



# Heritage Stratford Advisory Committee

## AGENDA

**Date:** Wednesday, October 15, 2025

**Time:** 7:00 p.m.

**Location:** Rotary Complex - Mansbridge Room, 353 McCarthy Road W., Stratford ON

**Committee Members:** Brian Johnson, Anne Ceballo, Jeff Atchison, Councillor Larry McCabe, Andy Bicanic, Barb Cottle, Cambria Ravenhill

**Staff:** Alex Burnett – Planner, Vicky Trotter – Council Committee Coordinator, Casey Riehl – Recording Secretary

**Regrets:** Jacob Vankooten

### 1. Call to Order

The Chair to call the meeting to order.

Reading of the Land Acknowledgment and A Moment of Silent Reflection

Reading of the Respectful Workplace Conduct Statement

### 2. Disclosure of Pecuniary Interest and the General Nature Thereof

The Municipal Conflict of Interest Act requires any member declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member and to otherwise comply with the Act.

### 3. Adoption of the Previous Minutes – September 9, 2025

Motion by  
Seconded by

**THAT the minutes from the Heritage Stratford Advisory Committee meeting dated September 9, 2025 be adopted as printed.**

**4. Business Arising from Previous Minutes**

- 4.1 Update on Blue Plaque Award Presentations – Brian Johnson/Barb Cottle/Cambria Ravenhill
- 4.2 Shakespearean Gardens Information Signage – Vicky Trotter

**5. Designation Sub-Committee Update**

- 5.1 Update on Non-Designated Properties Register – Alex Burnett

**6. Building & Planning Services Report (October 2025) – Alex Burnett**

**7. New Business**

None noted.

**8. Next Meeting Date – Wednesday, November 12, 2025 at 7:00 p.m. – Rotary Complex (Mansbridge Room), 353 McCarthy Road W., Stratford**

**9. Adjournment**

Motion by  
Seconded by

**THAT the October 15, 2025 Heritage Stratford Advisory Committee meeting adjourn.**