



BOARD OF PARK MANAGEMENT

A meeting of the Board of Park Management was held on **Monday, March 2, 2026, at 3:30 p.m.** in the **Lobby Meeting Room** at the Rotary Complex.

PRESENT: Chairman Hanly, Vice Chair Richardson, Maureen Cocksedge, Carolyn Cuerden, Craig Machan, Sheri Maguire, Councilor Brad Beatty, Councilor Bonnie Henderson.

STAFF PRESENT: Quin Malott, Parks Forestry & Cemetery Manager.

MINUTES

2881. DECLARATIONS OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

The Municipal Conflict of Interest Act requires any member of a local Board of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of The Board and to otherwise comply with the Act.

2882. PRESENTATION: DESTINATION STRATFORD:

Objective: Zac Gribble, Executive Director of Destination Stratford [DS] speaking to the Board regarding progress and operations from last season and developments/proposals for 2026 including the River Walk Project which will fund improvements to the trails and supporting infrastructure around Lake Victoria.

Suggested Resolution: **Zac** Gribble to keep Board of Park Management up to date on potential future endeavours. Board of Park Management to consider the information regarding future proposals.

Mover: **Seconders:** **Carried.**

2883. MINUTES:

Objective: The minutes of November 3, 2025, meeting provided for approval.

Resolution: **THAT the minutes of November 3, 2025, meeting be approved.**

Mover: **Seconders:** **Carried.**

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2884. STRATFORD LIVE MUSIC AND FOOD:

Objective: Letter of information detailing the festival details. The event is on the annual perpetual approval list. The correspondence is for the Board's awareness. Special Events Application [SEA] will be processed by the City of Stratford Events Coordinator.

No action required.

2886. UTRCA & CITY OF STRATFORD THOMAS ORR DAM REPORT UPDATE:

Objective: Councilor Brad Beatty and Chairman Dave Hanly to discuss the report that was presented to Council Monday, February 9, 2026, and address any questions arising.

Report and accompanying information forwarded to Board members in advance of the meeting for review.

2887. BOARD OF PARK MANAGEMENT POLICY ENDORSEMENT:

Objective: For the Board of Park Management to formalize a policy.

Background: Several times a year contractors request permission to cross parkland to access private property. Historically the Parks Division has requested a retainer of \$1,000.00 for every 100 hundred feet of access. These funds are retained and returned to the applicant following completion of a project and area rehabilitated to pre-project condition.

The request for the Board is to endorse this procedure so a formal policy can be consistently implemented for requested contractor usage.

2888. OTHER BUSINESS:

Board Policies/Bylaws: Bylaws were recirculated to the Board for their reference.

Countryside Estates: To be brought forward at a future meeting.

Motion to adjourn.

Next regular meeting of the Board is scheduled for April 13, 2026 due to statutory closure of City of Stratford.