposal (RFP) for Waste Collection Services 2026-2033 is being developed, with release date anticipated in coming weeks.
- Updates to methane flare system PLC ongoing.
- Staff training on landfill gas well monitoring and balancing.
- First HHW event Saturday April 26, 9am-2pm.
- Transition to the new blue box program continues.

Climate Action Division

- Ongoing tracking and monitoring of City's emissions through Corporate Energy and Emissions Plan (CEEP) with a focus on fleet transition and building improvements. An annual report is being presented to ITS Subcommittee November 27, 2024, and further to Council for information and reference.
- Based on Council direction, Staff will be applying to the FCM GMF Climate-Ready Plans and Processes to help advance adaptation related efforts.
- Staff are working on identifying priority initiatives from the Community Climate Action Plan (CCAP) to commence within existing capacity and resources.
- Staff partaking in outreach and awareness initiatives around the CCAP including with the "Climate Conversations" series, with local organizations.
- A climate lens is being applied across municipal operations including but not limited to: OP review, planning applications, budget, procurement, etc.

Special Projects – Erie Street Parking Lot Redevelopment

Tentative Internal Workplan:

1. Resurface Erie Street Parking Lot - ongoing
2. Public Engagement (Spring/Summer 2025)
 - a. Survey's / Open House / Pop Up
3. Reflecting and Addressing Easements (2025-2027)
4. Environmental Assessment Review
 - a. Existing Study Review (Spring 2025)
 - b. Additional Studies to Residential Standard (TBD)
5. Downtown Parking Study (2026-2027)
6. Municipal Services Feasibility Study (Fall 2025)
7. Comprehensive Review and Report (2027)
8. Expression of Interest or Request for Proposal (TBD)

Project Updates:

- Resurfacing Tender Awarded, construction ongoing
- Review Existing Environmental Phase 1 and 2

- Completed. Results are promising in that minimal soil impacts appear to be present, however, historical standards no longer apply requiring that a Phase 1 and 2 be redone. Additional boreholes and sampling may be required if the intent is to change the site to a more sensitive use (e.g. residential). Changing the site to a more sensitive use would require a Record of Site Condition.
 - Next Step. Continue with further Environmental Investigations as required.
- Engaged Consultant for Phase 1 Environmental Assessment
 - Completed March 2025.
 - Additional sampling required to meet current regulations.
- Engage Consultant for Phase 2 Environmental Assessment
 - Receiving proposal for services.